

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

July 31, 2023

5:30 pm. Open the Meeting and enter Executive Session in the Administration Building: Room 21

Public Portion will begin at 7:00 p.m in the Board Room

2 Windsor Avenue, Hopatcong, NJ 07843

CALL TO ORDER

Time: __5:38__pm

1. FLAG SALUTE

2. OPENING STATEMENT

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular Meeting will take place at 7:00 p.m following the Executive Session (in room 21) which starts at 5:30 p.m. on July 31, 2023 at the Hopatcong Board of Education, Board meeting room in the Administration Building.

3. ROLL CALL

Present	Scott Francis	Present	Nicole Falconi-Shubert	Present	Philip DiStefano
Present	Joseph Falconi #	Absent	Jayson Cittrich	Present	Jayna Gulan^
Present	Jennifer Johnson	Present	Jackie Turkington	Present	Jennifer Polowchena *

* Arrived 5:39 pm

^Arrived 5:51 pm

#Arrived 7:07 pm

4. EXECUTIVE SESSION

A motion will be made that the Hopatcong Board of Education will enter Executive Session in room 21 to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m. following the executive session.

Motion to enter executive session:

(ACTION)Motion by Falconi-Shubert seconded by Johnson.

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Absent	Joseph Falconi	Absent	Jayson Cittrich	Present	Jayna Gulan
Present	Jennifer Johnson	Present	Jackie Turkington	Present	Jennifer Polowchena

5. RECONVENE

Motion to Reconvene

(ACTION)Motion by Turkington, seconded by Falconi-Shubert

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Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Present	Philip DiStefano
Absent	Joseph Falconi	Absent	Jayson Cittrich	Yes	Jayna Gulan
Yes	Jennifer Johnson	Yes	Jackie Turkington	Yes	Jennifer Polowchena

6. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. June 12, 2023 – Special Meeting
- b. June 26, 2023 - Executive Meeting
- c. June 26, 2023 – Regular Meeting

Motion to approve 6a-6c:

((ACTION))Motion by Falconi-Shubert seconded by Polowchena.

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Absent	Joseph Falconi	Absent	Jayson Cittrich	Yes	Jayna Gulan
Yes	Jennifer Johnson	Yes	Jackie Turkington	Yes	Jennifer Polowchena

7. SUPERINTENDENT’S REPORT AND HIB REPORT

- a. Superintendent’s Report – **Mr. Arthur DiBenedetto, Interim Superintendent of Schools**
 1. Review of Agenda
 2. Referendum
 3. NJ Graduation Proficiency Assessment – Report of Results
 4. Transportation Co Op
- b. A second reading and approval of the Superintendent’s HIB Report for June 2023 as presented to the Board at the June meeting held on June 26, 2023.

Motion to approve 7a – 7b:

((ACTION))Motion by Gulan Seconded by Polowchena.

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Jayson Cittrich	Yes	Jayna Gulan
Yes	Jennifer Johnson	Yes	Jackie Turkington	Yes	Jennifer Polowchena

8. ACKNOWLEDGEMENTS/CORRESPONDENCE

- a. Congratulations to **Hopatcong Middle School Students** who made High Honor Roll and Honor Roll for the fourth marking period of the 2022 – 2023 school year.

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- b. Congratulations to **Hopatcong High School Students** who made High Honor Roll and Honor Roll for the fourth marking period of the 2022 – 2023 school year.

9. PARENT/TEACHER ORGANIZATION REPRESENTATIVES

10. PUBLIC COMMENT – GENERAL DISCUSSION

11. FINANCE – JUNE 30, 2023

Approval of the following Finance items, 11a. – 11g, as recommended by the Superintendent of Schools:

- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, June 26, 2023 through June 30, 2023 be approved in the following amounts:
General Fund and Special Revenue (Grants) account - \$460,810.82
Cafeteria account - \$26,320.76
- b. It is recommended by the Superintendent that the board approve the Treasurer's Report for the month of June 2023.
- c. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the month of June 2023.
- d. It is recommended by the Superintendent that the board approve the Transfer Report for the month of June 2023.
- e. Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of June 30, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- f. Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of June 30, 2023, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- g. It is recommended by the Superintendent that the board approve the renewal of the three-year software license agreement with Systems 3000 Inc. at the following costs:

YEAR	TOTAL LICENSE FEE
07/01/2023	\$25,074.00
07/01/2024	\$25,575.00
07/01/2025	\$26,087.00

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12. FINANCE – JULY 31, 2023

Approval of the following Finance items, 12a. – 12f as recommended by the Superintendent of Schools:

- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, July 1, 2023 through July 31, 2023 be approved in the following amounts:
General Fund and Special Revenue (Grants) account - \$1,077,358.21
Cafeteria account - \$0
- b. Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of July 31, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- c. Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of July 31, 2023, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. It is recommended by the Superintendent that the Hopatcong Board of Education approve the establishment of petty cash accounts for the following locations/amounts:
 - High School - \$300
 - Middle School - \$150
 - Tulsa Trail - \$150
 - Durban Ave. - \$150
 - Superintendent Office - \$150
 - Business Office - \$150
- e. **BE IT RESOLVED**, that the Board approves the following resolution authorizing Contracts with Approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a effective July 1, 2023 through June 30, 2024 School Year as follows:

WHEREAS, the Hopatcong Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Hopatcong Board of Education, has the need on a timely basis to purchase goods or services utilizing State contracts; and **WHEREAS**, the Hopatcong Board of Education, intends to enter into contracts with the Referenced State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

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RESOLVED, that the Hopatcong Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Hopatcong Board of Education and the Referenced State Contract Vendor shall be effective July 1, 2023 through June 30, 2024 (school year).

- f. **BE IT RESOLVED**, that the Board approves the following resolution authorizing Contracts with Approved County Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a effective July 1, 2023 through June 30, 2024 School Year as follows:

WHEREAS, the Hopatcong Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the Sussex County Cooperative Purchasing Program for any County contracts entered into on behalf of the Sussex County Office of Purchasing; and

WHEREAS, the Hopatcong Board of Education, has the need on a timely basis to purchase goods or services utilizing County contracts; and **WHEREAS**, the Hopatcong Board of Education, intends to enter into contracts with the Referenced County Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current County contracts; now, therefore, be it

RESOLVED, that the Hopatcong Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Hopatcong Board of Education and the Referenced County Contract Vendor shall be effective July 1, 2023 through June 30, 2024 (school year).

13. **PERSONNEL**

Approval of the following personnel items, **13a – 13r**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval to accept the resignation, with regret of **Shawna Longo** from her position as Music Teacher effective August 31, 2023. Shawna has worked for the Hopatcong School District for the past 12 years.
- b. Approval to rescind the employment offer of **Gary Beaugrand** as Part Time Custodian.
- c. Approval to rescind the employment offer of **Matthew Lotitio** as Custodial Summer Help.

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- d. Approval of employment of **Lauren Bristow** as Elementary Music Teacher with a salary of \$73,605 which represents Level MA/Step 2 of the 2023-2024 HEA Salary Guide effective September 1, 2023.
- e. Approval of employment of **Petro Zadorozhnyi** as Full Time Custodian with a prorated salary of \$44,855 minus \$400 for not having a black seal, which represents Step 1 of the 2023-2024 Custodian Guide, per contract effective August 1, 2023.
- f. Approval of the following CST Members for four days of work, to not exceed the total amount of 4 days, at the per diem rate of 1/200th of their salary during the summer:
 - i. **Nancy Stephens**
 - ii. **Susan Pallotta**
- g. Approval of **Jason Mulvihill, Mark Certo** and **Irene Paxos** to work Learning Pods at a rate of \$40 an hour as needed. (ESSER)
- h. Approval of the following staff to write curriculum at a rate of \$35 an hour/\$210 a day which represents the negotiated rate from the HEA Contract not to exceed 6 hours a day. (ESSER)

Course/Subject	Name	Number of Days/Hours
FOCUS	Christina Munoz	2 Days (12 hours)
Pacing Guides for ELA	Amelia Nittolo	As needed
Computer Courses	James McKowen	5 Days (30 hours)
GATE-Media	Elissa Rizzo	20 hours
Curric – QSAC	Amanda Malizewski	25 hours
Chemistry Courses	Dominic Schiavone	20 hours

- i. Approval of **Hank Fattorusso** as Job Coach for the 2023-2024 school year.
- j. Approval of the following **Paraprofessionals** renewals for the 2023-2024 school year:

Acquavella, Cara	Grillo, Judy	Ochs, Shelby
Aufiero, Mary	Grochulski, Tracey	Pagan Joanne
Ausmus, Jeanine	Hamilton, Roshell	Perez, Nadia
Bleibdry, Adrienne	Hardman, Gretchen	Pirtle Kara
Brown, Wanda	Hemmerich, Cheryl	Ramirez, Michelle
Calfee, Nikki	Hillyard, Florence	Robertson, Amie
Cann, Lisa	Holey, Sarah	Segura, Carolyn
Collantes, Cecilia	Hoyos, Shirley	Smith, Connie
Cutchis, Joan	Hunt, Robin	Sprague, Jamie
Cuttone, Josephine	Joana, Paula	Taesler, Victoria
Dearborn, Natalia	Khan, Jenna	Taveras, Vianka
Egbert, Christina	Kowal, Nicole	Vater, Melissa
EISayed, Deena	Lai, Lien	Vaughan, Robin
Engber, Paula	Lugo, Deana	Volpe, Marilyn
Feinberg, Alex	Maitland, Judith	Wallace, Marge
	Manco, Glauville	

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Ferrante, Doloretta Gesregan, Julie George, Donna George, Patricia Giordano, Theresa Gricenko, Nicole	Masterson, Lynn McMullen, Rosemarie Merkle, Ann Mueller, Kirk Murray, Mikel Nelson, Patricia	Wiemer,Christine Yaport, Rosey Zeier, Kimberly
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- k. Approval of the following rate of pay per position for **Athletic Event Staff** for the 2023-2024 school year:

Fall Events Position		Winter Events Position		Spring Event Positions	
Chain Crew	\$25	Basketball Clock (per game)	\$25	Start Line	\$50
Announcer	\$50	Basketball Crowd Control	\$50	Long Jump	\$50
Football Camera	\$80	Basketball Door Security	\$50	Field Event - girls	\$50
Football Head Ticket Seller	\$60	Basketball Ticket Taker	\$50	Field Event - boys	\$50
Football Ticket Seller	\$55	Basketball Ticket Seller	\$55	High Jump	\$50
Football Ticket Taker	\$50	Basketball Public Announcer	\$35	Pole Vault	\$50
Football Parking (main lot)	\$100	Site Manager (Basketball and Wrestling)	\$100	Site Manager (Track & Field)	\$100
Football Crowd Control	\$50				
Cross Country Back Course Crowd Control	\$50				
Site Manager	\$100				

- l. Approval of the following as **Athletic Event Staff Members** for 2023-2024 athletic events, to be paid at the Board Approved rate of pay per position:

Al Imbimbio John Young Dave Ammiano Dave Beeson Elvis Rodriquez David Campagna Heather DelBagno Marilyn Volpe	Pam Brennan Hank Fattorusso Jim McDonald Kelcey Russo Julie Wilson Peter Oesen Kurt Zimmerman Karen Cubberly
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Nicole Roman-Gerena Linda Tappen Lynn Masterson	Vincent Marinoni Wilson Cusano Jim Tobin Mike Bird
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- m. Approval of the following staff for the **Extra Duty/Extra Pay Positions** for the 2023 – 2024 school year in the Hopatcong School District:

Name	Nature of Action	Duty/Position	Salary*
Alana Benninger	Appoint	HMS Grade 4 Cafeteria Monitor <i>*Split stipend (1 grade)</i>	\$1,200
Luis Mendez	Appoint	HMS Grades 5 & 6 Cafeteria Monitor <i>*Adjusted grade levels from previously approved</i>	\$2,400
Yanet Guevera	Appoint	HMS Grade 7 Cafeteria Monitor <i>*Split stipend from previously approved (1 grade)</i>	\$1,200
David Campagna	Appoint	HS Cafeteria Monitor	\$2,400
Jason Mulvihill	Appoint	HS Cafeteria Monitor	\$2,400
Craig Vallaro	Appoint	HS Cafeteria Monitor	\$2,400
James McDonald	Appoint	HS Cafeteria Monitor	\$2,400
Karylin Ireland	Appoint	Durban Recess Duty (5 days per week)	\$1,425
Samantha Apgar	Appoint	Durban Recess Duty (3 days per week)	\$855
Lisa Schuffenhauer	Appoint	Durban Recess Duty (2 days per week)	\$570
Erica Strzepek	Appoint	Durban Recess Duty (1 day per week)	\$285
Maria DeLorenzo	Appoint	Durban Recess Duty (1 day per week)	\$285
Al Cerulo	Appoint	Events Manager	\$6,615
Jason Mulvihill	Appoint	HS Fall Weight Room Instructor	\$1,100
Austin Brown	Appoint	Winter Weight Room Instructor	\$1,100
David Campagna	Appoint	Spring Weight Room Instructor	\$1,100
Austin Brown	Appoint	8 th Grade Class Advisor	\$1213
Megan Nardone	Appoint	Freshmen Class Advisor	\$758
Kelcey Russo	Appoint	Sophomore Class Advisor	\$909

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Mary Burns	Appoint	Junior Class Advisor	\$1,722
Julie Wilson (.5)	Appoint	Senior Class Advisor (.5)	\$1,228
Hank Fattorusso (.5)	Appoint	Senior Class Advisor (.5)	\$1,228

- n. Approval of the following **Coach/Advisor Positions** for the 2023-2024 school year:

Name	Nature of Action	Position	Class	Level	Salary
Hank Fattorusso	Appoint	Quest	C	4	\$2,858
Ken Olsen	Appoint	Quest	C	4	\$2,858
Ken Olsen	Appoint	FIT	C	4	\$2,858
Hank Fattorusso	Appoint	FIT	C	4	\$2,858
Kurt Zimmermann	Appoint	Music Advisor & Tri-M	B	4	\$5,034
Al Cerulo	Appoint	Jazz Band	D	4	\$1,782
Elissa Rizzo	Appoint	NHS	B	3	\$2,681
Elissa Rizzo	Appoint	JR NHS	C	2	\$1,818
Nancy Duffy	Appoint	Academic Bowl	E	2	\$936
James McDonald	Appoint	HS Student Council	B	4	\$3,287
Christine Kalemba	Appoint	Literary Magazine	C	2	\$1,818
Jason Mulvihill	Appoint	Varsity Club	C	4	\$2,858
Kerri Batche	Appoint	Fall Play Director	B	4	\$2,862
Megan Nardone	Appoint	Play Costume Makeup – Fall	D	4	\$1,782
Megan Nardone	Appoint	Drama Club Advisor	D	3	\$1,458
Karen Cubberly	Appoint	GSA Advisor	D	2	\$1,175
Jon Rischawy	Appoint	Art Honor Society	E	4	\$1,566
Carla Malatesta	Appoint	.5 Latina Club Advisor	C	2	\$909
Alexa McLean	Appoint	.5 Latina Club Advisor	C	2	\$909
Joe Raccioppi	Rescind	Asst. Boys Soccer coach	B	1	\$3,187.00

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- o. Approval of the following staff for **Homework Club/Central Detention** for the 2023 – 2024 school year in the Hopatcong School District on an as needed basis:

Name	Duty/Position	Pay
Leanne Juliano Tamika Parks Jamie Lios	MS Homework Club	\$28/hour
Leanne Juliano Tamika Parks Jamie Lios	MS Central Detention	\$20/hour
Sue Pallotta Julie Wilson McKenzie Norris Wilson Cusano	HS CRAAM Advisors (Dec-June)	\$40/hour
McKenzie Norris Wilson Cusano Karen Cubberly Craig Vallaro Pam Brennan	HS Homework Club (Sept – Dec)	\$28/hour
Nancy Stephens Linda Padulla Craig Vallaro	HS Detention	\$20/hour

- p. Approval of the following staff to take and receive tuition reimbursements*, as per contract, upon successful completion of the course and submission of paperwork:

Course Approval /Reimbursement Approval

Name	Course Title	Course Number	Credits	Cost
Gabrielle Cardosa-Schnabel	Articulation & Phonology: Practical Applications for the Speech-Language Pathologist	EDUP: 9031	4	\$248
Hilary Martin	Implementing Social and Emotional Learning in the classroom	EDUC 718W	3	\$405
Erica Strzepek	Child Behavior Disorders	EDUC_712U	3	\$405
Audra Bauer	Reading and Writing Strategies for Students with Special Needs	EDUC42383	3	\$271
Linda Serrano-Aviles	The Science of Reading (Grades K-5)	EDUC42326	3	\$271
Christi Murphy	Pediatric Therapy Techniques for the Speech-Language Pathologists	EDUP: 9036	4	\$248
Linda Minervini	Orton Gillingham for Resource Center Teaching	EDUC 641.91	1	\$850*
Karen Cubberly	Secondary PSI-PMI Teaching Methods (Progressive Science Initiative)	MET6121	4	\$720
Aimee Landrud	Theoretical Foundations for Nursing	NUR 5001 070 – 40448	3	\$2,466.45*

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**The maximum rate of reimbursement per credit for the 23-24 school year is still being negotiated depending on surrounding colleges rates to be determined for the 23-24 school year. Once cost per credit is determined these costs will change to reflect that amount.*

- q. It is recommended by the Superintendent that the Hopatcong Board of Education approve of the following involuntary transfer recommendations effective for the 2023-2024 school year:

Employee	Current	Transfer
Donald Dippel	Middle School	High School
Dominick Spuckes	High School	Middle School

- r. Approval of the following substitute teachers for the Hopatcong School District:
 i. Jessica Furman

14. **TRAVEL AND PROFESSIONAL DEVELOPMENT**

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Approval of the following staff to attend Professional Development/Conference*

Name	Title	Cost	Date
Emily Minervini	Implementing Elements of Structured Literacy into K-5 Classroom Practices	\$75	7/11-7/12/23
Stephanie Martinez	NJPSA Conference	\$375 (conference) + \$88.50 (meals) +\$150 (hotel) \$50.76 (mileage)	10/12-10/13/23
Stephanie Martinez	AP Coordinator - Back to School	\$0	7/25/23
Linda Minervini	Orton Gillingham Stations and Independent Work	\$75	6/26/2023
	Implementing Elements of Structured Literacy into K-5 Classroom Practices	\$75	7/11/2023
Tracey Talmadge	Municipal Finance Administration for Public Purchasing Personnel	\$821	9/5-10/3/23
	Public School Purchasing	\$390	10/3-10/12-23

****Cost will be reimbursed upon completion of attendance and all documentation has been provided.***

15. **RESOLUTIONS**

- a. It is recommended by the Superintendent that the Board of Education approve that Hopatcong Schools voluntarily agrees to join the New Jersey State Interscholastic

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Athletic Association (NJSIAA), which is a non-profit association of public and non-public high schools in the State of New Jersey and is authorized to participate in the approved athletic activities sponsored by the NJSIAA. The Board of Education hereby adopts as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA.

- b. Whereas Christine Pascual received a promise of employment in early June 2023 as the roving school nurse for the 23-24 school year and whereas her name was added to the addendum to the June BOE meeting and whereas the addendum put together on the afternoon of the June meeting was not properly saved, her name did not make it on the printed addendum. It is recommended that the June meeting minutes be amended to include Ms. Pascual with the reason being she needed to resign from her position in order to begin employment for September 1, 2023. Christine Pascual was hired at MA, step 1 with a salary of \$72,605.
- c. It is recommended by the Superintendent that the Board of Education approve the Bilingual Education Waiver for the 2023-2024 school year.
- d. It is recommended by the Superintendent that the Board of Education approve the virtual or remote instruction plan for the 2023-2024 school year.

16. SUSSEX COUNTY REGIONAL COOPERATIVE

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for June 27, 2023 through June 30, 2023 in the amount of \$17,627.18 for Regular bills.
- b. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for July 1, 2023 through July 31, 2023 in the amount of \$99,628.82 for Regular bills and \$5,110,164.18 for Bus Contractors.
- c. The Superintendent and the Director of Transportation recommend the **approval to purchase** a 2023 Ford E450 Econ Cutaway from Route 23 Auto Mall at a cost of \$71,580.00 per Quote ID SUSSCOOP1 and the NJ State Contract/Contract 17-FLEET-00241, Butler, NJ 07405.
- d. The Superintendent and the Director of Transportation recommend the **approval to hire Andrea Marcinek** as a Bus Aide for the 2023-2024 School Year, beginning September 1, 2023 at the hourly rate of \$15.90.
- e. The Superintendent and the Director of Transportation recommend the **approval of a stipend** in the amount of \$15,000 for employee #80033 to be paid August 15, 2023. (Transportation Software Maintenance)

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- f. The Superintendent and the Director of Transportation recommend the **approval of a stipend** in the amount of \$10,000 for employee # 80887 to be paid August 15, 2023.
(Human Resource Services)
- g. The Superintendent and the Director of Transportation recommend the **approval of a stipend** in the amount of \$10,000 for employee #80396 to be paid August 15, 2023.
(Additional Duties/Time)
- h. The Superintendent and the Director of Transportation recommend the **approval of a stipend** in the amount of \$10,000 for employee #80566 to be paid August 15, 2023.
(Additional Duties/Time)
- i. The Superintendent and the Director of Transportation recommend the **approval of a stipend** in the amount of \$5,000 for employee #80522 to be paid August 15,2023.
(Additional Duties/Time)
- j. The Superintendent and the Director of Transportation recommend the **approval of a stipend** in the amount of \$5,000 for employee #81094 to be paid August 15, 2023.
(Additional Duties/Time)
- k.
 - 1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Extended School Year Routes** for the 2023 Extended School Year as listed on Exhibit A.
 - 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Extended School Year Routes** to the lowest, responsible and responsive bus contractor companies for the 2023 Extended School Year as listed on Exhibit A.
 - 3. The Superintendent and the Director of Transportation recommend the **approval of route contract addendums** for the 2023 Extended School Year as listed on Exhibit A.
 - 4. The Superintendent and the Director of Transportation recommend the **renewal of 2022-2023 School Related Activity Routes for the 2023-2024 School Year** at State issued CPI increase of 5.86% or less as listed on Exhibit A.
 - 5. The Superintendent and the Director of Transportation recommend the **renewal of 2022 Extended School Year Routes for the 2023 Extended School Year** at State issued CPI increase of 5.86% or less as listed on Exhibit A.

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

July 31, 2023

5:30 pm. Open the Meeting and enter Executive Session in the Administration Building: Room 21

Public Portion will begin at 7:00 p.m in the Board Room

2 Windsor Avenue, Hopatcong, NJ 07843

6. The Superintendent and the Director of Transportation recommend the **renewal of 2022-2023 School Year Routes for the 2023 – 2024 School Year** at State issued CPI increase of 5.86% or less as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **award of bids submitted from the May 23, 2023 Bid #2023-24-01** to the lowest, responsible and responsive bus contractor company for the 2023 Extended School Year as listed on Exhibit A.
8. The Superintendent and the Director of **Transportation recommend the acceptance of bids submitted from the June 14, 2023 Bid #2023-24-02** for the 2023-2024 School Year as listed on Exhibit A.
9. The Superintendent and the Director of Transportation recommend the **award of bids submitted from the June 14, 2023 Bid #2023-24-02** to the lowest, responsible and responsive bus contractor company for the 2023-2024 School Year as listed on Exhibit A.
10. The Superintendent and the Director of Transportation recommend the **rejection of bids submitted from the June 14, 2023 Bid #2023-24-02** due to non-compliance or termination of the routes as listed on Exhibit A.
11. The Superintendent and the Director of **Transportation recommend the acceptance of bids submitted from the June 14, 2023 Bid #2023-24-01A** for the 2023-2024 School Year as listed on Exhibit A.
12. The Superintendent and the Director of Transportation recommend the **award of bids submitted from the June 14, 2023 Bid #2023-24-01A** to the lowest, responsible and responsive bus contractor company for the 2023-2024 School Year as listed on Exhibit A.
17. **BOARD OF EDUCATION MEMBER COMMENTS**

ADDENDUM

- a. It is recommended by the Superintendent that the Hopatcong Board of Education approve the application of the New Jersey Learning Acceleration Program: High-Impact Tutoring Notice of Grant Opportunity (NGO)

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

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- b. It is recommended by the Superintendent that the Hopatcong Board of Education approve the employment of **Catherine Phillips** as a Paraprofessional at Durban Ave effective September 1, 2023 at a rate of \$15.13/hour plus \$1 additional for toileting.
- c. It is recommended by the Superintendent that the Hopatcong Board of Education approve the employment of **Farah Machigua** as a Paraprofessional at Middle School effective September 1, 2023 at a rate of \$15.13/hour. Should toileting be required there will be an additional \$1 added to the hourly rate.
- d. It is recommended by the Superintendent that the Hopatcong Board of Education approve 10 additional days of summer work for **Kurt Zimmermann** at \$35 per hour.
- e. It is recommended that the start time of Board of Education meeting be moved from 5:30 pm to 6:00 pm each month effective August 2023. The Board will open the meeting in public and then enter executive session. The public/action portion of the meeting will resume at 7:00 pm.

Motion to approve items 11-Addendum item e:

(ACTION) Motion by DiStefano seconded by Turkington.

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Jayson Cittrich	Yes	Jayna Gulan
Yes	Jennifer Johnson*	Yes	Jackie Turkington	Yes	Jennifer Polowchena

* Abstain Item 13I

18. ADJOURNMENT

Motion to adjourn:

(ACTION) Motion by Turkington seconded by DiStefano.

All in favor: Yes Time: 7:14 pm

Respectfully submitted,



Jeffrey Hallenbeck

Assistant Superintendent for Business/Board Secretary