Regular Meeting – Board Meeting Room January 30, 2017

1. <u>CALL TO ORDER</u>								
	Time:	pm						
2.	FLAG SALUTE	Ī						
3.	OPENING STATEMENT In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald has been notified by mail that this Board of Education Regular meeting will take place in the Board Meeting room at the Administration Office of the Board of Education, Hopatcong NJ, at 7:00 p.m. January 30, 2017.							
APPOINTMENT a. Approval of the appointment of William Stepka, as Board Secretary pro temp for purpose of this meeting. Motion to approve 4a: (ACTION)Motion by, seconded by					,			
						DISCUSSION	Roll Call Vote	
	P. DiStefano	A. Fasano		W. Gallagher	Р	Karpiak	R. Nicholson	
	A. McLean	S. Schindel		C. Smith		Trumpore		
5.	ROLL CALL							
	Philip DiStefano)	An	thony Fasano		Warren G	allagher	
	Peter Karpiak		Ale	ex McLean		Robert Ni	cholson	
	Candice Smith		Dr	. Sarah Schindelar		Carol Trui	mpore	
	Cynthia Randina	Э	Ca	rolyn B. Joseph		# of Public _ Quorum - Y		

6. EXECUTIVE SESSION

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

Regular Meeting – Board Meeting Room January 30, 2017

		Motion to Return to Public Se (ACTION) Motion by		
		All in favor	Time:	pm
7.	RECONVEN			
		Motion to Reconvene (ACTION) Motion by	, seconded by	
		All in favor	Time:	pm
8.	SCHOOL BO	ARD RECOGNITION		
	WHEREAS,	The New Jersey School Boards Assoctobe School Board Recognition Montacknowledge the contributions made I	h, a time when all resi	idents can
	WHEREAS,	The Hopatcong Board of Education is boards in New Jersey that sets policie school districts; and		
	WHEREAS,	The Hopatcong Board of Education er education for all New Jersey public so		gh-quality
	WHEREAS,	New Jersey's local school boards help education of approximately 1.4 million 12 th grade; and		
	WHEREAS,	New Jersey's 5,000 local school board remuneration for their services, act as they work with administrators, teacher public education; and	advocates for public s	school students as
	WHEREAS,	School boards strive to provide the real students, including those with spec		meet the needs of
	WHEREAS,	Boards of education provide accountathe needs of the school district to the administrators the public's expectation	public; and they conve	y to school
	WHEREAS,	New Jersey can take pride in its school in key achievement indicators such as Educational Progress scores, and the advanced placement offerings and SA	s the National Assessn preparation for colleg	nent of e through

Regular Meeting – Board Meeting Room January 30, 2017

RESOLVED, That the Hopatcong Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Hopatcong Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

All in favor_		

9. <u>APPROVAL OF MINUTES</u>

Approval of the minutes of the following meetings, as reported by the Board Secretary and reviewed by the Board President and members of the Board:

- a. December 19, 2016 Executive Session
- **b.** December 19, 2016 Regular Meeting

Motion to approve 9a-9b:		
(ACTION)Motion by	, seconded by	
, , ,	DISCUSSION	

				Roll Call Vote
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

10. ACKNOWLEDGMENTS/CORRESPONDENCE

a. The following students were chosen as **Hopatcong High School's Students of the Month** for their outstanding performance in **December 2016**:

Teresa Turnage, Freshman
Victoria Cobb, Junior
Cesar Martinez, Junior
Maggie Ellicott, Senior
Scholastics (Biology Honors)
Scholastics (Anatomy/Physiology CP)
Specialty Area (Introduction to CAD)
Specialty Area (Creative Cooking & Baking)

b. The following students were chosen as **Hopatcong High School's** *Scholar Athletes of the Month* for their outstanding performance in **December 2016**:

Blake Corbett, Sophomore Rebecca Twaits, SeniorAthletics (Ice Hockey)
Athletics (Bowling)

c. Congratulations to the following teachers and educational support staff members who have been named 2016-17 Governor's Teacher and Educational Services Professional Recipients of the year:

Regular Meeting – Board Meeting Room January 30, 2017

10c. <u>ACKNOWLEDGMENTS/CORRESPONDENCE</u> (continued)

Hudson Maxim SchoolTulsa Trail SchoolDurban Avenue SchoolMary NeeJennifer NeuPaul MillerJamie GambuzzaMartina VillaniMelissa Kennedy

Middle SchoolHigh SchoolKurt ZimmermanJulie WilsonFran RemalySusan Pallotta

- **d.** Congratulations to Carolyn Moschella, a fourth grade teacher at the Durban Avenue school, nominated by her principal, Tracey Hensz, and chosen by WDHA FM Radio as a "Teacher Who Rocks."
- e. In honor of School Board Recognition Month, we acknowledge and thank all of our **Board Members** for their hard work and dedication, as per the resolution on page two (2) of the agenda.
- f. Congratulations to Amanda Corujo (Junior Piccolo) and Anthony Christiana (Junior Trombone) who auditioned and were accepted into the Region 1 (North Jersey) Honors Band, Saturday January 7, at Paramus High School. 500 Students from NJ competed, and Amanda Corujo placed as the 2nd highest scoring piccolo player in the audition.
- g. On January 14th, Hopatcong High School hosted 19 schools for the **annual HWS** Wrestling Championships. Anthony Mastroeni finished 3rd in the deepest division within the tournament at 132lbs, while continuing to be within the state qualifying leaders heading into post season.
- h. Congratulations to Hopatcong Chiefs Cheerleading for hosting 67 programs at their annual Chiefs Cheer Competition on January 21. The event was a huge success and will pay for their National Bids in entirety for both the Atlantic City and Ocean City National Championship Competitions. Our Chiefs Cheerleading program has finished in first place in six out of the eight events they have competed in, while garnering Grand Champs four times.

All in favor	
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11. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report Cynthia M. Randina
- **b.** Presentation: District Goals January 2017 Update

Regular Meeting – Board Meeting Room January 30, 2017

11. SUPERINTENDENT'S REPORT AND HIB REPORT (continued)

- **c.** Presentation of each school's activities:
 - 1) High School –Liaisons: Michael Umholtz, Dontese Cocchio, Kelly Maegerlein, Sierra Simon
 - 2) Middle School Liaisons: Alex McLean, Shannon O'Sullivan
 - 3) Durban Avenue- Tracey Hensz, Principal
 - 4) Tulsa Trail Brian Byrne, Principal
 - 5) Hudson Maxim Katherine McFadden, Principal
- **d.** Presentation: Harassment, Intimidation & Bullying Biannual Report-**Jaime Walker, Director of Guidance**
- e. A second reading and approval of the Superintendent's HIB Report for December, 2016 as presented to the Board at the Regular Meeting on December 19, 2016. Approval of the HIB report for January, 2017 for first reading and review.

Motion to approve Superintendent's HIB report 11e:					
(ACTION)Motion by	, seconded by				
, ,	DISCUSSION				

Roll Call Vote

W. Gallagher P. Karpiak R. Nicholson

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

12. <u>COMMITTEE REPORTS</u>

- a. Curriculum, Technology, Special Education Chairperson, Candice Smith
- b. Community Relations Chairperson, Warren Gallagher III
- c. Finance, Facilities, Transportation Chairperson, Carol Trumpore
- d. Policy and Legislation Chairperson, Phil DiStefano
- e. Negotiations Chairperson, Rob Nicholson
- f. Personnel Chairperson, Peter Karpiak
- g. High School HHSPTSO Karen Solimando, President
- h. Middle School PTO Kelly Csengeto, President
- i. Elementary PTO Jennifer Caban

All in favor		

13. PUBLIC COMMENT – AGENDA ITEMS ONLY

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14. FINANCE

Approval of the following finance items, **14a-14n**, as recommended by the Superintendent of Schools and the Finance Committee of the Board:

a. Approval of bills for the General Fund and Special Revenue (Grants) account, December 20, 2016 through January 30, 2017, in the following amount:

General Fund and Special Revenue (Grants) account - \$1,963,951.58

Cafeteria account - \$295.48

- **b.** Approval of bills for the Sussex County Regional Cooperative Operating account for December 20, 2016 through January 30, 2017, in the amount of: \$3,011,539.00
- c. Approval of the Transfer Report for the month of November 2016.
- **d.** Approval of the Board Secretary's Report for the month of November 2016.
- e. Approval of the Treasurer's Report for the month of November 2016.
- **f.** Approval of the certification by the Board Secretary pursuant to N.J.A.C. that no budgetary line item has been overexpended in the 2016-2017 budget in violation of N.J.A.C. 6:202.12(a).
- **g.** Approval of the purchase of <u>2008</u> Chevrolet Van equipped with construction racks on the inside to be used by staff electrician for district electrical/HVAC maintenance. Price \$5,000.00.
- h. Approval to authorize an Eagle Scout project for Justin McCarthy, a Hopatcong High Junior, to construct a shed enclosure and install an astronomy telescope in the High School courtyard, at no cost to the District. He has requested that the District install a security fence around the shed, at an approximate cost of \$800.00, and allow him to access electricity for an exterior and an interior light in the shed. Insurance during project will be provided by the Boy Scouts of America.
- **i.** Approval of the authorization of contracts with Anthony Gianforcaro, Architect, to provide engineering services for the following:
 - 1)Inspection/review to provide technical recommendations based on core borings and topographical drawings for the Hilltop access roadway reconstruction/repaying. Engineering cost \$3,000.00.
 - 2) Preparation of application to Department of Education for the Early Childhood Center at High School. Cost \$3,040.00.
 - 3) Architectural plans for Handicapped Ramp at Hopatcong High School. Cost \$4,580.00.
- **j.** Approval authorizing Graybar Electric to undertake the necessary repair and modernization of the main switchgear at the Durban Avenue School at a cost of \$20,000.00. Repair parts for this old equipment are no longer available and therefore the

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14h. FINANCE (continued)

entire interior of the equipment must be replaced. This purchase order is issued through the U.S. Communities Cooperative Purchasing.

- **k.** Approval of the Special Education Medicaid Initiative for Fiscal Year 2018 in the amount of \$43,185.70 to be placed in the 2017-2018 Budget.
- I. Approval of the designation of Carolyn B. Joseph, Interim Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O.)
- **m.** Approval confirming authorization to use the following Cooperative Purchasing Sources for the items listed:

US Communities (Graybar)	. Electric Supplies
MCCPC (Morris County)	Fuel Oil, Concrete, Paving
MCRESC (Middlesex County)	Miscellaneous services, concrete, paving
Grainger (State Contract)	Miscellaneous Hardware
ED Data	. Copy Paper/Office Supplies
Sussex County (Purchasing Dept.)	Bulk Rock Salt

n. Approval to accept the "Title I Arts Integration Pilot Program" Grant in the amount of \$100,000.00 barring no major edits from the NJDOE Title I Office.

Motion to approve Finance 14a-14n:						
(ACTION)Motion by	, seconded by					
	DISCUSSION					

Pall Call Vata

				Roll Call Vole
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

15. PERSONNEL

Approval of the following personnel items **15a-15n**, as recommended by the Superintendent of Schools and the Personnel Committee of the Board:

- **a.** Approval of the request of **Ashley Miller** for an unpaid Medical Leave of Absence from her position as a Special Education Teacher during the period of January 6, 2017 to February 3, 2017.
- **b.** Approval of the employment of **Anna Beth Prescott** as Special Education Medical Leave Replacement Teacher in the Hopatcong School District effective January 17, 2017 through February 3, 2017 at prorated salary of \$53,528. Ms. Prescott is the replacement for Ashley Miller whose 2016-2017 salary is \$53,928.
- c. Approval of **Douglas Merkler** as High School Math Portfolio teacher at a rate of \$35.00 per hour, for up to 8 hours per week for not more than 18 weeks.
- **d.** Approval of **Pamela Brennan** as High School ELA Portfolio teacher at a rate of \$35.00 per hour, for up to 8 hours per week for not more than 18 weeks

Regular Meeting – Board Meeting Room January 30, 2017

- **e.** Acceptance of the resignation of **Jolene Camoia** from her position as paraprofessional at Hudson Maxim School, at a salary of \$12,636, effective January 1, 2017.
- **f.** Acceptance of the resignation of **Valerie Clark** from her position as paraprofessional at Hopatcong High School, at a salary of \$13,679, effective January 21, 2017.
- **g.** Acceptance of the resignation of **Michael Nunn** from his position as Safety/Security Officer at Hopatcong High School, at a per diem salary of \$120, effective January 23, 2017.
- **h.** Approval of the employment of **Kellie Haberstroh** as Kindergarten Maternity Leave Replacement Teacher in the Hopatcong School District at the salary of \$110.00 per day, effective February 24, 2017 through May 1, 2017. Effective May 2, 2017, salary will be \$53,528, prorated, based upon Level BA/Step 2, through June 30, 2017. This is the replacement for Jennifer Bisignani, whose 2016-2017 salary is \$56,328.
- **i.** Approval of the employment of **Christine Hjorth** as Grade 1 Maternity Leave Replacement Teacher in the Hopatcong School District at the salary of \$110.00 per day, effective February 10, 2017 through April 10, 2017. Effective April 11, 2017, salary will be \$53,528, prorated, based upon Level BA/Step 2, through June 30, 2017. This is the replacement for Diana Fratangelo, whose 2016-2017 salary is \$71,160.

j. Approval of the following 2016-2017 Advisors for the Hopatcong High School:

Name	Nature of	Position	Class	Level	Salary	Date	Date
	Action				•	Effective	Terminated
Barbara Fersch	Appoint	Vocal Director	D	4	\$1,069	1/1/17	6/30/2017
		(.6)					
Edric Debos	Adjustment	Art Club	Е	1	\$614	9/1/16	6/30/2017
Kurt	Adjustment	Tri-M Advisor	D	1	\$977	9/1/16	6/30/2017
Zimmermann							
Sue Hill	Adjustment	Future Teacher	Е	3	\$1,224	9/1/16	6/30/2017
	-	Club Advisor					
Sue Hill	Adjustment	Academic Bowl	Е	3	\$1,224	9/1/2016	6/30/2017
	-	Advisor					
Barbara	Adjustment	Academic Bowl	Е	3	\$1,224	9/1/2016	6/30/2017
Parichuk	-	Advisor					

k. Approval of the following 2016-2017 Coaches for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Hayley Vicedomini	Appoint	Assistant Winter	В	1	\$2,093	1/1/2017	6/30/17
		Cheerleading Coach					

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15. PERSONNEL (continued)

l. Approval of the following After School Tutoring Program Instructors funded by the Title I grant:

Name	Nature of Action	Position	Hours per week	Rate per hour	Date Effective	Date Terminated
Donna Cerrato	Appoint	Grade 3	3	\$35	1/23/2017	4/13/17
Norm Sutton	Appoint	Grade 3	3	\$35	1/23/2017	4/13/17
Kellie Kontozoglus	Appoint	Grade 4	3	\$35	1/23/2017	4/13/17
Christine Miller	Appoint	Grade 4	3	\$35	1/23/2017	4/13/17
Dorothea Stauffer	Appoint	Grade 5	3	\$35	1/23/2017	4/13/17
Kim Boucher	Appoint	Grade 5	3	\$35	1/23/2017	4/13/17

m. Approval of the employment of the following **Day Plus** employees for the 2016/2017 school year:

Name	Nature of Action	Position	Rate
Lindsey Cregar	Appoint	Instructor	\$11.25/hr
Employee # 81365	Terminate	Instructor	

n. Approval of substitute teachers, aides, custodians and van driver lists.

Motion to approve Person	nel 15a-15n:	
(ACTION)Motion by	, seconded by	_
, , , , , , , , , , , , , , , , , , , ,	DISCUSSION	

DISCUSSION	
Roll Call Vote	

				Iton oun voto
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

16. STUDENTS & SERVICES

- **a.** Approval for educational instruction services for **Student No. 11116**, a tenth grade student under medical supervision at Summit Oaks Hospital, Summit, NJ. Tutoring services are arranged through Brookfield Schools at the rate of \$35.00 per hour for a maximum of ten hours per week. The effective date is December 19, 2016.
- **b.** Approval of the attached field trip requests, as required by the New Jersey Department of Education.

Motion to approve Stude	nts and Services 16a – 16b:
(ACTION)Motion by	, seconded by
	DISCUSSION

Ro	Ш	Ca	П	ν	ote
110		va		v	O.C

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

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17. CURRICULUM

Approval of the following items, **17a1 and 17a2**, as recommended by the Superintendent of Schools and the Curriculum Committee of the Board:

- **a.** Approval of the following new Chemistry courses for 2017/18 school year:
 - 1) HS Chemistry Honors
 - 2) HS Chemistry CP

Motion to approve Curriculum 17a1-17a2:				
(ACTION)Motion by	, seconded by			
, , , , , , , , , , , , , , , , , , , ,	DISCUSSION			

				Roll Call Vote
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

18. TRAVEL

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

Motion to approve Travel:	
(ACTION)Motion by	, seconded by
,	DISCUSSION

Roll Call Vote

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

19. POLICIES & REGULATIONS

a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

approval, as revised, for FIRST READING:

Policy# Title

P 8330 Student Records (M) (Revised)
P 0164 Conduct of Board Meeting – Board Member Participation by

Teleconferencing (Suggested Revision)

Regulation# Title

R 8330 Student Records (M) (Revised)

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19. POLICIES & REGULATIONS (continued)

b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

<u>Policy#</u>	<u>Title</u>
P 8454	Management of Pediculosis (New) (Recommended)

Motion to approve Policies and Regulations 19a - 19b:

(ACTION)Motion by______, seconded by _____

DISCUSSION

Roll Call Vote

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

20. BOARD MEETING CALENDAR

MONTHLY	REGULAR MEE	<u>CTING</u>
January, 2017	3 (Reorganization)	30
February		22
March	13 (Preliminary Budget Approval)	27
April		24 (Budget Hearing)
May	8	22
June		26
July		24
August	21 (Board Goal Meeting)	28
September		25
October		23
November		27
December		18
January, 2018	2 (Reorganization Meeting)	22

All Board of Education Meetings will be held in the Meeting Room of the Administration Building at 2 Windsor Avenue, unless otherwise posted. If there is a need for an Executive Session, meetings will begin at 5:30 p.m., with the public portion beginning at 7:00 p.m.

Regular Meeting – Board Meeting Room January 30, 2017

20.

20.	DUARD WILE	TING CALENDAR	(continued)		
		Motion	to approve Board M	eeting Calendar 20:	
		(ACTIC	DN)Motion by	, seconded by DISCUSSION	
					Roll Call Vote
_	P. DiStefano A. McLean	A. Fasano S. Schindelar	W. Gallagher C. Smith	P. Karpiak C. Trumpore	R. Nicholson
21.				ns 20a-20j , as reco	ommended by the Board
	b. Susse	ersey School Board x County Ed. Servins to Borough Cour	ces Commission	- Anthon - Sarah S Carol T	y Fasano y Fasano Schindelar, rumpore, n Gallagher
		l Wide Alliance Tea x County Regional		- Candic	
	School ar	nd Parent Organiz	ational Liaisons		
	g. Tulsa h. Durba	on Maxim School Trail School n Avenue School e School School		- Rob Nic - Candic - Candic - Alex Mo - Robert	e Smith e Smith
		Motion	to approve Board A	ppointments 21a-21j:	:
		(ACTIC	N)Motion by	, seconded by DISCUSSION	

Roll Call Vote

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

SUSSEX COUNTY REGIONAL COOPERATIVE 22.

Approval of the following items, **22a-22g**, at the recommendation of the Superintendent:

a. The Superintendent recommends approval of the following district(s) as/a new member(s) of the Cooperative for the 2016-17 school year:

Harding Township Board of Education.

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22. SUSSEX COUNTY REGIONAL COOPERATIVE

- **b.** The Superintendent recommends approval of the acceptance of quotations for bus routes for the 2016-17 school year.
- **c.** The Superintendent recommends approval of the award of quoted routes to the lowest company quotes for the 2016-17 school year.
- **d.** The Superintendent recommends approval of the acceptance of school related activities/trip quotations for the 2016-17 school year.
- **e.** The Superintendent recommends the award of school related activities/trip quotations to the lowest company quotes for the 2016-17 school year.
- **f.** The Superintendent recommends approval of corrections to quotation(s) and bid(s) as listed for the 2016-17 school year.
- **g.** The Superintendent recommends the employment of Mrs. Endora Molisso, currently a part-time bus aide, to a full-time 12 month office staff position, effective January 1 to June 30, 2017, at an annual salary rate, to be pro-rated, of \$32,000.00, and shall be eligible for health benefits.

Motion to approve items 22a-22g:		
(ACTION)Motion by	, seconded by	
,	DISCUSSION	

Roll Call Vote

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

23. PUBLIC COMMENT - GENERAL DISCUSSION

24. BOARD OF EDUCATION - MEMBER COMMENTS

25. ADJOURNMENT

Motion to adjourn: (ACTION)Motion by	, seconded by	
All in favor	Time:	pm