

HOPATCONG BOARD OF EDUCATION

Regular Meeting – Board Meeting Room
February 22, 2017

1. **CALL TO ORDER**

Time: _____pm

2. **FLAG SALUTE**

3. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald has been notified by mail that this Board of Education Regular meeting will take place in the Board Meeting room at the Administration Office of the Board of Education, Hopatcong, NJ, at 7:00 p.m. February 22, 2017.

4. **ROLL CALL**

__ Philip DiStefano	__Anthony Fasano	__Warren Gallagher
__Peter Karpiak	__Alex McLean	__Robert Nicholson
__Candice Smith	__Dr. Sarah Schindelar	__Carol Trumpore
__Cynthia Randina	__Carolyn B. Joseph	# of Public _____ Quorum - YES NO

5. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

Motion to Return to Public Session

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____pm

6. **RECONVENE**

Motion to Reconvene

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____pm

7. **PRESENTATIONS**

HOPATCONG BOARD OF EDUCATION

Regular Meeting – Board Meeting Room
February 22, 2017

- a. Lake Hopatcong Trail update – **Clifford Lundin, Lake Hopatcong Foundation**
- b. Durban Avenue Defined STEM projects – **Tracey Hensz, Principal**
4th Grade – Jazmine Quintero, Layla Gonzalez, Baylee Smith, Kevin Gallagher
5th Grade - Patience Cooper, Samara Ibrahim

Motion to accept Presentations 7a and 7b:

(ACTION) Motion by _____, seconded by _____

All in favor _____

8. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary and reviewed by the Board President and members of the Board:

- a. January 03, 2017 - Reorganization meeting
- b. January 18, 2017 - Special meeting – Sussex County Community College, M.O.U.
- c. January 30, 2017 – Executive Session Minutes
- d. January 30, 2017 - Regular meeting

Motion to approve 8a – 8d:

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote				
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

9. ACKNOWLEDGMENTS/CORRESPONDENCE

- a. The following students were chosen as **Hopatcong High School's *Students of the Month*** for their outstanding performance in **January 2017**:

Anthony Christiana, Junior	Scholastics (Biology Honors)
Emily Martinez, Senior	Scholastics (Probability Statistics)
Rachel Esteves, Junior	Specialty Area (Photography)
Kate Correa, Senior	Specialty Area (AP Studio Art)

- b. The following students were chosen as **Hopatcong High School's *Scholar Athletes of the Month*** for their outstanding performance in **January 2017**:

Benjamin Bibeault, Sophomore	Athletics (Boys Basketball)
Jessica Alvarez, Junior	Athletics (Girls Basketball)

- c. **Hopatcong High School, Middle School and Durban Avenue Honor Roll Students** for the second marking period. (Please see each school's website for list).

Motion to accept Acknowledgments 9a -9c:

(ACTION) Motion by _____, seconded by _____

All in favor _____

10. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report - **Cynthia M. Randina**

HOPATCONG BOARD OF EDUCATION

Regular Meeting – Board Meeting Room
February 22, 2017

- b. Presentation of each school's activities:
- 1) High School –Liaisons: **Michael Umholtz, Dontese Cocchio, Kelly Maegerlein, Sierra Simon**
 - 2) Middle School – Liaisons: **Alex McLean, Shannon O'Sullivan**
 - 3) Durban Avenue- **Tracey Hensz, Principal**
 - 4) Tulsa Trail – **Brian Byrne, Principal**
 - 5) Hudson Maxim – **Katherine McFadden, Principal**

Motion to accept 10a – 10b:
(ACTION)Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote				
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

- c. A second reading and approval of the Superintendent's HIB Report for January, 2017 as presented to the Board at the Regular Meeting on January 30, 2017.
Approval of the HIB report for February, 2017 for first reading and review.

Motion to approve Superintendent's HIB report 10c:
(ACTION)Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote				
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

11. COMMITTEE REPORTS

- a. Curriculum, Technology, Special Education – **Chairperson, Candice Smith**
- b. Community Relations – **Chairperson, Warren Gallagher III**
- c. Finance, Facilities, Transportation - **Chairperson, Carol Trumpore**
- d. Policy and Legislation – **Chairperson, Phil DiStefano**
- e. Negotiations – **Chairperson, Rob Nicholson**
- f. Personnel – **Chairperson, Peter Karpiak**
- g. High School HHSPTSO – **Karen Solimando, President**
- h. Middle School PTO – **Kelly Csengeto, President**
- i. Elementary PTO – **Jennifer Caban**

Motion to accept Committee reports 11a-11i:
(ACTION)Motion by _____, seconded by _____

All in favor _____

12. PUBLIC COMMENT – AGENDA ITEMS ONLY

HOPATCONG BOARD OF EDUCATION

Regular Meeting – Board Meeting Room

February 22, 2017

13. FINANCE

Approval of the following finance items, **13a-13l**, as recommended by the Superintendent of Schools and the Finance Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenue (Grants) account , January 31, 2017 through February 22, 2017, in the following amount:

General Fund and Special Revenue (Grants) account - \$556,571.46

Cafeteria account - \$55,177.27

- b. Approval of bills for the Sussex County Regional Cooperative Operating account for January 31, 2017 through February 22, 2017, in the amount of: \$3,150,432.47
- c. Approval of the Transfer Report for the month of December 2016.
- d. Approval of the Board Secretary's Report for the month of December 2016.
- e. Approval of the Treasurer's Report for the month of December 2016.
- f. Approval of the certification by the Board Secretary pursuant to N.J.A.C. that no budgetary line item has been overexpended in the 2016-2017 budget in violation of N.J.A.C. 6:202.12(a).
- g. Approval to accept a \$1,000 donation from a Sussex County based charity, Sojihuggles, for disadvantaged students at each school and \$250 in gift cards for Kohls and \$250 for WalMart for miscellaneous items to socio-economically disadvantaged students.
- h. Approval to accept the Title I Arts Integration Pilot Program in the amount of \$100,000 for the 2016/2017 school year.
- i. Approval of contracts for Anthony Gianforcaro, Architect, for completed work or current work:
- 1) Completed analysis of all schools to determine suitability for Early Childhood Learning Center/DOE application as per board resolution.
 - 2) Completed plans and specifications for the Handicapped Ramp Hopatcong High School (completed).
 - 3) To review boring samples and make recommendations as to appropriate method of repair/rebuild Hilltop Roadway/Driveway.
 - 4) The design of "Makerspace" area at Durban Avenue School.
- j. Approval of the award of bid for uniform rental/laundrying to Unifirst, the lowest bidder, for \$19,630.
- k. Approval of the award of contract to Dynamic Engineering Earth Survey for soil borings at Hilltop Roadway for \$4,950.

HOPATCONG BOARD OF EDUCATION

Regular Meeting – Board Meeting Room
February 22, 2017

- I. As per the recommendation of our auditor, approval of membership in the following Purchasing Cooperatives and the products/materials to be purchased from each.
 - 1) MCCPC Morris County Purchasing Cooperative – Fuel Oil
 - 2) Sussex County Road Department – Piggy Back Contracts – Bulk Rock Salt
 - 3) U.S. Communities (Graybar) – Electric Supplies and Equipment
 - 4) ED Data – Copy Paper/Office Supplies
 - 5) MCRES - Miscellaneous Services and Equipment – Paving, Concrete, Vehicles
 - 6) Grainger – State Contract – Miscellaneous Hardware

Motion to approve Finance 12a-12l:
(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote				
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

14. PERSONNEL

Approval of the following personnel items **14a-**, as recommended by the Superintendent of Schools and the Personnel Committee of the Board:

- a. Approval of **substitute teachers, aides, custodians and van driver lists.**

Motion to approve Personnel 14a-14:
(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote				
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

15. STUDENTS & SERVICES

- a. Approval for educational instruction services for **Student No. 11116**, a tenth grade student under medical supervision at Immediate Care Children's Psychiatric Center, Parsippany, NJ. Tutoring services are arranged through American Tutor, Inc. at the rate of \$40 per hour for a maximum of ten hours per week. The effective date was January 3, 2017.
- b. Approval for a change in out of district placement for **Student No. 11207**, who had been attending Willowglen Academy in Newton, NJ, and is now placed at Chestnut Avenue Group Home, Marlton, NJ. Student No. 11207 is attending Burlington County Special Services School district – Westampton Campus. The tuition for approximately 139 days is \$32,202.34. The effective date was November 14, 2016.
- c. Approval for educational instruction services for **Student No. 11552**, a seventh grade student, under medical supervision at Saint Clare's Hospital, Boonton, NJ. Tutoring services are arranged through Saint Clare's Hospital at the rate of \$55 per hour for a maximum of five hours per week. The effective date was February 2, 2017.

HOPATCONG BOARD OF EDUCATION

Regular Meeting – Board Meeting Room
February 22, 2017

- d. Approval for the out of district placement for **Student No. 13821**, a tenth grade student who attends the OPUS Program at Roxbury High School, NJ. The tuition is \$18,381.10. The effective date was January 23, 2017.
- e. Approval of the attached field trip requests, as required by the New Jersey Department of Education.

Motion to approve Students and Services 15a – 15e:

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

16. CURRICULUM

Approval of the following items, **16a-16b**, as recommended by the Superintendent of Schools and the Curriculum Committee of the Board:

- a. Approval of the AP Calculus BC course to be added to the High School Curriculum.
- b. Approval of the following resolution approving participation in “Sustainable NJ for Schools” program:

RESOLVED that the Hopatcong Board of Education hereby approves the participation of the Hopatcong Borough Schools in the “Sustainable NJ for Schools” Program;

“THEREFORE, BE IT RESOLVED that this resolution for participation in the “Sustainable NJ for Schools” Program was approved at the Regular Meeting of February 22, 2017.

Motion to approve Curriculum 16a-16b:

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

17. TRAVEL

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance

HOPATCONG BOARD OF EDUCATION

Regular Meeting – Board Meeting Room
February 22, 2017

with N.J.A.C. 6A:23B-1.1. seq.

Motion to approve Travel:

(ACTION) Motion by _____, seconded by _____
DISCUSSION

				Roll Call Vote
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

18. POLICIES & REGULATIONS

a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

- 1) P 0155 *Board Committees Policy* **(B¹)** (Revised)
- 2) P 1510 *Americans with Disabilities Act* **(M)** (Revised)
- 3) R 1510 *Americans with Disabilities Act* **(M)** (Revised)
- 4) P 2415.30 *Title I - Educational Stability for Children in Foster Care* **(M)** (New)
- 5) P 2418 *Section 504 of the Rehabilitation Act of 1973 -- Students* **(M)** (New)
- 6) R 2418 *Section 504 of the Rehabilitation Act of 1973 -- Students* **(M)** (New)
- 7) P 5116 *Education of Homeless Children* (Revised)
- 8) R 5116 *Education of Homeless Children* (New)

b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

- 1) P 0164 *Board Meeting* **(B)** (Revised)
- 2) P 8330 *Student Records* **(M)** (Revised)

¹(B) Board Initiated change.

HOPATCONG BOARD OF EDUCATION

Regular Meeting – Board Meeting Room
February 22, 2017

3) R 8330 *Student Records* **(M)** (Revised)

Motion to approve Policies and Regulations 18a - 18b:

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

19. REVISION TO 2017/ 2018 BOARD MEETING CALENDAR

Approval of the following items, **19a-19b**, at the recommendation of the Superintendent:

- a. Removal from the Board Meeting Calendar of the March 13, 2017 date for Preliminary Budget Approval.
- b. Approval of the March Regular meeting date change from March 27, 2017 to March 20, 2017 for the Regular meeting and Preliminary Budget Approval.

Motion to approve items 19a-19b:

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

20. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **20a-20j**, at the recommendation of the Superintendent:

- a. The Superintendent recommends the *approval* of the following district(s) as a new member(s) of the Transportation Cooperative for the 2016-17 school year:
Weehawkin Board of Education, Hudson County
- b. The Superintendent recommends the *acceptance* of student transportation quotations for Special Education Routes for the 2016-17 school year.
- c. The Superintendent recommends the *award* of student transportation contracts for quoted Special Education Routes to the lowest responsible bus contractor companies for the 2016-17 school year.
- d. The Superintendent recommends the *acceptance* of student transportation quotations for Athletic/Class/Field Trips for the 2016-17 school year.

HOPATCONG BOARD OF EDUCATION

Regular Meeting – Board Meeting Room
February 22, 2017

- e. The Superintendent recommends the *award* of student transportation contracts for quoted Athletic/Class/Field Trips to the lowest responsible bus contractor companies for the 2016-17 school year.
- f. The Superintendent recommends the *acceptance* of student transportation bids submitted for Special Education Routes for the 2016-17 school year.
- g. The Superintendent recommends the *award* of student transportation contracts to the lowest responsible and compliant bus contractor company bidders for Special Education Routes for the 2016-17 school year.
- h. The Superintendent recommends the *rejection* of non-compliant student transportation bids submitted for Special Education Routes for the 2016-17 school year.
- i. The Superintendent recommends the *correction* of quotation(s) and bid(s) as listed for the 2016-17 school year.
- j. The Superintendent recommends the *approval* of an employment contract for Mr. Kenneth Edwards as a part-time Compliance Officer at the hourly rate of \$20.00, not to exceed 20 hours per week, effective February 23, 2017 to June 30, 2017, contingent upon completion of required district paperwork and successful clearance of the state mandated criminal history background check.

Motion to approve items 20a-20j:
(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote				
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

21. PUBLIC COMMENT - GENERAL DISCUSSION

22. BOARD OF EDUCATION - MEMBER COMMENTS

23. ADJOURNMENT

Motion to adjourn:
(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm