

# HOPATCONG BOARD OF EDUCATION

Regular Meeting – Board Meeting Room  
August 28, 2017 – 7:00 p.m.

1. **CALL TO ORDER**

Time: \_\_\_\_\_pm

2. **FLAG SALUTE**

3. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald has been notified by mail that this Board of Education Regular meeting will take place in the Board Meeting room at the Administration Office of the Board of Education, Hopatcong, NJ, at 7:00 p.m. August 28, 2017.

4. **ROLL CALL**

__ Philip DiStefano	__ Anthony Fasano	__ Warren Gallagher
__ Peter Karpiak	__ Alex McLean	__ Robert Nicholson
__ Candice Smith	__ Dr. Sarah Schindelar	__ Carol Trumpore
__ Dr. Joanne Mullane	__ Carolyn B. Joseph	# of Public _____ Quorum - YES NO

5. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

**Motion to Return to Public Session**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_pm

6. **RECONVENE**

**Motion to Reconvene**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_pm

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**7. APPROVAL OF MINUTES**

Approval of the minutes of the following meetings, as reported by the Board Secretary and reviewed by the Board President and members of the Board:

- a. July 6, 2017 – Executive Session
- b. July 6, 2017 – Special Meeting – Personnel
- c. June 30 and July 24, 2017 – Executive Session
- d. June 30 and July 24, 2017 – Regular Meeting

**Motion to approve 7a – 7d:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

**8. ACKNOWLEDGMENTS/CORRESPONDENCE**

- a. Many thanks to Mrs. Carolyn Moschella for the outstanding mentorship she provided to a William Paterson clinical intern during the Spring 2017 semester.

**9. SUPERINTENDENT’S REPORT AND HIB REPORT**

- a. Superintendent’s Report – **Dr. Joanne Mullane**
- b. Presentation: PD Summer Academy – **Todd Jensen, Dominic Schiavone**
- c. No HIB reports in July. No second reading necessary for HIB.

**Motion to accept item 9a – 9c:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

**10. COMMITTEE REPORTS**

- a. Curriculum, Technology, Special Education – **Chairperson, Candice Smith**
- b. Community Relations – **Chairperson, Warren Gallagher III**
- c. Finance, Facilities, Transportation - **Chairperson, Carol Trumpore**
- d. Policy and Legislation – **Chairperson, Phil DiStefano**
- e. Negotiations – **Chairperson, Rob Nicholson**
- f. Personnel – **Chairperson, Peter Karpiak**

**Motion to accept Committee reports 10a-10f:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ All in favor \_\_\_\_\_

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**11. PUBLIC COMMENT – AGENDA ITEMS ONLY**

**12. FINANCE**

Approval of the following finance items, **12a-12e**, as recommended by the Superintendent of Schools and the Finance Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenue (Grants) accounts, July 24, 2017 through August 28, 2017, in the following amount:

General Fund and Special Revenue (Grants) account	\$1,676,702.44
Cafeteria account	\$ 2.50

- b. Approval of Regular bills for July 24, to August 28, 2017 for the SCRT Cooperative Operating Account in the amount of \$29,826.73
- c. Approval of Bus Contractor bills for July 24, to August 31, 2017 for the SCRT Cooperative Operating Account, in the amount of \$2,296,489.58.
- d. Approval of the Transfer Report for the month of June 2017.
- e. Approval of the Board Secretary’s Report for the month of June 2017.
- f. Approval of the Treasurer’s Report for the month of June 2017.
- g. Approval of the certification by the Board Secretary pursuant to N.J.A.C. that no budgetary line item has been overexpended in the 2016-2017 budget in violation of N.J.A.C. 6:202.12(a).
- h. Approval for the authorization to enter a two year lease with K & P Realty RE LLC, for 12 parking spaces in the rear of the Twist on Thai Cafe’, 430 River Styx Road for \$6,500 for ten months.
- i. Approval for the list of out of district students for the 2017-2018 school year to follow:

STDT #	SCHOOL	Location	Annual Tuit.	E/S	Total Amt.
411219	Bonnie Brae	Private	\$79,999.92	\$0.00	\$79,999.92
11207	Burlington Cty Special Services	Public	\$52,368.00	\$0.00	\$52,368.00
13566	Calais School	Private	\$60,718.50	\$0.00	\$60,718.50
13566	Harbor Haven (ESY)	Private	\$8,950.00	\$0.00	\$8,950.00
11327	DCCF/Celebrate the Children	Private	\$75,986.80	\$27,000.00	\$102,986.80
13700	DCCF/Celebrate the Children	Private	\$73,536.80	\$0.00	\$73,536.80
411931	DCCF/Celebrate the Children	Private	\$75,986.80	\$27,000.00	\$102,986.80

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11837	Glenview Academy	Private	\$75,274.80	\$38,160.00	\$113,434.80
411976	Inclusive Learning Academy-Stanhope	Private	\$69,769.80	\$0.00	\$69,769.80
411922	Lakeland Andover	Private	\$55,800.00	\$0.00	\$55,800.00
11942	Midland School	Private	\$67,785.96	\$0.00	\$67,785.96
408519	Montgomery	Private	\$61,572.60	\$0.00	\$61,572.60
406919	Montgomery	Private	\$68,414.04	\$0.00	\$68,414.04
11933	Montgomery	Private	\$68,414.04	\$0.00	\$68,414.04
411965	New Beginings	Private	\$71,666.64	\$38,160.00	\$109,826.64
12591	Roxbury Township Schools/High School	Public	\$43,888.26	\$0.00	\$43,888.26
11116	Roxbury Township Schools/High School	Public	\$57,822.80	\$0.00	\$57,822.80
10643	Roxbury Township Schools/High School	Public	\$57,822.80	\$0.00	\$57,822.80
13821	Roxbury Township Schools/High School	Public	\$57,822.80	\$0.00	\$57,822.80
11977	SCESC -Northern Hills Academy	Public	\$57,310.00	\$0.00	\$57,310.00
555540	SCESC -Northern Hills Academy	Public	\$57,310.00	\$0.00	\$57,310.00
13935	SCESC -Northern Hills Academy	Public	\$57,310.00	\$37,787.66	\$95,097.66
999887	SCESC -Northern Hills Academy	Private	\$47,915.00	\$0.00	\$47,915.00
13542	SCESC -Northern Hills Academy	Public	\$57,310.00	\$15,447.82	\$72,757.82
412021	SCESC -Northern Hills Academy	Public	\$57,310.00	\$0.00	\$57,310.00
11953	Shepard Schools	Private	\$64,507.50	\$0.00	\$64,507.50
409619	Shepard High School	Private	\$61,158.70	\$0.00	\$61,158.70
10644	WCSSSD (Hackettstown HS)	Public	\$43,730.00	\$0.00	\$43,730.00
13763	Windsor Learning Center	Private	\$64,507.50	\$0.00	\$64,507.50
			\$1,751,970.06	\$178,961.04	\$1,930,931.10

- j. Approval for the Superintendent to submit an application for additional state assistance as a result of the Hopatcong Borough Schools receiving less state aid for the 2017-2018 school year than received in 2016-2017, in the amount of \$227,978.

**Motion to approve Finance 12a-12j:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumppore	

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**13. PERSONNEL**

Approval of the following personnel items **13a-13**, as recommended by the Superintendent of Schools and the Personnel Committee of the Board:

- a. Approval of **substitute teachers, paraprofessionals, custodians and van drivers.**

**Motion to approve Personnel 13a-13:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

**14. STUDENTS & SERVICES**

Approval of the following Students and Services items, **14a-14b** as recommended by the Superintendent of Schools and the Curriculum/Technology/Special Education Committee of the Board:

- a. Approval for the following three students to receive educational services provided by the New Jersey Commission for the Blind and Visually Impaired for the 2017/2018 school year, effective September 1, 2017. Reimbursement shall be in accordance with the Memorandum of Understanding signed by the Department of Human Services and the Department of Education:

<b>Student No. 412016</b>	<b>\$1,900</b>	<b>Level 1</b>
<b>Student No. 408019</b>	<b>\$1,900</b>	<b>Level 1</b>
<b>Student No. 413052</b>	<b>\$4,500</b>	<b>Level 2</b>

- b. Approval of the field trip requests, as required by the New Jersey Department of Education.

**Motion to approve Students and Services 14a – 14b:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

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## 15. CURRICULUM

Approval of the following item, **15a – 15c**, as recommended by the Superintendent of Schools and the Curriculum/Technology/Special Education Committee of the Board:

- a. Approval to accept and submit the 2017-2018 ESSA Grant (formerly NCLB).
- b. Approval to reject Title III ESSA funds for 2017-2018 as they do not meet the minimum individual district grant acceptance threshold.
- c. The district seeks approval for the submission to the County Office for a group size waiver for an “In-class Resource Center Section of Social Studies – grade 6.” Once approval from the Board of Education is obtained, the formal paperwork will be processed with the County Office.

**Motion to approve Curriculum 15a – 15c:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

### Roll Call Vote

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

## 16. TRAVEL

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

**Motion to approve Travel in the amount of \$1,481.79**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

### Roll Call Vote

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

## 17. POLICIES & REGULATIONS

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

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<u>Policy #</u>	<u>Title</u>
P 5420	<i>Reporting Pupil Progress (M) (Revised)</i>
P 8505	<i>Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)</i>

<u>Regulation #</u>	<u>Title</u>
R 5420	<i>Reporting Pupil Progress (M) (Revised)</i>
R 5111	<i>Eligibility of Resident/Nonresident Pupils (M) (Revised)</i>

- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

<u>Policy #</u>	<u>Title</u>
P 3240	<i>Professional Development for Teachers and School Leaders (M) (Revised)</i>
P 5111	<i>Eligibility of Resident/Non Resident Pupils (M) (Revised)</i>
P 5610	<i>Suspension (M) (Revised)</i>
P 5620	<i>Expulsion (M) (Revised)</i>
P 6150	<i>Tuition Income (Revised)</i>

<u>Regulation #</u>	<u>Title</u>
R 3240	<i>Professional Development for Teachers and School Leaders (M) (Revised)</i>
R 5200	<i>Attendance (M) (Revised)</i>
R 5610	<i>Suspension (M) (Revised)</i>

**Motion to approve Policies and Regulations 17a - 17b:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

				<b>Roll Call Vote</b>
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

**18. RESOLUTION**

Approval of the following Resolutions, **18a – 18b**, at the recommendation of the Superintendent:

- a. Approval of **Project Graduation** for the 2017-2018 school year, as an official board affiliated organization, through which it will be covered under the district's liability insurance policies.
- b. Approval of the Tuition Contract Agreement with Morris County Vocational School District to provide educational services for any students electing to attend during the 2017-2018 school year at the following annual tuition costs:

Regular <u>Education</u>	Special <u>Education</u>
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Full-time Student	\$13,200	\$18,000
Part-time Student	\$ 6,600	\$ 9,000

**Motion to approve Resolution 18a – 18b:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

**19. SUSSEX COUNTY REGIONAL COOPERATIVE**

Approval of the following items, **19a-19n**, at the recommendation of the Superintendent:

- a. The Superintendent recommends the *approval* of the following district(s) as a new member(s) of the Transportation Cooperative for the 2017-18 school year as listed on Exhibit A:
  - 1) Fredon Township Board of Education
  - 2) Unity Charter School.
  
- b. The Superintendent recommends the *acceptance* of student transportation quotations for Special Education Routes for the 2017-18 school year as listed on Exhibit A.
  
- c. The Superintendent recommends the *award* of student transportation contracts for quoted Special Education Routes to the lowest responsible and responsive bus contractor companies for the 2017-18 school year as listed on Exhibit A.
  
- d. The Superintendent recommends the *acceptance* of student transportation quotations for Athletic/Class/Field Trips for the 2017-18 school year as listed on Exhibit A.
  
- e. The Superintendent recommends the *award* of student transportation contracts for quoted Athletic/Class/Field Trips to the lowest responsible and responsive bus contractor companies for the 2017-18 school year as listed on Exhibit A.
  
- f. The Superintendent recommends the *acceptance* of student transportation bids submitted on July 24<sup>th</sup> for Student Transportation Routes for the 2017-18 school year as listed on Exhibit A.
  
- g. The Superintendent recommends the *rejection* of bids due to non-conformance to bid specifications and/or defective bid issues for the July 24<sup>th</sup> bid opening as listed on Exhibit A.
  
- h. The Superintendent recommends the *award* of student transportation contracts to the lowest responsible and responsive bus contractor company bidders for the July 24<sup>th</sup> Student Transportation Routes for the 2017-18 school year as listed on Exhibit A.



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- i. The Superintendent recommend the *approval* of the renewal of student (regular & special education) transportation contracts at the state CPI rate of .3% (3/10ths of a percent) for the 2017-18 school year as listed on Exhibit A.
- j. The Superintendent recommends the *approval* of the renewal of regular student education transportation contracts with Byram Bus Company at the state CPI rate of .3% (3/10ths of a percent) for the 2017-18 school year for the Hopatcong Borough Schools.
- k. The Superintendent recommends the *approval* of corrections to previously approved bids/quotes and/or contract numbers as listed on Exhibit A. (All quotes/bids were responsive and compliant in accordance with the specifications; the corrections are necessary due to minor clerical/typographical errors to correct the board minutes for county approval.)
- l. The Superintendent recommends the *approval* of an employment contract for Mr. David Current as a part-time Compliance Officer at the hourly rate of \$20.48, not to exceed 20 hours per week, effective July 1, 2017 to June 30, 2018. (He is a rehire from the 16-17 sy.)
- m. The Superintendent recommends the *approval* of the offering of employment contracts for the following new hires as 10 month full-time bus/van drivers, with eligible health benefits, for the 2017-18 school year (September 1<sup>st</sup> to June 30<sup>th</sup>):
  - 1) Ms. Maria Comacho for 6 hours per day for 180 school days at \$15.00 per hour.
  - 2) Ms. Michelle Urban for 6 hours per day for 180 school days at \$15.36 per hour.  
(Ms. Urban was a substitute bus driver for us in the past.)
- n. The Superintendent recommends to *approve* the acceptance of the resignation of Ms. Marguerite “Gigi” Whittaker (Coop Bus Driver), with regrets and best wishes for the future, effective August 31, 2017.

**Motion to approve 19a-19n:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

**Roll Call Vote**

P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	
A. McLean	S. Schindelar	C. Smith	C. Trumpore	R. Nicholson

**20. PUBLIC COMMENT – GENERAL DISCUSSION**

**21. BOARD OF EDUCATION - MEMBER COMMENTS**

**22. ADJOURNMENT**

**Motion to adjourn:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

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All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm