

**HOPATCONG BOARD OF EDUCATION  
SPECIAL MEETING - INTERIM SUPERINTENDENT/BUSINESS ADMINISTRATOR APPOINTMENT  
December 20, 2017 – 7:00 p.m.  
Board Meeting Room**

**1. CALL TO ORDER**

Time: \_\_\_\_\_pm

**2. FLAG SALUTE**

**3. OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by mail that this Board of Education Special meeting will take place in the Board Meeting room at the Administration Office of the Board of Education, Hopatcong, NJ, at 7:00 p.m. December 20, 2017.

**4. ROLL CALL**

__ Philip DiStefano	__ Anthony Fasano	__ Warren Gallagher
__ Peter Karpiak	__ Alex McLean	__ Robert Nicholson
__ Candice Smith	__ Dr. Sarah Schindelar	__ Carol Trumpore
__ Dr. Joanne Mullane	__ Carolyn B. Joseph	# of Public _____ Quorum - YES NO

**5. EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists.

**Motion to Enter Executive Session**

Motion by \_\_\_\_\_,  
seconded by \_\_\_\_\_

All in favor \_\_\_\_\_  
Time: \_\_\_\_\_pm

**Motion to Return to Public Session**

Motion by \_\_\_\_\_,  
seconded by \_\_\_\_\_

All in favor \_\_\_\_\_  
Time: \_\_\_\_\_pm

**6. PUBLIC COMMENT**

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**7. INTERIM SUPERINTENDENT APPOINTMENT**

**WHEREAS**, the Board desires to appoint Paul Saxton as Interim Superintendent of Schools for the period of December 27, 2017 to June 30, 2018 at a per diem rate of \$652.65; and

**WHEREAS**, the Sussex County Executive County Superintendent of Schools has reviewed and approved a contract between the Board and Mr. Saxton; and

**WHEREAS**, the Board and Joanne Mullane, Acting Superintendent of Schools, mutually agree that her service as Acting Superintendent of Schools shall cease at Midnight on December 26, 2017; and

**WHEREAS**, the Board wishes to thank Dr. Mullane for her dedication and service to the Hopatcong School District as its Acting Superintendent of Schools for these last several months; and

**NOW THEREFORE BE IT RESOLVED** that Paul Saxton is hereby appointed as Interim Superintendent of Schools from December 27, 2017 until June 30, 2018, or until such earlier time as the Board appoints a permanent Superintendent of Schools.

**Motion to approve 7:**  
(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

<b>Roll Call Vote</b>				
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

**8. BUSINESS ADMINISTRATOR/BOARD SECRETARY APPOINTMENT**

**WHEREAS**, Carolyn B. Joseph is presently serving as the Board's Interim Business Administrator/Board Secretary; and

**WHEREAS**, the Board desires to appoint Carolyn B. Joseph as the Board's Business Administrator/Board Secretary for the remainder of the 2017-2018 school year; and

**WHEREAS**, the Sussex County Executive County Superintendent of Schools has reviewed and approved a contract between the Board and Ms. Joseph; and

**NOW THEREFORE BE IT RESOLVED** that the Board hereby approves Carolyn B. Joseph as the Business Administrator/Board Secretary through June 30, 2018.

**BE IT FURTHER RESOLVED** that the Board approves the Employment Agreement with Carolyn B. Joseph for the position of Business Administrator/Board Secretary for the foregoing period.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Board President and the Superintendent of Schools to execute, on behalf of the Board, the Employment Agreement by and between the Board and Carolyn B. Joseph.

**Motion to approve 8:**  
(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

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<b>Roll Call Vote</b>				
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

**9. CINDY RANDINA MERIT GOAL PAYMENT**

**BE IT RESOLVED** that the Board approves payment to Cindy Randina in the amount of \$23, 467.50 for completion of merit goals previously approved by the Board and authorized by the Executive County Superintendent.

**Motion to approve 9:**  
(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
DISCUSSION

<b>Roll Call Vote</b>				
P. DiStefano	A. Fasano	W. Gallagher	P. Karpiak	R. Nicholson
A. McLean	S. Schindelar	C. Smith	C. Trumpore	

**10. ADJOURNMENT**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm