

**HOPATCONG BOARD OF EDUCATION**  
**Regular Meeting Minutes – Board Meeting Room**  
August 29, 2016

A Regular meeting of the Board of Education of the Hopatcong Borough School District was held on Monday, August 29, 2016 in the Board Meeting Room, 2 Windsor Ave., Hopatcong, New Jersey.

1. The meeting was called to order at 7:05 p.m.  
Mr. Fasano, President, read the New Jersey Open Public Meetings Act Statement:
2. **FLAG SALUTE**
3. In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald has been notified by mail that this Board of Education Public Hearing and Annual Appointments and Approvals meeting, will take place at the Board Meeting Room, Hopatcong, NJ, at 7:00 p.m. on August 29, 2016.
4. **MEMBERS PRESENT:**  
Mr. Anthony Fasano, President  
Mr. Philip DiStefano  
Mr. Frank Farruggia  
Mr. Peter Karpiak (arrival 5:50 p.m.)  
Mr. Robert Nicholson  
Mrs. Michele Perrotti  
Dr. Sarah Schindelar  
Mrs. Candice Smith  
Mrs. Carol Trumpore

**MEMBERS ABSENT:** None

**Also Present:** Mrs. Cynthia Randina, Superintendent, Ms. Carolyn B. Joseph, Interim Business Administrator/ Board Secretary, Mr. David Disler, Legal Counsel

5. **EXECUTIVE SESSION**  
A motion was made by Mrs. Smith, seconded by Mrs. Trumpore to commence Public Session.  
The motion carried with all in favor. Time 6:53 p.m.
6. **RECONVENE**  
A motion was made by Mr. Nicholson, seconded by Mr. DiStefano to reconvene in Public Session. The motion carried with all in favor. Time: 7:04 p.m.
7. **APPROVAL OF MINUTES**  
Approval of the minutes, as attached, of the following meetings, as reported by the Board Secretary and reviewed by the Board President and members of the Board:
  - a. August 01, 2016 - Executive Session
  - b. August 01, 2016 - Regular Meeting

Approval of items **7a – 7b:**

(ACTION) Motion by Mrs. Smith, seconded by Mrs. Perrotti

# HOPATCONG BOARD OF EDUCATION

## Regular Meeting Minutes – Board Meeting Room

August 29, 2016

### Roll Call Vote

Mrs. Candice Smith	Yes	Frank Farruggia	Yes	Anthony Fasano	Yes
Peter Karpiak	Abstain	Philip DiStefano	Yes	Mrs. Carol Trumpore	Yes
Robert Nicholson	Yes	Dr. S. Schindelar	Abstain	Mrs. M. Perrotti	Yes

Motion **7a – 7b** carried with a roll call vote.

### 8. ACKNOWLEDGMENTS/CORRESPONDENCE

- a. Acknowledgement of Family Appreciation Night to take place on September 30, 2016, sponsored by the PRIDE grant.
- b. Acknowledgement of Kelly Maegerlein for attending the National Student Leadership Conference on psychology and neuroscience at Harvard Medical School.

All in favor Yes

### 9. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – Superintendent discussed Open House at each school on 9/2/2016 and the disbursement of Chromebooks to grades 4 - 12
- b. Presentation of New District Logo and Tagline- Mr. Rischawy
- c. Presentation of Camp Innovate reports – Dr. Mullane
- d. Presentation of New Photography Course Workbook – Mr. Segale

### 10. COMMITTEE REPORTS

- a. Curriculum, Technology, Special Education – **Chairperson, Candice Smith**
- b. Community Relations – **Chairperson, Sarah Schindelar**
- c. Finance, Facilities, Transportation - **Chairperson, Phil DiStefano**
- d. Policy and Legislation – **Chairperson, Carol Trumpore**
- e. Negotiations – **Chairperson, Rob Nicholson** – Mediation with HOPA Secretary's group on 10/18. Insurance changeover appears to be going smoothly for transition on October 01, 2016
- f. Personnel – **Chairperson, Peter Karpiak**
- g. HEPTO Liaison –

Mr. Nicholson makes a motion to accept reports; Dr. Schindelar seconds the motion.

All in favor

Committee reports accepted

**HOPATCONG BOARD OF EDUCATION**  
**Regular Meeting Minutes – Board Meeting Room**  
August 29, 2016

**11. PUBLIC COMMENT – AGENDA ITEMS ONLY**

J. Buongiorno – Made comments regarding tuition; are they included in cost per pupil  
M. Perrotti and Superintendent – went on to answer his question  
Ruth Fouda – questioned Camp Innovate  
C.Randina – Explained Camp Innovate and the grant funding the program

**12. FINANCE**

Approval of the following finance items, **12a-12k** as recommended by the Superintendent of Schools and the Finance Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenue (Grants) account , August 01,2016 through August 29, 2016, in the following amount:  
  
General Fund and Special Revenue (Grants) account       -       \$2,103,656.57
- b. Approval of bills for the Sussex County Regional Cooperative Operating account for July 01, 2016 through August 28, 2016, in the amount of \$2,060,960.50.
- c. Approval of the Transfer Report for the month of June 2016.
- d. Approval of the Board Secretary's Report for the month of June 2016.
- e. Approval of the Treasurer's Report for the month of June 2016.
- f. Approval of the certification by the Board Secretary pursuant to N.J.A.C. that no budgetary line item has been overexpended in the 2015-16 budget in violation of N.J.A.C. 6:202.12(a).
- g. Approval of bill for the Cafeteria Fund for the month of June 2016, in the amount of \$13,443.85.
- h. Approval for Renewing Membership in the Morris County Cooperative Pricing Council

AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2021

**WHEREAS**, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

**WHEREAS**, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

**WHEREAS**, Hopatcong Borough School District desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to **renew** its membership in the MCCPC for the period of October 1, 2016 through September 30, 2021.

**BE IT RESOLVED**, by the, Hopatcong Borough School District, County of Sussex, State of New Jersey as follows:

- 1. Carolyn B. Joseph of the Hopatcong Borough School District hereby authorize the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2016, pursuant to N.J.S.A.

# HOPATCONG BOARD OF EDUCATION

## Regular Meeting Minutes – Board Meeting Room

August 29, 2016

40A:11-11(5). Said Agreement is for renewal of membership in the MCCPC for a five (5) year period from October 1, 2016, through September 30, 2021.

2. The Business Administrator is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
  3. This Resolution shall take effect immediately upon final passage according to law.
  4. All appropriate Hopatcong Borough School District officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.
- i. Approval of the resolution to continue in the School Alliance Insurance Fund for a period of three (3) years, effective July 1, 2016, with membership expiration July 1, 2019 at 12:01 a.m.
- j. Approval of the Blended Learning Year 2 Grant Project in the amount of \$75,000.00.
- k. Approval of the following Out of District Special Education students:

STDT #	SCHOOL	Location	Annual Tuit.	E/S	Total Amt.
24511	Bancroft	Private	\$67,502.04	\$0.00	\$67,502.04
13566	Calais School	Private	\$70,557.84	\$0.00	\$70,557.84
11327	DCCF/Celebrate the Children	Private	\$78,124.00	\$27,000.00	\$105,124.00
13700	DCCF/Celebrate the Children	Private	\$75,874.00	\$0.00	\$75,874.00
411931	DCCF/Celebrate the Children	Private	\$78,124.00	\$27,000.00	\$105,124.00
11837	Glenview Academy	Private	\$68,361.48	\$36,039.96	\$104,401.44
411976	Inclusive Learning –Stanhope	Private	\$59,071.00	\$0.00	\$59,071.00
11617	Lakeland Andover	Private	\$26,550.00	\$0.00	\$26,550.00
411922	Lakeland Andover	Private	\$53,100.00	\$0.00	\$53,100.00
11942	Midland School	Private	\$65,843.04	\$0.00	\$65,843.04
408519	Montgomery	Private	\$58,860.00	\$0.00	\$58,860.00
STDT #	SCHOOL	Location	Annual Tuit.	E/S	Total Amt.
160545	Montgomery	Private	\$58,860.00	\$0.00	\$58,860.00
406919	Montgomery	Private	\$65,400.00	\$0.00	\$65,400.00
11933	Montgomery	Private	\$58,860.00	\$0.00	\$58,860.00
411965	New Beginnings	Private	\$67,409.64	\$36,039.96	\$103,449.60
12591	Roxbury Township Schools/Eisenhower M.S.	Public	\$51,334.60	\$0.00	\$51,334.60
13575	Roxbury Township Schools/High School	Public	\$25,040.00	\$0.00	\$25,040.00
10643	Roxbury Township Schools/High School	Public	\$32,712.00	\$0.00	\$32,712.00
11977	SCESC -Northern Hills Academy	Public	\$57,310.00	\$0.00	\$57,310.00

# HOPATCONG BOARD OF EDUCATION

## Regular Meeting Minutes – Board Meeting Room

August 29, 2016

555540	SCESC -Northern Hills Academy	Public	\$57,310.00	\$15,447.80	\$72,757.80
412021	SCESC -Northern Hills Academy	Public	\$57,310.00	\$0.00	\$57,310.00
11953	Shepard Schools	Private	\$61,835.70	\$0.00	\$61,835.70
13492	Shepard Schools	Private	\$61,835.70	\$0.00	\$61,835.70
409619	Shepard High School	Private	\$59,001.00	\$0.00	\$59,001.00
10644	WCSSSD (Hackettstown HS)	Public	\$43,730.00	\$0.00	\$43,730.00
411922	Willowglen Academy Newton	Private	\$8,163.90	\$0.00	\$8,163.90
11207	Willowglen Academy Newton	Private	\$57,147.24	\$0.00	\$57,147.24
11626	Windsor Learning Enter/Windsor School	Private	\$70,719.00	\$0.00	\$70,719.00
409419	Windsor Preparatory High School	Private	\$62,496.36	\$0.00	\$62,496.36
			\$1,658,442.54	\$141,527.72	\$1,799,970.26

**Motion to approve Finance 12a-12j:**

(ACTION) Motion by Mr. Farruggia, seconded by Mrs. Trumpore

Mrs. Candice Smith	Yes	Frank Farruggia	Yes	Anthony Fasano	Yes
Peter Karpiak	Yes	Philip DiStefano	Yes	Mrs. Carol Trumpore	Yes
Robert Nicholson	Yes	Dr. S. Schindelar	Yes	Mrs. M. Perrotti	Recuse

**Items 12a – 12j passed**

**Motion to approve 12k:**

(ACTION) Motion by Mr. Farruggia, seconded by Mr. DiStefano

Mrs. Candice Smith	Yes	Frank Farruggia	Yes	Anthony Fasano	Yes
Peter Karpiak	Yes	Philip DiStefano	Yes	Mrs. Carol Trumpore	Yes
Robert Nicholson		Dr. S. Schindelar	No	Mrs. M. Perrotti	Yes

(Mr. Nicholson had left the room.)

**Item 12k passed**

**13. PERSONNEL**

Approval of the following personnel items, **13a – 13yy**, as recommended by the Superintendent of Schools and the Personnel Committee of the Board:

- a. Acceptance of the resignation, with regret, of **Julie Kot**, from her position as Assistant Business Administrator at the Hopatcong School District, at an annual salary of \$76,875, effective October 11, 2016.
- b. Acceptance of the resignation of **Melissa Cardinal**, from her position as School Nurse at the Hopatcong High School, at an annual salary \$94,385, effective August 30, 2016.
- c. Approval of the resignation of **William Roche**, from his position Safety Officer for the Hopatcong School District for the 2016-2017 school year, at a rate of \$120 per day.

# HOPATCONG BOARD OF EDUCATION

## Regular Meeting Minutes – Board Meeting Room

August 29, 2016

- d. Approval of the employment of **George Kately** as Safety Officer for the Hopatcong School District for the 2016-2017 school year, at a rate of \$120 per day. Mr. Kately is replacing William Roche, whose salary was to be \$120 per day.
- e. Approval of the resignation of **McKenzie Norris**, from her Extra Duty/Extra Pay position of Co-Sophomore Class Advisor for the Hopatcong High School for the 2016-2017 school year.
- f. Approval of the appointment of **Christine DeRosa** to assume full responsibility as Sophomore Class Advisor for the Hopatcong High School for the 2016-2017 school year, at the Class Advisor stipend of \$909.
- g. Approval of the 2016-17 Employment Contract for **Neil Piro**, Facilities Supervisor.
- h. Acceptance of the resignation of **Bianca DiQuattro** from her position as paraprofessional at Hudson Maxim School, at a salary of \$10,700, effective August 30, 2016.
- i. Approval of the employment of **Alison Miller** as a paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, for not more than 29.25 hours per week, effective September 1, 2016. Ms. Miller is replacing Bianca DiQuattro, whose salary was \$10,700.
- j. Acceptance of the resignation of **Tamara Pragier** from her position as paraprofessional at Hudson Maxim School, at a salary of \$10,141, effective August 30, 2016.
- k. Approval of the employment of **Michelle Zammito** as a paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, for not more than 29.25 hours per week, effective September 1, 2016. Ms. Zammito is replacing Tamara Pragier, whose salary was \$10,141.
- l. Approval of the employment of **Kenneth Doolittle** as Supervisor of Literacy at a salary of \$95,000, effective September 1, 2016.
- m. Approval of the employment of **Kellie Kontozoglus** as Durban Avenue Grade 4 Math and Science Teacher at a salary of \$70,660 based upon the 2016/2017 Salary Guide Level MA+30/Step 11, effective September 1, 2016. Ms. Kontozoglus is replacing Gerald Venturino, whose salary was \$60,310.
- n. Approval of the employment of **Stacey Christiano** as Reading Specialist in the Hopatcong School District at a salary of \$86,020 based upon the 2016/2017 Salary Guide Level MA+30/Step 13, effective September 1, 2016. Ms. Christiano is replacing Kelly Carney, whose salary was \$62,278.
- o. Approval of the employment of **Kelly Rodick** as HMX/TT Academic Skills Teacher at a salary of \$54,528 based upon the 2016/2017 Salary Guide Level BA/Step 7, effective September 1, 2016. Ms. Rodick is replacing Susan Riggs, whose salary was \$80,330.
- p. Approval of the employment of **Tracey Talmadge** as Accounts Payable Confidential Secretary in the Hopatcong School District at a salary of \$35,000, prorated, effective September 6, 2016.
- q. Approval of the employment of **Sandra Hornick** as a Part time Clerk at the Administration Building in the Hopatcong School District at a rate of \$11.25 per hour for 4.5 hours per day, effective September 1, 2016.
- r. Approval of the employment of **Roxann Serna** as a Part time Clerk at the Administration Building in the Hopatcong School District at a rate of \$11.25 per hour for 4.5 hours per day, effective September 1, 2016.

# HOPATCONG BOARD OF EDUCATION

## Regular Meeting Minutes – Board Meeting Room

August 29, 2016

- s. Approval of the employment of **Kathleen Kane** as Treasurer of School Monies in the Hopatcong School District at a salary of \$10,000, effective September 1, 2016. Ms. Kane is replacing Damaris Gurowsky, whose salary was \$10,400.
- t. Approval of the employment of **Katie Schwab** as Curriculum Secretary in the Hopatcong School District at a salary of \$31,682, prorated, Step 3 of the salary guide, effective September 1, 2016. This salary is based upon the 2013-2014 Hopatcong Office Personnel Association salary guide, and may change based upon the outcome of negotiations. Ms. Schwab is replacing Judith Mancuso, whose salary is \$38,012.
- u. Approval of the transfer of **Eric Fajerman** from HS Physical Education Teacher to MS/HS Physical Education Teacher, effective September 1, 2016.
- v. Approval of the transfer of **Brook Ganguzzo** from MS/HS Physical Education Teacher to HS Physical Education Teacher, effective September 1, 2016.
- w. Approval of the transfer of **Shawna Longo** from MS/HS Music Teacher to MS Music Teacher, effective September 1, 2016.
- x. Approval of the transfer of **Kristine Mendyk** from HMX/DA Academic Skills Teacher to DA Academic Skills Teacher, effective September 1, 2016.
- y. Approval of the employment of the following as Lunch Duty Monitor at Hudson Maxim School for the 2016-2017 school year:  
  - Lisa Schuffenhauer** – 5 days per week – Salary \$2,850.00
  - Tanya Pagano** – 4 days per week – Salary \$2,280.00
- z. Approval of the employment of the **Lisa Kenny** as National Honor Society Community Outreach Advisor at the salary of \$2764, which represents Class A, Level 1 on the Extra Duty/Extra Pay guide for the 2016/2017 school year, at the Hopatcong High School.
- aa. Approval of the employment of the **Hayley Vicedomini** as Assistant Cheerleading Coach at the salary of \$2093, which represents Class B, Level 1 on the Extra Duty/Extra Pay guide for the 2016/2017 school year, at the Hopatcong High School.
- bb. Approval of the following 2016-2017 Advisors for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Robert Chaewsky	Appoint	Cafeteria	-	-	\$2,400	9/1/16	6/30/17
James McDonald	Appoint	Cafeteria	-	-	\$2,400	9/1/16	6/30/17
Heather DelBagno	Appoint	Cafeteria	-	-	\$2,400	9/1/16	6/30/17
Lisa Kenny	Appoint	Cafeteria	-	-	\$2,400	9/1/16	6/30/17

- cc. Approval of the following 2016-2017 Advisors for the Hopatcong Middle School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Craig Vallaro	Appoint	Intramurals	C	2	\$1,818	9/1/16	6/30/17
Richard Anderson	Appoint	Academic Bowl	E	2	\$468	9/1/16	6/30/17
Pam Brennan	Appoint	Book Club	E	1	\$307	9/1/16	6/30/17
McKenzie Norris	Appoint	Book Club	E	1	\$307	9/1/16	6/30/17
Concetta Spano	Appoint	Student	E	1	\$614	9/1/16	6/30/17

# HOPATCONG BOARD OF EDUCATION

## Regular Meeting Minutes – Board Meeting Room

August 29, 2016

		Council					
Barbara Sanders	Appoint	Bring It	E	3	\$1,224	9/1/16	6/30/17
Danielle Manisa	Appoint	Bring It	E	3	\$1,224	9/1/16	6/30/17
Edric Debos	Appoint	Classbook	C	2	\$1,818	9/1/16	6/30/17
Edric Debos	Appoint	Art Club	-	-	TBD	9/1/16	6/30/17
Barbara Parichuk	Appoint	Academic Bowl	E	3	\$612	9/1/16	6/30/17
Alexa McLean	Appoint	Intramurals	C	1	\$1,413	9/1/16	6/30/17
Alexa McLean	Appoint	Cafeteria	-	-	\$2,400	9/1/16	6/30/17
Shawna Longo	Appoint	MS Chorus	C	4	\$2,858	9/1/16	6/30/17
Shawna Longo	Appoint	MS Drama Club	E	4	\$1,566	9/1/16	6/30/17
Sue Hill	Appoint	Academic Bowl	E	3	\$612	9/1/16	6/30/17
Sue Hill	Appoint	Future Teacher Club	-	-	TBD	9/1/16	6/30/17
Leeanne Juliano	Appoint	Science Club	E	3	\$1,224	9/1/16	6/30/17
Cathy Giugliano	Appoint	Robotics Club	E	4	\$1,566	9/1/16	6/30/17
Cathy Giugliano	Appoint	Robotics Competition	-	-	TBD	9/1/16	6/30/17
Cathy Giugliano	Appoint	Ski Club	-	-	(Volunteer)	9/1/16	6/30/17
Donald Dippel	Appoint	Intramurals	C	4	\$2,858	9/1/16	6/30/17
Diane Veres	Appoint	Science Club	E	3	\$1,224	9/1/16	6/30/17
Mary Burns	Appoint	Science Club	E	3	\$1,224	9/1/16	6/30/17
Brian Collins	Appoint	Cafeteria	-	-	\$2,400	9/1/16	6/30/17
Toby Richards	Appoint	Cafeteria	-	-	\$2,400	9/1/16	6/30/17

- dd. Approval of the following for the Extra Duty/Extra Pay positions for the 2016/2017 school year at the Hopatcong Middle School, on an as needed basis:

<b>Detention \$20.00 per hour</b>	<b>Homework Club \$28.00 per hour</b>
Craig Vallaro	James McKowen
Karen Carroll	Craig Vallaro
	Richard Anderson
	Pam Brennan
	Linda Aviles
	Alana Stager

- ee. Approval of following Facilitators for the 2016-2017 school year, to be paid at the facilitator stipend as outlined in the 2014-2018 HEA Teacher Contract.

HMX Elementary ELA Facilitator – **Diana Fratangelo**

DA Elementary ELA Facilitator – **Kristine Mendyk**

Middle School ELA Facilitator – **Pamela Brennan**

HMX Elementary STEAM Facilitator – **Dana DeMetro**

TT Elementary STEAM Facilitator – **Jennifer Neu**

DA Elementary STEAM Facilitator – **Christina Munoz**

Secondary STEAM Facilitators – **Shawna Longo, Kurt Zimmermann, Jon Rischawy, James McDonald**

Future Teachers Academy Facilitator – **Stephanie Martinez**

- ff. Approval of the employment of **Mike Batche** as Events Manager in the Hopatcong School District for the 2016-2017 at the rate of \$6,615.



# HOPATCONG BOARD OF EDUCATION

## Regular Meeting Minutes – Board Meeting Room

August 29, 2016

- gg.** Approval of the following Blended Learning Year 2 Grant Project “Interdisciplinary Interactive Writing using Legos and iPads.” Teaching Positions at a grant funded stipend of \$28.00 per hour, 1 hour per week, for 40 weeks (\$1,120.00 each).

**Andrea Mancuso**  
**Katie Duthaler**

**Diana Fratangelo**  
**Susan Mastroviti**

**Kelly Colonna**  
**Dana DeMetro**

- hh.** Approval of the employment of **Joanne Mullane** as Blended Learning Grant Director/Administrator at a grant funded stipend of \$3,000.

- ii.** Approval of the following teachers to perform summer curriculum work beginning July 1, 2016:

Subject	New Course or Update	Estimated Hours	Provider	Total cost
Child Development I	Revise	10	Michele Culcasi	\$280
Child Development II	Revise	10	Michele Culcasi	\$280

- jj.** Approval of the re-employment of the following **Day Plus** employees for the 2016/2017 school year. Additional employees may be hired based upon enrollment in each of the Day Plus Programs.

Name	Position	Rate
Dominique Beaugrand	Instructor	12.50/hr
Barbara Bombardieri	Instructor	15.00/hr
Paula Callaghan	Instructor	15.00/hr
Jodi Callaghan	Instructor	9.50/hr
Josephine Cuttone	Instructor	14.75/hr
Jennifer Dowling	Instructor	11.25/hr
Francesca Grasso	Instructor	11.75/hr
Name	Position	Rate
Theresa Giordano	Instructor	11.25/hr
Nicole Grieco	Instructor	12.75/hr
Donna Pantelleria	Instructor	12.50/hr
Laurie Solberg	Instructor	12.50/hr
Marilyn Volpe	Instructor	11.25/hr
Isabella Ward	Instructor	12.00/hr
Kimberly Zeier	Instructor	14.75/hr
Kathy Schwab	Coordinator	833/mth
Kathy Ward	Coordinator	625/mth

- kk.** Approval of the following as Technology Center Monitors, for the 2016/2017 school year, at the rate of \$16.00 per hour on an as needed basis.

**Pamela Brennan**  
**Craig Vallaro**  
**Diane Scanlon**

**Joanne Canizaro**  
**Kyle Bisignani**  
**Mary Anne Wilcock**

**Enrico Fattorusso**  
**Mary Anne Roe**

- ll.** Approval of the employment of **Kenneth Olsen** as Credit Recovery Monitor at the Extra Pay/Extra Duty Class C rate for Advisorships as per the HEA Contract.

# HOPATCONG BOARD OF EDUCATION

## Regular Meeting Minutes – Board Meeting Room

August 29, 2016

- mm.** Revision of the previously approved salary of **Anna Beth Prescott** as Special Education Maternity Leave Replacement Teacher in the Hopatcong School District to the salary of \$53,528, prorated, effective September 1, 2016 through December 23, 2016. This is the replacement for Ashley Miller, whose 2016-2017 salary is \$53,928.
- nn.** Approval of the retroactive payment to Employee **#81097** in the amount of \$880, from the 2014-2015 school year, based upon the outcome of negotiations for the HEA
- oo.** Approval of the retroactive payment to Employee **#81191** in the amount of \$880, from the 2014-2015 school year, based upon the outcome of negotiations for the HEA
- pp.** Approval of the retroactive payment to Employee **#80027** in the amount of \$300, from the 2015-2016 school year.
- qq.** Approval of the settlement payment for Employee **#80268** and Employee **#80327** for a onetime payment of \$5,000.00 each.
- rr.** Approval of the creation of the following Middle School advisorship positions, as per the negotiated stipend rates in the Extra Duty/Extra Pay guide: **Intramural Advisor (1), Science Club Advisor (2)**
- ss.** Approval of the creation of the following Middle School advisorship positions, Extra Duty/Extra Pay stipend rates to be negotiated: **Lego Competition Advisor (1), Grade 8 Advisor (1)**
- tt.** Approval of the **Supervisor of Facilities** job description.
- uu.** Approval of the **District Branding Facilitator** job description.
- vv.** Approval of the attached **Part Time Clerk** job description.
- ww.** Approval of the **Middle School In-School Suspension/Study Center Monitor** job description.
- xx.** Approval of **substitute teachers, aides, custodians and van driver lists.**
- yy.** Approval for the following Education students to conduct a field experience in the Hopatcong School District during the 2016-2017 school year:

<b>Student Name</b>	<b>Semester</b>	<b>University</b>	<b>Experience</b>	<b>School</b>	<b>Cooperating Staff Member</b>
Barbara Beere	Fall 2016	Rowan University	Practicum	Hudson Maxim	Ms. Pascarella
Barbara Beere	Spring 2017	Rowan University	Internship	Hudson Maxim	Ms. Pascarella
Elena Melekos	Fall 2016	Centenary University	Practicum	High School	Mrs. Padula
Elena Melekos	Spring 2017	Centenary University	Internship	District Wide	Mrs. Padula

**Motion to approve Personnel 13a-13e:**

(ACTION) Motion by Mr. Farruggia, seconded by Mrs. Trumpore

Mrs. Candice Smith	Yes	Frank Farruggia	Yes	Anthony Fasano	Yes
Peter Karpiak	Yes	Philip DiStefano	Yes	Mrs. Carol Trumpore	Yes
Robert Nicholson	Yes	Dr. S. Schindelar	Yes	Mrs. M. Perrotti	Yes

**HOPATCONG BOARD OF EDUCATION**  
**Regular Meeting Minutes – Board Meeting Room**  
August 29, 2016

**Items 13a-13e passed with unanimous roll call vote.**

**Motion to approve 13f:**

(ACTION) Motion by Mrs. Perrotti, seconded by Dr. Schindelar

Mrs. Candice Smith	Yes	Frank Farruggia	Yes	Anthony Fasano	Yes
Peter Karpiak	Yes	Philip DiStefano	Yes	Mrs. Carol Trumpore	Yes
Robert Nicholson	Yes	Dr. S. Schindelar	Yes	Mrs. M. Perrotti	Yes

**Motion to amend Personnel item 13g to read: Approval of Employment of Neil Piro, Facilities Supervisor, for the 2016-2017 school year with contract pending legal review.**

(ACTION) Motion by Mrs. Perrotti, seconded by Mr. Nicholson

Mrs. Candice Smith	Yes	Frank Farruggia	Yes	Anthony Fasano	Yes
Peter Karpiak	Yes	Philip DiStefano	Yes	Mrs. Carol Trumpore	Yes
Robert Nicholson	Yes	Dr. S. Schindelar	Yes	Mrs. M. Perrotti	Yes

Revised Personnel item **13g** passed.

Approval of Personnel items **13h – 13yy**

(ACTION) Motion by Mrs. Perrotti, seconded by Mrs. Smith

Mrs. Candice Smith	Yes	Frank Farruggia	Yes	Anthony Fasano	Yes
Peter Karpiak	Yes	Philip DiStefano	Yes	Mrs. Carol Trumpore	Yes
Robert Nicholson	Yes	Dr. S. Schindelar	Yes	Mrs. M. Perrotti	Yes

Personnel items **13h – 13yy** passed with a roll call vote.

**14. STUDENTS & SERVICES - none**

**15. CURRICULUM**

Approval of the following items, **15a – 15b**, as recommended by the Superintendent of Schools and the Curriculum Committee of the Board:

- a.** Approval of new course curriculums and curriculum revisions for the following as recommended by the Curriculum Committee:

Middle School Music  
Journalism  
Creative Writing

# HOPATCONG BOARD OF EDUCATION

## Regular Meeting Minutes – Board Meeting Room

August 29, 2016

- b. Approval of the request to create two new clubs at the Durban Avenue School as recommended by the Curriculum Committee:

Safety Patrol  
School Newspaper

**Motion to approve Curriculum 15a-15b:**

(ACTION) Motion by Mrs. Perrotti, seconded by Dr. Schindelar

Mrs. Candice Smith	Yes	Frank Farruggia	Yes	Anthony Fasano	Yes
Peter Karpiak	Yes	Philip DiStefano	Yes	Mrs. Carol Trumpore	Yes
Robert Nicholson	Yes	Dr. S. Schindelar	Yes	Mrs. M. Perrotti	Yes

**16. TRAVEL**

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution and attached, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

**Motion to approve Travel item 16:**

(ACTION) Motion by Mr. Nicholson, seconded by Mrs. Perrotti

Mrs. Candice Smith	Yes	Frank Farruggia	Yes	Anthony Fasano	Yes
Peter Karpiak	Yes	Philip DiStefano	No	Mrs. Carol Trumpore	Yes
Robert Nicholson	Yes	Dr. S. Schindelar	Yes	Mrs. M. Perrotti	Yes

Motion **16** carries with a roll call vote.

**17. POLICIES & REGULATIONS**

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

**Policy#**

P 3111  
P 3124  
P 3240

**Title**

Creating Positions (Rev) (Rec)  
Employment Contract (Rev) (Rec)  
Professional Development for Teachers and School Leaders (M)  
(Rev)

**Regulation#**

R 3240

**Title**

Professional Development for Teachers and School Leaders (M)  
(Rev)

# HOPATCONG BOARD OF EDUCATION

## Regular Meeting Minutes – Board Meeting Room

August 29, 2016

b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

<u>Policy#</u>	<u>Title</u>
P 1220	Employment of Chief School Administrator (M) (Rev)
P 3125	Employment of Teaching Staff Members (M) (Rev)
P 3141	Resignation (Rev) (Rec)
P 3144	Certification of Tenure Charges (Rev) (Rec)
P 5350	Student Suicide Prevention (Rev) (Rec)
P 9541	Student Teachers/Interns (Rev) (Rec)
P 5460	High School Graduation (M) (Rev)
<u>Regulation#</u>	<u>Title</u>
R 3144	Certification of Tenure Charges (Rev) (Rec)
R 5330	Administration of Medication (M) (Rev)
R 5350	Student Suicide (Rev) (Rec)

**Motion to approve Policies and Regulations 17a – 17b:**

(ACTION) Motion by Mrs. Perrotti, seconded by Dr. Schindelar

Mrs. Candice Smith	Yes	Frank Farruggia	Abstain	Anthony Fasano	Yes
Peter Karpiak	Yes	Philip DiStefano	Yes	Mrs. Carol Trumpore	Yes
Robert Nicholson	Yes	Dr. S. Schindelar	Yes	Mrs. M. Perrotti	Yes

Motion **17a – 17b** carries with a roll call vote.

**18. RESOLUTIONS - none**

**19. SUSSEX COUNTY REGIONAL COOPERATIVE**

Approval of the following items, **19a–19i**, at the recommendation of the Superintendent:

- a. Acceptance of renewal routes for the 2016-17 school year be approved.
- b. Acceptance of ESY quotations for the 2016-17 school year be approved.
- c. Acceptance of trip quotations for the 2016-17 school year be approved.
- d. Acceptance of new member School Districts for the 2016-17 school year be approved.
- e. Acceptance of new routes for the 2016-17 school year be approved.
- f. Acceptance of ESY addendum for the 2016-17 school year be approved.
- g. Approval of the acceptance of the resignation of Bryan Reilly effective July 19, 2016.
- h. Approval of the acceptance of the resignation of Janine Byrnes, effective August 16, 2016.

**HOPATCONG BOARD OF EDUCATION**  
**Regular Meeting Minutes – Board Meeting Room**  
August 29, 2016

- i. Approval of the employment of **Karen M Huff** as Bookkeeper at a salary of \$35,000, effective August 30, 2016.

**Motion to approve items 19a-19i:**

(ACTION) Motion by Mr. Nicholson, seconded by Mr. DiStefano

Mrs. Candice Smith	Yes	Frank Farruggia	Yes	Anthony Fasano	Yes
Peter Karpiak	Yes	Philip DiStefano	Yes	Mrs. Carol Trumpore	Yes
Robert Nicholson	Yes	Dr. S. Schindelar	Yes	Mrs. M. Perrotti	Abstain

Motions **19a – 19i** pass with a roll call vote.

**20. PUBLIC COMMENT - GENERAL DISCUSSION**

J. Buongiorno – Document from PATCH – state report, not our report

Ruth Fouda– Complimented Camp Innovate. School calendar not up and students have not received their schedules – When? (Email sent postcards for Homerooms for 1<sup>st</sup> day of school. Schedules on Aug 30 – view site with password)

George Segale – Commented that Camp Innovate should contain a weeks course of photography

Amanda Margaso(sp?)– Still has not received postcard yet. Email asked her to call him tomorrow

Mr. Schmidt– Display photography and art work

**21. BOARD MEMBER COMMENTS**

- Dr. Schindelar - Questioned why the hallway was full of computers and what do we do for recycling and re-purposing them for the kids.
- Peter Karpiak- Very encouraging for Camp Innovate with the academic achievement. Kids like to learn. Continue program.
- Phil DiStefano – Goals meeting; Encourage public
- Candice Smith - Thank you all for coming. Love being a year later with all working together.
- Carol Trumpore– Camp Innovate; Loved video first and second time. Such enthusiasm. Done very well – continue throughout the year.
- Michele Perrotti –Thank you for coming.
- Rob Nicholson–Echo Camp Innovate –Honored to take part with students. Very happy our schools are not on the Sussex County “Bad List.” Share positive stories.
- Frank Farruggia- Congratulate individuals presenting.....
- Anthony Fasano- Thank you for the presentations and coming tonight and doing the work. I appreciate what you do for the district. To the 2016 Graduates starting college we wish you all a successful start to the school year.

**22. ADJOURNMENT**

**Motion to adjourn:**

(ACTION) Motion by Mr. Nicholson, seconded by Mrs. Perrotti

All in favor

Time: 9:02 pm

**HOPATCONG BOARD OF EDUCATION**  
**Regular Meeting Minutes – Board Meeting Room**  
August 29, 2016

Respectfully submitted,

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Carolyn B. Joseph, Board Secretary