

HOPATCONG BOARD OF EDUCATION
Regular Meeting Minutes – Board Meeting Room
 January 30, 2017

A Regular meeting of the Board of Education of the Hopatcong Borough School District was held on Monday, January 30, 2017 in the Board Meeting Room, 2 Windsor Ave., Hopatcong, New Jersey.

1. The meeting was called to order at 7:10 p.m.
 Mr. Fasano, President, read the New Jersey Open Public Meetings Act Statement:

2. FLAG SALUTE

3. OPENING STATEMENT -

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald has been notified by mail that this Board of Education Regular meeting will take place in the Board Meeting Room at the Administration Office of the Board of Education, Hopatcong, NJ, at 7:00 p.m. on January 30, 2017.

4. APPOINTMENT

Carol Trumpore made a motion to approve William Stepka, as Board Secretary pro tempore for the purpose of this meeting; Alex McLean seconded the motion.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	not present
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

William Stepka was appointed as Board Secretary pro tempore for this meeting.

5. MEMBERS PRESENT: Mr. Anthony Fasano, President
 Mrs. Carol Trumpore, Vice President
 Mr. Philip DiStefano
 Mr. Warren Gallagher
 Mr. Peter Karpiak (left meeting at 7:10p.m.; returned 8:32p.m.)
 Mr. Alex McLean
 Mr. Robert Nicholson
 Dr. Sarah Schindelar
 Mrs. Candice Smith

MEMBERS ABSENT: None

Also Present: Mrs. Cynthia Randina, Superintendent, Ms. Kerri Wright, Legal Counsel

Approximately 40 staff and/or community members attended.

6. EXECUTIVE SESSION

A motion was made by Mr. Fasano, seconded by Mrs. Trumpore to commence Executive Session.
 The motion carried with all in favor. Time 5:45 p.m.

7. RECONVENE

A motion was made by Mr. McLean, seconded by Mr. DiStefano to reconvene in Public Session.
 The motion carried with all in favor. Time: 7:10 p.m.

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8. SCHOOL BOARD RECOGNITION

Anthony Fasano, President, thanks all of the Board members for volunteering their time and reads the resolution below:

- WHEREAS,** The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and
- WHEREAS,** The Hopatcong Board of Education is one of more than 581 local school boards in New Jersey that sets policies and over-sees operations for public school districts; and
- WHEREAS,** The Hopatcong Board of Education embraces the goal of high-quality education for all New Jersey public school students; and
- WHEREAS,** New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and
- WHEREAS,** New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and
- WHEREAS,** School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and
- WHEREAS,** Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and
- WHEREAS,** New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it
- RESOLVED,** That the Hopatcong Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as SCHOOL BOARD RECOGNITION MONTH; and be it further
- RESOLVED,** That the Hopatcong Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Superintendent Randina presented certificates to each Board member.

**Dr. Schindelar made a motion for board recognition; Mr. McLean seconded.
All in favor – Motion passed.**

9. APPROVAL OF MINUTES

Approval of the minutes, as attached, of the following meetings, as reported by the Board Secretary and reviewed by the Board President and members of the Board:

- a. December 19, 2016 - Executive Session
- b. December 19, 2016 - Regular Meeting

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Mrs. Smith made a motion to approve Minutes 9a and 9b, which was seconded by Mr. Nicholson.

Philip DiStefano	Yes	Warren Gallagher	abstain	Peter Karpiak	not present
Alex McLean	abstain	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	abstain	Anthony Fasano	Yes

Motion to approve Minutes 9a and 9b passed.

10. ACKNOWLEDGMENTS/CORRESPONDENCE

a. The following students were chosen as **Hopatcong High School’s Students of the Month** for their outstanding performance in **December 2016**:

Teresa Turnage, Freshman	Scholastics (Biology Honors)
Victoria Cobb, Junior	Scholastics (Anatomy/Physiology CP)
Cesar Martinez, Junior	Specialty Area (Introduction to CAD)
Maggie Ellicott, Senior	Specialty Area (Creative Cooking & Baking)

b. The following students were chosen as **Hopatcong High School’s Scholar Athletes of the Month** for their outstanding performance in **December 2016**:

Blake Corbett, Sophomore	Athletics (Ice Hockey)
Rebecca Twaits, Senior	Athletics (Bowling)

c. Congratulations to the following teachers and educational support staff members who have been named **2016-17 Governor’s Teacher and Educational Services Professional Recipients of the year**:

<u>Hudson Maxim School</u>	<u>Tulsa Trail School</u>	<u>Durban Avenue School</u>
Mary Nee	Jennifer Neu	Paul Miller
Jamie Gambuzza	Martina Villani	Melissa Kennedy
<u>Middle School</u>	<u>High School</u>	
Kurt Zimmerman	Julie Wilson	
Fran Remyal	Susan Pallotta	

Mary Nee, Jamie Gambuzza, Jennifer Neu, Paul Miller, Melissa Kennedy, Kurt Zimmerman, Julie Wilson and Susan Pallotta were in attendance and accepted certificates.

d. Congratulations to Carolyn Moschella, a fourth grade teacher at the Durban Avenue school, nominated by her principal, Tracey Hensz, and chosen by WDHA FM Radio as a “Teacher Who Rocks.”

e. In honor of School Board Recognition Month, we acknowledge and thank all of our **Board Members** for their hard work and dedication, as per the resolution on page two (2) of the agenda.

f. Congratulations to **Amanda Corujo (Junior Piccolo)** and **Anthony Christiana (Junior Trombone)** who auditioned and were accepted into the Region 1 (North Jersey) Honors Band, Saturday January 7, at Paramus High School. 500 Students from NJ competed, and Amanda Corujo placed as the 2nd highest scoring piccolo player in the audition.

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10. ACKNOWLEDGMENTS/CORRESPONDENCE (continued)

- g.** On January 14th, Hopatcong High School hosted 19 schools for the **annual HWS Wrestling Championships. Anthony Mastroeni finished 3rd in the deepest division** within the tournament at 132lbs, while continuing to be within the state qualifying leaders heading into post season.
- h.** Congratulations to **Hopatcong Chiefs Cheerleading** for hosting 67 programs at their annual Chiefs Cheer Competition on January 21. The event was a huge success and will pay for their National Bids in entirety for both the Atlantic City and Ocean City National Championship Competitions. Our Chiefs Cheerleading program has finished in first place in six out of the eight events they have competed in, while garnering Grand Champs four times.

Mrs. Smith made a motion for the acknowledgments; Mr. DiStefano seconded.
All in favor – Motion passed.

11. SUPERINTENDENT’S REPORT AND HIB REPORT

- a.** Superintendent’s Report - **Cynthia M. Randina** – Superintendent Randina the NJDOE approval for K – 3 research and development grant. How to assist our youngest learners. Parent workshops are scheduled for March. Literacy Dept. page will be launched in February. 60% K – 3 teaching taking part in literacy. 7th grade Artists in Residence arts integration in to theatre, drama, dance, February – May from another grant. Large donation received to purchase things for children in need in the district. We have received \$360,000 in grants since 9/1/2016
- b.** Presentation: District Goals – January 2017 Update –
Dr. Olga Edgerton – Renaissance STAR Math 2016/2017 – September to December there was growth in every grade level. There will be testing again in March.
Ken Doolittle – Renaissance STAR Reading – growth in every grade level.
Joanne Mullane – Technology goals
 - 1) Grades 3-12 – we have Chromebooks for each student.
 - 2) Students have access to assessment tools online.
 - 3) Data connection – Lightpath – high speed to support our needs.
 - 4) Freshdesk – Tickets assigned. Average number of tickets resolved in one week is 91.Neil Piro – Goal 2 – Physical assets
 - Maintaining assets
 - Advancing assets
 - Budgets - Budget process is a living plan.Jaime Walker – Goal 3 – Business offices/Business Administration
Goal 4 – Community outreach and communication
 - 1) Facebook
 - 2) Instagram
 - 3) Snapchat
 - 4) Twitter
 - 5) Blackboard Connect
 - 6) Press Releases
 - 7) Monthly District newsletters
- c.** Presentation of each school’s activities:
 - 1)** High School –Liaisons: **Michael Umholtz, Dontese Cocchio, Kelly Maegerlein, Sierra Simon** - Dontese reports that college acceptance Letters are coming in for seniors. TriM society packed up and sent supplies for soldiers. On January 7, Chiefs Basketball Classic hosted schools from around the area.

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11. SUPERINTENDENT’S REPORT AND HIB REPORT (continued)

- 2) Middle School – **Emil Binotto, Principal** - reports that there was a Fire Drill /Security Lockdown on January 26. PTO hosted a coffee hour for arts integration professional Development on January 16. Young Audiences artists in residency will have 8 sessions promoting theatre arts and dance. Bring it Club – Kindness week – Cherrydale fundraiser – Pizza, DJ, contests and games. 50 members of LEGO robotics went to Liberty Science Center
 - 3) Durban Avenue- **Tracey Hensz, Principal** – Kindness week
 - 4) Tulsa Trail – **Brian Byrne, Principal** – On the 88th Day of School, Tulsa Trail did something different and had an 80’s day! Teachers had big hair, leg warmers ...was a fun day. There has been a great deal of professional development for teachers. Writers Workshop, Defined STEM. Katherine McFadden and he attended Rutgers University session and observed teacher data from around the state – Nice comparisons. Books and Beyond – ends Friday. HEPTO just finished book fair, had great week.
 - 5) Hudson Maxim – **Katherine McFadden, Principal** – Kindness week, Books and Beyond
- d. Presentation: Harassment, Intimidation & Bullying Biannual Report - **Jaime Walker, Director of Guidance**
Ms. Walker presented her report.

**Mrs. Smith made a motion to accept 11a-11d; Dr. Schindelar seconded the motion
All in favor. Motion passed.**

- e. A second reading and approval of the Superintendent’s HIB Report for December, 2016 as presented to the Board at the Regular Meeting on December 19, 2016. Approval of the HIB report for January, 2017 for first reading and review.

**Motion to approve Superintendent’s HIB report 11e:
Motion made by Mrs. Smith, seconded by Mr. DiStefano**

Philip DiStefano	Yes	Warren Gallagher	abstain	Peter Karpiak	not present
Alex McLean	abstain	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	abstain	Anthony Fasano	Yes

12. COMMITTEE REPORTS

- a. Curriculum, Technology, Special Education – **Chairperson, Candice Smith** – *Partnership with Sussex County Community College; Blended Learning Grant of \$100,000; discussed courses that are in Curriculum Section of agenda.*
- b. Community Relations – **Chairperson, Warren Gallagher** – *Also met with SCCC – there was some concern about security, but overall this is a good deal for our town. Working on how to get as much information to the town as possible.*
- c. Finance, Facilities, Transportation - **Chairperson, Carol Trumpore** – *Committee approved Eagle Scout project/telescope; Facilities update from Neil Piro.*
- d. Policy and Legislation – **Chairperson, Phil DiStefano** – *Reviewed several policies and discussed modification of Policy 0164, Conduct of a Board Meeting. Received a presentation from Board Docs software that allows all to see – automatically takes minutes.*
- e. Negotiations – **Chairperson, Rob Nicholson** – *Quiet right now.*
- f. Personnel – **Chairperson, Peter Karpiak** – *Anthony spoke on behalf of Mr. Karpiak who had still not returned. Everything that was discussed in committee is on the agenda.*
- g. High School HHSPTSO – **Karen Solimando, President** – *not in attendance.*
- h. Middle School PTO – **Kelly Csengeto, President** – *not in attendance.*
- i. Elementary PTO – **Jennifer Caban** – *not in attendance.*

**Mr. Nicholson made a motion to accept 12a-12i, Mrs. Smith seconded the motion.
All in favor. Motion passed.**

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13. PUBLIC COMMENT – AGENDA ITEMS ONLY

Joe Boungiorno – We are hiring an architect? He is a civil engineer and would offer his services. Policy on telecommuting. Schindelar’s husband is on town council. Conflict?

Courtney Delaney - An ESP resigned from her son’s class and it does not appear she is being replaced based by what is on the agenda. She was upset by this. Anthony Fasano replies – this warrants more conversation. Just because this is on the agenda, does not mean that this will not be changed tomorrow. It will be looked into.

Ruth Fouda – Mrs. Fouda addressed Jaime Walker, Director of Guidance, and told her she had not received the survey she had mentioned in her presentation.

Michele Perrotti – Mentioned the security officer’s resignation which is on the agenda. She wondered if he was being replaced. Anthony Fasano replied that the Board did not want to rush. Mrs. Perrotti also indicated that no one on the board had been appointed municipal alliance and that it was important that a member of the board holds that post. Anthony says someone will be appointed, probably him. Mrs. Perrotti asked when Board member training would be. Anthony replied that NJSBA is advising and it will probably be in a month or so. Also Finance item 14i. was on the agenda months ago when it was agreed that a study be done to determine which of our five schools would be the best location for the Early Childhood Center to be housed. Where is the report that had been requested? Mrs. Perrotti commented on the purchase of bulk rock salt from Sussex County and reported that we used to share salt with the town. Why are we still storing salt behind the MS? We should test soil for salt infusion into ground. Mr. Piro replied that the town does not want to share salt with us.

Frank Farruggia – Graybar Electric on agenda under finance – is the service drop being changed. Mr. Piro replies that it is the guts of the switchgear.

Nicole Shubert – She tried to sign up for CPR classes by calling SCCC and could reach no one and received no response.

Mr. Karpiak returned to meeting at 8:32 p.m.

14. FINANCE

Approval of the following finance items, **14a-14n**, as recommended by the Superintendent of Schools and the Finance Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenue (Grants) account, December 20, 2016 through January 30, 2017, in the following amount:

General Fund and Special Revenue (Grants) account	-	\$1,963,951.58
Cafeteria account	-	\$295.48

- b. Approval of bills for the Sussex County Regional Cooperative Operating account for December 20, 2016 through January 30, 2017, in the amount of: \$3,011,539.00
- c. Approval of the Transfer Report for the month of November 2016.
- d. Approval of the Board Secretary’s Report for the month of November 2016.
- e. Approval of the Treasurer’s Report for the month of November 2016.
- f. Approval of the certification by the Board Secretary pursuant to N.J.A.C. that no budgetary line item has been overexpended in the 2016-2017 budget in violation of N.J.A.C. 6:202.12(a).
- g. Approval of the purchase of 2008 Chevrolet Van equipped with construction racks on the inside to be used by staff electrician for district electrical/HVAC maintenance. Price \$5,000.00.
- h. Approval to authorize an Eagle Scout project for Justin McCarthy, a Hopatcong High Junior, to construct a shed enclosure and install an astronomy telescope in the High School courtyard, at no cost to the District. He has requested that the District install a security fence around the shed, at an

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14h. FINANCE (continued)

approximate cost of \$800.00, and allow him to access electricity for an exterior and an interior light in the shed. Insurance during project will be provided by the Boy Scouts of America.

- i. Approval of the authorization of contracts with Anthony Gianforcaro, Architect, to provide engineering services for the following:
 - 1) Inspection/review to provide technical recommendations based on core borings and topographical drawings for the Hilltop access roadway reconstruction/repaving. Engineering cost \$3,000.00.
 - 2) Preparation of application to Department of Education for the Early Childhood Center at High School. Cost \$3,040.00.
 - 3) Architectural plans for Handicapped Ramp at Hopatcong High School. Cost \$4,580.00.
- j. Approval authorizing Graybar Electric to undertake the necessary repair and modernization of the main switchgear at the Durban Avenue School at a cost of \$20,000.00. Repair parts for this old equipment are no longer available and therefore the entire interior of the equipment must be replaced. This purchase order is issued through the U.S. Communities Cooperative Purchasing.
- k. Approval of the Special Education Medicaid Initiative for Fiscal Year 2018 in the amount of \$43,185.70 to be placed in the 2017-2018 Budget.
- l. Approval of the designation of Carolyn B. Joseph, Interim Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O.)
- m. Approval confirming authorization to use the following Cooperative Purchasing Sources for the items listed:

US Communities (Graybar).....	Electric Supplies
MCCPC (Morris County).....	Fuel Oil, Concrete, Paving
MCRESC (Middlesex County).....	Miscellaneous services, concrete, paving
Grainger (State Contract).....	Miscellaneous Hardware
ED Data.....	Copy Paper/Office Supplies
Sussex County (Purchasing Dept.).....	Bulk Rock Salt
- n. Approval to accept the “Title I Arts Integration Pilot Program” Grant in the amount of \$100,000.00 barring no major edits from the NJDOE Title I Office.

Mrs. Trumpore made a motion to table Finance items 14b, 14i, 14k, 14m so they may be reviewed again by Finance committee. Mr. McLean seconded the motion. Discussion ensued; Mr. Stepka addressed the board to inform Mr. McLean that the Sussex Regional Coop bills must be paid, the revenue is generated by other districts and these bills are to pay for their transportation services. Mrs. Trumpore withdrew original motion.

Mrs. Trumpore made motion to table Finance items 14i, 14k, 14m. Mr. Nicholson seconded the motion.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	No	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion passed: Finance items 14i, 14k, 14m are tabled.

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Motion to approve Finance 14h:
Motion made by Mr. Fasano, seconded by Mrs. Smith.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion passed with a unanimous vote.

Mr. Justin McCarthy, the Eagle Scout for whom the project is being advanced, spoke about his project and how it will be set up.

Motion to approve Finance items 14a – 14f:
Motion made by Dr. Schindelar; seconded by Mr. Nicholson.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion passed with a unanimous vote.

Motion to approve Finance item 14g:
Motion made by Mrs. Smith; seconded by Mr. McLean.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	No
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	No
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion passed.

Motion to approve Finance items 14j, 14l, 14n:
Motion made by Mrs. Smith; seconded by Mr. Karpiak

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	No
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	No
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Dr. Schindelar votes “No” to item 14j, and yes to 14l, 14n.
Motion passed.

Motion to table 14j is made by Dr. Schindelar; seconded by Mr. Karpiak

Philip DiStefano	No	Warren Gallagher	No	Peter Karpiak	Yes
Alex McLean	No	Robert Nicholson	No	Sarah Schindelar	Yes
Candice Smith	No	Carol Trumpore	No	Anthony Fasano	No

Motion to table 14j failed. Previous approval vote carried.

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15. **PERSONNEL**

Approval of the following personnel items **15a – 15n**, as recommended by the Superintendent of Schools and the Personnel Committee of the Board:

Anthony Fasano adds Personnel item 15o, as follows: Motion to approve 5 merit goals for the Superintendent of Schools, 3 Quantitative and 2 Qualitative consistent with her contract for the 2016-2017.

- a. Approval of the request of **Ashley Miller** for an unpaid Medical Leave of Absence from her position as a Special Education Teacher during the period of January 6, 2017 to February 3, 2017.
- b. Approval of the employment of **Anna Beth Prescott** as Special Education Medical Leave Replacement Teacher in the Hopatcong School District effective January 17, 2017 through February 3, 2017 at prorated salary of \$53,528. Ms. Prescott is the replacement for Ashley Miller whose 2016-2017 salary is \$53,928.
- c. Approval of **Douglas Merkler** as High School Math Portfolio teacher at a rate of \$35.00 per hour, for up to 8 hours per week for not more than 18 weeks.
- d. Approval of **Pamela Brennan** as High School ELA Portfolio teacher at a rate of \$35.00 per hour, for up to 8 hours per week for not more than 18 weeks
- e. Acceptance of the resignation of **Jolene Camoia** from her position as paraprofessional at Hudson Maxim School, at a salary of \$12,636, effective January 1, 2017.
- f. Acceptance of the resignation of **Valerie Clark** from her position as paraprofessional at Hopatcong High School, at a salary of \$13,679, effective January 21, 2017.
- g. Acceptance of the resignation of **Michael Nunn** from his position as Safety/Security Officer at Hopatcong High School, at a per diem salary of \$120, effective January 23, 2017.
- h. Approval of the employment of **Kellie Haberstroh** as Kindergarten Maternity Leave Replacement Teacher in the Hopatcong School District at the salary of \$110.00 per day, effective February 24, 2017 through May 1, 2017. Effective May 2, 2017, salary will be \$53,528, prorated, based upon Level BA/Step 2, through June 30, 2017. This is the replacement for Jennifer Bisignani, whose 2016-2017 salary is \$56,328.
- i. Approval of the employment of **Christine Hjorth** as Grade 1 Maternity Leave Replacement Teacher in the Hopatcong School District at the salary of \$110.00 per day, effective February 10, 2017 through April 10, 2017. Effective April 11, 2017, salary will be \$53,528, prorated, based upon Level BA/Step 2, through June 30, 2017. This is the replacement for Diana Fratangelo, whose 2016-2017 salary is \$71,160.

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j. Approval of the following 2016-2017 Advisors for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Barbara Fersch	Appoint	Vocal Director (.6)	D	4	\$1,069	1/1/17	6/30/2017
Edric Debos	Adjustment	Art Club	E	1	\$614	9/1/16	6/30/2017
Kurt Zimmermann	Adjustment	Tri-M Advisor	D	1	\$977	9/1/16	6/30/2017
Sue Hill	Adjustment	Future Teacher Club Advisor	E	3	\$1,224	9/1/16	6/30/2017
Sue Hill	Adjustment	Academic Bowl Advisor	E	3	\$1,224	9/1/2016	6/30/2017
Barbara Parichuk	Adjustment	Academic Bowl Advisor	E	3	\$1,224	9/1/2016	6/30/2017

k. Approval of the following 2016-2017 Coaches for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Hayley Vicedomini	Appoint	Assistant Winter Cheerleading Coach	B	1	\$2,093	1/1/2017	6/30/17

l. Approval of the following After School Tutoring Program Instructors funded by the Title I grant:

Name	Nature of Action	Position	Hours per week	Rate per hour	Date Effective	Date Terminated
Donna Cerrato	Appoint	Grade 3	3	\$35	1/23/2017	4/13/17
Norm Sutton	Appoint	Grade 3	3	\$35	1/23/2017	4/13/17
Kellie Kontozoglus	Appoint	Grade 4	3	\$35	1/23/2017	4/13/17
Christine Miller	Appoint	Grade 4	3	\$35	1/23/2017	4/13/17
Dorothea Stauffer	Appoint	Grade 5	3	\$35	1/23/2017	4/13/17
Kim Boucher	Appoint	Grade 5	3	\$35	1/23/2017	4/13/17

m. Approval of the employment of the following **Day Plus** employees for the 2016/2017 school year:

Name	Nature of Action	Position	Rate
Lindsey Cregar	Appoint	Instructor	\$11.25/hr
Employee # 81365	Terminate	Instructor	

n. Approval of **substitute teachers, aides, custodians and van driver lists.**

Motion to approve Personnel 15a -15n:
Motion made by Mrs. Smith; seconded by Mr. Karpiak

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	No	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion passed.

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Board President, Anthony Fasano adds Personnel item 15o, as follows:

- o. Motion to approve 5 merit goals for the Superintendent of Schools, 3 Quantitative and 2 Qualitative consistent with her contract for the 2016-2017 school year.**

Motion to approve Personnel item 15o:
Motion made by Mr. Nicholson; seconded by Mrs. Smith

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Abstain	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion passed.

16. STUDENTS & SERVICES

- a.** Approval for educational instruction services for **Student No. 11116**, a tenth grade student under medical supervision at Summit Oaks Hospital, Summit, NJ. Tutoring services are arranged through Brookfield Schools at the rate of \$35.00 per hour for a maximum of ten hours per week. The effective date is December 19, 2016.
- b.** Approval of the attached field trip requests, as required by the New Jersey Department of Education.

Motion to approve Students and Services 16a – 16b:
Motion made by Mr. Nicholson, seconded by Mrs. Smith.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion carried with a unanimous vote.

17. CURRICULUM

Approval of the following items, **17a1 and 17a2**, as recommended by the Superintendent of Schools and the Curriculum Committee of the Board:

- a.** Approval of the following new Chemistry courses for 2017/18 school year:
 - 1) HS Chemistry Honors**
 - 2) HS Chemistry CP**

Dr. Edgerton asked that the approval in 17a be changed to read: Approval of the following new Chemistry curriculum updates for the 2017/2018 school year.

Motion to approve Curriculum 17a1-17a2:
Motion made by Mrs. Smith, seconded by Mr. Nicholson

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion carried with a unanimous vote.

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18. TRAVEL

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution and attached, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

**Motion to approve Travel:
 Motion made by Mrs. Smith, seconded by Dr. Schindelar**

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion carried with a unanimous vote.

19. POLICIES & REGULATIONS

a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

Policy#

P 8330
 P 0164

Title

Student Records (M) (Revised)
 Conduct of Board Meeting – Board Member Participation by Teleconferencing (Suggested Revision)

Regulation#

R 8330

Title

Student Records (M) (Revised)

b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

Policy#

P 8454

Title

Management of Pediculosis (New) (Recommended)

**Motion to approve Policies and Regulations 19a - 19b:
 Motion made by Mr. Nicholson, seconded by Mrs. Smith**

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion passed with a unanimous vote.

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20. BOARD MEETING CALENDAR

<u>MONTHLY</u>		<u>REGULAR MEETING</u>
January, 2017	3 (Reorganization)	30
February		22
March	13 (Preliminary Budget Approval)	27
April		24 (Budget Hearing)
May	8	22
June		26
July		24
August	21 (Board Goal Meeting)	28
September		25
October		23
November		27
December		18
January, 2018	2 (Reorganization Meeting)	22

All Board of Education Meetings will be held in the Meeting Room of the Administration Building at 2 Windsor Avenue, unless otherwise posted. If there is a need for an Executive Session, meetings will begin at 5:30 p.m., with the public portion beginning at 7:00 p.m.

**Motion to approve Board Meeting Calendar item 20:
 Motion made by Mrs. Trumpore, seconded by Mrs. Smith**

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion carried unanimously.

21. BOARD APPOINTMENTS

Approval of the following Board Appointments, items **21a-21j**, as recommended by the Board President and Superintendent of Schools:

- | | |
|--|---|
| a. New Jersey School Boards Association Delegate | - Anthony Fasano |
| b. Sussex County Ed. Services Commission | - Anthony Fasano |
| c. Liaisons to Borough Council | - Sarah Schindelar,
Carol Trumpore,
Warren Gallagher |
| d. School Wide Alliance Team | - Candice Smith |
| e. Sussex County Regional Cooperative Liaison | - Carol Trumpore |

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School and Parent Organizational Liaisons

- | | |
|-------------------------|--------------------|
| f. Hudson Maxim School | - Rob Nicholson |
| g. Tulsa Trail School | - Candice Smith |
| h. Durban Avenue School | - Candice Smith |
| i. Middle School | - Alex McLean |
| j. High School | - Robert Nicholson |

Municipal Alliance added to above Board appointments: Mr. DiStefano was appointed with Mr. Nicholson as an alternate.

Dr. Schindelar was added as a Liaison to Hudson Maxim School.

Mr. McLean asked to be removed as the Middle School Liaison.

Mrs. Smith was appointed as the Middle School Liaison.

Mrs. Smith was removed as the Durban Ave. School Liaison and Mr. Gallagher was appointed as such.

Please see below with revisions for School and Parent Organizational Liaisons:

School and Parent Organizational Liaisons

- | | |
|-------------------------|--------------------------------------|
| f. Hudson Maxim School | - Rob Nicholson and Sarah Schindelar |
| g. Tulsa Trail School | - Candice Smith |
| h. Durban Avenue School | - Warren Gallagher |
| i. Middle School | - Candice Smith |
| j. High School | - Robert Nicholson |

Dr. Schindelar makes a motion to accept the Board appointments, Mrs. Smith seconds the motion.

All in favor. Motion unanimously carried.

22. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **22a-22g**, at the recommendation of the Superintendent:

- a. The Superintendent recommends approval of the following district(s) as/a new member(s) of the Cooperative for the 2016-17 school year:
Harding Township Board of Education.
- b. The Superintendent recommends approval of the acceptance of quotations for bus routes for the 2016-17 school year.
- c. The Superintendent recommends approval of the award of quoted routes to the lowest company quotes for the 2016-17 school year.
- d. The Superintendent recommends approval of the acceptance of school related activities/trip quotations for the 2016-17 school year.
- e. The Superintendent recommends the award of school related activities/trip quotations to the lowest company quotes for the 2016-17 school year.

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- f. The Superintendent recommends approval of corrections to quotation(s) and bid(s) as listed for the 2016-17 school year.
- g. The Superintendent recommends the employment of Mrs. Endora Molisso, currently a part-time bus aide, to a full-time 12 month office staff position, effective January 1 to June 30, 2017, at an annual salary rate, to be pro-rated, of \$32,000.00, and shall be eligible for health benefits.

Motion to approve items 22a-22g:
Motion made by Mr. Nicholson, seconded by Mrs. Smith

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Abstain	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion carried.

23. PUBLIC COMMENT - GENERAL DISCUSSION

Ruth Fouda – Ms. Fouda states that she heard a rumor that we were turning our district into a K-8 – per Anthony Fasano, the Board has never had that discussion. Asked about the results of the environmental study at HMX – Mr. Fasano replies that this is still under atty. client privilege. Ms. Fouda also reported that someone she knows who had attended a Lenape Regional Board meeting claimed that the Board stated they were very happy to have 3 students of Hopatcong School Board members in their district.

Michele Perrotti (former board member)- states that she is not in favor of the MOU with SCCC. SCCC did not immediately comply because they were trying to gain a few extra days to bolster enrollment and advertise. Only 10 students enrolled.

Frank Farruggia (former board member)– asked of the status of the contract with the Warriors. Mr. Fasano states that presently it is in our hands for review. Mr. Farruggia asked if the bills had been audited and Mr. Fasano replied that the General Fund bills had been audited but not the Cooperative’s bills as of yet.

Joe Bongiorno – Addressing the board, asked that each board member, in their board member comments, please tell us where you see our district in three years.

Mary Ann Mach – commented “What does it look like when 3 Hopatcong Board members send their kids to Lenape?”

24. BOARD MEMBER COMMENTS

- Dr. Schindelar – Tonight’s chaos comes from asking for info, things get lost in translation...Dr. Schindelar makes the motion seen below regarding receiving information requested in a timely manner.
- Pete Karpiak- Mr. Karpiak states that he sends his kids out of district and his son is doing well at Lenape. It is a very personal family choice. As far as what the district will look like in three years: our state is losing people, as is our town. He does not believe we are spending district money wisely.
- Candice Smith – HMX, was there for constellation program, their writing is improving; her son is using his Chromebook to write a book. Thank you for coming and for your comments and for allowing SCCC to come into our community.
- Rob Nicholson – Very happy about partnership with SCCC. The bashing of our district on social media needs to stop.
- Warren Gallagher – Thank you. Get home safely. Is impressed with the turnout. Sending kids out of district is a very personal choice. In 3 years, every kid is going to want to go to our schools.
- Alex McLean – Due diligence – will ask tough questions. Thank you to principals. Are we improving on pace with our peers. Encourages all of the principals to get together and figure out how you are measuring your success.
- Carol Trumpore – Brought in containers for HMX to collect box tops and tab tops. We need to do little things to teach our children. Thank you for your kindness and support.

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- Phil DiStefano – Thank you all for coming. Policy...he will be looking at all of the policies. In three years he hopes Policies will be in good shape.
- Anthony Fasano – Thank you to the presenters and the data shared. This was our first Regular Board meeting of 2017. He has been impressed with the committees drive and commitment. Mr. Fasano believes that every board member's focus is on providing more to our students.

***Motion made to allow the Board of Education to direct the Superintendent to provide or ensure the provision of documents or information requested by Committee Chairs within 5 business days unless an extension is requested.**

Motion made by Dr. Schindelar; seconded by Mr. Fasano

Philip DiStefano	No	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	No	Carol Trumppore	Yes	Anthony Fasano	Yes

Motion carried.

25. ADJOURNMENT

Motion to adjourn:
Motion made by Mr. Nicholson, seconded by Dr. Schindelar

All in favor Time: 10:28 pm

Respectfully submitted,

 William Stepka, Board Secretary pro tempore