

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
June 30, 2017 and July 24, 2017**

A Regular meeting of the Board of Education of the Hopatcong Borough School District was held on July 24, 2017 in the Board Meeting Room, 2 Windsor Avenue, Hopatcong, New Jersey.

1. The meeting was called to order at 7:40 p.m.
2. **FLAG SALUTE**
3. Mr. Fasano, Board President, read the New Jersey Open Public Meetings Act Statement:

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald has been notified by mail that this Board of Education Special meeting will take place in the Hopatcong Board of Education meeting room, 2 Windsor Avenue, Hopatcong, NJ. Executive Session will begin at 5:30 p.m. and the public portion will commence at 7:00 p.m. on July 24, 2017.

4. **MEMBERS PRESENT:**
 - Mr. Anthony Fasano, President
 - Mrs. Carol Trumpore, Vice President
 - Mr. Philip DiStefano
 - Mr. Warren Gallagher
 - Mr. Alex McLean
 - Mr. Robert Nicholson
 - Dr. Sarah Schindelar*

MEMBERS ABSENT: Mrs. Candice Smith

* Dr. Schindelar left the meeting at 9:15 p.m.

Also Present: Dr. Joanne Mullane, Acting Superintendent, Ms. Carolyn B. Joseph, Business Administrator/Board Secretary, Mr. David Disler, Esq., Legal Counsel

5. **EXECUTIVE SESSION**

A motion to enter into Executive Session was made by Mrs. Trumpore, seconded by Mr. DiStefano. The motion carried with all in favor. Time: 5:53 p.m.
6. **RECONVENE**

A motion to return to Public Session was made by Mr. Nicholson, seconded by Mr. McLean. The motion carried with all in favor Time: 7:40 p.m.

AGENDA ITEMS FOR JUNE 30, 2017

A. FINANCE

Approval of the following Finance items, **A1-A2**, as recommended by the Superintendent of Schools and the Finance Committee of the Board:

1. Approval of bills for the General Fund and Special Revenue (Grants) account and Cafeteria account, June 26, 2017 through June 30, 2017:

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General Fund and Special Revenue (Grants) account \$560,352.34
Cafeteria account \$ 31,373.63

2. Approval to write off the following payroll checks:
5/24/16 check # 5085 for \$.01
5/24/16 check #5118 for \$.46
5/24/16 check # 5182 for \$.56

Motion to approve June 30, 2017, Finance items A1 – A2 made by Mr. McLean and was seconded by Mr. Gallagher.

Philip DiStefano	abstain	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to approve June 30, 2017 Finance items A1 – A2 passed.

AGENDA ITEMS FOR JULY 24, 2017

7. **APPROVAL OF MINUTES**

Approval of the minutes of the following meetings, as reported by the Board Secretary and reviewed by the Board President and members of the Board:

- a. June 26, 2017 – Executive Session
b. June 26, 2017 – Regular Meeting

Motion to approve 7a – 7b made by Mr. DiStefano and seconded by Mrs. Trumpore

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to approve 7a – 7b passed.

8. **ACKNOWLEDGMENTS/CORRESPONDENCE**

Congratulations to the following students who are being recognized for earning perfect attendance for the 2016/17 school year:

Hudson Maxim

Molly Jurgaitis – Kindergarten
Cayden Wood – 1st Grade

Tulsa Trail

Camrin J. Iberer – 3rd Grade
Ashlynn G. Loven – 3rd Grade
Adrian Morales – 3rd Grade

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Durban Avenue

Emily Garrison – 4th Grade
Steven George – 5th Grade
Jack Luciani – 4th Grade
Brandon O'Mahoney – 4th Grade
Mitchel Ryan – 4th Grade

Middle School

Mohamed Fofanah – 6th Grade
Aiden Iberer – 6th Grade

All in favor

9. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Dr. Joanne Mullane** – discussed the Red Carpet Event with 100 attendees at Durban Ave. School which was the result of a \$100,000 arts grant; Leadership conference – Educators and Scholars Institute and Princeton where Shawna Longo and Kurt Zimmerman presented and which was attended by Hopatcong Schools administrators and staff; Camp Innovate is an example of engaging students in their learning.
- b. Presentations:
- 1) **Bi-Annual HIB Report – Jaime Walker** – January 2017 – June 2017 HIB statistics. The Vice Principals at the MS and HS are the anti-bullying coordinators; the school counselors at the elementary schools investigate bullying reports; Each school has a staff/student team to improve school climate and culture.
 - 2) **Lake Hopatcong Foundation – Clifford Lundin** – Non-profit charitable foundation; Lake Hopatcong Loop Trail is a legacy project; 40 mile trail around the lake. Grand opening will be September 23.
 - 3) **Camp Innovate – Ken Doolittle** – Year 2 is bigger and better; 80 students from TT and curriculum is themed around our town and our lake; students went to Alstede Farms and picked blueberries; Rizzo's Reptiles introduced students to animals that live in our area; Miss Lotta to study the lake = STEM outdoors; Photography bus tour of town. **Stephanie Martinez** – Kids are reading outside of camp and all the students love the camp; Ms. Carr from the HS and Mr. Sutton from TT are also teaching at Camp Innovate.
- c. A second reading and approval of the Superintendent's HIB Report for June, 2017 as presented to the Board at the Regular meeting on June 26, 2017. Approval of the HIB report for July, 2017, for first reading and review.
Dr. Mullane reports that there were no incidents in July.
- d. Approval of the Superintendent's review of the Self-Assessment Report in determining the **2016-2017 HIB Grades**.

Motion was made by Mr. Nicholson, seconded by Dr. Schindelar to approve Superintendent's HIB report 9c:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to approve 9c passed.

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Motion to approve 9d was made by Mrs. Trumpore and seconded by Mr. DiStefano.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to approve 9d passed.

10. COMMITTEE REPORTS

- a. Curriculum, Technology, Special Education — **Phil DiStefano** reports for Mrs. Smith and says that both items discussed in committee are on the agenda.
- b. Community Relations – **Chairperson, Warren Gallagher III** – Mr. Doolittle and Mrs. Walker set up a link on our homepage where if you shop through this link it will make money for Hopatcong School District.
- c. Finance, Facilities, Transportation - **Chairperson, Carol Trumpore** – State aid reduction and how we are going to handle this; hilltop paving is done; HS roofing is about to start; paging system and loudspeaker being installed at the HS and we are continuing construction of makerspace at MS.
- d. Policy and Legislation – **Chairperson, Phil DiStefano** – discussed new policies and committee responsibility.
- e. Negotiations – **Chairperson, Rob Nicholson** – nothing new to report; but as HS Liaison wanted to mention banners and trophies which are not being displayed and are in storage. Wants to work with Dr. Mullane and Chris Buglovsky to take care of these items;

Mr. Nicholson made a motion to honor former teachers/coaches and Mr. Karpiak seconded the motion:

Motion for Dr. Mullane to work with Chris Buglvosky to investigate naming the auxiliary gym after Coach Fincken who impacted many students and athletes in Hopatcong; and a motion to investigate installing a plaque outside Mr. Hirliman’s classroom in honor of his years of service to the Hopatcong school district. Mr. Hirliman recently passed. Dr. Mullane should report back to the Personnel Committee.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Motion passed.

- f. Personnel – **Chairperson, Peter Karpiak** – everything on agenda was discussed in committee.

Motion to accept Committee reports 10a-10f was made by Mr. Nicholson and seconded by Mrs. Trumpore:

All in favor

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11. PUBLIC COMMENT – AGENDA ITEMS ONLY

Members of the public discussed the state aid reduction; Administrative costs; Superintendent's evaluation; perceived lack of solidarity among board members; environmental analysis of HMX should be released soon; Special Ed audit will not be released in near future.

12. FINANCE

Approval of the following finance items, **12a-12e**, as recommended by the Superintendent of Schools and the Finance Committee of the Board:

a. Adoption of the Revised 2017-18 Budget

WHEREAS, the State of New Jersey has decreased our State Aid for the 2017-18 School Year in the amount of \$227,978 and a revised budget must be adopted;

THEREFORE, BE IT RESOLVED that the Hopatcong School District's 2017-18 budget is as follows:

<u>REVENUE</u>	
Fund 10 – General Fund	\$37,249,888
Local Tax Levy.....	\$24,147,386
All State Aids.....	\$11,314,123
Miscellaneous.....	\$ 558,373 *
Fund Balance/Emergency Reserve.....	\$ 1,230,006
Fund 20 – Special Revenue Fund	\$ 690,500
State and Federal Grants.....	\$ 690,500
TOTAL REVENUE	\$37,940,388

* Additional use of Facilities Income - \$100,000 Co-op; \$50,000 Day Plus

<u>APPROPRIATIONS</u>	
General Fund	\$37,249,888
Fund 10 – Charter School Tuition.....	\$ 540,059
Fund 11 – General Operation Fund.....	\$36,708,215 **
Fund 12 – Capital Outlay/Debt Assess.....	\$ 1,614
Special Revenue	\$ 690,500
Fund 20 – State and Federal Grants.....	\$ 690,500
TOTAL APPROPRIATIONS	\$37,940,388

** Reduction of the following accounts:

Budget account	Account Description	Amount
11.190.100.610.08.01	Chrome Books	\$5,000
11.403.100.600.08	Tech Center	\$2,000
11.000.252.600.08	Tech Administration	\$2,000
11.190.100.610.08	Supplies Tech	\$15,000
11.190.100.610.10	Supplies Curriculum	\$8,000
11.190.100.800.16	Other Testing	\$17,500
11.000.223.320.10	Professional Development	\$28,478
Total		\$77,978

b. Approval of bills for the General Fund and Special Revenue (Grants) accounts, July 1, 2017 through July 24, 2017, in the following amount:

General Fund and Special Revenue (Grants) account	\$670,727.25
Cafeteria account	\$ -0-

c. Approval of Regular bills for July 1, to July 24, 2017 for the SCRT Cooperative Operating Account in the amount of \$28,717.26.

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- d. Approval of Bus Contractor bills for July 1, to July 24, 2017 for the SCRT Cooperative Operating Account, in the amount of \$548,498.19.
- e. Approval to transfer from Maintenance Reserve in the amount of \$19,738 for the removal and repaving of the curbing/sidewalks at Durban Avenue, Hudson Maxim and High School. Repairs will be made by Cifelli & Son General Construction, Inc. Nutley, N.J. (This proposal came through the Morris County Coop)
- f. Approval to appoint Brown and Brown Metro Inc./Michael Muha as Hopatcong School District's Broker of Record for Medical Insurance effective July 25, 2017. (RFP's were requested and received from three vendors)

Motion to approve Finance 12a-12f was made by Mr. McLean and seconded by Mr. Gallagher:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	No on 12a; Yes on 12b – 12f	Sarah Schindelar	Yes
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Finance items 12a – 12f passed.

13. PERSONNEL

Approval of the following personnel items **13a-13t**, as recommended by the Superintendent of Schools and the Personnel Committee of the Board:

- a. Approval of the resignation, with regret, of **Holly Fiorella**, from her position as Executive Assistant to the Superintendent for the Hopatcong School District, at an annual salary of \$50,504, effective August 1, 2017.
- b. Approval of the employment of **Tracey Autry** as Academic Skills Maternity Leave Replacement Teacher in the Hopatcong School District at the salary of \$110.00 per day, effective September 5, 2017 through October 30, 2017. Effective October 31, 2017, salary will be \$55,783, prorated, based upon Level BA/Step 3, through December 23, 2017. *This is the replacement for Kristine Mendyk, approved at the June 26 BOE meeting.*
- c. Approval of the employment of **William Stepka** as Treasurer of School Monies for the 2017-2018 school year, at an annual salary of \$10,240, effective July, 1, 2017.
11-000-251-100-01
- d. Approval for **Lillian MacRae, Barbara Beere, Nancy Pascarella, Pam Cavallo, and/or Angela Meyer-Pflug** to serve as nurses for Camp Innovate 2017 at a cost of \$45 per hour for a total not to exceed 18 hours. This would be a maximum cost to the District of \$810.
- e. Approval of the rate of pay adjustment for **Logan Blomquist**, Summer Custodian, from \$8.44 (indoor rate of pay) to \$11.00 (outdoor rate of pay), effective June 5, 2017.
- f. Approval of the employment of **George Kately** as Security Officer for all Summer Programs, effective July 10, 2017 through August 17, 2017, at a rate of \$20.00 per hour, not exceed 6 hours per day.
- g. Approval of the employment of **Nancy Marinaro** as an In-School Suspension Monitor for the 2017/2018 School year at an hourly rate of \$16.53 per hour for 5.85 hours a day for 180 days effective September 7, 2017.

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- h. Approval of the employment of **Kevin Malkin** as an In-School Suspension Monitor for the 2017/2018 School year at an hourly rate of \$16.53 for 5.75 hours per day for 180 days effective September 7, 2017.
- i. Approval of the employment of **Enrico Fattorusso** as a Job Coach for the 2017/2018 school year at an hourly rate of \$22.69 for 6.5 hours per day for 180 days effective September 7, 2017.
- j. Approval of **Joan Cutchis** as a Personal Bus Aide for Elementary Multiple Disabled (MD) Program for July 5, 2017 through July 27, 2017, 2 hours per day at an hourly rate of \$11.00 per hour for a total of \$308.00.

k. Extended School Year Programs

NOTE: Programs and staffing recommendations are made in order to remain in compliance with N.J.A.C. 6A: 14 (Special Education Code).

Preschool Disabled (PSD) Programs:

.....July 5th through August 10th, Monday through Thursday only, 3 ½ hours per day

- Resignation Aide: Jodi Callaghan \$847.00
 - Appointment Aide: Paula Engber \$847.00
- 11-190-100-101-01

- l. Approval of the following **involuntary transfer recommendations** based on staffing needs effective for the 2017-2018 school year:

Name	Transfer From	Transfer To
Linda Blazier	HMX Grade 1 Teacher	HMX Music/Basic Skills Teacher
Kristen O'Shea	HMX/HS Music Teacher	HS Music Teacher

m. Approval of the Winter 2017-2018 Athletic Coaches for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Mike Farrell	Appoint	Head Boys Basketball Coach	A	4	\$7,712.00	9/1/2017	6/30/2018
Craig Vallaro	Appoint	Asst. Boys Basketball Coach	A	4	\$5,034.00	9/1/2017	6/30/2018
Dave Campagna	Appoint	Asst. Boys Basketball Coach	A	4	\$5,034.00	9/1/2017	6/30/2018
Jamie Douglas	Appoint	Head Girls Basketball Coach	A	4	\$7,712.00	9/1/2017	6/30/2018
Dominic Spuckes	Appoint	Asst. Girls Basketball Coach	A	4	\$5,034.00	9/1/2017	6/30/2018
Julianne Brennan	Appoint	Asst. Girls Basketball Coach	A	2	\$3,666.00	9/1/2017	6/30/2018
Eric Fajerman	Appoint	Head Wrestling Coach	A	4	\$7,712.00	9/1/2017	6/30/2018
Mike Moschella	Appoint	Asst. Wrestling Coach	A	3	\$4,388.00	9/1/2017	6/30/2018
Toby Richards	Appoint	Head Bowling Coach	A	4	\$5,034.00	9/1/2017	6/30/2018
Jennifer Dixon	Appoint	Head Winter Cheerleading Coach	B	4	\$5,034.00	9/1/2017	6/30/2018

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Jill Vicedomini	Appoint	Asst. Winter Cheerleading Coach	B	4	\$3,287.00	9/1/2017	6/30/2018
Hayley Vicedomini	Appoint	Asst. Winter Cheerleading Coach	B	2	\$2,383.00	9/1/2017	6/30/2018

11-402-100-100-01

n. Approval of the Spring 2017-2018 Athletic Coaches for the Hopatcong High School:

Name	Nature of Action	Position	Classes	Level	Salary	Date Effective	Date Terminated
Mike Juskus	Appoint	Head Boys Track Coach	A	4	\$7,712.00	9/1/2017	6/30/2018
Pete Oesen	Appoint	Head Girls Track Coach	A	4	\$7,712.00	9/1/2017	6/30/2018
Mike Landshof	Appoint	Asst. Track Coach	A	4	\$5,034.00	9/1/2017	6/30/2018
Wilson Cusano	Appoint	Asst. Track Coach	A	4	\$5,034.00	9/1/2017	6/30/2018
Jamie Douglas	Appoint	Asst. Track Coach	A	4	\$5,034.00	9/1/2017	6/30/2018
Jason Mulvihill	Appoint	Head Baseball Coach	A	4	\$7,712.00	9/1/2017	6/30/2018
Ray Annett	Appoint	Asst. Baseball Coach	A	2	\$3,666.00	9/1/2017	6/30/2018
Mike Farrell	Appoint	Asst. Baseball Coach	A	4	\$5,034.00	9/1/2017	6/30/2018
Paul Miller	Appoint	Head Softball Coach	A	4	\$7,712.00	9/1/2017	6/30/2018
Craig Vallaro	Appoint	Asst. Softball Coach	A	4	\$5,034.00	9/1/2017	6/30/2018
Julianne Brennan	Appoint	Asst. Softball Coach	A	2	\$3,666.00	9/1/2017	6/30/2018
Traci Duffy	Appoint	Head Boys Tennis Coach	B	4	\$5,034.00	9/1/2017	6/30/2018
Heather DelBagno	Appoint	Asst. Boys Tennis Coach	B	4	\$3,287.00	9/1/2017	6/30/2018

11-402-100-100-01

o. Approval of the following 2017-2018 Advisors for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Lisa Kenny	Appoint	National Honor Society	A	4	\$4,363.00	9/1/2017	6/30/2018
Edric Debos	Appoint	Yearbook	A	4	\$4,363.00	9/1/2017	6/30/2018
Lisa Kenny	Appoint	NHS Community Outreach	A	2	\$3,222.00	9/1/2017	6/30/2018
Jim McDonald (.5)	Appoint	HS Student Council	B	3	\$1,340.50	9/1/2017	6/30/2018

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Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Joanne Carr (.5)	Appoint	HS Student Council	B	3	\$1,340.50	9/1/2017	6/30/2018
Sandy DeRose	Appoint	HS Newspaper	B	4	\$3,287.00	9/1/2017	6/30/2018
Joe Ross	Appoint	Fall Play	B	4	\$3,287.00	9/1/2017	6/30/2018
Joe Ross	Appoint	Spring Play	B	4	\$3,287.00	9/1/2017	6/30/2018
Ken Olsen	Appoint	Community Service Club	B	2	\$2,151.00	9/1/2017	6/30/2018
Jim McDonald	Appoint	Community Service Club	B	2	\$2,151.00	9/1/2017	6/30/2018
Kurt Zimmermann	Appoint	Music Advisor	B	4	\$3,287.00	9/1/2017	6/30/2018
Sandy DeRose	Appoint	Literary Magazine	C	4	\$2,858.00	9/1/2017	6/30/2018
John Canzone	Appoint	Varsity Club	C	4	\$2,858.00	9/1/2017	6/30/2018
Ken Olsen	Appoint	Quest	C	4	\$2,858.00	9/1/2017	6/30/2018
Eric Shramko	Appoint	Quest	C	4	\$2,858.00	9/1/2017	6/30/2018
Ken Olsen	Appoint	Credit Recovery Monitor	C	2	\$1,818.00	9/1/2017	6/30/2018
Kurt Zimmermann	Appoint	High School Chorus	C	2	\$1,818.00	9/1/2017	6/30/2018
Alexis Mott	Appoint	Spring Choreographer	D	1	\$977.00	9/1/2017	6/30/2018
Kurt Zimmermann	Appoint	Spring Musical Director	D	4	\$1,782.00	9/1/2017	6/30/2018
Mike Batche	Appoint	Fall Tech Director	D	4	\$1,782.0	9/1/2017	6/30/2018
Mike Batche	Appoint	Spring Tech Director	D	4	\$1,782.00	9/1/2017	6/30/2018
Barbara Fersch	Appoint	Spring Vocal Director	D	4	\$1,782.00	9/1/2017	6/30/2018
Kurt Zimmermann	Appoint	Tri-M	D	3	\$1,458.00	9/1/2017	6/30/2018
Luis Mendez	Appoint	Pop Band	D	3	\$1,458.00	9/1/2017	6/30/2018
Heather DelBagno	Appoint	Mock Trial	E	4	\$1,566.00	9/1/2017	6/30/2018
Heather DelBagno	Appoint	Academic Bowl	E	4	\$1,566.00	9/1/2017	6/30/2018
Jason Mulvihill	Appoint	FIT	E	4	\$1,566.00	9/1/2017	6/30/2018
Ken Olsen	Appoint	FIT	E	4	\$1,566.00	9/1/2017	6/30/2018
Jim McDonald	Appoint	FIT	E	1	\$614.00	9/1/2017	6/30/2018
Dave Campagna	Appoint	FIT	E	2	\$936.00	9/1/2017	6/30/2018
Sue Pallotta	Appoint	FIT	E	1	\$614.00	9/1/2017	6/30/2018
Julie Wilson	Appoint	FIT	E	2	\$936.00	9/1/2017	6/30/2018
Jim McDonald (.5)	Appoint	HS Science League	E	4	\$783.00	9/1/2017	6/30/2018
Joanne Carr (.5)	Appoint	HS Science League	E	4	\$783.00	9/1/2017	6/30/2018

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Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Mike Landshof	Appoint	Senior Class Advisor	-	-	\$2,456.00	9/1/2017	6/30/2018
Christine DeRosa	Appoint	Junior Class Advisor	-	-	\$1,722.00	9/1/2017	6/30/2018
Julie Wilson (.5)	Appoint	Sophomore Class Advisor	-	-	\$454.50	9/1/2017	6/30/2018
Hank Fattorusso (.5)	Appoint	Sophomore Class Advisor	-	-	\$454.50	9/1/2017	6/30/2018
Christine Kalemba	Appoint	Freshman Class Advisor	-	-	\$758.00	9/1/2017	6/30/2018

11-401-100-100-01-02

p. Approval of the following 2017-2018 Advisors for the Hopatcong Middle School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Edric Debos	Appoint	MS Classbook	C	3	\$2,332.00	9/1/2017	6/30/2018
Alexa McLean	Appoint	Intramural Middle School	C	2	\$1,818.00	9/1/2017	6/30/2018
Craig Vallaro	Appoint	Intramural Middle School	C	3	\$2,332.00	9/1/2017	6/30/2018
Donald Dippel	Appoint	Intramural Middle School	C	4	\$2,858.00	9/1/2017	6/30/2018
Richard Anderson (.5)	Appoint	MS Steam Innovators Club	D	2	\$587.50	9/1/2017	6/30/2018
James McKowen (.5)	Appoint	MS Steam Innovators Club	D	2	\$587.50	9/1/2017	6/30/2018
Barbara Sanders	Appoint	Bring It MS	E	4	\$1,566.00	9/1/2017	6/30/2018
Danielle Manisa	Appoint	Bring It MS	E	4	\$1,566.00	9/1/2017	6/30/2018
Mary Burns	Appoint	MS Science Olympiad/Science League	E	2	\$936.00	9/1/2017	6/30/2018
Richard Anderson	Appoint	MS Academic Bowl	E	4	\$1,566.00	9/1/2017	6/30/2018
Barbara Parichuk	Appoint	MS Academic Bowl	E	4	\$1,566.00	9/1/2017	6/30/2018
Sue Hill	Appoint	MS Academic Bowl	E	4	\$1,566.00	9/1/2017	6/30/2018
Richard Anderson	Appoint	Lego Robotics	E	2	\$936.00	9/1/2017	6/30/2018
Barbara Sanders	Appoint	Lego Robotics	E	2	\$936.00	9/1/2017	6/30/2018
Cathy Giugliano	Appoint	Lego Robotics	E	4	\$1,566.00	9/1/2017	6/30/2018
Cathy Giugliano	Appoint	Robotics Competition Team	E	3	\$1,244.00	9/1/2017	6/30/2018

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Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Richard Anderson (.5)	Appoint	MS Games Club	E	2	\$468.00	9/1/2017	6/30/2018
James McKowen (.5)	Appoint	MS Games Club	E	2	\$468.00	9/1/2017	6/30/2018
Pam Brennan	Appoint	MS Book Club	E	2	\$936.00	9/1/2017	6/30/2018
McKenzie Norris	Appoint	MS Book Club	E	2	\$936.00	9/1/2017	6/30/2018
Leanne Juliano	Appoint	MS Science Club	E	4	\$1,566.00	9/1/2017	6/30/2018
Eric Shramko	Appoint	MS Science Club	E	4	\$1,566.00	9/1/2017	6/30/2018
Mary Burns	Appoint	MS Science Club	E	4	\$1,566.00	9/1/2017	6/30/2018
Edric Debos	Appoint	MS Art Club	E	3	\$1,244.00	9/1/2017	6/30/2018
Sue Hill	Appoint	MS Future Teachers Club	E	4	\$1,566.00	9/1/2017	6/30/2018
Barbara Parichuk	Appoint	7th Grade Advisor	-	-	\$758.00	9/1/2017	6/30/2018
Joanne Canizaro	Appoint	6th Grade Advisor	-	-	\$485.00	9/1/2017	6/30/2018

11-401-100-100-01-02

q. Approval of the following 2017-2018 Advisors for the Durban Avenue School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Carmela Catizone	Appoint	Durban Ave. School Newspaper	E	4	\$1,566.00	9/1/2016	6/30/2017
Christine LoPresti	Appoint	Durban Ave. Safety Patrol	E	4	\$1,566.00	9/1/2016	6/30/2017
Ruth DeSalvia	Appoint	5th Grade Advisor	-	-	\$456.00	9/1/2016	6/30/2017

11-401-100-100-01-02

r. Approval of the following for the Extra Duty/Extra Pay positions for the 2017-2018 school year at the Hopatcong Middle School, on an as needed basis:

Detention \$20.00 per hour	Homework Club \$28.00 per hour
Jackie Tillson	Jackie Tillson
Donald Dippel	Donald Dippel
Pam Brennan	Joanne Canizaro
	Pam Brennan

11-401-100-100-01-02

s. Approval of the following teachers to perform summer curriculum work beginning July 1, 2017:

Subject	New Course or Update	Estimated Hours	Provider	Total cost to the district
Elementary Technology Gr 2-5	Update	10 hrs each	Mary Narcise	\$280 each
History of Lake Hopatcong	New	10 hours	Christina DeRosa	\$280
9 th Grade Global/History	Update	10 hours	Dave Campagna	\$280
9 th Grade Global/English	Update	10 hours	Jason Mulvihill	\$280

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Secondary ESL	Update	20 hours	Joanne Canizaro	\$560
Architectural Design	New	20 hours	Mike Juskus	\$560
Building Design & Construction	New	20 hours	Mike Juskus	\$560

11-000-221-102-01-01

- t. Approval of **substitute teachers, aides, custodians and van drivers**: No personnel to approve.

Mr. Nicholson made a motion to approve Personnel 13a-13t and it was seconded by Mr. Karpiak

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	not present	Robert Nicholson	Yes	Sarah Schindelar	abstain
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Personnel items 13a – 13t passed

14. STUDENTS & SERVICES

Approval of the following Students and Services items, **14a-c** as recommended by the Superintendent of Schools and the Curriculum/Technology/Special Education Committee of the Board:

- a. Approval for an Out of District placement for an eleventh Grade Hopatcong High School Student, **Student No. 11116** at Roxbury High School OPUS Program for the 2017/2018 school year including the Extended School Year Program. The total tuition is \$57,822.82.
- b. **RESOLVED**, that the Board hereby approves the settlement agreement in the matter bearing NJ Department of Education Agency Reference Number 2017-26470 subject to the terms and conditions set forth therein.
- c. Approval of the field trip requests, as required by the New Jersey Department of Education.

Motion to approve Students and Services 14a – 14c:

Motion to approve Students and Services 14a – 14c made by Mr. Nicholson and seconded by Mr. Gallagher:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	not present	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Students & Services items 14a – 14c passed.

15. CURRICULUM

Approval of the following item, **15a**, as recommended by the Superintendent of Schools and the Curriculum/Technology/Special Education Committee of the Board:

- a. Approval to apply for the NJCAP Grant (NJ (N) Child Assault Prevention) for grades K – 5.

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Motion to approve Curriculum 15a is made by Mr. Nicholson and seconded by Mrs. Trumppore:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	not present	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith		Carol Trumppore	Yes	Anthony Fasano	Yes

Motion 15a passed.

16. TRAVEL

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

Motion to approve Travel in the amount of \$228.32 is made by Mr. Gallagher and seconded by Dr. Schindelar:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	not present	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith		Carol Trumppore	Yes	Anthony Fasano	Yes

Item 16, Travel, passed.

17. POLICIES & REGULATIONS

a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

<u>Policy #</u>	<u>Title</u>
P 3240	<i>Professional Development for Teachers and School Leaders (M) (Revised)</i>
P 5610	<i>Suspension (M) (Revised)</i>
P 5620	<i>Expulsion (M) (Revised)</i>
<u>Regulation #</u>	<u>Title</u>
R 3240	<i>Professional Development for Teachers and School Leaders (M) (Revised)</i>
R 5200	<i>Attendance (M) (Revised)</i>
R 5610	<i>Suspension (M) (Revised)</i>

b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

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<u>Policy #</u>	<u>Title</u>
P 1240	<i>Evaluation of Superintendent (M) (Revised)</i>
P 3126	<i>District Mentoring Program (Recommended, Revised)</i>
P 3221	<i>Evaluation of Teachers (M) (Revised)</i>
P 3222	<i>Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)</i>
P 3223	<i>Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M) (Revised)</i>
P 3224	<i>Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)</i>

<u>Regulation #</u>	<u>Title</u>
R 1240	<i>Evaluation of Superintendent (M) (Revised)</i>
R 3126	<i>District Mentoring Program (Recommended, Revised)</i>
R 3221	<i>Evaluation of Teachers (M) (Revised)</i>
R 3222	<i>Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)</i>
R 3223	<i>Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)</i>
R 3224	<i>Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)</i>

Motion to approve Policies and Regulation items 17a – 17b is made by Dr. Schindelar and seconded by Mrs. Trumpore:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Policies and Regulations items 17a and 17b passed unanimously.

Anthony Fasano makes a motion to revise Policy 6150 and P5111, and Mr. Nicholson seconded the motion.

Philip DiStefano	No	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	left at 9:15pm
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to revise Policies 6150 and 5111 passed

18. RESOLUTION

Approval of the following Resolution, **18a**, at the recommendation of the Superintendent:

- a. Approval of the district's membership in the **NJSIAA** for the 2017-2018 school year: The Board of Education of School District No. 2240, County of Sussex, State of New Jersey, as provided for in Chapter 172 Laws 1979 (N.J.S.A 18A: 11-3, et. seq.) herewith enrolls **Hopatcong High School** as a member of the **New Jersey State Interscholastic Athletic Association** to participate in the approved interschool athletic program sponsored by the NJSIAA.

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This resolution to continue to effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. *Pursuant to N.J.S.A 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution Bylaws and Rules and Regulations of the NJSIAA.*

**Motion to approve Resolution 18a made by Mr. Nicholson,
seconded by Mr. McLean:**

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	left at 9:15pm
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Resolution 18a passed.

19. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **19a – 19j**, at the recommendation of the Superintendent:

- a. The Superintendent recommends the *approval* of the following district(s) as a new member(s) of the Transportation Cooperative for the 2017-18 school year as listed on Exhibit A:
 - 1) Mine Hill
- b. The Superintendent recommends the *acceptance* of student transportation quotations for Special Education Routes for the Summer of 2017 as listed on Exhibit A.
- c. The Superintendent recommends the *award* of student transportation contracts for quoted Special Education Routes to the lowest responsible and responsive bus contractor companies for the Summer of 2017 as listed on Exhibit A.
- d. The Superintendent recommends the *acceptance* of student transportation quotations for Athletic/Class/Field Trips for the 2017-18 school year as listed on Exhibit A.
- e. The Superintendent recommends the *award* of student transportation contracts for quoted Athletic/Class/Field Trips to the lowest responsible and responsive bus contractor companies for the 2017-18 school year as listed on Exhibit A.
- f. The Superintendent recommends the *acceptance* of student transportation bids submitted on June 23rd for Special Education Routes for the 2016-17 Extended School Year (Summer School 2017) as listed on Exhibit A.
- g. The Superintendent recommends the *rejection* of non-compliant student transportation bids submitted on June 23rd for Special Education Routes for the 2016-17 Extended School Year (Summer School 2017) as listed on Exhibit A.
- h. The Superintendent recommends the *award* of student transportation contracts to the lowest responsible and responsive bus contractor company bidders for the June 23rd Special Education Routes for the 2016-17 Extended School Year (Summer School 2017) as listed on Exhibit A.

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- i. The Superintendent recommends the approval of *corrections* for COOP Staff Employment Contracts for the 2017-18 School Year as listed:

Staff Member	Category	Amount Was	Corrected Amount
Margaret Byrnes	Longevity	\$575	\$1,000
Loni Nakos	Longevity	\$-0-	\$450
Carol Mesrobian	Longevity	\$-0-	\$450
Carol Mesrobian	Merit	\$450	\$500

- j. The Superintendent recommends the *employment* of the following Part-Time Summer Office Staff on an as-needed hourly rate:
- Ms. Marie Sensale @\$25.00 per hour, beginning 6/27/17
 - Ms. Jessica Sidnam @ \$16.00 per hour, beginning 6/23/17

Mrs. Trumpore makes a motion to approve items 19a – 19j which is seconded by Mr. Nicholson:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	left at 9:15pm
Candice Smith		Carol Trumpore	Yes	Anthony Fasano	Yes

Sussex Regional Cooperative items 19a – 19j passed.

20. PUBLIC COMMENTS

Discussed by the public were state peer group ratings; Operational Efficiency Audit; HEPTO trying to communicate more with parents and also with other organizations so dates are not duplicated for many events; sodding of football field – will not be done this year – due to the amount of rain we have had the field is looking very good; should replace fencing behind visitors bleachers; Board support for Warriors program;

21. BOARD MEMBER COMMENTS

- Rob Nicholson – Thanks for hanging out especially our awesome administrators; Warriors are the heartbeat in this town.
- Candice Smith – absent
- Warren Gallagher – Thank you for staying late, get home safely. Very happy with Camp Innovate – trick the children into learning; We will always vote to help the Warriors, Cheerleading, Hawks. Our football field will be a gem.
- Alexander McLean – Thank you. DA makerspace and Arts grant, Camp Innovate is an amazing example of what we can do in this district; Need to discuss school security back in facilities committee; Being distributed now is a new heroin which is immune to Narcan – we need to focus on partnering more with outside organizations so we can prevent losses due to this.
- Carol Trumpore – Thank you. Yay to Camp Innovate! It takes a community to raise a child. We want to grow as a community and make sure kids come first.
- Phil DiStefano – Attended Municipal Alliance meeting which is a great group. They schedule movies in Modick Park. Get home safely.
- Peter Karpiak – At the end of the day, we are moving forward; Camp Innovate is an example.
- Sarah Schindelar – Left at 9:15 pm.
- Anthony Fasano – We are getting ready for the new school year. Thank all of you for coming. It takes a good warrior to make a great chief. Thank you.

