

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

A Regular meeting of the Board of Education of the Hopatcong Borough School District was held on September 25, 2017 in the Board Meeting Room, 2 Windsor Avenue, Hopatcong, New Jersey.

1. The meeting was called to order at 7:10 p.m.
2. **FLAG SALUTE**
3. Mr. Fasano, Board President, read the New Jersey Open Public Meetings Act Statement:

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald has been notified by mail that this Board of Education Regular meeting will take place in the Hopatcong Board of Education meeting room, 2 Windsor Avenue, Hopatcong, NJ, at 7:00 p.m. on September 25, 2017.

4. **MEMBERS PRESENT:** Mrs. Carol Trumpore, Vice President
Mr. Philip DiStefano
Mr. Warren Gallagher
Mr. Peter Karpiak
Mr. Robert Nicholson
Dr. Sarah Schindelar
Mrs. Candice Smith

MEMBERS ABSENT: Mr. Anthony Fasano, President; Mr. Alex McLean

Also Present: Dr. Joanne Mullane, Acting Superintendent, Ms. Carolyn B. Joseph, Business Administrator/Board Secretary, Ms. Kerri Wright, Esq., Legal Counsel

5. **EXECUTIVE SESSION**
A motion to enter into Executive Session was made by Mrs. Smith, seconded by Dr. Schindelar. The motion carried with all in favor. Time: 5:43 p.m.

6. **RECONVENE**
A motion to return to Public Session was made by Mr. Nicholson, seconded by Mr. Gallagher. The motion carried with all in favor Time: 7:13p.m.

7. **APPROVAL OF MINUTES**
Approval of the minutes of the following meetings, as reported by the Board Secretary and reviewed by the Board President and members of the Board:
 - a. July 6, 2017 – Executive Session
 - b. August 28, 2017 – Executive Session
 - c. August 28, 2017 – Regular Meeting

Motion to approve 7a – 7c made by Dr. Schindelar and seconded by Mr. DiStefano

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Absent	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Absent

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

Motion to approve 7a – 7c passed.

8. ACKNOWLEDGMENTS/CORRESPONDENCE

- a. The Hopatcong School Board, Acting Superintendent Dr. Mullane, and Administration would like to welcome our new teachers, kindergarteners, new families to our district, all staff and returning Hopatcong Chiefs to our 2017/2018 school year. Let's make this the year to beat!
- b. The National Merit Scholarship Program has recognized Hopatcong High School senior **Anthony Christiana**, as a **Commended Student in the 2018 National Merit Scholarship Program**. Anthony is being recognized for the exceptional academic promise demonstrated by his outstanding performance on the qualifying test used for the program entry.

All in favor

9. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Dr. Joanne Mullane reports:** September was a busy and exciting month with Open Houses, Back to School programs, Professional Development Workshops, Family Appreciation Night, Apple Pie and Art on Sept. 30, 2017. PARCC results reported tonight:
- b. Presentation:
**2016/2017 PARCC Results – Olga Edgerton, Director of Curriculum & STEAM
Ken Doolittle, Supervisor of Literacy**
(see attached)

**(Mr. Hallenbeck, Director of Curriculum was unable to present
as scheduled.)**

- c. Presentation of each school's activities:
 - 1) High School –Liaisons: **Anthony Christiana, Anthony Mastroeni, Rachel Esteves, Jessica Alvarez** – Anthony reports, there was a banner night upset, the theme was decades. Staff appreciation; Mrs. Fata built a sign a chain for Suicide Prevention; Marching Band to West Point on Saturday!
 - 2) Middle School – **Emil Binotto, Principal** - Mr. Binotto reports it was a great school year opening, no glitches; First fire drill was 9/11; 9/14 Back to School night; 9/27 Cherrydale fundraiser; October 5 is the NASA trip to Goddard Space Flight Center. Oct. 10, 11, 12 parent/teacher conferences.
 - 3) Durban Avenue - **Tracey Hensz, Principal** – reports it was a great opening – started Renaissance testing and Achieve 3000. Picture day was today. MakerSpace opens tomorrow and Bus Evacuation drills will be on Friday September 29th.
 - 4) Tulsa Trail – **Brian Byrne, Principal** – reports that Tulsa had Bus evacuation drills; Arts Integration professional development with Shawna Longo & Edric Debos which was excellent; Character Day – it's not just a day, we should model those characteristics that make a good person every single day; School safety discussed at faculty meeting; Family Appreciation Day was enjoyed by all; Picture day is 9/27.
 - 5) Hudson Maxim - **Katherine McFadden, Principal** – reports that they moved the Open House to the day before school opened so that all teachers were in their classrooms for students to meet.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

- d. A first reading and approval of the Superintendent's HIB Report for September, 2017 as presented to the Board at the September meeting on September 25, 2017.

No HIB incidents in August.

Motion was made by Mrs. Smith, seconded by Mr. DiStefano to accept Superintendent's report 9a – 9d:

All in favor

10. COMMITTEE REPORTS

- a. Curriculum, Technology, Special Education — **Chairperson, Candice Smith** talks about Apple Pie & Art.
- b. Community Relations – **Chairperson, Warren Gallagher III** – spoke about the website which is up and running.
- c. Finance, Facilities, Transportation - **Chairperson, Carol Trumpore** – presentation from auditor; new kitchen cabinets at HS; MS MakerSpace completed; roof on HS done.
- d. Policy and Legislation – **Chairperson, Phil DiStefano** – discussed new policies and committee responsibility.
- e. Negotiations – **Chairperson, Rob Nicholson** – nothing new to report
- f. Personnel – **Chairperson, Peter Karpiak** - resignations accepted, etc. Everything discussed in committee is on the agenda.
- g. HHSPTSO – Karen Solimando – Homecoming under the Stars will have a DJ, the tent has been ordered.
- h. MS PTSO – Kelly Csengto – Cherrydale fundraiser starting; the organization is in need of a secretary and a treasurer.
- i. HEPTO – Nicole Schubert for Patty George – they had a big turnout for 1st meeting.

Motion to accept committee reports 10a – 10i made by Mrs. Smith, seconded by Mr. Nicholson. All in favor.

11. PUBLIC COMMENT – AGENDA ITEMS ONLY

Members of the public discussed PARCC results; the High School PTO increased scholarships to \$9,000 and will be holding their annual Tricky Tray on 3/23/18.

12. FINANCE

Approval of the following finance items, **12a-12o**, as recommended by the Superintendent of Schools and the Finance Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenue (Grants) accounts, August 28, 2017 through September 25, 2017, in the following amount:

General Fund and Special Revenue (Grants) account:	\$1,905,011.93
Cafeteria account:	\$ 8,738.50
- b. Approval of Regular bills for August 28, to September 25, 2017 for the SCRT Cooperative Operating Account in the amount of \$76,664.39
- c. Approval of Bus Contractor bills for August 28, to September 25, 2017 for the SCRT Cooperative Operating Account, in the amount of \$2,516,268.73.
- d. Approval of the Transfer Report for the months of July 2017 and August 2017.
- e. Approval of the Board Secretary's Report for the months of July 2017 and August 2017.
- f. Approval of the Treasurer's Report for the months of July 2017 and August 2017.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

g. Approval of the certification by the Board Secretary pursuant to N.J.A.C. that no budgetary line item has been overexpended in the 2016-2017 budget in violation of N.J.A.C. 6:202.12(a).

h. Approval of the award of bids to the following companies for supplies in the amounts below. The Bid Opening was August 30, 2017.

Allen Paper.....	\$3,000
American Paper Supply.....	\$7,000
Atra.....	\$900
Northeast Janitorial.....	\$650
Interboro Packaging.....	\$5,000
Central Poly Corp.....	\$1,000
E.A. Morse.....	\$5,000
United Sales.....	\$5,320
American Pride and Plastics..	\$3,000
Pyramid School Supplies.....	\$3,220
My Price Supply.....	\$ 57
Total	\$34,147

i. Approval of the 2017/2018 Asbestos Notification Letter in compliance with 40CFR part 763.93(g) (4).

j. Approval of the 2017/2018 Integrated Pest Management (IPM) Plan, Notification Letter and Report in compliance with various statutes and regulations.

k. Rescind the approval of the authorization to enter a two year lease with K & P Realty RE LLC, for 12 parking spaces in the rear of the Twist on Thai Café, 430 River Styx Road for \$6,500 for 10 months.

l. Approval for the authorization to enter a two year lease with VMH Properties, LLC, for 12 parking spaces at 434 River Styx Road for \$6,500 for 10 months.

m. Approval for the authorization to upgrade the Middle School Fire Alarm system at an estimated cost of \$25,000 which will be funded by Maintenance Reserve.

n. Approval of the following grant funded positions as part of the 2017-2018 ESSA Grant (Formerly NCLB). There positions are jointly funded by the grant and local funds in accordance with supplement/supplant rules:

Title I					
Staff Member	17-18 Salary	Grant Share	Grant %	District Share	District %
Kathleen Brennan	\$83,835.00	\$56,446.11	67.30%	\$27,388.89	32.70%
Samara, Gina	\$64,333.00	\$43,296.11	67.30%	\$21,036.89	32.70%
Wolf, Hillary	\$74,215.00	\$49,946.70	67.30%	\$24,268.30	32.70%
Title IIA					
Staff Member	17-18 Salary	Grant Share	Grant %	District Share	District %
McConnell, Allison	\$67,365.00	\$33,000.00	49.00%	\$34,365.00	51.00%

o. Approval to accept the NJCAP Grant (New Jersey Child Assault Prevention) for Elementary grades in the amount of \$4,119.

Motion to approve Finance 12a-12o was made by Mrs. Smith and seconded by Mr. Gallagher:

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Absent	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Absent

Finance items 12a – 12o passed.

13. PERSONNEL

Approval of the following personnel items **13a-13o**, as recommended by the Superintendent of Schools and the Personnel Committee of the Board:

a. WHEREAS, Cynthia Randina has submitted her letter of resignation as Superintendent of Schools for purposes of retirement effective September 30, 2017 to the Hopatcong Board of Education; and

WHEREAS, the Board wishes to thank Cynthia Randina for her service to the Hopatcong School District as its Superintendent of Schools; and

NOW THEREFORE BE IT RESOLVED that the Board hereby accepts the resignation of Cynthia Randina from the position of Superintendent of Schools effective September 30, 2017; and

BE IT FURTHER RESOLVED that the Board hereby approves the Separation Agreement between the Board and Cynthia Randina; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the following payments to Ms. Randina: (1) \$29,531.25 pursuant to N.J.A.C. 6A:23A-3.2(g); (2) \$24,527.63 to Ms. Randina pursuant to her contract to compensate her for 40.49 accrued and unused vacation days; and (3) \$15,000.00 pursuant to her contract to compensate her for 91.5 accumulated and unused sick days; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board Secretary to advertise and post the position of Interim Superintendent of Schools and to solicit and obtain proposals for search firms to assist the Board in securing a new Superintendent of Schools.

b. NOW, THEREFORE BE IT RESOLVED, that the Board approves a contract, pending recommendation by the Executive County Superintendent and approved by the Commissioner of Education, for the position of Acting Superintendent for Dr. Joanne Mullane, who shall serve in this role of Acting Superintendent until such time as the Board takes further action for the period from October 1, 2017 to December 31, 2017.

c. Approval of the resignation of **Tracey Autrey**, from her position as Academic Skills Maternity Leave Replacement Teacher in the Hopatcong School District, effective August 23, 2017.

d. Approval of the employment of **Susan Rikkola** as 0.5 School Library Media Specialist at a salary of \$31,517 based upon the 2017/2018 Salary Guide Level MA/Step 5, effective October 1, 2017.
11-000-222-100-01

e. Approval of the resignation of **Allison Provenzano**, from her position as a Paraprofessional in the Hopatcong School District, effective August 29, 2017.

f. Approval of the employment of **Tabitha Kestenholtz** as a paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective September 26, 2017.

g. Approval of the employment of **Jill Gleason** as a paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective September 26, 2017.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

- h.** Approval of adjustment in stipend amount for the following Facilitators to allow for the negotiated 5% increase for the 2017-2018 school year, as outlined in the 2014-2018 HEA Teacher Memorandum of Agreement:

Name	Nature of Action	Position	Stipend	Date Effective	Date Term
Christine Kalemba	Appoint	Career Internship Facilitator	\$6,367	9/1/2017	6/30/2018
Kathleen LaRosa	Appoint	Structured Learning Experience Facilitator	\$6,367	9/1/2017	6/30/2018
Michelle Culcasi	Appoint	Child Development Associate Facilitator	\$6,367	9/1/2017	6/30/2018
Jason Mulvihill	Appoint	Future Teachers Facilitator	\$6,367	9/1/2017	6/30/2018
Kelly Colonna	Appoint	HMX ELA Facilitator	\$6,367	9/1/2017	6/30/2018
Kelly Pappas	Appoint	TT ELA Facilitator	\$6,367	9/1/2017	6/30/2018
Kristine Mendyk	Appoint	DA ELA Facilitator	\$3,820	1/1/2018	6/30/2018
Pamela Brennan	Appoint	MS ELA Facilitator	\$6,367	9/1/2017	6/30/2018
Sandra DeRose	Appoint	HS ELA Facilitator	\$6,367	9/1/2017	6/30/2018
Dana DeMetro	Appoint	HMX STEAM Facilitator	\$6,367	9/1/2017	6/30/2018
Jennifer Neu	Appoint	TT STEAM Facilitator	\$6,367	9/1/2017	6/30/2018
Christina Munoz	Appoint	DA STEAM Facilitator	\$6,367	9/1/2017	6/30/2018
Edric Debos	Appoint	STEAM Facilitator	\$6,367	9/1/2017	6/30/2018
Shawna Longo	Appoint	STEAM Facilitator	\$6,367	9/1/2017	6/30/2018
Kurt Zimmermann	Appoint	STEAM Facilitator	\$6,367	9/1/2017	6/30/2018
Jonathan Rischawy	Appoint	STEAM Facilitator	\$6,367	9/1/2017	6/30/2018
James McDonald	Appoint	STEAM Facilitator	\$6,367	9/1/2017	6/30/2018

11-000-221-176-01

- i.** Approval of the following for the Extra Duty/Extra Pay positions for the 2017-2018 school year at the Hopatcong High School, on an as needed basis:

Long Detention Monitors \$100.00 per day
Linda Padula
Kenneth Olsen
Heather DelBagno
Dominick Spuckes
James McDonald
Sharon Haggerty
Michael Juskus
James Marino

11-401-100-100-01-02

- j.** Approval of the following for the Extra Duty/Extra Pay positions for the 2017-2018 school year at the Hopatcong Middle School, on an as needed basis:

Detention \$20.00 per hour	Homework Club \$28.00 per hour
Eric Shramko	Eric Shramko
Diana Menzel	Diana Menzel

11-401-100-100-01-02

- k.** Approval of the following for the Extra Duty/Extra Pay position of Cafeteria Monitor/Duty for the 2017-2018 school year in the Hopatcong School District, on an as needed basis:

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

NAME	NATURE OF ACTION	SCHOOL	SALARY	DATE EFFECTIVE	DATE TERMINATED
Cheryl Gramp	Resign	High School	\$2,400	9/1/17	6/30/18
David Campagna	Appoint	High School	\$2,400	9/1/17	6/30/18

11-401-100-100-01-02

- I. Approval of the following 2017-2018 Advisors for the Hopatcong Middle School:

NAME	NATURE OF ACTION	POSITION	CLASS	LEVEL	SALARY	DATE EFFECTIVE	DATE TERMINATED
Mary Burns	Appoint	Grade 8 Advisor	8 ----- -	----- -	\$1,213.00	9/1/2017	6/30/2018

11-401-100-100-01-02

- m. Approval of the following as Technology Center Monitors, for the 2017-2018 school year, at the rate of \$18.00 per hour on an as needed basis.

Pamela Brennan	Joanne Canizaro	Enrico Fattorusso
Kyle Bisignani	Mary Anne Roe	Diane Scanlon
Mary Anne Wilcock		

11-000-222-177-01-01

- n. Approval of the follow paraprofessionals to be paid at their regular hourly rate of pay for the 2017-2018 to attend Paraprofessional Professional Development on September 6, 2017:

Name	Hours	Name	Hours
Laurie Solberg	3.5	Dolores Kennedy	4
Doloretta Ferrante	2	Joan Cutchis	4
Carolyn Segura	4	Cara Acquavella	4
Melissa Forrester	4	Candace Baldwin	4
Vicky Taesler	4	Mary Aufiero	4
Lorie Prior	4	Karen Lovelock	4
Patricia George	4	Marilyn Volpe	4
Jennifer Quartucci	4	Theresa Giordano	4
Marissa Kressman	4	Paula Engber	4
Barbara Bombardieri	4	Patricia Nelson	4
Jill Gleason	4	Ann Byron	4
Maryellen Jurewicz	4	Rosemarie McMullen	4
Linnette McCaul	4	Enrico Fattorusso	4
Anna Hancock	4	Yesenia Colina	4
Nicole Grieco	4	Karen White	4
Florence Hillyard	4	Christina Egbert	4
Josephine Cuttone	4	Gina Nadrowski	2
Margaret Cooper	4	Robin Vaughan	4
Patricia Duckles	4	Connie Smith	4
Jennifer Gates	4	Lana Robertson	4
Tracey Grochulski	2	Rosary Cramer	4
Theresa Weber	4		

11-190-100-106-01-03

- o. Approval of substitute teachers, paraprofessionals, custodians and van drivers.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

Mr. Nicholson made a motion to approve Personnel 13a separately and it was seconded by Mrs. Trumpore.

Mr. Nicholson then made a motion to approve Personnel 13a and it was seconded by Mr. Gallagher.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	voted "present"
Alex McLean	absent	Robert Nicholson	No	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	absent

Personnel item 13a passed

Mrs. Smith made a motion to approve 13b – 13o which was seconded by Mr. DiStefano.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	absent	Robert Nicholson	No	Sarah Schindelar	Yes Abstain 13g & 13m
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	absent

Personnel items 13b – 13o passed.

14. STUDENTS & SERVICES

Approval of the following Students and Services items, **14a-14c** as recommended by the Superintendent of Schools and the Curriculum/Technology/Special Education Committee of the Board:

- a. Approval for a change of placement for an out of district student who has been placed at Northern Hills Academy **Student No. 11837**. The tuition for the 2017/2018 school year with a personal aide is \$80,148.00.
- b. Approval for an out of district placement at Northern Hills Academy for **Student No. 13610**. The tuition for the 2017/2018 school year is \$53,695.70.
- c. Approval of the field trip requests, as required by the New Jersey Department of Education.

Motion to approve Students and Services 14a – 14c made by Mrs. Smith and seconded by Mr. Gallagher:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	absent	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	absent

Students & Services items 14a – 14c passed.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

15. CURRICULUM

Approval of the following item, **15a – 15b**, as recommended by the Superintendent of Schools and the Curriculum/Technology/Special Education Committee of the Board:

a. Approval to submit a group size waiver to the Sussex County Department of Education for a Grade 6 Language Arts pull out resource center class as a result of a new student enrollment after the start of the school year.

b. Approval of the following Curriculum Revisions:

Global History	ELA 6-8
Intro to Computer Science	Global English 1
Elementary Computers (2-5)	AP Literature and Composition
Science 3,4,5	AP Language
Biology	Elementary ESL
Writer's Workshop K-1, 5	

Motion to approve Curriculum 15a – 15c is made by Mrs. Smith and seconded by Mr. DiStefano:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Absent	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Absent

Motion 15a – 15b passed.

16. TRAVEL

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

Motion to approve Travel in the amount of \$4,197.41 is made by Mr. Nicholson and seconded by Mrs. Smith:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Absent	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Absent

Item 16, Travel, passed.

17. POLICIES & REGULATIONS

a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

<u>Policy #</u>	<u>Title</u>
P 0155	<i>Committee Responsibilities</i>
Addendum P0155	<i>Committee Responsibilities</i>

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

<u>Policy #</u> P 8505	<u>Title</u> <i>Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)</i>
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<u>Regulation #</u> R 5111	<u>Title</u> <i>Eligibility of Resident/Nonresident Pupils (M) (Revised)</i>
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Motion to approve Policies and Regulation items 17a – 17b is made by Mr. DiStefano and seconded by Mr. Nicholson:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Absent	Robert Nicholson	Yes	Sarah Schindelar	Abstain a, Yes b
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Absent

Policies and Regulations items 17a and 17b passed.

18. RESOLUTION

Approval of the following Resolution, **18a**, at the recommendation of the Superintendent:

- a. Approval of the Tuition Contract Agreement with Sussex County Technical School to provide educational services for any students electing to attend during the 2017-2018 school year.

Motion to approve Resolution 18a is made by Mr. Nicholson and seconded by Mrs. Smith:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Absent	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Absent

Resolutions 18a – 18b passed.

19. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **19a – 19y**, at the recommendation of the Superintendent:

- a. The Superintendent recommends the **approval** of the following district(s) as a **new member(s)** of the Transportation Cooperative for the 2017-18 school year as listed on Exhibit A:
- 1) None at this time.
- b. The Superintendent recommends the **acceptance** of student transportation **quotations** for Special Education Routes for the 2017-18 school year as listed on Exhibit A.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

- c. The Superintendent recommends the **award** of student transportation contracts for **quoted Special Education Routes** to the lowest responsible and responsive bus contractor companies for the 2017-18 school year as listed on Exhibit A.
- d. The Superintendent recommends the **acceptance** of student transportation quotations for **Athletic/Class/Field Trips** for the 2017-18 school year as listed on Exhibit A.
- e. The Superintendent recommends the **award** of student transportation contracts for quoted **Athletic/Class/Field Trips** to the lowest responsible and responsive bus contractor companies for the 2017-18 school year as listed on Exhibit A.
- f. The Superintendent recommends the **acceptance** of student transportation **bids** submitted on **July 24th** for Student Transportation Routes for the 2017-18 school year as listed on Exhibit A.
- g. The Superintendent recommends the **award** of student transportation **contracts** to the lowest responsible and responsive bus contractor company bidders for the **July 24th** Student Transportation Routes for the 2017-18 school year as listed on Exhibit A.
- h. The Superintendent recommends the **acceptance** of student transportation **bids** submitted on **August 14th** for Student Transportation Routes for the 2017-18 school year as listed on Exhibit A.
- i. The Superintendent recommends the **rejection** of **bids** due to non-conformance to bid specifications and/or defective bid issues for the **August 14th** bid opening as listed on Exhibit A.
- j. The Superintendent recommends the **award** of student transportation **contracts** to the lowest responsible and responsive bus contractor company bidders for the **August 14th** Student Transportation Routes for the 2017-18 school year as listed on Exhibit A.
- k. The Superintendent recommends the **acceptance** of student transportation **bids** submitted on **August 21st** for Student Transportation Routes for the 2017-18 school year as listed on Exhibit A.
- l. The Superintendent recommends the **rejection** of **bids** due to non-conformance to bid specifications and/or defective bid issues for the **August 21st** bid opening as listed on Exhibit A.
- m. The Superintendent recommends the **award** of student transportation **contracts** to the lowest responsible and responsive bus contractor company bidders for the **August 21st** Student Transportation Routes for the 2017-18 school year as listed on Exhibit A.
- n. The Superintendent recommends the **acceptance** of student transportation **bids** submitted on **August 22nd** for Student Transportation Routes for the 2017-18 school year as listed on Exhibit A.
- o. The Superintendent recommends the **rejection** of **bids** due to non-conformance to bid specifications and/or defective bid issues for the **August 22nd** bid opening as listed on Exhibit A.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

- p. The Superintendent recommends the **award** of student transportation contracts to the lowest responsible and responsive bus contractor company bidders for the **August 22nd** Student Transportation Routes for the 2017-18 school year as listed on Exhibit A.
- q. The Superintendent recommends the **approval** of corrections to previously approved bids/quotes and/or contract numbers as listed on Exhibit A. (All quotes/bids were responsive and compliant in accordance with the specifications; the corrections are necessary due to due to minor clerical/typographical errors to correct the board minutes for county approval.)
- r. The Superintendent recommends the **renewal** of Parental Contracts for the 2017-18 school year as listed on Exhibit A.
- s. The Superintendent recommends the **approval** of a Joint Transportation Agreement with Kittatinny RHSD for the 2017-18 School Year as listed on Exhibit A.
- t. The Superintendent recommends the **renewal** to the Bulk Bid Athletic & Field Trips bids for the 2017-18 School Year as listed on Attachments 1 & 2.
- u. The Superintendent recommends the approval of **renewal** of 2016-17 transportation contracts at the CPI increase of .03% (3/10th of a percent) for the 2017-18 school year as listed on Exhibit A.
- v. The Superintendent recommends the **acceptance** of student transportation bids submitted on **August 18th** for Bulk Bid for Athletic & Field Trips for the 2017-18 school year as listed on Exhibit A.
- w. The Superintendent recommends the **award** of Athletic & Field Trip student transportation contracts to the lowest responsible and responsive bus contractor company bidders for the **August 18th** Bulk Bid for Student Athletic & Field Trip Transportation for the 2017-18 school year as listed on Exhibit A.
- x. The Superintendent recommends, based upon the advisement and concurrence with the Director of Transportation of the Coop, the **approval** of a capital equipment purchase of a new 2017 Dodge Grand Caravan SE from John Johnson Dodge of Budd Lake (Hackettstown) in the amount of \$24,267.00, based upon their quote dated August 30th, 2017 for the Sussex Regional Cooperative.
(This vehicle is a replacement for our 2007 Gridion Mini-bus, in which required repairs exceeded its residual value; as it is at the end of its useful life.) (Two other quotes were received: 1) Rt. 1 Chrysler Dodge: \$26,053 and 2) Dover Dodge of Route 46: \$27,090.)
- y. The Superintendent recommends the **approval** of rehire employment contracts for the following Bus Drivers and Attendants at the hourly rates listed for the 17-18 SY (Sept-June):

Theresa Gould, Bus Aide	\$10.24 per hour
Tracey Arnone, Bus Driver	\$15.73 per hour
Kelly Dennis, Bus Driver	\$15.73 per hour

**Motion to approve 19a-19y was made by Mr. Nicholson
and seconded by Mrs. Smith:**

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
September 25, 2017**

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Absent	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Absent

Sussex Regional Cooperative items 19a – 19y passed.

20. PUBLIC COMMENTS

Public comment included topics such as PARCC results and the hope that the new governor eliminates requirement; a few mentioned Mrs. Randina's good work in the district and how she will be missed; community members should be included in search committee for new Superintendent; one member of the public added that the Board financing school supplies was a waste of money, another thanked the board for supplying them; thank you to Mr. Benfatti for coordinating the donation of cleats to the football team again through the JETS; MS 2nd floor needs air conditioning was requested by a teacher; Commendation to Dr. Mullane for the great job she is doing.

21. BOARD MEMBER COMMENTS

- Rob Nicholson – Thank you all again for coming. Thank you to principals and secretaries for a great school opening, heard good things; 43 states have dropped PARCC – our children are more than numbers; school supplies = planning; Go Chiefs!
- Candice Smith – the start of the school year and Open Houses were wonderful; Thank you to Cindy Randina; Keep student achievement at forefront; Apple Pie and Art!!
- Warren Gallagher – Apple Pie and Art! Great start to school year. Parents, kids... best of luck to you. Thank you to the teachers and D. Mullane. Go shopping on our website!
- Phil DiStefano – HS safety; big controversy in HS Football. Gold standard is to have trainer on field at practice and games.
- Sarah Schindelar – Thank you everyone.
- Carol Trumpore – Thank you all for everything you do every day. Thank you parents, Teachers and administrators. Condolences to Anthony Fasano's family on the loss of his grandfather.
- Peter Karpiak – Thank you.

Mrs. Smith made a motion to change the October 23 meeting to October 30, due to School Boards convention which was seconded by Mr. Nicholson.

All in favor

22. ADJOURNMENT

**Motion to adjourn was made by Mrs. Smith seconded by
Mr. Nicholson
All in favor**

Time: 9:17 pm

Respectfully submitted,

Carolyn B. Joseph, Business Administrator/Board Secretary