

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

A Regular meeting of the Board of Education of the Hopatcong Borough School District was held on October 30, 2017 in the Board Meeting Room, 2 Windsor Avenue, Hopatcong, New Jersey.

1. The meeting was called to order at 7:24 p.m.
2. **FLAG SALUTE**
3. Mr. Fasano, Board President, read the New Jersey Open Public Meetings Act Statement:

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by mail that this Board of Education Regular meeting will take place in the Hopatcong Board of Education meeting room, 2 Windsor Avenue, Hopatcong, NJ, at 7:00 p.m. on October 30, 2017.

4. **MEMBERS PRESENT:**
 - Mrs. Carol Trumpore, Vice President
 - Mr. Philip DiStefano
 - Mr. Warren Gallagher
 - Mr. Peter Karpiak
 - Mr. Alex McLean
 - Mr. Robert Nicholson
 - Mrs. Candice Smith
 - Mr. Anthony Fasano, President

MEMBERS ABSENT: Dr. Sarah Schindelar

Also Present: Dr. Joanne Mullane, Acting Superintendent, Ms. Kathleen Ward, Secretary pro tempore, Ms. Kerri Wright, Esq., Legal Counsel

5. **EXECUTIVE SESSION**

A motion to enter into Executive Session was made by Mrs. Smith, seconded by Dr. Schindelar. The motion carried with all in favor. Time: 5:43 p.m.

6. **RECONVENE**

A motion to return to Public Session was made by Ms. Trumpore, seconded by Mrs. Smith. The motion carried with all in favor Time: 7:22p.m.

7. **APPROVAL OF MINUTES**

Approval of the minutes of the following meetings, as reported by the Board Secretary and reviewed by the Board President and members of the Board:

 - *a. September 21, 2017 – Executive Session
 - *b. September 21, 2017 – Special Meeting
 - c. September 25, 2017 – Executive Session
 - d. September 25, 2017 – Regular Meeting

*President Anthony Fasano, removed 7a & 7b

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

Motion to approve 7c – 7d made by Mrs. Smith and seconded by Ms. Trumpore

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	abstain	Robert Nicholson	Yes	Sarah Schindelar	absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to approve 7c – 7d passed.

8. ACKNOWLEDGMENTS/CORRESPONDENCE

- a. The following students were chosen as **Hopatcong High School's Students of the Month** for their outstanding performance in **September, 2017**:

Charles Glosser, Senior	Scholastics (Forensic Psychology CP)
Camille Araya, Junior	Scholastics (U.S. History 2 CP)
Anthony Mastroeni, Senior	Specialty Area (Architectural Design)
Gianna Belanger, Senior	Specialty Area (Child Development)

- b. The following students were chosen as **Hopatcong High School's Scholar Athletes of the Month** for their outstanding performance in **September, 2017**:

Shane Wilson, Senior	Athletics (Boys Soccer)
Jessica Alvarez, Senior	Athletics (Girls Soccer)

- c. For the first time in over 25 years, eight **Hopatcong High School students were accepted to participate in the Sussex County Honors Musical Ensembles**: Six for band and 2 for Choir! The students will perform a concert on Wednesday, November 15 at 7:30 p.m.

The students are as follows:

Abigail Dietz – Freshman Clarinetist	Teresa Turnage – Sophomore Trombonist
Amanda Sutton – Sophomore Flautist	Alyssa Alvarez – Freshman Alto
Anthony Christiana – Senior Trombonist	Amanda Corujo – Senior Piccolo*
Heather Sutton – Senior Soprano	Jennifer Coulman – Junior Trumpeter

***Special recognition to Amanda Corujo for placing first in her instrument, receiving top chairs in the county.**

All in favor

9. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Dr. Joanne Mullane reports**: Our district was recognized by the Department of Education at the School Boards conference and appeared on Classroom Closeup. Dr. Edgerton, Principal Binotto, Dr. Mullane, Shawna Longo and Kurt Zimmerman presented in Atlantic City. Mrs. Reese said that Hopatcong is the premier district in NJ for STEAM district wide. Durban Avenue 4th graders were also on Classroom Closeup – learning how to manage money. Hudson Maxim earned a grant from First Energy – will be utilized for Tiny Green Thumbs. We may also receive an Arts Integration grant valued at \$150,000.

- b. Presentations:

- 1) **Durban Avenue School - Studio D/Makerspace – Tracey Hensz, Principal, Christina Munoz, Gr. 5 Teacher** – Mrs. Munoz reports that they were able to repurpose the computer lab and put all the furniture on wheels; Currently engineering design challenge module.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

Ruth DeSalvia, Gr. 5 Teacher – Durban Ave. Studio D/ is part of Makerspace; a recording studio was built with the \$100,000 grant. Students do morning announcements and are rotating classes on a 12 day cycle. The segments are planned by students and the students control the studio – they are trained as Audio Engineer, Director, Graphics Engineer, Camera Operator, Teleprompter Operator and talent.

- 2) **Middle School - Anti-Bullying activity – “Sidewalk Chalk” – Danielle Manisa, School Counselor, Barbara Sanders, Teacher-** During School Violence Awareness week the “Bring It Club” which is modeled after the High School FIT Club where the 8th graders mentor 6th graders had a contest to come up with a slogan to help stop bullying.

c. Presentation of each school's activities:

- 1) High School –Liaisons: **Anthony Christiana, Anthony Mastroeni, Rachel Esteves, Jessica Alvarez** – 10/12 was bonfire/friends, family and music. 10/13 was Homecoming game and dance; 10/2 Color Run – See YouTube video; 10/27 activities fair for freshmen college visits; Marching Band 2nd in STARS competition.
- 2) Middle School – **Emil Binotto, Principal** - Mr. Binotto reports they had their Book Fair; Oct. 10, 11, 12 - Parent/Teacher conferences. 10/5 they went to Goddard Space Center to visit NASA; Dr. Edgerton working on PD for Science teachers with NASA scientists.
- 3) Durban Avenue - **Tracey Hensz, Principal** – Kindness matters; Violence Awareness Week presentation on Internet and Phone Safety for 4th & 5th graders.
- 4) Tulsa Trail – **Katherine McFadden, Principal** for Brian Byrne– teaching to see Bullying Through someone else’s eyes; INRS meetings; Hopatcong Rotary gave dictionaries to 3rd graders.
- 5) Hudson Maxim - **Katherine McFadden, Principal** – Student Climate & Culture committee building a sustainable garden; Assembly on Bucketfillers by Lisa Schuffenhauer; tee shirts were purchased for all students – a rainbow of good choices. Book fair in Oct.

- d. A first reading and approval of the Superintendent’s HIB Report for September, 2017 as presented to the Board at the September meeting on September 25, 2017.

One incident at HS was not determined to be HIB.

Motion was made by Mr. Nicholson, seconded by Mrs. Smith to accept Superintendent’s report 9a – 9d:

All in favor

10. **COMMITTEE REPORTS**

- a. Curriculum, Technology, Special Education — **Chairperson, Candice Smith** approval of field trips/gratifying to hear about the return of knowledge from these trips
- b. Community Relations – **Chairperson, Warren Gallagher III** – spoke about the shopping website which is up and running and hopes community uses for holiday shopping. Great information on sign by senior center: take a look at Dontpresssend.org website.
- c. Finance, Facilities, Transportation - **Chairperson, Carol Trumpore** – Windows in the HS will be done. Looking into system for scanning/saving documents instead of physical storage; started compiling next year’s budget; motion for restoration of state aid.
- d. Policy and Legislation – **Chairperson, Phil DiStefano** – Long range plan – new policy provided by the state. Committee Responsibilities.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

- e. Negotiations – **Chairperson, Rob Nicholson** – Chorus advisor
- f. Personnel – **Chairperson, Peter Karpniak** - resignations accepted, etc. Everything discussed in committee is on the agenda.
- g. HHSPTSO – Karen Solimando – not present
- h. MS PTSO – Kelly Csengeto – Book Fair; Cherrydale fundraiser, candy grams last week.
- i. HEPTO – Patty George – not present

Motion to accept committee reports 10a – 10i made by Mr. Nicholson, seconded by Mrs. Smith. All in favor.

11. PUBLIC COMMENT – AGENDA ITEMS ONLY

Public discussed the creation of a LGBT club to create a safe space for them will need board approved formation. It was suggested by Mr. Nicholson that perhaps they include MS LGBT students in the club. Mr. Collins complained that MS air conditioning units were put in Fire Zone and as a result, several parking spaces were moved.

12. FINANCE

Approval of the following finance items, **12a-12o**, as recommended by the Superintendent of Schools and the Finance Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenue (Grants) accounts, September 25, 2017 through October 30, 2017, in the following amount:

General Fund and Special Revenue (Grants) account	\$2,411,448.90
Cafeteria account	\$ 2,455.50
- b. Approval of Regular bills for September 25, to October 30, 2017 for the SCRT Cooperative Operating Account in the amount of \$20,153.08
- c. Approval of Bus Contractor bills for November 15, 2017 for the SCRT Cooperative Operating Account, in the amount of \$3,016,181.18.
- d. Approval of the Transfer Report for the month of September 2017.
- e. Approval of the Board Secretary's Report for the month of September 2017.
- f. Approval of the Treasurer's Report for the month of September 2017.
- g. Approval of the certification by the Board Secretary pursuant to N.J.A.C. that no budgetary line item has been overexpended in the 2016-2017 budget in violation of N.J.A.C. 6:202.12(a).

h. Adoption of the Revised 2017-18 Budget

WHEREAS, the State of New Jersey has restored our State Aid for the 2017-18 School Year in the amount of \$227,978 and a revised budget must be adopted;

THEREFORE, BE IT RESOLVED that the Hopatcong School District's 2017-18 budget is as follows:

<u>REVENUE</u>	
Fund 10 – General Fund	\$37,327,866
Local Tax Levy.....	\$24,147,386
All State Aids.....	\$11,542,101
Miscellaneous.....	\$ 408,373
Fund Balance/Emergency Reserve.....	\$ 1,230,006
Fund 20 – Special Revenue Fund	\$ 690,500
State and Federal Grants.....	\$ 690,500
TOTAL REVENUE	\$38,018,366

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

APPROPRIATIONS

General Fund		\$37,327,866
Fund 10 – Charter School Tuition.....	\$ 540,059	
Fund 11 – General Operation Fund.....	\$36,786,193 **	
Fund 12 – Capital Outlay/Debt Assess.....	\$ 1,614	
Special Revenue		\$ 690,500
Fund 20 – State and Federal Grants.....	\$ 690,500	
TOTAL APPROPRIATIONS		\$38,018,366

**** Restoration of the following accounts:**

Budget account	Account Description	Amount
11.190.100.610.08.01	Chrome Books	\$5,000
11.403.100.600.08	Tech Center	\$2,000
11.000.252.600.08	Tech Administration	\$2,000
11.190.100.610.08	Supplies Tech	\$15,000
11.190.100.610.10	Supplies Curriculum	\$8,000
11.190.100.800.16	Other Testing	\$17,500
11.000.223.320.10	Professional Development	\$28,478
Total		\$77,978

- i. Approval of the 2017/2018 Transportation Contract with Byram Bus with a CPI increase of 0.30% and a list of all routes.
- j. Approval of the acceptance of a grant award in the amount of \$997.46 from First Energy Corporation applied for by Dana DeMetro and Principal Katherine McFadden at Hudson Maxim School.
- k. Approval to write off the following payroll check:

<u>CHECK DATE</u>	<u>CHECK #</u>	<u>AMOUNT</u>
03/15/2016	4726	\$74.56

Motion to approve Finance 12h was made by Ms. Trumpore and seconded by Mrs. Smith:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	No	Sarah Schindelar	Absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Finance item 12h passed.

NOTE: Mr. DiStefano made a motion to add an item (12I) which will go to Finance Committee for review. Item 12I reads “To review technologist Kyle Bisignani’s proposal for Board members to attend meetings remotely at next month’s Finance Committee meeting.” The motion was seconded by Mr. Nicholson.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	No	Robert Nicholson	Yes	Sarah Schindelar	Absent
Candice Smith	No	Carol Trumpore	No	Anthony Fasano	Yes

Motion to add item 12I passed.

Mr. Nicholson made a motion to have item 12I go to Finance Committee for review which was seconded by Mr. DiStefano.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	No	Robert Nicholson	Yes	Sarah Schindelar	Absent
Candice Smith	No	Carol Trumpore	No	Anthony Fasano	No

Motion 12I failed

Ms. Trumpore made a motion to approve Finance items 12a – 12k less 12h which was seconded by Mrs. Smith.

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to approve items 12a-12k less 12h passed.

13. PERSONNEL

Approval of the following personnel items **13a-13q**, as recommended by the Superintendent of Schools and the Personnel Committee of the Board:

- a. Approval of the request of **Nancy Pascarella** for an extension of her unpaid Medical Leave of Absence from her position as a Hudson Maxim School Nurse during the period of October 30, 2017 to October 30, 2018.
- b. Approval of the resignation, with regret, of **Phillip Smith** from his position as Custodian in the Hopatcong School District, effective October 14, 2017. Mr. Smith has served the district for twelve years.
- c. Approval of the resignation of **Brunilda Pantoja**, from her position as a Paraprofessional in the Hopatcong School District, effective October 20, 2017.
11-204-100-106-01
- d. Approval of the employment of **Michael Moschella** as a paraprofessional in the Hopatcong School District, at a rate of \$12.00 per hour, plus \$1.00 differential for toileting if applicable, effective October 31, 2017.
11-204-100-106-01
- e. Approval of the employment of **Kimberly Loftis** as an Academic Skills Maternity Leave Replacement Teacher the Hopatcong School District at the salary of \$110.00 per day, effective September 15, 2017 through November 13, 2017. Effective November 14, 2017, salary will be \$55,783, prorated, based upon Level BA/Step 3, through December 23, 2017.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

- f. Approval of the following **Tenure Recommendations** for those staff members who will achieve tenure in during the 2017-2018 school year:

Name	Location	Position	Start Date	Tenure Date
Dr. Olga Edgerton	District Office	Director of C&I – STEAM	10/27/2013	10/28/2017
Ashley Miller	Durban Avenue	Special Education	9/1/2013	1/4/2018
Eileen O’Neill	Middle School	Special Education	1/2/2014	1/3/2018

- g. Approval of the following staff members to be paid at an hourly rate of \$35 to participate as presenters at 5th Grade Parent Orientation on November 7, 2017:

Name	Hours	Name	Hours
Cathy Giugliano	4	Craig Vallaro	4
James McKowen	4	Richard Anderson	4
Joanne Canizaro	4	Edric Debos	4
Barbara Sanders	4	Danielle Manisa	4

11-401-100-100-01

- h. Approval of the following staff members to be paid at an hourly rate of \$28 to participate as facilitators at BOE Professional Development on November 14, 2017:

Name	Hours	Name	Hours
Richard Anderson	4	James McKowen	4
Ronald Reyes	4		

11-401-100-100-01

- i. Approval of the following 2017-2018 Advisors for the Hopatcong Middle School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Pamela Brennan	Rescind	Book Club Advisor	E	2	\$936.00	9/1/2017	6/30/2018
McKenzie Norris	Rescind	Book Club Advisor	E	2	\$936.00	9/1/2017	6/30/2018
Susan Hill	Appoint	Book Club Advisor	E	1	\$614.00	9/1/2017	6/30/2018
Alana Benninger	Appoint	Book Club Advisor	E	1	\$614.00	9/1/2017	6/30/2018
Craig Vallaro	Appoint	Intramurals	C	4	\$2,858.00	9/1/2017	6/30/2018
Kerri Batche	Appoint	Drama Club Advisor	E	1	\$614.00	11/1/2017	6/30/2018
Kerri Batche	Appoint	Chorus Club Advisor	C	1	\$1,413.00	11/1/2017	6/30/2018

11-401-100-100-01-02

- j. Approval of the following 2017-2018 Advisors for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Sue Pallotta	Adjust	FIT Advisor	E	2	\$936.00	9/1/2017	6/30/2018

11-401-100-100-01-02

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

k. Approval of the following Spring 2017-2018 Athletic Coaches for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Dominic Schiavone <i>11-402-100-100-01</i>	Resign	Head Golf Coach	B	4	\$5,034.00	9/1/2017	6/30/2018

l. Approval of the following for the Extra Duty/Extra Pay position of Cafeteria Monitor/Duty for the 2017-2018 school year in the Hopatcong School District, on an as needed basis:

Name	Nature of Action	School	Salary	Date Effective	Date Terminated
Candace Baldwin <i>11-401-100-100-01-02</i>	Appoint	Hudson Maxim 0.1	\$285	9/1/17	6/30/18

m. Approval of the following paraprofessional to be paid at their regular hourly rate of pay for the 2017-2018 to attend Paraprofessional Professional Development on September 6, 2017:

Name	Hours
Michelle Zammito <i>11-190-100-106-01-03</i>	4

n. Approval of the following paraprofessionals to be paid at their regular hourly rate of pay for the 2017-2018 to attend Paraprofessional Professional Development "The Use of Chromebooks" on November 7, 2017:

Name	Hours	Name	Hours
Barbara Bomardieri	2	Marissa Kressman	2
Barbara Cooper	2	Karen Lovelock	2
Margaret Cooper	2	Rosemarie McMullen	2
Rosary Cramer	2	Nancy Marinaro	2
Patricia Duckles	2	Lynn Masterson	2
Paula Engber	2	Alison Miller	2
Melissa Forrester	2	Patricia Nelson	2
Jennifer Gates	2	Jennifer Quartucci	2
Theresa Giordano	2	Vicky Taesler	2
Jill Gleason	2	Karen White	2
Dolores Kennedy <i>11-190-100-106-01-03</i>	2	Michelle Zammito	2

o. Approval of the following teachers to perform curriculum work:

Subject	New Course or Update	Estimated Hours	Provider	Total cost to the district
Middle School Spanish	Update	10	Alexa McLean	\$280
Middle School Spanish	Update	10	Yanet Guevara	\$280

11-000-221-102-01-01

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

- p. Approval for the following Education students to conduct a field experience in the Hopatcong School District during the 2017-2018 school year:

Student Name	Semester	University	Experience	School	Cooperating Staff Member
Annmarie May	Fall 2018	Caldwell College	Practicum	High School	Mr. Mulvihill
Annmarie May	Spring 2018	Caldwell College	Student Teaching	High School	Mr. Mulvihill
Jill Oksenhorn	Fall 2017	Mercy College	Level II Experience	Hudson Maxim	Ms. Hutchinson
Arielle Testa	Fall 2017	William Paterson Univ.	Student Teaching	Hudson Maxim	Ms. Kranz
Mark Minervini	Fall 2017	County College of Morris	Classroom Observations	Elementary	Various

- q. Approval of **substitute teachers, paraprofessionals, custodians and van drivers.**

Mrs. Smith made a motion to approve Personnel 13a-13q and it was seconded by Mrs. Trumpore.

Philip DiStefano	Yes, abstain f	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	abstain	Robert Nicholson	Yes	S. Schindelar	Absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Personnel items 13a – 13q passed.

14. STUDENTS & SERVICES

Approval of the following Students and Services items, **14a-14f** as recommended by the Superintendent of Schools and the Curriculum/Technology/Special Education Committee of the Board:

- a. Approval for educational instruction services for **Student No. 11693** during frequent intermittent inpatient treatments at the Children’s Hospital of Philadelphia. The rate is \$55.19 per hour for a maximum of five hours per week. The effective start date is September 20, 2017.
- b. Approval for educational instruction services for **Student No. 11953** for up to 5 hours per week beginning September 28, 2017. Instruction will be provided by St. Clare’s Hospital at a rate of \$55.00 per hour.
- c. Approval for educational instruction services for **Student No. 12735** for up to 10 hours per week beginning September 22, 2017. Instruction will be provided by Education, Inc. at a rate of \$38.00 per hour.
- d. Approval for educational instruction services for **Student No. 11702** for up to 5 hours per week beginning October 4, 2017. Instruction will be provided by BMW Enterprises at a rate of \$85.00 per hour.
- e. Approval for educational instruction services for **Student No. 412021** for up to 5 hours per week beginning October 10, 2017. Instruction will be provided by St. Clare’s Hospital at a rate of \$55.00 per hour.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

- f. Approval of the field trip requests, as required by the New Jersey Department of Education.

Motion to approve Students and Services 14a – 14f made by Mr. Nicholson and seconded by Mrs. Smith:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Students & Services items 14a – 14f passed.

15. CURRICULUM

Approval of the following item, **15a**, as recommended by the Superintendent of Schools and the Curriculum/Technology/Special Education Committee of the Board:

- a. Approval of the following Curriculum revisions:
1. Science 1, 2
 2. Math 7, Advanced 7

Motion to approve Curriculum 15a is made by Mrs. Smith and seconded by Ms. Trumpore:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion 15a passed.

16. TRAVEL

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

Motion to approve Travel in the amount of \$2,697.78 is made by Mrs. Smith and seconded by Ms. Trumpore:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Item 16, Travel, passed.

17. POLICIES & REGULATIONS

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

<u>Policy #</u> P 7100 P 7130	<u>Title</u> <i>Long-Range Facilities Planning (M) (Rev)</i> <i>School Closing (Rec) (Rev)</i>
--	---

<u>Regulation #</u> R 7100	<u>Title</u> <i>Long-Range Facilities Planning (M) (Rev)</i>
--------------------------------------	--

- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

<u>Policy #</u> P 0155 & Addendum	<u>Title</u> <i>Committee Responsibilities (B)</i>
---	--

Motion to approve Policies and Regulation item 17a is made by Mr. DiStefano and seconded by Mr. McLean:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Policies and Regulations items 17a passed.

Mr. Distefano made a motion to table 17b and call a Special Mtg. to discuss Policy #0155 & Addendum

Philip DiStefano	Yes	Warren Gallagher	No	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	No

The motion to table Policy item 17b passed.

18. RESOLUTION

Approval of the following Resolutions, **18a – 18c**, at the recommendation of the Superintendent:

- a. **WHEREAS**, the Hopatcong Board of Education recognizes that the New Jersey Administrative Code, N.J.A.C. 6:22, now provides school districts the option to provide toilet rooms adjacent to or outside of early intervention, pre-kindergarten and kindergarten classrooms,

AND WHEREAS, pre-kindergarten and kindergarten students at Hudson Maxim School and in the Little Chiefs preschool program at the High School in some cases are scheduled into classrooms without toilet facilities, then

BE IT RESOLVED that the Hopatcong Board of Education will assure that early intervention, pre-kindergarten and kindergarten students who use lavatories outside of the regular classroom will only do so when accompanied by an adult, and let it

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

BE FURTHER RESOLVED that in most cases, the adult designated shall be the regular classroom teacher and/or a classroom aide that has been provided for the teacher in support of their educational endeavors.

I HEREBY CERTIFY that this resolution was adopted by the Hopatcong Board of Education at their Regular Meeting of January 21, 1991, and I further certify at their Regular Meeting of October 30, 2017, the Hopatcong Board of education authorized the resubmission of this alternate method to be utilized for the 2017/2018 school year which is the same method as was used from the 1991/1992 school year through the 2016/2017 school year.

- b. Approval of the School Bus Emergency Evacuation Drill Report, as required by New Jersey Administrative Code, N.J.A.C. 6A:27-11.2.
- c. **WHEREAS**, the Hopatcong Board of Education has the desire and need to participate in the recently awarded Sussex County contracts for road salt supplies adopted on August 22, 2017; and,

WHEREAS, the Facilities Supervisor recommended that the Board of Education participate in the contract awards to the following vendors at the per tonnage cost listed next to the perspective vendor;

<u>Rock Salt</u>	<u>Cost</u>
Morton Salt Inc. 123 North Wacker Dr. Chicago, IL 60606	\$52.32 per ton

WHEREAS, the Business Administrator has certified that the funds are available in the budget for this purpose. The estimated total expenditure is \$4,000.

NOW THEREFORE BE IT RESOLVED, that the Hopatcong Board of Education authorizes participation in the Sussex County contract for road salt.

Motion to approve Resolution 18a – 18c is made by Mrs. Smith and seconded by Ms. Trumpore:

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Resolutions 18a – 18c passed.

19. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **19a – 19l**, at the recommendation of the Superintendent:

- a. The Superintendent recommends the **approval** of the following district(s) as a **new member(s)** of the Transportation Cooperative for the 2017-18 school year as listed on Exhibit A:
 - 1) Rockaway Borough Board of Education,
 - 2) Morris County ESC
 - 3) Sussex County Charter School.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

- b. The Superintendent recommends the **acceptance** of student transportation **quotations** for Special Education Routes for the 2017-18 school year as listed on Exhibit A.
- c. The Superintendent recommends the **award** of student transportation contracts for **quoted** Special Education Routes to the lowest responsible and responsive bus contractor companies for the 2017-18 school year as listed on Exhibit A.
- d. The Superintendent recommends the **acceptance** of student transportation quotations for Athletic/Class/Field Trips for the 2017-18 school year as listed on Exhibit A.
- e. The Superintendent recommends the **award** of student transportation contracts for quoted Athletic/Class/Field Trips to the lowest responsible and responsive bus contractor companies for the 2017-18 school year as listed on Exhibit A.
- f. The Superintendent recommends the **approval** of Joint Transportation Agreements with Sparta Township Bd. Of Ed. and Vernon Township Bd. Of Ed. for the 2017-18 School Year as listed on Exhibit A.
- g. The Superintendent recommends the **approval** of corrections to previously approved bids/quotes and/or contract numbers as listed on Exhibit A. (All quotes/bids were responsive and compliant in accordance with the specifications however; the corrections are necessary due to minor clerical/typographical errors to correct the board minutes for county approval.)
 - G1 & G4: Correct Renewals to include cpi increase on aides, not just route cost.
 - G2 & G3: Correct Bid Opening Dates for acceptance & award of Trips Bids.
- h. The Superintendent recommends the **acceptance and approval** of Addendums to the routes for the 2017-18 school year as listed on Exhibit A.
- i. The Superintendent recommends, based upon the advice and consent of the Director of Transportation of the Coop, to **dispose** of the following two obsolete Cooperative school vans and to authorize the removal of these items from the district's 2017-18 Capital Assets Report for the 2017-18 school year:
 - 1. Bus #110, a 2007 Girardin 24 passenger, plate #: S1-R987
 - 2. Bus #13, a 2010 Chevy Van 22 passenger, plate #: S1-Y125
Roxbury Auto Wreckers will make us an offer once our mechanics strip out popular parts.
- j. The Superintendent recommends to **accept**, with regret and best wishes, the resignation of Mr. William Stepka as Business Services Coordinator of the Sussex Coop, effective Friday, November 17, 2017.
- k. The Superintendent recommends, based upon the advice and consent of the Director of Transportation of the Coop, to **approve** a \$2,000 stipend for Mrs. Marisa Broesder, due to newly assigned job duties and responsibilities, for the 2017-18 school year.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

- I. The Superintendent recommends, based upon the advice and consent of the Director of Transportation of the Coop, to **approve** a \$5,000 stipend for Mrs. Tracey Talmadge to assist the Sussex Transportation Cooperative with various accounting and administrative duties, on an as needed basis, for the 2017-18 school year.

**Motion to approve 19a-19I was made by Mrs. Smith
and seconded by Mr. McLean:**

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Yes	Robert Nicholson	Yes	Sarah Schindelar	Absent
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Sussex Regional Cooperative items 19a – 19I passed.

20. PUBLIC COMMENTS

Public comment included topics such as the results of the Operational Efficiency Audit which the board responded would be available by the end of the year. Board was questioned whether bills were audited prior to meeting which was answered in the affirmative. Environmental Audit of HMX results was questioned – still under attorney client privilege. Special Education audit will not be released until board allows release. HEPTO Meet the Candidate night will be held 11/1 at Durban Ave. School starting at 7pm.

21. BOARD MEMBER COMMENTS

- Rob Nicholson – Night of Hope is November 17 7pm at HS auditorium. Ton of talent; a benefit to help needy families in our community.
- Candice Smith – is overjoyed by the amount of commitment from our staff. There is so much learning and excitement in the schools.
- Warren Gallagher – Thank you. The audit will be put out to the public/transparent. Great to hear about Makerspace. Doesn't want a single student in our district bullied.
- Alex McLean – Thanks to everyone who worked on getting our state funding restored. Have a Safe and Happy Halloween.
- Carol Trumpore – Thank you. Attended the School Boards conference and saw Emil, direction. Our district on the brink of being better than we imagined. It made her very proud.
- Phil DiStefano – Thank you. Safe home. Went to School Boards conference and came away with more depth of understanding in sessions. Emil, Olga & Dr. Mullane's presentation was awesome
- Peter Karpiak – Enjoyed Tracey Hensz's presentation. If you like what you're doing in your life, it doesn't feel like a job. Happy Halloween.
- Anthony Fasano – Thanked Kathy Ward for acting as Board Secretary. Thanked the BOE for support and our staff. Reported that the President of the National School Boards asked for a copy of our presentation.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
October 30, 2017**

22. ADJOURNMENT

**Motion to adjourn was made by Mr. Nicholson, seconded by
Mrs. Smith
All in favor** **Time: 9:40 pm**

Respectfully submitted,

Kathleen Ward, sec pro tempore