

**HOPATCONG BOARD OF EDUCATION  
SPECIAL MEETING - MINUTES  
INTERIM SUPERINTENDENT/BUSINESS ADMINISTRATOR APPOINTMENT  
December 20, 2017**

A Special meeting of the Board of Education of the Hopatcong Borough School District was held on December 20, 2017 in the Board Meeting Room, 2 Windsor Avenue, Hopatcong, New Jersey.

1. The meeting was called to order at 7:37 p.m.

2. **FLAG SALUTE**

3. Mr. Fasano, Board President, read the New Jersey Open Public Meetings Act Statement:

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by mail that this Board of Education Regular meeting will take place in the Hopatcong Board of Education meeting room, 2 Windsor Avenue, Hopatcong, NJ, at 7:00 p.m. on December 20, 2017.

4. **MEMBERS PRESENT:** Mrs. Carol Trumpore, Vice President  
Mr. Warren Gallagher  
Mr. Peter Karpiak  
Dr. Sarah Schindelar  
Mrs. Candice Smith  
Mr. Anthony Fasano, President  
Mr. Philip DiStefano  
Mr. Robert Nicholson

**MEMBERS ABSENT:** Mr. Alex McLean,

**Also Present:** Dr. Joanne Mullane, Acting Superintendent, Ms. Carolyn B. Joseph, Board Secretary, Ms. Kerri Wright, Esq.

5. **EXECUTIVE SESSION**

A motion to enter into Executive Session was made by Ms. Trumpore, seconded by Mrs. Smith. The motion carried with all in favor. Time: 6:30 p.m.

**RECONVENE**

A motion to return to Public Session was made by Ms. Trumpore, seconded by Mrs. Smith. The motion carried with all in favor Time: 7:36 p.m.

6. **PUBLIC COMMENT**

**NONE**

7. **INTERIM SUPERINTENDENT APPOINTMENT**

**President Anthony Fasano reads motion:**

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**WHEREAS**, the Board desires to appoint Paul Saxton as Interim Superintendent of Schools for the period of December 27, 2017 to June 30, 2018 at a per diem rate of \$652.65; and

**WHEREAS**, the Sussex County Executive County Superintendent of Schools has reviewed and approved a contract between the Board and Mr. Saxton; and

**WHEREAS**, the Board and Joanne Mullane, Acting Superintendent of Schools, mutually agree that her service as Acting Superintendent of Schools shall cease at Midnight on December 26, 2017; and

**WHEREAS**, the Board wishes to thank Dr. Mullane for her dedication and service to the Hopatcong School District as its Acting Superintendent of Schools for these last several months; and

**NOW THEREFORE BE IT RESOLVED** that Paul Saxton is hereby appointed as Interim Superintendent of Schools from December 27, 2017 until June 30, 2018, or until such earlier time as the Board appoints a permanent Superintendent of Schools.

**Motion was made by Mr. Nicholson, seconded by Mrs. Smith to appoint Mr. Saxton as Interim Superintendent:**

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Absent	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

**Motion 7 to appoint Mr. Paul Saxton as Interim Superintendent passed.**

**8 . BUSINESS ADMINISTRATOR/BOARD SECRETARY APPOINTMENT**

**WHEREAS**, Carolyn B. Joseph is presently serving as the Board's Interim Business Administrator/Board Secretary; and

**WHEREAS**, the Board desires to appoint Carolyn B. Joseph as the Board's Business Administrator/Board Secretary for the remainder of the 2017-2018 school year; and

**WHEREAS**, the Sussex County Executive County Superintendent of Schools has reviewed and approved a contract between the Board and Ms. Joseph; and

**NOW THEREFORE BE IT RESOLVED** that the Board hereby approves Carolyn B. Joseph as the Business Administrator/Board Secretary through June 30, 2018.

**BE IT FURTHER RESOLVED** that the Board approves the Employment Agreement with Carolyn B. Joseph for the position of Business Administrator/Board Secretary for the foregoing period.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Board President and the Superintendent of Schools to execute, on behalf of the Board, the Employment Agreement by and between the Board and Carolyn B. Joseph.

**Motion was made by Mr. Nicholson, seconded by Dr. Schindelar to appoint Carolyn B. Joseph as the Business Administrator/Board Secretary:**

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Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Yes
Alex McLean	Absent	Robert Nicholson	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

**Motion 8 to appoint Ms. Carolyn B, Joseph as Business Administrator/Board Secretary passed.**

**9. CINDY RANDINA MERIT GOAL PAYMENT**

**BE IT RESOLVED** that the Board approves payment to Cindy Randina in the amount of \$23,467.50 for completion of merit goals previously approved by the Board and authorized by the Executive County Superintendent.

**Mr. DiStefano questions whether goals were actually accomplished and Mrs. Smith affirms that they were.**

**Motion to approve Resolution 9 is made by Mrs. Smith and seconded by Mr. Nicholson:**

Philip DiStefano	Yes	Warren Gallagher	Yes	Peter Karpiak	Present
Alex McLean	Absent	Robert Nicholson	Yes	Sarah Schindelar	Abstain
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

**Motion 9 passed.**

Mr. Paul Saxton addresses Board:

Thank you to the board for this opportunity. The OEA showed a lot of problems but he wants to learn the history and speak to staff before confirming where we are and proceeding with any recommendations.

Ms. Carolyn B. Joseph addresses the Board:

Ms. Joseph feels that she has a mission to complete in Hopatcong and was not able to do so in the allotted time as an Interim. That is why she wanted to stay and happy the board agreed.

Anthony Fasano – It has been great to work with Rob and Peter.

**10. ADJOURNMENT**

**Motion to adjourn was made by Mrs. Smith, seconded by Mr. Nicholson.**

**All in favor**

**Time: 7:51 pm**

Respectfully submitted,

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Carolyn B. Joseph,

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Interim Business Administrator/Board Secretary