

HOPATCONG BOARD OF EDUCATION

Special Meeting – Board Meeting Room
July 30, 2018

1. **CALL TO ORDER**

Time: _____pm

2. **FLAG SALUTE**

3. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Special meeting will take place in the Board Meeting room at the Administration Office of the Board of Education, Hopatcong, NJ, at 7:00 p.m., on July 30, 2018.

4. **ROLL CALL**

__ Philip DiStefano	__ Anthony Fasano	__ Scott Francis
__ Warren Gallagher	__ Erin Jacobus	__ Alex McLean
__ Dr. Sarah Schindelar	__ Candice Smith	__ Carol Trumpore
__ Paul Saxton	__ Carolyn B. Joseph	Board Atty: _____

5. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists.

6. **RECONVENE**

Motion to Reconvene

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____pm

7. **PUBLIC COMMENT**

8. **FINANCE**

Approval of the following Finance item, **8a**, as recommended by the Superintendent of Schools and the Finance Committee of the Board:

a. **ADOPTION OF THE REVISED 2018-19 BUDGET**

WHEREAS, the State of New Jersey has decreased our State Aid for the 2018-19 School Year in the amount of \$611,056 and a revised budget must be adopted;

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THEREFORE, BE IT RESOLVED that the Hopatcong School District's 2018-19 budget is as follows:

REVENUE

Fund 10 – General Fund	\$36,433,155
Local Tax Levy.....	\$24,147,386
All State Aids (including extraordinary)...	\$10,887,859
Miscellaneous/Rental income	\$ 535,983
Medicare reimbursement.....	\$ 42,749
Fund Balance/Emergency Reserve.....	\$ 819,178
Fund 20 – Special Revenue Fund	\$ 684,935
State and Federal Grants.....	\$ 684,935
TOTAL REVENUE	\$37,118,090

APPROPRIATIONS

General Fund	\$36,433,155
Fund 10 – Charter School Tuition.....	\$ 303,696
Fund 11 – General Operation Fund.....	\$36,127,845 **
Fund 12 – Capital Outlay/Debt Assess.....	\$ 1,614
Special Revenue	\$ 684,935
Fund 20 – State and Federal Grants.....	\$ 684,935
TOTAL APPROPRIATIONS	\$37,118,090

**** Reduction of the following accounts:**

Budget account	Account Description	Amount
11-000-240-103-01	Salary Principal/Vice Principal	\$182,550
11-000-240-105-01	Salary Principal Secretary	\$ 31,227
11-000-218-105-01	Salary Guidance Secretary	\$ 31,490
11-000-261-105-01	Salary Clerical	\$ 31,030
11-000-221-800-19	Professional Development	\$ 19,000
11-130-100-101-02	Substitutes	\$ 30,827
11-000-291-270-01	Medical Benefits	\$168,158
11-230-100-101-01	Basic Skills	\$116,774
Total		\$611,056

Motion to approve Finance item 8a:

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

__ P. DiStefano	__ A. Fasano	__ S. Francis	__ W. Gallagher	__ E. Jacobus
__ A. McLean	__ S. Schindelar	__ C. Smith	__ C. Trumppore	

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9. PERSONNEL

Approval of the following personnel items, **9a – 9g**, as recommended by the Superintendent of Schools and the Personnel Committee of the Board:

- a. **BE IT RESOLVED** that the Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the change in the location of Dr. Olga Edgerton's office from the District Office to Hopatcong High School.
- b. **BE IT RESOLVED** that the Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the change in the location of Mr. Jeffrey Hallenbeck's office from the District Office to Hopatcong Middle School.
- c. **BE IT RESOLVED** that the Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the change in the location of Dr. Joanne Mullane's office from the District Office to Hopatcong Middle School.
- d. **WHEREAS**, State law authorizes a board of education to reduce the number of staff members, employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils or of change in the administrative or supervisory organization of the district or for other good cause upon compliance with the provisions of this article.

WHEREAS, for reasons of economy, the Board finds it advisable to implement a reduction in force.

NOW THEREFORE BE IT RESOLVED, by the Hopatcong of Education that, upon recommendation of the Superintendent, the following positions have been abolished as a result of a reduction in force:

1. High School Assistant Principal
2. Middle School Assistant Principal
3. Curriculum Secretary
4. Middle School Assistant Principal Secretary
5. Secretary to the Director of Guidance
6. Academic Skills Teacher
7. Academic Skills Teacher

BE IT FURTHER RESOLVED, that the Board authorizes the Board Secretary and/or Superintendent to notify all affected employees of their employment status and to effectuate the terms of this Resolution.

- e. **WHEREAS**, for reasons of economy, the Board is implementing a reduction in force.

WHEREAS, as a result of the reduction in force, the Board must terminate the employment of several employees.

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WHEREAS, the Board wishes to thank these employees for their dedication and service to the Hopatcong School District.

NOW THEREFORE BE IT RESOLVED, by the Hopatcong of Education that, upon recommendation of the Superintendent, the employment of the following employees is hereby terminated as a result of the reduction in force:

1. Employee #80074
2. Employee #80351
3. Employee #80388
4. Employee #81404
5. Employee #81339
6. Employee #81274

BE IT FURTHER RESOLVED that the Board authorizes the Board Secretary and/or Superintendent to notify all affected employees of their employment status and to effectuate the terms of this Resolution.

- f. Approval of the employment of Employee #80074 as Elementary Teacher at Durban Avenue School, effective September 1, 2018.
- g. Approval of the following **involuntary transfer recommendations** based on staffing needs due to budgetary constraints effective for the 2018-2019 school year:

Name	Transfer From	Transfer To
Brittany Juskus	Curriculum Secretary	Secretary to the High School Principal
Linda Tappen	Secretary to the Middle School Assistant Principal	Secretary to the High School Athletic Director
Donna Annett	Secretary to the High School Principal	Facilities Secretary

Motion to approve Personnel 13a – 13g:

(ACTION) Motion by _____, seconded by _____
DISCUSSION

Roll Call Vote

<input type="checkbox"/> P. DiStefano	<input type="checkbox"/> A. Fasano	<input type="checkbox"/> S. Francis	<input type="checkbox"/> W. Gallagher	<input type="checkbox"/> E. Jacobus
<input type="checkbox"/> A. McLean	<input type="checkbox"/> S. Schindelar	<input type="checkbox"/> C. Smith	<input type="checkbox"/> C. Trumpore	

10. BOARD OF EDUCATION - MEMBER COMMENTS

11. ADJOURNMENT

Motion to adjourn:

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm