

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING

December 16, 2019

5:30 pm. (Administration building Room 41 – Open the meeting and enter Executive Session)

7:00 p.m. (Board of Education Meeting Room)

1. **CALL TO ORDER**

Time: \_\_\_\_\_pm

2. **FLAG SALUTE**

3. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Special meeting – will take place in the Hopatcong BOE Office, Hopatcong, NJ, at 7:00 p.m. December 16, 2019.

4. **ROLL CALL**

__Anthony Fasano	__Scott Francis	__Warren Gallagher
__Erin Jacobus	__Alex McLean	__Michele Perrotti
__Dr. Sarah Schindelar	__Candice Smith	__Carol Trumpore

5. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

**Motion to enter executive session:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

__Francis	__Gallagher	__Jacobus	__McLean	__Perrotti
__Schindelar	__Smith	__Trumpore	__Fasano	

6. **RECONVENE**

**Motion to Reconvene**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

__Francis	__Gallagher	__Jacobus	__McLean	__Perrotti
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___ Schindelar	___ Smith	___ Trumpore	___ Fasano	
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### 7. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. November 25, 2019 – Regular Meeting
- b. November 25, 2019 – Executive Session

**Motion to approve 7a – 7b:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

___ Francis	___ Gallagher	___ Jacobus	___ McLean	___ Perrotti
___ Schindelar	___ Smith	___ Trumpore	___ Fasano	

### 8. ACKNOWLEDGEMENTS/CORRESPONDENCE

- a. The following students were chosen as **Hopatcong High School's Students of the Month** for their outstanding performance in October 2019:

<b>Michael Hartman, Freshman</b>	Scholastics (Biology Honors)
<b>Sierra Ostman, Senior</b>	Scholastics (Anatomy/Physiology)
<b>Serena Rawie, Senior</b>	Scholastics (Anatomy/Physiology)
<b>Veronica Carreras, Senior</b>	Specialty Area (Digital Arts)
<b>Bronson Percy Senior</b>	Specialty Area (Design Process)

- b. The following students were chosen as **Hopatcong High School Scholar Athlete of the Month** for their outstanding performance in October 2019:

<b>Roger White, Senior</b>	Football
<b>Christine Fasano, Junior</b>	Cheerleading

**Motion to approve 8a – 8b:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

___ Francis	___ Gallagher	___ Jacobus	___ McLean	___ Perrotti
___ Schindelar	___ Smith	___ Trumpore	___ Fasano	

### 9. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Art DiBenedetto, Superintendent of Schools**
- b. A second reading and approval of the Superintendent's HIB Report for November 2019 as presented to the Board at the November meeting on November 25, 2019. Approval of the Superintendent's HIB report for December 2019 for first reading and review as presented to the Board at the December meeting on December 16, 2019.

**Motion to approve 9a – 9b:**

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(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

### 10. COMMITTEE REPORTS

- a. Student Achievement: Community Relations, Curriculum, Personnel, Special Education: **Chair – Candice Smith, Vice Chair – Carol Trumpore**
- b. Operations: Finance, Facilities, Security and Transportation: **Chair – Alex McLean, Vice Chair – Scott Francis**
- c. Negotiations: **Chair – Sarah Schindelar**
- d. Parent/Teacher Organization Representatives

Motion to approve 10a – 10d:

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

### 11. PUBLIC COMMENT – GENERAL DISCUSSION

### 12. FINANCE

Approval of the following finance items, **12a – 12d**, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenues (Grants) account, November 26, 2019 through December 19, 2019 in the following amounts:  
General Fund and Special Revenue (Grants) account - \$607,176.89  
Cafeteria account - \$ 0.00
- b. Approval of the Transfer Report for the month of October 2019.
- c. Approval of the Board Secretary's Report for October 2019.
- d. Approval of the Treasurer's Report for the month of October 2019.

Motion to approve 12 – 12d:

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

### 13. PERSONNEL

Approval of the following personnel items, **13a – 13h**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval of the amendment to the employment of **Dannette Swanson** as a long-term substitute for Middle School Physical Education Teacher at a salary of \$110.00 per day, retroactively effective to November 18, 2019 through December 16. Effective December 17, 2019, salary will be \$55,783

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prorated, based upon BA/Step 3, until February 19, 2020 or until the employee is medically cleared by their physician.

- b. Approval of **Concetta Spano** to be a substitute monitor, as needed, for Homework Club at the Hopatcong Middle School for the 2019 – 2020 school year as needed at a rate of \$28 per hour.
- c. Approval of the following **Lynn Masterson** to be an Athletic Event Staff Member for 2019-2020 athletic events, to be paid at the Board Approved rate of pay per position.
- d. Approval of an additional 5 hours per work for **Sandra Hornick**, Part-Time Facilities Secretary, retroactively effective starting July 11, 2019.
- e. Approval of **Maureen Warden** as Substitute Nurse at Hopatcong High School pending a search for a full-time replacement retroactively effective December 4, 2019 until further notice at a rate of \$210 per day.
- f. Approval of the employment of **Crystal Mastroeni** as a Paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable effective January 2, 2020.
- g. Approval of the following salary guide movement, retroactively effective September 1, 2019. Salaries are based upon the 2017 – 2018 HEA Salary Guide and may change based upon the outcome of negotiations:

Name	From	To	Effective Date
Kathleen Brennan	BA	BA + 15	9/1/2019

- h. Approval of **substitutes, teachers, paraprofessionals, custodians and van drivers.**

**Motion to approve 13a – 13h:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

### 14. **STUDENTS AND SERVICES**

Approval of the following item, **14a**, as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval to extend home instruction services for student no. 13871 for 5 hours per week. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour through December 20, 2019.

**Motion to approve 14a:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

### 15. **CURRICULUM**

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Approval of the following items, **15a - 15x**, as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval of Pre-Calculus Honors as a concurrent Seton Hall University Course through the Project Acceleration Program beginning in September 2020.
- b. Approval of the submission of the Child Care CTE program to the New Jersey Department of Education.
- c. Approval of the submission of Digital Communications and Multimedia CTE program to the New Jersey Department of Education.
- d. Approval of the request by the parent of Student No. 413068, currently a third grade Tulsa Trail Elementary School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Byram Township School District, Byram Township, New Jersey for September 2020, if accepted into their program.
- e. Approval of the request by the parent of Student No. 12863, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope, New Jersey or the Roxbury Township School District, Succasunna, New Jersey for September 2020, if accepted into their program.
- f. Approval of the request by the parent of Student No. 12222, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope, New Jersey for September 2020, if accepted into their program.
- g. Approval of the request by the parent of Student No. 11749, formally a tenth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at Morris Hills Regional School District, Rockaway, New Jersey for September 2020, if accepted into their program. \*Student transferred out of Hopatcong High School on November 7, 2019 and continues to reside within the Hopatcong Borough School District.
- h. Approval of the request by the parent of Student No. 12263, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope, New Jersey for September 2020, if accepted into their program.
- i. Approval of the request by the parent of Student No. 13525, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at either the Lenape Valley Regional School District, Stanhope, New Jersey for September 2020, if accepted into their program.
- j. Approval of the request by the parent of Student No. 12559, currently an eighth grade Hopatcong High School student, to allow the student to

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participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope, New Jersey for September 2020, if accepted into their program.

- k. Approval of the request by the parent of Student No. 12247, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope, New Jersey for September 2020, if accepted into their program.
- l. Approval of the request by the parent of Student No. 12273, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope, New Jersey for September 2020, if accepted into their program.
- m. Approval of the request by the parent of Student No. 12255, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope, New Jersey for September 2020, if accepted into their program.
- n. Approval of the request by the parent of Student No. 13606, currently a sixth grade Hopatcong Middle School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Byram Township School District, Byram Township, New Jersey for September 2020, if accepted into their program.
- o. Approval of the request by the parent of Student No. 14014, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope, New Jersey or Roxbury Township School District, Succasunna, New Jersey for September 2020, if accepted into their program.
- p. Approval of the request by the parent of Student No. 12726, currently a sixth grade Hopatcong Middle School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Roxbury Township School District, Succasunna, New Jersey for September 2020, if accepted into their program.
- q. Approval of the request by the parent of Student No. 12923, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope, New Jersey for September 2020, if accepted into their program.
- r. Approval of the request by the parent of Student No. 14467, currently a fifth grade Hopatcong Middle School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Netcong Elementary School, Netcong, New Jersey or Byram Township School District, Byram Township, New Jersey for September 2020, if accepted into their program.

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- s. Approval of the request by the parent of Student No. 13310, currently a fifth grade Hopatcong Middle School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Byram Township School District, Byram Township, New Jersey for September 2020, if accepted into their program.
- t. Approval of the request by the parent of Student No. 13447, currently a fourth grade Hopatcong Middle School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Byram Township School District, Byram Township, New Jersey for September 2020, if accepted into their program.
- u. Approval of the request by the parent of Student No. 412032, currently a seventh grade Hopatcong Middle School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Byram Township School District, Byram Township, New Jersey for September 2020, if accepted into their program.
- v. Approval of the request by the parent of Student No. 14204, currently a seventh grade Hopatcong Middle School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Roxbury Township School District, Succasunna, New Jersey for September 2020, if accepted into their program.
- w. Approval of the request by the parent of Student No. 412010, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope New Jersey for September 2020, if accepted into their program.
- x. Approval of the request by the parent of Student No. 13281, currently an eighth grade Hopatcong High School student, to allow the student to participate in the Interdistrict Public School Choice Program at the Lenape Valley Regional School District, Stanhope New Jersey for September 2020, if accepted into their program.

**Motion to approve 15a-15x:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

**16. POLICIES AND REGULATIONS**

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for FIRST READING:

**NONE**

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- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revise, for **SECOND READING**:

**NONE**

### 17. TRAVEL

It is recommended by the Superintendent that the Hopatcong Board of Education approve travel costs, conferences, tuition reimbursements and field trips as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

<b>Field Trips</b>			
<b>Name</b>	<b>Class/Activity</b>	<b>Date</b>	<b>Trip Location</b>
Olsen, Ken	FIT Trip	2/27/2020	Camelback Lodge
DelBagno, Heather	Academic Competition	2/19/2020-2/25/2020	Jefferson High School
Villani, Martina	ELL	12//5/2019	NYC
Zimmermann, Kurt	Holiday Ensemble	12/5/2019	Hopatcong Seniors Inc.
Mulvihill, Jason	FIT Trip	12/12/2019	NYC
Wilson, Julie	High School MD	12/13/2019	SWAP, Lafayette, NJ

<b>Professional Meetings</b>				
<b>Name</b>	<b>Meeting Type</b>	<b>Date</b>	<b>Location</b>	<b>Travel Cost</b>
Anthes, Leticia	IEP	12/11/2019	Lakeland Andover	\$ 12.39
Anthes, Leticia	IEP	1/15/2010	Roxbury HS	\$ 4.27
Anthes, Leticia	IEP	1/8/2020	Midland School	\$ 20.86
Stephens, Nancy	Evaluation	12/11/2019	Chapel Hill Academy	\$ 18.90
Pallotta, Susan	IEP	12/13/2019	Lakeland Andover	\$ 12.67
<b>Total</b>				\$ 69.09

<b>Conferences</b>					
<b>Name</b>	<b>Conference</b>	<b>Date</b>	<b>Location</b>	<b>Cost</b>	<b>Travel Cost</b>
Weber, Rebecca	Conquer Math	2/27/2020	Pompton Lakes, NJ	\$ 160.00	\$ 11.90
Fata, Mary Ellen	Suicice Prevention	12/5/2019	Piscataway, NJ	\$ 95.00	\$ -
<b>Total</b>				\$ 255.00	\$ 11.90



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<b>Course Approval</b>		
<b>Name</b>	<b>Course</b>	<b>Cost</b>
Amelio, Lindsay	Digital Educator 5023	\$ 825.00

**Motion to approve Travel for December 2019:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

_ Francis	_ Gallagher	_ Jacobus	_ McLean	_ Perrotti
_ Schindelar	_ Smith	_ Trumpore	_ Fasano	

**18. CALENDAR**

Approval of the revised 180-day school calendar for the 2019/20 school year due to weather related closings.

**Motion to approve the Revised 2019/20 School Calendar:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

_ Francis	_ Gallagher	_ Jacobus	_ McLean	_ Perrotti
_ Schindelar	_ Smith	_ Trumpore	_ Fasano	

**19. SUSSEX COUNTY REGIONAL COOPERATIVE**

Approval of the following items, **19a – 19e7**, as recommended by the Superintendent of Schools and the Operatives committee of the Board:

- a. **BE IT RESOLVED** that the Sussex County Regional Transportation Cooperative/Hopatcong Board of Education, approve to exclude DFK Transportation from bidding on student transportation routes for the Irvington School District due to prior negative experience.
- b. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for November 26, 2019 through December 16, 2019, in the amount of \$48,399.67 for Regular bills and \$3,806,559.27 for Bus Contractor bills.
- c. The Superintendent and the Director of Transportation recommend the **approval to increase the hourly rate of Jennifer Fox and Theresa Gould, Bus Aides**, to \$11.00 per hour effective January 1, 2020.
- d. The Superintendent and the Director of Transportation recommend the **approval of an emergent purchase of a 2019 Dodge Caravan** at a cost of \$27,797.50 as a replacement for the 2015 Dodge Caravan Vehicle #16.
- e.
  1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations** for **Special Education Routes** for the 2019-20 School Year as listed on Exhibit A.
  2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations** for **Special Education Routes** for the 2019-20 School Year as listed on Exhibit A.

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3. The Superintendent and the Director of Transportation recommend the **acceptance** of **student transportation quotations for Athletic/Class/Field Trips** for the 2019-20 School Year as listed on Exhibit A.
4. The Superintendent and the Director of Transportation recommend the **award** of **student transportation contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2019-20 School Year as listed on Exhibit A.
5. The Superintendent and the Director of Transportation recommend the **acceptance** of **contract addendums** for 2019-20 School Year Routes as listed on Exhibit A.
6. The Superintendent and the Director of Transportation recommend the **approval** of **Joint Transportation Agreements with High Point Regional High School and Sparta Township Board of Education** for the 2019-20 School Year as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **approval of a Transportation Services Agreement with Northern Region Educational Service Commission** as listed on Exhibit A.

**Motion to approve 19a – 19e7:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

____ Francis	____ Gallagher	____ Jacobus	____ McLean	____ Perrotti
____ Schindelar	____ Smith	____ Trumpore	____ Fasano	

## 20. BOARD OF EDUCATION – MEMBER COMMENTS

## 21. ADJOURNMENT

**Motion to adjourn:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm

# **ADDENDUM**

December 16, 2019

Regular Meeting

a. It is recommended by the Superintendent that the Hopatcong Board of Education accept the resignation of Carolyn Joseph, with regret, for the purpose of retirement from her position as Business Administrator in the Hopatcong School District effective August 1, 2020.

b. It is recommended by the Superintendent that the Hopatcong Board of Education approve merit pay for Joseph Piccirillo as per contract for the following grants:

NWAC Ski Grant	-	\$ 784.00
Pell Grant	-	\$1,730.00
Play Unified Grant	-	\$ 133.00

c. It is recommended by the Superintendent that the Hopatcong Board of Education approve tuition reimbursement for Joseph Piccirillo, as per contract, in the amount of \$4,430 for courses EDU 917 and EDU 945.

d. It is recommended by the Superintendent that the Hopatcong Board of Education approve conference for Amanda Maliszewski at High Point Regional on January 11, 2020 on the topic of Social-Emotional Learning for the BD Class at a cost to the district of \$18.20.

e. It is recommended by the Superintendent that the Hopatcong Board of Education approve the track reconditioning project for July 2020 with ATT Sports, Inc. Cooperative Purchasing Network, Sourcewell in the amount of \$AMOUNT.

f. It is recommended by the Superintendent that the Hopatcong Board of Education approve the MOA with Family Resource Network for an aftercare program for MD and Autistic in-district students.

g. It is recommended by the Superintendent that the Hopatcong Board of Education approve the a paid personal leave of absence for employee number 80054 effective December 17, 2019 for a time to be determined.