

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING

October 26, 2020

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

1. **CALL TO ORDER**

Time: \_\_\_\_\_pm

2. **FLAG SALUTE**

3. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place in the Hopatcong Board of Education Board Room, Hopatcong, NJ at 7:00 p.m. on October 26, 2020.

4. **ROLL CALL**

__ Alex Mclean	__ Scott Francis	__ Warren Gallagher
__ Erin Jacobus	__ Michele Perrotti	__ Dr. Sarah Schindelar
__ Nicole Falconi-Shubert	__ Candice Smith	__ Carol Trumpore

5. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

**Motion to enter executive session:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

6. **RECONVENE**

**Motion to Reconvene**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING

October 26, 2020

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)  
7:00 p.m.

### 7. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. September 28, 2020 – Regular Meeting
- b. September 28, 2020 – Executive Session

**Motion to approve 7a – 7b:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

### 8. ACKNOWLEDGEMENTS/CORRESPONDENCE

- a. The following students were chosen as **Hopatcong High School's Students of the Month** for their outstanding performance in October 2020:

<b>Noah Cooper</b>	Scholastics (Grade 8)
<b>Lizania Gonzalez</b>	Scholastics (Grade 8)
<b>Jack Gonzales</b>	Scholastics (Grade 9)
<b>Taylor Fallon</b>	Scholastics (Grade 10)
<b>Frank Mastroeni</b>	Scholastics (Grade 12)

- b. The following students were chosen as **Hopatcong High School Scholar Athlete of the Month** for their outstanding performance in October 2020:

<b>Chloe O'Mahoney, Junior</b>	Girls Soccer
<b>Dominick Czarnecki, Senior</b>	Boys Soccer

**Motion to approve 8a – 8b:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

### 9. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Art DiBenedetto, Superintendent of Schools**
  - i. Updates
- b. Whereas there have been no HIBs reported for the month of October 2020, acceptance of the report indicating no findings.

**Motion to approve 9a – 9b:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING

October 26, 2020

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

### 10. PARENT/TEACHER

- a. Parent/Teacher Organization Representatives.

**Motion to approve 10a:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

### 11. PUBLIC COMMENT – GENERAL DISCUSSION

### 12. FINANCE

- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, September 28, 2020 through October 26, 2020 be approved in the following amounts:
- |   |                |
|---|----------------|
| General Fund and Special Revenue (Grants) account - | \$1,338,312.84 |
| Cafeteria account                                   | - \$ 0.00      |
- b. It is recommended by the Superintendent that the board approve the Treasurer's Report for the month of August 2020.
- c. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the month of August 2020.
- d. It is recommended by the Superintendent that the board approve the Transfer Report for the month of August 2020.
- e. It is recommended by the Superintendent that the board approve the Hopatcong Borough School District's Comprehensive Maintenance Plan, which includes the Annual Required Maintenance Budget Amount Worksheet, Form M-1, and authorization to submit as per N.J.A.C. 6:24. The district's required maintenance activities are reasonable to keep all school facilities open and safe for use and to keep system warranties valid.
- f. It is recommended by the Superintendent that the Board of Education approve the Health and Safety Evaluation of School Buildings Checklist 2020-2021 for Durban Avenue School, Tulsa Trail School, Hopatcong Middle School and Hopatcong High School.
- g. It is recommended by the Superintendent that the Board of Education approve the School Safety and Security Plan Annual Review Statement of Assurance for the 2020-2021 school year.
- h. It is recommended by the Superintendent that the Board of Education approve the waiver for toilet room facilities for pre-school classrooms in Durban Avenue School for the 2020-2021 school year.
- i. It is recommended by the Superintendent that the Board of Education approve the acceptance of \$4,000 in credit for the successful completion of

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING

October 26, 2020

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

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the requirements to qualify for the 2019/2020 Tier 1 Safety Incentive Program Award.

**Motion to approve 12a – 12j:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

**13. PERSONNEL**

Approval of the following personnel items, **13a – 13k**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Acceptance of the resignation, with regret, of **Emil Binotto** from his position of High School Principal in the Hopatcong School District, for the purpose of retirement with an effective date of December 31, 2020. Mr. Binotto has served the district for the last 19 years.
- b. Rescind part time employment of custodian for Elsa Paucar due to a change in family circumstances but also place her on sub list for custodians.
- c. Acceptance of the resignation, with regret, of **Tracey Hensz** from her position of Middle School Principal in the Hopatcong School District, for the purpose of retirement with an effective date of April 1, 2020. Mrs. Hensz has served the district for the last 16 years.
- d. Acceptance of the resignation, with regret, of **Richard Anderson** from his position of High School Math Teacher in the Hopatcong School District with an effective date of November 30, 2020.
- e. Acceptance of the resignation, with regret, of **Christine LoPresti** from her position of 5<sup>th</sup> Grade Teacher in the Hopatcong School District, for the purpose of retirement with an effective date of July 1, 2020. Mrs. LoPresti has served the district for the last 33 years.
- f. Acceptance of the resignation, with regret, of **Kelly Beach** from her position of Paraprofessional in the Hopatcong School District with an effective date of October 29, 2020.
- g. Approval of the request of **Employee #81224** to use 20 Sick Days for a Maternity Leave of Absence. (20 days after)
- h. Approval of Joanna Goodwin, special education teacher as a leave replacement substitute beginning December 3, 2020, twenty days, sub pay and then Step 1 on salary guide. (replace maternity leave)
- i. Approval of the following staff to receive tuition reimbursements, as per contract, upon successful completion of the course and submission of paperwork:

***Course Approval***

Name	Course Title	Credit(s)	Cost
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# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING

October 26, 2020

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

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Matthew Geary	NJ Mandatory 10 Hour Electrical Code Course	-	\$285.00
Michele Culcasi	Theories, Strategies and applications utilized in P-12 standards driven curriculum.	3	\$994.25
Michele Culcasi	Principles of Applied Statistics. Intro to advanced statistical applications and analysis using SPSS.	3	\$944.25

j. Approval of following salaries for Title I program for the 2020-2021 school year.

	Salary	Grant Portion	% of Salary Grant Funded	District Portion	% of Salary District Funded
Nancy Marinaro	\$60,068.00	\$54,061.20	90.0%	\$6,006.80	10.0%
Kathleen Brennan	\$91,518.00	\$33,634.70	36.8%	\$57,883.30	63.2%
Hilary Wolf	\$85,768.00	\$33,634.70	39.2%	\$52,133.30	60.8%
Jamie Gambuzza	\$82,168.00	\$33,634.70	40.9%	\$48,533.30	59.1%
Stacey Christiano	\$97,768.00	\$33,634.70	34.4%	\$64,133.30	65.6%

k. Approval of substitutes, teachers, paraprofessionals, custodians, and van drivers.

Brigitte Bandereck, Substitute Custodian

Elsa Paucar, Substitute Custodian

**Motion to approve 13a – 13k:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

### 14. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

#### ***Conferences/Professional Development***

Name	Conference/PD	Date	Location	Cost	Travel Cost

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING

October 26, 2020

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

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Nancy Stephens	NJALC Symposium	10/22-23	Virtual	70.00	N/A
Nancy Marinaro	Creating Calm – Attending & Responding to Students Emotional Needs	10/6/20	Virtual	\$39.00	\$0
Nancy Marinaro	Fostering Grit & Resilience for Students and Teachers During the Pandemic	10/14/20	Virtual	\$39.00	\$0
Linda Padula	Practical Solutions for a “Virtual” School Counseling Program.	9/20/2020	Virtual	\$0	\$0
Lisa Schuffenhauer	Creating a Trauma Informed Community	11/12/20	Virtual	\$50	\$0

### **Course Reimbursements\***

Name	Course Title	Credit(s)	Cost
Danielle Kovach	Principles of Supervision and Human Resource Management	3	\$1,147.77
Danielle Kovach	Principles of Curriculum Development & Evaluation	3	\$1,147.77
Michele Culcasi	Curriculum & Instructional Design	3	\$994.25
Michele Culcasi	Research Methods	3	\$994.25

### **Motion to approve Travel and Professional Development for October 2020:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

## **15. POLICY & REGULATIONS**

Approval of item **15a**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

**Policy #**

5536

**Title**

RANDOM TESTING FOR STUDENT ALCOHOL OR DRUG USE

**Regulation #**

**Title**



# HOPATCONG BOARD OF EDUCATION

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October 26, 2020

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Borough School District, as New Members of the Sussex County Regional Transportation Cooperative for the 2020-21 School Year.

C.

1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2020-21 School Year as listed on Exhibit A.
2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** for the 2020-21 School Year as listed on Exhibit A.
3. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Athletic/Class/Field Trips** for the 2020-21 School Year as listed on Exhibit A.
4. The Superintendent and the Director of Transportation recommend the **award** of student transportation **contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2020-21 School Year as listed on Exhibit A.
5. The Superintendent and the Director of Transportation recommend the **renewal of 2019-20 Student Transportation Routes** for the 2020-21 School Year at or below the State issued CPI increase of 1.70% or less as listed on Exhibit A.
6. The Superintendent and the Director of Transportation recommend the **approval** of a **correction** to a previously **approved renewed 2019-20 route** for the 2020-21 School Year as listed on Exhibit A. (The correction is necessary due to a clerical error to correct the board minutes for county approval of the contract.)
7. The Superintendent and the Director of Transportation recommend the **acceptance** of **Contract Addendums** for the 2020-21 School Year Routes as listed on Exhibit A.
8. The Superintendent and the Director of Transportation recommend the **approval of a correction** to a previously approved awarded contract from the August 21, 2020 bid. (The bids were responsive and compliant in accordance with specifications. However, the correction is necessary due to a clerical error to correct the board minutes for county approval of the contract.)



# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING

October 26, 2020

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)  
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9. The Superintendent and the Director of Transportation recommend the **acceptance of bids** submitted from the **October 6, 2020** bid for the 2020-21 School Year as listed on Exhibit A.
10. The Superintendent and the Director of Transportation recommend the **award of bids** submitted from the **October 6, 2020** bid to the lowest, responsible and responsive bus contractor company for the 2020-21 School Year as listed on Exhibit A.
11. The Superintendent and the Director of Transportation recommend the **approval of a Joint Transportation Agreement with High Point Regional High School** for the 2020-21 School Year as listed on Exhibit A.

**Motion to approve 17a – 17c:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

18. **BOARD OF EDUCATION – MEMBER COMMENTS**

19. **ADJOURNMENT**

**Motion to adjourn:**

(ACTION) Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

All in favor \_\_\_\_\_ Time: \_\_\_\_\_ pm