

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

NOVEMBER 30, 2020

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Virtual

1. **CALL TO ORDER**

Time: _____pm

2. **FLAG SALUTE**

3. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place in the Hopatcong Board of Education Board Room, Hopatcong, NJ at 7:00 p.m. on November 30, 2020.

4. **ROLL CALL**

__ Alex Mclean	__ Scott Francis	__ Warren Gallagher
__ Erin Jacobus	__ Michele Perrotti	__ Dr. Sarah Schindelar
__ Nicole Falconi-Shubert	__ Candice Smith	__ Carol Trumpore

5. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

Motion to enter executive session:

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

6. **RECONVENE**

Motion to Reconvene

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

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7. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. October 19,2020 – Special meeting
- b. October 19,2020 – Executive Session
- c. October 26, 2020 – Regular Meeting
- d. October 26, 2020 - Executive Session

Motion to approve 7a – 7d:

(ACTION)Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

8. ACKNOWLEDGEMENTS/CORRESPONDENCE

- a. The following students were chosen as **Hopatcong High School's Students of the Month** for their outstanding performance in October 2020:

Grade 8 - Patrick Comerford

Grade 9 - Adrian Baez
Honorable Mention – Anthony Haines

Grade 10 – Salah Ibrahim
Honorable Mention – Katelyn Kowal, Alyssa Latoree

Grade 11 – Isabel Feliciano

Grade 12 – Hannah Dodenhoff
Honorable Mention – Nadya Galarza

- b. The following students were chosen as **Hopatcong High School Scholar Athlete of the Month** for their outstanding performance in October 2020:

Girls Tennis - Kelly Du – Senior
Cross Country - Connor Loven – Sophomore

- c. Congratulations to **Hopatcong Middle School Students** who made High Honor Roll and Honor Roll for the first marking period of the 2020 – 2021 school year.

Motion to approve 8a – 8c:

(ACTION)Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

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9. SUPERINTENDENT’S REPORT AND HIB REPORT

a. Superintendent’s Report – **Art DiBenedetto, Superintendent of Schools**

1. Updates and agenda review

b. Whereas there have been no HIBs reported for the month of November, 2020, acceptance of the report indicating no findings.

Motion to approve 9a – 9b:

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

10. PARENT/TEACHER

a. Parent/Teacher Organization Representatives.

Motion to approve 10a:

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

11. PUBLIC COMMENT – GENERAL DISCUSSION

12. FINANCE

a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, October 26, 2020 through November 30, 2020 be approved in the following amounts:

General Fund and Special Revenue (Grants) account - \$759,684.23

Cafeteria account - \$39,796.88

Total value of General Fund, Special Revenue Fund, and Cafeteria Fund Bills is: \$799,481.11

b. It is recommended by the Superintendent that the board approve the Treasurer’s Report for the month of September, 2020.

c. It is recommended by the Superintendent that the board approve the Board Secretary’s Report for the month of September, 2020.

d. It is recommended by the Superintendent that the board approve the Transfer Report for the month of September, 2020.

e. It is recommended that the board approve voiding uncashed checks as listed below:

9/14/18 – Check 1037 – Bob Weiser - \$25

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11/1/18 – Check 1125 – Ron Moore - \$91.00

Motion to approve 12a – 12e:

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

13. PERSONNEL

Approval of the following personnel items, **13a – 13g**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Extend medical leave for employee 80227 from 11/10/2020 to 2/17/2021 as per doctor’s note.
- b. Acceptance of the resignation, with regret, of **Lisa Kenny** from her position of High School ELA Teacher in the Hopatcong School District, for the purpose of retirement with an effective date of May 11, 2021. Ms. Kenny has served the district for the last 42 years.
- c. Rescind leave replacement employment of special education teacher, **Joanna Goodwin**.
- d. Acceptance of the resignation, with regret, of **Douglas Merkler**, from his position of High School Math teacher, for the purpose of retirement with an effective date of January 12, 2021. Mr. Merkler has served the district for the last 17 years.
- e. Approval of the following staff to receive tuition reimbursements, as per contract, upon successful completion of the course and submission of paperwork:

Course Approval

Name	Course Title	Credit(s)	Cost
Tracey Talmadge	Basic Algebra	3	\$266
Tracey Talmadge	Effective Speaking	3	\$366
Dominic Spuckes	Tech Tools for Classroom Effective Class Management	6	\$750
Katie Schwab	Operations Management	3	\$1,147.77
Emily Minervini	Creating a Dynamic Classroom Embracing Diversity and Equity	6	\$493.50
Greg Smyth	Management Supervision and HR (part of Facilities Management Cert)		\$853

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Joseph Piccirillo	EDU905 Assessment/Accountability in Education	3	\$2,190
Joseph Piccirillo	EDU920 Dissertation	3	\$2,190

- f. It is recommended by the superintendent that the board approve the following appointments of coaches and advisors for 20-21: Winter coaches and advisors are approved depending upon DOE allowing the winter schedule to progress. Salaries will be pro-rated if season or activity is cancelled due to COVID-19.

NAME	POSITION	CLASS LEVEL	SALARY	DATES
Mike Farrell	Head Boys BB	A4	\$7,712	12/1/20 – 6/30/21
Dave Campagna	Asst. Boys BB	A4	\$5,034	12/1/20 – 6/30/21
Dom Schiavone	Asst. Boys BB	A3	\$4,388	12/1/20 – 6/30/21
Jamie Douglas	Head Girls BB	A4	\$7,712	12/1/20 – 6/30/21
Kelcey Brennan	Asst. Girls BB	A1	\$3,187	12/1/20 – 6/30/21
Delvon Arrington	Asst. Girls BB	A4	\$5,034	12/1/20 – 6/30/21
Eric Fajerman	Head Wrestling	A4	\$7,712	12/1/20 – 6/30/21
Martin Volz	Asst Wrestling	A4	\$5,034	12/1/20 – 6/30/21
TBD	Head Bowling			12/1/20 – 6/30/21
Jill Vicedomini	Head Winter Cheer	B4	\$5,034	12/1/20 – 6/30/21
Hayley Vicedomini	Asst Winter Cheer	B4	\$3,287	12/1/20 – 6/30/21
Kathy LaRosa	SLE Facilitator		\$6,367	9/1/20 – 6/30/21
Mike Batche	Spring Musical Advisor	B4	\$3,287	12/1/20 – 6/30/20

- g. Approval of substitutes, teachers, paraprofessionals, custodians, and van drivers.

Motion to approve 13a – 13g:

(ACTION) Motion by _____, seconded by _____

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Falconi-Shubert	Smith	Trumpore	McLean	

14. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Conferences/Professional Development

Name	Conference/PD	Date	Location	Cost	Travel Cost
M. Kennedy	Anti-Bullying Spec. Mtg.	11/10/2020	Virtual	0.00	N/A

Motion to approve Travel and Professional Development for November 2020:

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

15. STUDENTS AND SERVICES

Approval of the following item, 15a-15b, as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Whereas the Cares Act has provided federal funding for numerous items including tutoring for students challenged by COVID related circumstances, it is recommended that Alexa McLean be approved to provide up to three hours per week for group tutoring sessions for ELL students, at the contracted hourly salary of \$35 per hour.
- b. Approval for educational instruction services for student no. 12710 for ten hours per week beginning November 18, 2020. Instruction will be provided by Learn Well at a rate of \$39.00 per hour. Each hour of instruction delivered in any setting requires administrative and preparative time, and Learn Well bills an additional 33% for those services. The effective date is November 18, 2020 and return date is anticipated December 16, 2020.

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Motion to approve 15a-b:

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

16. RESOLUTIONS

- a. It is recommended by the Superintendent that the Board of Education approve FMLA/NJFLA intermittent leave for the purpose of child bonding for employee 81439.
- b. It is recommended by the Superintendent that the Board of Education approve FMLA intermittent leave for employee 81101.

Motion to approve 16a-16b:

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

17. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **17.a – 17c**, as recommended by the Superintendent of Schools and the Operatives committee of the Board:

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for October 27, 2020 through November 30, 2020 in the amount of \$34,998.22 for Regular bills and \$2,407,181.95 for Bus Contractors.
- b. The Superintendent and the Director of Transportation recommend the **acceptance of the resignation**, with regret, of Marisa Broesder effective January 11, 2021.
- c.
 - 1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2020-21 School Year as listed on Exhibit A.
 - 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** for the 2020-21 School Year as listed on Exhibit A.

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3. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Athletic/Class/Field Trips** for the 2020-21 School Year as listed on Exhibit A.
4. The Superintendent and the Director of Transportation recommend the **award** of student transportation **contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2020-21 School Year as listed on Exhibit A.
5. The Superintendent and the Director of Transportation recommend the **acceptance** of **Contract Addendums** for the 2020-21 School Year Routes as listed on Exhibit A.
6. The Superintendent and the Director of Transportation recommend the **acceptance of bids** submitted from the **November 17, 2020** bid for the 2020-21 School Year as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **award of bids** submitted from the **November 17, 2020** bid to the lowest, responsible and responsive bus contractor company for the 2020-21 School Year as listed on Exhibit A.
8. The Superintendent and the Director of Transportation recommend the **approval of a Joint Transportation Agreement with Vernon Township School District** for the 2020-21 School Year as listed on Exhibit A.

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	Perrotti	Schindelar
Falconi-Shubert	Smith	Trumpore	McLean	

18. **BOARD OF EDUCATION – MEMBER COMMENTS**

19. **ADJOURNMENT**

Motion to adjourn:

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm