HOPATCONG BOARD OF EDUCATION

REGULAR MEETING
DECEMBER 21, 2020
5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)
7:00 p.m. Virtual & Live

1. CALL TO ORDER

Time: _____pm

2. FLAG SALUTE

3. OPENING STATEMENT

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place in the Hopatcong Board of Education Board Room, Hopatcong, NJ at 7:00 p.m. on December 21, 2020.

4. ROLL CALL

__Alex Mclean	__Scott Francis	__ Warren Gallagher
__Erin Jacobus	__Michele Perrotti	__ Dr. Sarah Schindelar
__Nicole Falconi-Shubert	__Candice Smith	__Carol Trumpore

5. EXECUTIVE SESSION

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

Motion to enter executive session:
(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

6. RECONVENE

Motion to Reconvene
(ACTION) Motion by _____, seconded by_____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

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7. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

a. November 30, 2020 – Special meeting
b. November 30, 2020 – Executive Session

Motion to approve 7a – 7b:
(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

8. ACKNOWLEDGEMENTS/CORRESPONDENCE

a. Congratulations to the High Schools:

-Chiefs League of Legends team finished the season on 25th place overall, out of 182 teams in the Eastern region, making it to the 3rd of 7 rounds in the playoffs.
Eddie Friedman, Markus Certo, Thomas O'brien, Philip Engle, Danilo Lalo, Nick Rawle

-Chiefs Rocket League team finished in 27th place overall, out of 441 teams in the Eastern region, also making it to the 3rd of 7 rounds in the playoffs.
Eddie Friedman, Danilo Lalo, Dawid Madej

Motion to approve 8a:
(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___McLean	___Perrotti
___Schindelar	___Smith	___Trumpore	___Fasano	

9. SUPERINTENDENT'S REPORT AND HIB REPORT

a. Superintendent's Report – **Art DiBenedetto, Superintendent of Schools**
   1. Updates and agenda review
b. Approval of the Superintendent's HIB report for December 2020 for first reading and review as presented to the Board at the December meeting on December 21, 2020.

Motion to approve 9a – 9b:
(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

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10. PARENT/TEACHER

a. Parent/Teacher Organization Representatives.

Motion to approve 10a:
(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

11. PUBLIC COMMENT – GENERAL DISCUSSION

12. FINANCE

a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, November 30, 2020 through, December 21, 2020 be approved in the following amounts:
General Fund and Special Revenue (Grants) account - $488,834.44
Cafeteria account - $74,211.86
Total value of General Fund, Special Revenue Fund, and Cafeteria Fund Bills: - $563,046.30
b. It is recommended by the Superintendent that the board approve the Treasurer's Report for the month of October 2020.
c. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the month of October 2020.
d. It is recommended by the Superintendent that the board approve the Transfer Report for the month of October 2020.

Motion to approve 12a – 12d:
(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

13. PERSONNEL

Approval of the following personnel items, **13a – 13d,** as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

a. Approval of **Kelcey Brennan** to be paid for lesson plans, grading for Teacher leaving for another position, retroactive from December 1, 2020 to December 21, 2020 at $35 per hour, two hours per day.

b. Approval to rescind the 8th-grade advisor position for the second semester. This position was held by Mary Burns for the first semester. Mary Burns stipend will be adjusted to .5 of the stipend previous approved.

c. Approval to hire **Daniel Grzywacz** as the High School Bowling Coach at the HEA Level 3 ($4,388.00). Winter coaches are approved depending upon DOE allowing the winter schedule to progress. Salaries will be pro-rated if season or activity is cancelled due to COVID-19

d. It is recommended by the superintendent that the board approve the following appointments of advisors for 20-21: Salaries will be pro-rated if activity is cancelled due to COVID-19.

NAME	POSITION	CLASS LEVEL	SALARY
Mike Batche	Advisor	4	$1,782
Kurt Zimmerman	Music Director/Vocal Director	4	$1,782
Kerri Batche	Technical Director	4	$1,782
Megan Nardone	Costume/Make-up Director	4	$1,782
Nicole Deluca	Choreographer	4	$1,782

e. Approval of the following staff to receive tuition reimbursements, as per contract, upon successful completion of the course and submission of paperwork:

Course Approval

Name	Course Title	Credit(s)	Cost
Tracey Talmadge	Computer Concepts and Applic. COMS 110	3	$718
Tracey Talmadge	Intro to Soc. – SOCA 101-	3	$718
Katie Schwab	Individual Income Tax Acct-313	3	$1,500
Katie Schwab	International Business –Bus 325	3	$1,500
Pan Brennan	Teaching ELL Students – ED619	3	$374
Pam Brennan	ELL Language Assessment – ED 606	3	$365
Jeff Hallenbeck	Human Resource Systems – MADS6620	3	$2,877
Jeff Hallenbeck	Theory Practice of Admin – MADS 6600	3	$2,877
Jeff Hallenbeck	Community Threat and Risk Analysis MADS 6634	3	$2,877

f. Approval of the following staff mentoring partnership in accordance with the provisions and requirements of TEACH NJ and the Hopatcong District Mentoring Program:

New Staff	Mentor	Role	School	Mentoring Dates
Rossella Tripodi	Julie Wilson	Cosmetology Teacher	HHS	2020-2021 School Year
Elissa Rizzo	Pam Brennan	Media Specialist/History	HHS	2020-2021 School Year
Ana Sodi Maldonado	Jim McKowen	Math Teacher	HHS	2021 Calendar Year

g. Approval of substitutes, teachers, paraprofessionals, custodians, and van drivers.

Motion to approve 13a – 13g:
(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

14. <u>TRAVEL AND PROFESSIONAL DEVELOPMENT</u>

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Conferences/Professional Development

Name	Conference/PD	Date	Location	Cost	Travel Cost
D. Grodsky K. Kester S. O'Connor J. Gigantino G. Cardosa	PECS TRAINING - COMMUNICATION ENABLING	12/10 – 12/11	Virtual	$400 each Total $2,000	-

Course Reimbursements*

Name	Course Title	Credit(s)	Cost
Greg Smyth	Information Systems	-	$483
Joseph Piccirillo	EDU920 Dissertation	3	$2,190

Motion to approve Travel and Professional Development for December 2020:
(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

15. STUDENTS AND SERVICES

Approval of the following item, 15a-15c as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

a. Approval for educational instruction services for student no. 12710 for ten hours per week beginning December 7, 2020. Instruction will be provided by Silvergate Prep at a rate of $45.00 per hour. Each hour of instruction delivered in any setting requires administrative and preparative time, and Silvergate Prep bills an additional 33% for those services. The effective date is December 7, 2020 and return date is anticipated January 6, 2021.
b. Approval to execute approval of a group size waiver to the New Jersey Department of Education – Office of Special Education Programs – Sussex County Office. The group size waiver is needed for Alana Benninger's Pull-Out Resource Center Language Arts Grade 6 Class. This waiver will be implemented for the remainder of the 2020-2021 school year. This program is at the Hopatcong Middle School.
c. The parents of the following students have requested to allow the students to participate in the Interdistrict Public School Choice Program for September 2021, if accepted into their program:

Student Number	Current Grade	Choice Destination
412032	8	Lenape Valley Regional School District
14623*	K	Mine Hill Township School District
14656*	K	Mine Hill Township School District
12192	8	Lenape Valley Regional School District
13348	8	Lenape Valley Regional School District
12490	8	Lenape Valley Regional School District

12820	8	Lenape Valley Regional School District
12869	8	Lenape Valley Regional School District
12501	8	Lenape Valley Regional School District
413003	8	Lenape Valley Regional School District
14204	8	Lenape Valley Regional School District or Roxbury Township School District
12477	8	Lenape Valley Regional School District
412027	8	Lenape Valley Regional School District
12650	8	Lenape Valley Regional School District

Student began attending noted choice destination for the 2020-2021 School Year due to seat becoming available.

Motion to approve 15a-15c:
(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

16. RESOLUTIONS

a. It is recommended by the Superintendent that the Board of Education approve Stephanie Martinez' title be changed from Acting Principal to Principal of Hopatcong high School. Effective January 1, 2021.

b. It is recommended by the superintendent that the Hopatcong Board of Education approve a correction of the September 30, 2019 minutes as related to the utilization of Title I grant funding. The resolution did not identify 19-20 Title I funded teachers correctly. The following is the corrected version.

Staff	Salary	Title I Salary	Local Salary	Percent of Grant
J. Gambuzza	69,915	52,436	15,479	75%
S. Christiano	93,385	70,038	23,347	75%
K. Brennan	83,835	27,290	56,545	32%

Motion to approve 16a-16b:

(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

17. <u>SUSSEX COUNTY REGIONAL COOPERATIVE</u>

Approval of the following items, **17.a – 17c**, as recommended by the Superintendent of Schools and the Operatives committee of the Board:

a. The Superintendent and the Director of Transportation recommend the ***approval of bills*** for the Sussex County Regional Cooperative Operating account for December 1, 2020 through December 21, 2020 in the amount of $14,610.48 for Regular bills and $3,271,955.55 for Bus Contractors.

b.

c.

1. The Superintendent and the Director of Transportation recommend the ***acceptance*** of student transportation ***quotations*** *for* ***Special Education Routes*** for the 2020-21 School Year as listed on Exhibit A.

2. The Superintendent and the Director of Transportation recommend the ***award*** of student transportation ***quotations*** *for* ***Special Education Routes*** for the 2020-21 School Year as listed on Exhibit A.

3. The Superintendent and the Director of Transportation recommend the ***acceptance*** of student transportation ***quotations for Athletic/Class/Field Trips*** for the 2020-21 School Year as listed on Exhibit A.

4. The Superintendent and the Director of Transportation recommend the ***award*** of student transportation ***contracts for quoted Athletic/Class/Field Trips*** to the lowest, responsible and responsive bus contractor companies for the 2020-21 School Year as listed on Exhibit A.

5. The Superintendent and the Director of Transportation recommend the ***acceptance*** of a ***correction*** to a ***renewal of a 2019-20 Student Activity Route*** for the 2020-21 School Year at the State issued CPI of 1.70% or less as listed on Exhibit A. (The correction is necessary due to a clerical error to correct the board minutes for county approval of the contract.)

6. The Superintendent and the Director of Transportation recommend the ***acceptance*** of ***Contract Addendums*** for the 2020-21 School Year Routes as listed on Exhibit A.

7. The Superintendent and the Director of Transportation recommend the ***renewal of 2019-20 Student Transportation Routes*** for the 2020-21 School Year at or below the State issued CPI increase of 1.70% or less as listed on Exhibit A.

8. The Superintendent and the Director of Transportation recommend the ***approval of a Joint Transportation Agreement with Sparta Board of Education*** *for* the 2020-21 School Year as listed on Exhibit A.

(ACTION)Motion by_____, seconded by _____

___Francis	___Gallagher	___Jacobus	___Perrotti	___Schindelar
___Falconi-Shubert	___Smith	___Trumpore	___McLean	

18. BOARD OF EDUCATION – MEMBER COMMENTS

19. ADJOURNMENT

Motion to adjourn:
(ACTION)Motion by_____, seconded by _____

All in favor_____ Time: _____pm