

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

1. **CALL TO ORDER**

Time: _____pm

2. **FLAG SALUTE**

3. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place in the Hopatcong Board of Education Board Room, Hopatcong, NJ at 7:00 p.m. on April 26, 2021.

4. **ROLL CALL**

-----	Alex McLean	-----	Scott Francis	-----	Warren Gallagher
-----	Dr.Schindelar	-----	Candice Smith	-----	Michelle Perrotti
-----	Jackie Turkington	-----	Nicole Falconi- Shubert	-----	Jayna Gulan

5. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

Motion to enter executive session:

(ACTION)Motion by Choose an item., seconded by Choose an item.

-----	Alex McLean	-----	Scott Francis	-----	Warren Gallagher
-----	Dr.Schindelar	-----	Candice Smith	-----	Michelle Perrotti
-----	Jackie Turkington	-----	Nicole Falconi- Shubert	-----	Jayna Gulan

6. **RECONVENE**

Motion to Reconvene

(ACTION)Motion by Choose an item., seconded by Choose an item.

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-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

7. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. March 22, 2021 – Regular Meeting

Motion to approve 7a:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

8. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Art DiBenedetto, Superintendent of Schools**
 1. Updates and agenda review
- b. Whereas there have been no HIBs reported for the month of March 2021, acceptance of the report indicating no findings.

Motion to approve 8a – 8b:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

9. PARENT/TEACHER

- a. Parent/Teacher Organization Representatives.

Motion to approve 9a:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

10. PUBLIC COMMENT – GENERAL DISCUSSION

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11. ANNUAL APPROVALS AND APPOINTMENTS

Approval of the following personnel items, **11a – 11r**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

a. APPOINTMENT OF BOARD SECRETARY

It is recommended by the Superintendent that **Mr. Jeffrey Hallenbeck** be appointed as Board Secretary through December 31, 2021.

b. APPOINTMENT OF PURCHASING AGENT

It is recommended by the Superintendent that **Mr. Jeffrey Hallenbeck** be appointed as Purchasing Agent for the Hopatcong School District for the 2021/2022 school year through July 31, 2022, and authorization for the Purchasing Agent to award contracts up to the bid threshold of \$32,000 or as per N.J.S.A.18A: 18A-3.

c. APPOINTMENT OF HIPPA COMPLIANCE OFFICER

It is recommended by the Superintendent that **Mr. Jeffrey Hallenbeck** be appointed as HIPPA Compliance Officer for the Hopatcong School District for the 2021/2022 school year through July 31, 2022.

d. APPOINTMENT OF CUSTODIAN OF PUBLIC RECORDS

It is recommended by the Superintendent that **Mr. Jeffrey Hallenbeck** be appointed as the Custodian of Public Records under the Open Public Meetings Act for the 2021/2022 school year through July 31, 2022.

e. APPOINTMENT OF AFFIRMATIVE ACTION OFFICER

It is recommended by the Superintendent that **Mr. Art DiBenedetto and Mr. Joseph Piccirillo** be appointed as the Affirmative Action Officers for the 2021/2022 school year.

f. APPOINTMENT OF LIABILITY, WORKMAN'S COMPENSATION BROKER OF RECORD

It is recommended by the Superintendent that **Arthur J. Gallagher Risk Management Services Inc.** be appointed as our Liability, Workman's Compensation, etc., Broker of Record for the 2021/2022 school year.

g. APPOINTMENT OF INTEGRATED PEST MANAGEMENT COORDINATOR

It is recommended by the Superintendent that **Mr. Matt Geary** be appointed as the Integrated Pest Management Coordinator for the Hopatcong School District for the 2021/2022 school year.

h. APPOINTMENT OF ASBESTOS MANAGEMENT OFFICER, SAFETY AND HEALTH DESIGNEE, INDOOR AIR QUALITY DESIGNEE, RIGHT TO KNOW OFFICER AND CHEMICAL HYGIENE OFFICER

It is recommended by the Superintendent that **Mr. Matt Geary** be appointed as the Asbestos Management Officer, Safety & Health Designee, Indoor Air Quality Designee, Right to Know Officer and Chemical Hygiene Officer for the 2021/2022 school year.

i. APPOINTMENT OF ATTORNEYS

It is recommended by the Superintendent that **Porzio, Bromberg & Newman, P.C.** and any **other counsel** as deemed appropriate by the Administration, be

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appointed as attorneys for the Board of Education for the 2021/2022 school year.

j. **APPROVAL OF POLICIES**

It is recommended by the Superintendent that **existing by-laws, policies and regulations** as listed in our current by-laws and policies book be approved for the 2021/2022 school year.

k. **APPROVAL OF CURRICULUM**

It is recommended by the Superintendent that all existing **curricula and courses of study and textbooks** for the district schools be approved for the 2021/2022 school year.

l. **APPROVAL OF NEWSPAPERS**

It is recommended by the Superintendent that the ***New Jersey Herald***, the ***Daily Record*** and the ***Star Ledger*** be approved as the official newspapers used by the Board of Education at the Board Secretary's discretion for the 2021/2022 school year.

m. **APPOINTMENT OF TAX SHELTER ANNUITY COMPANIES**

It is recommended by the Superintendent that **Lincoln Investment, Lincoln Financial, Metropolitan Life, AXA Equitable, National Life Group and Security Benefits** be approved as Tax Shelter Annuity Companies for the Board of Education for the 2021/2022 school year.

n. **APPOINTMENT OF AUTHORIZED ACCOUNT SIGNATURES – 2021/2022 SCHOOL YEAR**

School Activity Accounts:

High School	Stephanie Martinez	Nicole Roman-Gerena	Jeff Hallenbeck
Athletic Fund	Stephanie Martinez	Chris Buglovsky	Linda Tappen
Middle School	Lewis Benfatti	Deborah Gates	Jeff Hallenbeck
Tulsa Trail	Brian Byrne	Maureen O' Hare	Jeff Hallenbeck
Durban Avenue	Katherine McFadden	Ana Marrazzo	Jeff Hallenbeck

District Accounts:

Regular Account	Art DiBenedetto	Jeff Hallenbeck	Alexander McLean
Cafeteria Fund	Art DiBenedetto	Jeff Hallenbeck	Alexander McLean
Payroll Account	Art DiBenedetto	Jeff Hallenbeck	Alexander McLean
Payroll Agency Acct.	Art DiBenedetto	Jeff Hallenbeck	Alexander McLean

o. **APPROVAL OF AUTHORIZATION FOR INTERIM TRANSFERS**

It is recommended by the Superintendent that authorization for the School Business Administrator/Board Secretary be approved to make interim **intra-account and intra-fund budgetary transfers** to offset credits and deficits between Board meetings when necessary.

p. **APPROVAL OF AUTHORIZATION FOR INTERIM PAYMENTS**

It is recommended by the Superintendent that authorization for the School Business Administrator/Board Secretary be approved to make interim **payments to vendors between meetings** in cases where a cost savings

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would accrue to the Board or interference of the operations of the school program would occur in accordance with N.J.S.A. 18A:19-4.1. Approval of these payments would be presented to the Board for ratification at the next Regular Board Meeting.

q. **ADOPTION OF CODE OF ETHICS**

It is recommended by the Superintendent that the Board approve the adoption of the **Code of Ethics** for Board members as required by law, N.J.S.A. 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-3.

TRAVEL AND RELATED EXPENSES MAXIMUM,

- r. Approval for the Chief School Administrator to approve and authorize all travel and related expenses for employees and Board Members in accordance with Board Policy No. 6423, up to a maximum of \$75,000 for the 2021-2022 school year.

Motion to approve 11a – 11r:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

12. **FINANCE**

Approval of the following finance items, **12a – 12e**, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

a. **2021/2022 Budget Submission**

Approval of the following resolution for adoption of the 2021/2022 Hopatcong School District Budget.

“**WHEREAS**, the Superintendent has presented to the Finance Committee and other members of the Hopatcong Board of Education, a recommended 2021/2022 School District Budget in the total amount of \$34,076,842, as follows; and

WHEREAS, the Board approves a Local Tax Levy of \$24,630,333;

THEREFORE, BE IT RESOLVED the Hopatcong School District preliminary 2021/2022 budget for submission to the Sussex County Superintendent's Office is approved as follows on the Meeting Agenda of March 22, 2021.”

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General Fund		
Fund 10	Charter School Tuition	\$ 249,414.00
Fund 10-606	Interest Maintenance Reserve	\$ 200.00
Fund 11	General Operating Fund	\$32,052,655.00
Fund 12	Debt Services Assessment	\$ 1,114.00
	Capital Reserve	\$ 168,500.00
Special Revenue Fund		
Fund 20	Federal/State Grants	\$ 1,604,959.00
	Debt Service	\$ -
Total Budget		\$34,076,842.00

- b. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, March 22, 2021 through April 26, 2021 be approved in the following amounts:

General Fund and Special Revenue (Grants) account - \$609,383.16
 Cafeteria account - \$41,513.80

- c. It is recommended by the Superintendent that the board approve the Treasurer’s Report for the month of February 2021.
- d. It is recommended by the Superintendent that the board approve the Board Secretary’s Report for the month of February 2021.
- e. It is recommended by the Superintendent that the board approve the Transfer Report for the month of February 2021.
- f. It is recommended by the Superintendent that the board accepts Mr. Richard Hodson’s \$21,000 donation to the newly named Maryann and Richard Hodson Physics Award scholarship.
- g. Approval of the following Corrective Action Plan relative to the Fiscal Audit findings for the period July 1, 2019 to June 30, 2020 which were publicly reviewed and discussed at the Regular Board of Education meeting on February 22, 2021.

#	Corrective Action Required by The Board	Method of Implementation	Person Responsible for Implementation	Planned Completion Date of Implementation
#1	Purchase orders be approved prior to the order of goods and services.	Reinforcement of purchasing policies with all school and department purchasing officials as	Business Administrator	June 2021

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		well as central office and business office officials.		
#2	That all transactions be properly recorded, and an accurate analysis of payroll balance should be prepared. The analysis should be reviewed on a monthly basis to ensure proper payment.	Payroll will report all monthly transactions to the Assistant to the BA and transactions will be recorded in the accounting program. The Treasurer of School Monies will review all transactions to provide additional outside oversight and ensure accuracy.	Assistant to the BA Business Administrator Payroll Coordinator Treasurer of School Monies	July 2021
#3	Management review the procedures for the Unemployment Account and ensure that the Payroll Agency Account and Unemployment Account are accurately recorded.	Payroll will report all monthly transactions to the Assistant to the BA and transactions will be recorded in the accounting program. The Treasurer of School Monies will review all transactions to provide additional outside oversight and ensure accuracy.	Assistant to the BA Business Administrator Payroll Coordinator Treasurer of School Monies	July 2021
#4	The District review its policies and procedures regarding the processing of payroll and ensure an adequate segregation of duties with respect to payroll.	Payroll will report all monthly transactions to the Assistant to the BA and transactions will be recorded in the accounting program. The Treasurer of School Monies will review all transactions to provide additional outside oversight and ensure accuracy.	Business Administrator Payroll Coordinator Treasurer of School Monies	July 2021
#5	The bank reconciliations be reviewed and that only reconciling items that can be properly supported and validated appear on the bank reconciliations for the Operating Fund and Payroll accounts.	The Assistant to the BA and the new Treasurer of School Monies (July 2021) will work hand in hand to properly reconcile the operating fund and payroll accounts on a monthly basis.	Assistant to the BA Business Administrator Treasurer of School Monies	July 2021
#6	The District obtain County Superintendent approval for transfers to any Capital Outlay	The Superintendent & Business Administrator will obtain approval of the County	Business Administrator Superintende nt	May 2021

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	line items other than equipment.	Superintendent for transfers to any Capital Outlay line other than Capital equipment.		
#7	The District close the Day Plus Program bank account.	The District will close the Day Plus Bank Account.	Business Administrator	May 2021
#8	The District review and update all policies and procedures related to the Transportation Enterprise Fund, as well as the by-laws, specifically as they relate to the relationship between the Transportation Enterprise Fund and the District.	The District review and update all policies and procedures related to the Transportation Enterprise Fund, as well as the by-laws, specifically as they relate to the relationship between the Transportation Enterprise Fund and the District.	Board of Education Superintendent Legal Counsel	Ongoing during the 2021-2022 school

Motion to approve 12a – 12g:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

13. PERSONNEL

Approval of the following personnel items, **13a – 13v**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval of the resignation with regret of **Lynne Smith** from her position of Child Study Secretary effective September 1, 2021 for the purpose of retirement. Lynne has worked in the Hopatcong District for 25 years.
- b. Approval of the resignation with regret of **Teresa Weber** from her position of Paraprofessional at Durban Ave effective April 9, 2021.
- c. Approval of the resignation with regret of **Mary Dinnocenzo** from her position of LDT-C effective June 17, 2021.
- d. Approval of the resignation with regret of **Margaret Davenport** from her position as Paraprofessional at the High School effective April 30, 2021
- e. Approval to hire **Viannys Reyes** as Paraprofessional at Durban Ave retroactive April 19, 2021.

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- f. Approval of **Lauren Christensen** to be complete an internship in the fall, September 2021 at Durban Ave School.
- g. Approval of **Amanda Luong** to be complete an internship in the fall, September 2021 at Hopatcong High School.
- h. Approval of **David Campagna** as Spring Weight Room advisor with a stipend of \$1,100.00.
- i. Approval of **Gary Andolena** as Winter Weight Room advisor with a stipend of \$1,100.00.
- j. Approval of employment of **Heather Keegan**, as a Third Grade Elementary Teacher at Tulsa Trail, BA Step 5 of the 2021-2022 HEA Salary Guide, with a salary of \$65,205 effective 9/1/2021. Ms. Keegan will also receive tenure effective 9/2/2021, for her previous four years of service as an elementary school teacher in the district from 2016-2020.
- k. Approval of the resignation with regret of **Mary Anne Roe** from her position of Hopatcong Board of Education/Sussex Cooperative Transportation Coordinator effective July 1, 2021 for the purpose of retirement. Mary Anne has worked in the Hopatcong District for 33 years.
- l. Approval to terminate **Employee #80312** for job abandonment effective immediately.
- m. Approval to hire **Molisso Endora** as Lead Child Study Team Secretary effective May 1, 2021 with a salary of \$38,488, step 3 per the HOPA contract with a career ladder adjustment of \$1,800 plus \$600 differential.
- n. **WHEREAS**, the Board desires to appoint **Joseph Piccirillo** as Superintendent of Schools of the Hopatcong Public School District for the period of July 1, 2021 through June 30, 2026 pursuant to the terms and conditions of a contract entered into by and between the Board and Mr. Piccirillo; and

WHEREAS, the contract between the Board and Mr. Piccirillo has been approved by the Executive County Superintendent for Sussex County; and

NOW THEREFORE BE IT RESOLVED that Mr. Piccirillo is hereby appointed as Superintendent of Schools beginning on July 1, 2021 and subject to the terms and conditions of an employment contract and State law.

BE IT FURTHER RESOLVED that the Board approves the employment contract, previously approved by the Executive County Superintendent of Schools for Sussex County, with Mr. Piccirillo setting forth an initial annual salary of \$185,500.00

- o. Approval of the following **Tenured HEA Teacher Contract Renewals** for the 2021 – 2022 school year:

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Last Name	First Name	2021-2022 Assigned Location	FTE1	Guide	Step	Salary	Longevity
ALZATE	CARMEN	High School	100.00	MA	14	\$88,055.00	\$800.00
AMELIO	LINDSAY	Middle School	100.00	MA+30	11	\$85,555.00	\$500.00
ANDOLENA	GARY	High School	100.00	BA	18	\$89,205.00	\$500.00
ANNETTE	SUZANNE	Durban Avenue School	100.00	MA+15	14	\$89,155.00	\$800.00
ANTHES	LETICIA	High School	100.00	MA	18	\$96,055.00	\$1,800.00
AVILES	LINDA	Tulsa Trail School	100.00	BA	18	\$89,205.00	\$800.00
BAELI	THOMAS	Middle School	100.00	MA+30	14	\$91,555.00	\$800.00
BARROQUEIRO	MELLANY	Tulsa Trail School	100.00	MA	18	\$96,055.00	\$1,500.00
BATCHE	MICHAEL	High School	100.00	BA+30	18	\$93,555.00	\$800.00
BAUER	AUDRA	Middle School	100.00	MA	3	\$70,055.00	\$0.00
BAUM	EILEEN	High School	100.00	BA+15	10	\$75,805.00	\$0.00
BENNETTI	LAURA	Durban Avenue School	100.00	MA	18	\$96,055.00	\$800.00
BENNINGER	ALANA	Middle School	100.00	BA	14	\$81,205.00	\$800.00
BISIGNANI	JENNIFER	Durban Avenue School	100.00	MA	3	\$70,055.00	\$0.00
BITETTO	JOSEPH	Middle School	100.00	BA	18	\$89,205.00	\$800.00
BOATMAN	ROBERTA	High School	100.00	MA+45	18	\$100,855.00	\$800.00
BOUCHER	KIMBERLY	Middle School	100.00	MA	8	\$76,055.00	\$500.00
BRENNAN	KATHLEEN	Durban Avenue School	100.00	BA+15	18	\$91,805.00	\$1,500.00
BRENNAN	PAMELA	High School	100.00	MA	18	\$96,055.00	\$800.00
BUGLOVSKY	CHRISTOPHER	High School	100.00	-	-	\$108,097	-
BURNS	MARY	High School	100.00	MA	14	\$88,055.00	\$800.00
CAMPAGNA	DAVID	High School	100.00	BA	14	\$81,205.00	\$0.00
CANIZARO	JOANNE	Middle School	100.00	MA+30	14	\$91,555.00	\$800.00
CANZONE	JOHN	Middle School	100.00	MA	18	\$96,055.00	\$1,800.00
CATIZONE	CARMELA	Middle School	100.00	MA	18	\$96,055.00	\$1,500.00
CERRATO	DONNA	Tulsa Trail School	100.00	BA+15	18	\$91,805.00	\$1,500.00
CERTO	MARK	Middle School	100.00	MA+45	18	\$100,855.00	\$1,500.00
CHRISTIANO	STACEY	Tulsa Trail School	100.00	MA+30	18	\$99,555.00	\$0.00
COLLINS	BRIAN	Tulsa Trail School	100.00	MA	18	\$96,055.00	\$1,500.00
CUBBERLY	KAREN	High School	100.00	MA+30	18	\$99,555.00	\$1,500.00
CULCASI	MICHELE	High School	80.00	MA	18	\$76,844.00	\$0.00
CUSANO	WILSON	High School	100.00	BA	18	\$89,205.00	\$1,500.00
DE SALVIA	RUTH	Middle School	100.00	MA	10	\$80,055.00	\$500.00
DEAN	MELISSA	Middle School	100.00	MA+15	18	\$97,155.00	\$800.00
DEBOS	EDRIC	High School	100.00	BA+30	12	\$81,555.00	\$500.00

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DELBAGNO	HEATHER	High School	100.00	MA+30	18	\$99,555.00	\$800.00
DELORENZO	MARIA	Durban Avenue School	100.00	MA+15	14	\$89,155.00	\$800.00
DEMETRO	DANA	Durban Avenue School	100.00	MA	14	\$88,055.00	\$800.00
DEROSA	CHRISTINE	Middle School	100.00	BA	6	\$66,205.00	\$0.00
DIBRIENZA - CIKOVIC	JACLYN	Middle School	100.00	MA+45	9	\$82,855.00	\$500.00
DIPPEL	DONALD	Middle School	100.00	MA	12	\$84,055.00	\$800.00
DOUGLAS	JAMIE	Tulsa Trail School	100.00	MA	12	\$84,055.00	\$800.00
DRURY	NANCY	Middle School	100.00	BA+15	18	\$91,805.00	\$1,500.00
DUFFY	NANCY	High School	100.00	MA	18	\$96,055.00	\$500.00
DUFFY	TRACI	High School	100.00	MA+60	18	\$102,155.00	\$1,500.00
DUNMYER	LISA	High School	100.00	MA+30	12	\$87,555.00	\$800.00
DUTHALER	KATHRYN	Tulsa Trail School	100.00	MA	18	\$96,055.00	\$1,500.00
EMERLING	DINA	High School	100.00	MA	18	\$96,055.00	\$800.00
FAJERMAN	ERIC	Durban Avenue School	100.00	BA	18	\$89,205.00	\$1,500.00
FARRELL	MICHAEL	High School	100.00	MA	14	\$88,055.00	\$0.00
FATA	MARY ELLEN	High School	100.00	MA+30	18	\$99,555.00	\$2,000.00
FERRARA	DANIELLE	Durban Avenue School	100.00	BA+15	18	\$91,805.00	\$1,500.00
FIALCOWITZ	JAIME	Middle School	100.00	BA	12	\$77,205.00	\$800.00
FORBES	DAWN	Middle School	100.00	MA+15	18	\$97,155.00	\$1,800.00
GAMBUZZA	JAMIE	Durban Avenue School	100.00	MA+15	12	\$85,155.00	\$800.00
GIGANTINO	JENNIFER	Durban Avenue School	100.00	BA	5	\$65,205.00	\$0.00
GIUGLIANO	CATHERINE	Middle School	100.00	MA+15	12	\$85,155.00	\$800.00
GRAMP	CHERYL LYNN	High School	50.00	MA	18	\$48,027.50	\$400.00
GUEVARA	YANET	High School	100.00	MA	10	\$80,055.00	\$0.00
HAGGERTY	SHARON	High School	100.00	MA+30	3	\$73,555.00	\$0.00
HARRIS	BLAIR	Durban Avenue School	100.00	MA	12	\$84,055.00	\$0.00
HENDERSON	JACQUELINE	Tulsa Trail School	100.00	BA+15	9	\$73,805.00	\$0.00
HERSH	DAWN	Tulsa Trail School	100.00	MA	14	\$88,055.00	\$800.00
HILL	SUSAN	High School	100.00	MA+15	18	\$97,155.00	\$2,000.00
IBACETA	ALISON	Tulsa Trail School	100.00	MA	12	\$84,055.00	\$0.00
JULIANO	LEEANNE	Middle School	100.00	MA	14	\$88,055.00	\$800.00
KALEMBA	CHRISTINE	High School	100.00	MA	18	\$96,055.00	\$800.00
KENNEDY	MELISSA	Middle School	100.00	MA+45	9	\$82,855.00	\$500.00
KESTER	KRISTINE	Middle School	100.00	MA+60	18	\$102,155.00	\$800.00
KOURIS	CANDACE	Middle School	100.00	MA+15	18	\$97,155.00	\$1,500.00

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KOVACH	DANIELLE	Tulsa Trail School	100.00	MA+60	18	\$102,155.00	\$1,500.00
KULIK	JACOB	Middle School	100.00	BA	12	\$77,205.00	\$500.00
LAROSA	KATHLEEN	High School	100.00	BA+30	14	\$85,555.00	\$800.00
LONGO	JOSEPH	Middle School	100.00	MA	14	\$88,055.00	\$800.00
LONGO	SHAWNA	Durban Avenue School	100.00	MA+30	18	\$99,555.00	\$500.00
MANCUSO	ANDREA	Tulsa Trail School	100.00	MA	18	\$96,055.00	\$800.00
MANISA	DANIELLE	Middle School	100.00	MA	18	\$96,055.00	\$500.00
MARTIN	HILARY	Middle School	100.00	MA+15	18	\$97,155.00	\$800.00
MASTROVITI	SUSAN	Durban Avenue School	100.00	BA	3	\$63,205.00	\$0.00
MCCONNELL	ALLYSON	Middle School	100.00	BA	14	\$81,205.00	\$800.00
MCDONALD	JAMES	High School	100.00	MA+30	18	\$99,555.00	\$1,500.00
MCKOWEN	JAMES	Middle School	100.00	BA	8	\$69,205.00	\$0.00
MCKOWEN	MATTHEW	High School	100.00	BA	10	\$73,205.00	\$0.00
MCLEAN	ALEXA	Middle School	100.00	MA+15	18	\$97,155.00	\$800.00
MENDEZ	LUIS	Middle School	100.00	BA	18	\$89,205.00	\$800.00
MENDYK	KRISTINE	Middle School	100.00	MA+60	12	\$90,155.00	\$500.00
MILLER	ASHLEY	Durban Avenue School	100.00	BA	4	\$64,205.00	\$0.00
MILLER	PAUL	High School	100.00	MA	18	\$96,055.00	\$1,500.00
MINERVINI	EMILY	Tulsa Trail School	100.00	MA	3	\$70,055.00	\$0.00
MINERVINI	LINDA	Middle School	100.00	BA	18	\$89,205.00	\$1,500.00
MONRO	DAYNA	Durban Avenue School	100.00	BA+30	18	\$93,555.00	\$1,500.00
MONTEFUSCO	STACEY	Durban Avenue School	100.00	MA+30	7	\$77,555.00	\$0.00
MORTELLO	YVONNE	Middle School	100.00	MA+45	18	\$100,855.00	\$1,500.00
MORTENSON	JILL	High School	100.00	BA	12	\$77,205.00	\$500.00
MULVIHILL	JASON	High School	100.00	MA	18	\$96,055.00	\$1,500.00
MUNOZ	CHRISTINA	Middle School	100.00	MA+30	12	\$87,555.00	\$800.00
NARDONE	MEGAN	High School	100.00	MA	9	\$78,055.00	\$500.00
NEE	MARY	Durban Avenue School	100.00	BA	8	\$69,205.00	\$500.00
NEU	JENNIFER	Tulsa Trail School	100.00	MA	18	\$96,055.00	\$1,500.00
NOONAN	MARY	Middle School	100.00	MA	18	\$96,055.00	\$1,500.00
NORRIS	MCKENZIE	High School	100.00	MA	8	\$76,055.00	\$500.00
O'SHEA	KRISTEN	Tulsa Trail School	100.00	BA	10	\$73,205.00	\$500.00
OESEN	PETER	High School	100.00	MA+60	18	\$102,155.00	\$1,500.00
OLSEN	KENNETH	High School	100.00	MA+60	18	\$102,155.00	\$1,500.00
PADULA	LINDA	High School	100.00	MA	4	\$71,055.00	\$0.00
PAGANO	TANYA	Durban Avenue School	100.00	MA+60	18	\$102,155.00	\$800.00

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PALLOTTA	NEIL	Middle School	100.00	MA+15	18	\$97,155.00	\$1,500.00
PALLOTTA	SUSAN	High School	100.00	MA	18	\$96,055.00	\$1,500.00
PAPPAS	KELLY	Tulsa Trail School	100.00	MA+60	18	\$102,155.00	\$1,500.00
PARICHUK	BARBARA	Middle School	100.00	MA	18	\$96,055.00	\$1,800.00
PAXOS	IRENE	Middle School	100.00	MA	18	\$96,055.00	\$1,500.00
PIERETH	MELANIE	Durban Avenue School	100.00	MA+45	18	\$102,155.00	\$800.00
PINTO	DIANA	Durban Avenue School	100.00	MA+15	14	\$89,155.00	\$800.00
RICHARDS	MARISSA	Durban Avenue School	100.00	MA	3	\$70,055.00	\$0.00
RISCHAWY	JONATHAN	High School	100.00	MA+15	18	\$97,155.00	\$500.00
RODICK	KELLY	Durban Avenue School	100.00	BA	7	\$67,205.00	\$0.00
RYDER	MELANIE	Durban Avenue School	100.00	BA+15	4	\$66,805.00	\$0.00
SANDERS	BARBARA	High School	100.00	BA+30	18	\$93,555.00	\$500.00
SANDERSON	GAIL	Durban Avenue School	100.00	MA	18	\$96,055.00	\$1,800.00
SCHIAVONE	DOMINIC	High School	100.00	MA+15	18	\$97,155.00	\$1,500.00
SCHUFFENHAUER	LISA	Durban Avenue School	100.00	MA+15	18	\$97,155.00	\$500.00
SCIABICA	DOREEN	Durban Avenue School	100.00	MA+30	18	\$99,555.00	\$1,800.00
SCOVIL	SONIA	Middle School	100.00	MA	6	\$73,055.00	\$500.00
SEGALE	GEORGE	High School	100.00	BA+15	12	\$79,805.00	\$500.00
SHRAMKO	ERIC	Middle School	100.00	BA+30	18	\$93,555.00	\$800.00
SPANO	CONCETTA	Middle School	100.00	MA	18	\$96,055.00	\$1,500.00
SPUCKES	DOMINICK	High School	100.00	MA+30	18	\$99,555.00	\$800.00
STRZEPEK	ERICA	Durban Avenue School	100.00	MA+15	18	\$97,155.00	\$800.00
SUTTON	NORMAN	Tulsa Trail School	100.00	BA+15	5	\$67,805.00	\$0.00
SZCZUBELEK	MARGARET	Middle School	100.00	BA+15	18	\$91,805.00	\$500.00
TAKACS	CHRISTINA	Tulsa Trail School	100.00	MA	18	\$96,055.00	\$1,500.00
TUMMINELLI	MICHELLE	Tulsa Trail School	100.00	MA+45	18	\$100,855.00	\$800.00
TURNER	LOREN	High School	100.00	BA+15	18	\$91,805.00	\$1,500.00
VALLARO	CRAIG	Middle School	100.00	MA	5	\$72,055.00	\$0.00
VILLANI	MARTINA	Durban Avenue School	100.00	MA+15	8	\$77,155.00	\$0.00
WALKO	SUSAN	Middle School	100.00	MA+30	18	\$99,555.00	\$1,500.00
WILSON	JULIE	High School	100.00	BA+15	18	\$91,805.00	\$1,800.00
WOLF	HILARY	Middle School	100.00	BA+15	14	\$88,055.00	\$1,500.00
ZIMMERMANN	KURT	High School	100.00	MA	18	\$96,055.00	\$0.00

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- p. Approval of the following **Non-Tenured HEA Teacher Contract Renewals** for the 2021 – 2022 school year:

Last Name	First Name	2021 - 2022 Assigned Location	FTE	Guide	Step	Salary	Longevity
BAKER	MARIA	High School	100.00	BA	1	59,718.0000	0.0000
BRENNAN	KELCEY	High School	100.00	MA	6	\$73,055.00	\$0.00
CARDOSA	GABRIELLE	Durban Avenue School	100.00	MA	1	\$68,705.00	\$0.00
CERULO	ALBERT	Middle School	100.00	MA+30	14	91,555.0000	0.0000
GALLAGHER	KATHRYN	Middle School	100.00	MA	4	71,055.0000	0.0000
GETTO	KATARZYNA	Durban Avenue School	100.00	BA	8	\$69,205.00	\$0.00
GRODSKY	DANIEL	Middle School	100.00	BA+30	9	\$75,555.00	\$0.00
LANDRUD	AIMEE	High School	100.00	BA	2	62,205.0000	0.0000
MALISZEWSKI	AMANDA	Tulsa Trail School	100.00	BA+30	14	85,555.0000	0.0000
MARINARO	NANCY	Middle School	100.00	BA	2	62,205.0000	0.0000
MCCARTHY	AMANDA	Roving Nurse	100.00	BA+15	9	73,805.0000	0.0000
MURPHY	CHRISTI	Durban Avenue School	100.00	MA	2	69,055.0000	0.0000
NIED	CHRISTINA		100.00	MA	3	70,055.0000	0.0000
O'CONNOR	SIQBHAN	Middle School	100.00	MA	4	71,055.0000	0.0000
OLSEN	CAROLYN	High School	80.00	BA	11	60,164.0000	0.0000
RIZZO	ELISSA	District Wide	100.00	MA+30	8	79,555.0000	0.0000
SODI MALDONADO	ANA	High School	100.00	BA+30	1	66,205.0000	0.0000
STAUFFER	DOROTHEA	Middle School	100.00	MA	7	74,055.0000	0.0000
STEPHENS	NANCY	High School	100.00	MA+15	5	73,155.0000	0.0000
TREIBER	CINDY	Middle School	100.00	BA	14	81,205.0000	0.0000
TRIPODI	ROSSELLA	High School	100.00	BA	2	62,205.0000	0.0000
TRUMP	CHELSEA	High School	100.00	MA	9	78,055.0000	0.0000
VALENTI	JENNIFER		100.00	MA	11	82,055.0000	0.0000
VOLOSHIN	ANNA	Middle School	100.00	BA+30	11	79,555.0000	0.0000
VUURENS	BRIAN	High School	100.00	BA	14	81,205.0000	0.0000

* Position assignments are subject to change based upon student enrollment and staffing needs.

- q. Approval of the following **Confidential/Independent Staff Members** for the 2021– 2022 school year:

Last Name	First Name	Job Title	Salary	Longevity
Bisignani	Kyle	Lead Technologist	\$71,152.00	\$2,200.00
Schwab	Katie	Payroll/Benefits Coordinator	\$68,858.00	\$450.00

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Marcazo	Amanda	Accounts Payable/Purchasing Coordinator	\$41,392.00	\$0.00
Mulholland	John	Technologist	\$65,654.00	\$1,800.00
Reyes	Ronald	Technologist	\$78,968.00	\$1,800.00
Huling	Brittany	Administrative Assistant to Superintendent's Office	\$53,019.00	\$450.00
Talmadge	Tracey	Assistant to the BA	\$56,515.00	\$450.00
Ward	Kathleen	Secretary to the BA	\$59,530.00	\$1,000.00

- r. Approval of the following **Hopatcong Association of Principals and Supervisors Members contract Renewal Recommendations** for the 2021 – 2022 school year:

Last Name	First Name	Job Title	Salary	Longevity
Benfatti	Lewis	Middle School Principal	\$166,044.00	\$7,500.00
Martinez	Stephanie	High School Principal	\$128,300.00	\$0.00
Byrne	Brian	Tulsa Trail Principal	\$142,180.00	\$6,000.00
McFadden	Katherine	Durban Avenue Principal	\$138,564.00	\$0.00
Miller	Tammy	Director of Special Services	\$151,502.00	\$7,500.00

- s. Approval of the following **HEA Custodial/Maintenance Staff Members Contract Renewal Recommendations** for the 2021 – 2022 school year:

Last Name	First Name	FTE1	Guide	Salary	Longevity
AMELLA	CHRISTINE	62.50	2	\$27,053.63	\$0.00
BOWKER	CHARLES	100.00	10	\$53,295.00	\$1,050.00
CAMPBELL	ASHLEE	100.00	2	\$43,285.00	\$0.00
CHASE	LEONARD	100.00	2	\$43,285.00	\$0.00
DEBIASE	DOMENICO	100.00	14	\$58,727.00	\$1,200.00
DEMBY	KERSHEL	100.00	2	\$43,285.00	\$350.00
DUNCAN	ROBERT	100.00	4	\$45,147.00	\$550.00
DUNN	BRUCE	100.00	11	\$54,653.00	\$1,200.00
FORST	DONALD	100.00	2	\$43,285.00	\$550.00
GALASSI	LUIGI	100.00	3	\$43,789.00	\$550.00
HANDY	MATTHEW	50.00	6	\$23,931.50	\$1,200.00
HIND	EVE	100.00	2	\$43,285.00	\$0.00
HOUTERMAN	PATRICIA	100.00	4	\$45,147.00	\$1,050.00
LANDSHOF	EDWARD	100.00	2	\$43,285.00	\$0.00
PETRIZZO	MARTIN	50.00	4	\$22,573.50	\$1,050.00
POLO	STEFANINA	100.00	4	\$45,147.00	\$1,050.00
SCARTOZZI	LAWRENCE	100.00	4	\$45,147.00	\$550.00
SMITH	DEBRA	50.00	2	\$21,644.50	\$350.00
SMYTH	GREGORY	100.00	2	\$43,285.00	\$350.00
VINCENT	JOSEPH	100.00	2	\$43,285.00	\$0.00

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KRAEMER	WILLIAM	100.00	2	\$43,285.00	\$350.00
KUBIK	WILLIAM	100.00	16	\$61,443.00	\$0.00
SMITH	MICHAEL	100.00	2	\$43,285.00	\$350.00
TERANTINO	NICHOLAS	100.00	7	\$49,221.00	\$550.00
ULRICH	MARK	100.00	3	\$43,789.00	\$350.00

** Position assignments are subject to change based upon student enrollment and staffing needs.*

- t. Approval of the following **Hopatcong Office Personnel Association Members Contract Renewal Recommendations** for the 2021 – 2022 school year:

Last Name	First Name	Job Title	Step	Salary	Stipends	Longevity
Gates	Deborah	Secretary to the Middle School Principal	11	\$44,688	\$2,400	\$2,200
Hornick	Sandra	Facilities Secretary	4 at .5	\$19,631	\$0	\$0
Roman Gerena	Nicole	Secretary to the High School Principal	3	\$38,488	\$2,400	\$0
Marrazzo	Ana	Secretary to the Durban Avenue Principal	10	\$43,913	\$2,400	\$1,000
Molisso	Endora	Child Study Team Secretary	3	\$38,488	\$2,400	\$575
O'Hare	Maureen	Secretary to the Tulsa Trail Principal	9	\$43,138	\$2,400	\$1,800
Santa	Tara	Middle School Secretary	3	\$38,488	\$0	\$0
Smith	Lynne	Child Study Team Secretary	11	\$44,688	\$2,400	\$2,200
Tappen	Linda	High School Secretary	7	\$41,588	\$1,500	\$575
Yanko	Stacy	Guidance Secretary	6	\$40,813	\$1,500 \$600	\$1,000

** Position assignments are subject to change based upon student enrollment and staffing needs.*

- u. Approval of the following **Central Office Administrators** for the 2021 – 2022 school year:

Last Name	First Name	Job Title	Salary
Geary	Matthew	Facilities Supervisor	\$92,386

- v. Approval of the following staff to receive tuition reimbursements, as per contract, upon successful completion of the course and submission of paperwork:

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Course Approval

Name	Course Title	Credit(s)	Cost
Joseph Piccirillo	EDU 840 School Systems and Finance	3	\$4,380
	EDU 920 Dissertation	3	
Hilary Martin	Cyberbullying CBOL.MI.4.3.21	3	\$575
	Teaching Reading Strategies TRSOL.MI.6.8.21	3	\$575
Melanie Ryder	Modes of Inquiry EDU601	3	\$1,875
	Inquiry in Practice EDU602	3	\$1,875
Jacqueline Henderson	Individuals with Exceptionalities PSU815	3	\$1,113
	Seminar in Special Education Law PSU822	3	\$1,113
Tracey Talmadge	Computerized Accounting ACC105	3	\$995
	Principal of Marketing BUSA220	3	\$112

Motion to approve 13a – 13v:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

14. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Course Reimbursements*

Name	Course Title	Credit(s)	Cost
Joseph Piccirillo	EDU905 Assessment/Accountability in Education EDU920 Dissertation	6	\$4,380
Jeffrey Hallenbeck	Human Resource Systems – MADS6620 Theory Practice of Admin – MADS 6600 Community Threat and Risk Analysis MADS6634	9	\$8,631
Katie Schwab	Individual Income Tax Acct-313	3	\$1,500
Tracey Talmadge	Basic Algebra	3	\$266
	Effective Speaking	3	\$366

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Motion to approve Travel and Professional Development for April 2021:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

15. POLICY & REGULATIONS

Approval of item **15a**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING:**

Policy #

5111

5460

Title

ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS

HIGH SCHOOL GRADUATION

Motion to approve 15a:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

16. RESOLUTIONS

- a. It is recommended by the Superintendent that the Board of Education approve the agreement between Northeast Carpenters Apprenticeship and Hopatcong High School for students to receive credit for The Northeast Carpenters Apprenticeship and Training Fund for the future.
- b. It is recommended by the Superintendent that the Board of Education approve the 2021-2022 School Year Calendar.

Motion to approve 16a:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

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17. SUSSEX COUNTY REGIONAL COOPERATIVE

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for March 23, 2021 through April 26, 2021 in the amount of \$9,103.75 for Regular bills and \$2,661,720.69 for Bus Contractors.
- b. The Superintendent and the Director of Transportation recommend the **approval** of the request from employee #81081 for a **medical leave of absence** using accrued sick time from April 12 through April 30, 2021 and to take unpaid FMLA from May 3, 2021 for no longer than 12 work weeks until cleared by a medical provider to return to work.
- c. The Superintendent and the Director of Transportation recommend the acceptance, with regret, of the resignation of **Sandra Ackerson** effective May 16, 2021
- d. The Superintendent and the Director of Transportation recommend the approval of a substitute administrative assistant, **Nancy Rosikiewicz**, at a rate of \$20.00 per hour for no more than 25 hours per week.
- e. The Superintendent and the Director of Transportation recommend the **approval** of the termination of employee #81017 due to a **Reduction in Force** effective May 1, 2021.
- f. The Superintendent and the Director of Transportation recommend the approval of a **Joint Transportation Agreement between the Warren County Special Services School District** and the SCRTC for the 2021-2022 school year with a 2% Administrative Fee.
- g.
 1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2020-21 School Year as listed on Exhibit A.
 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the 2020-21 School Year as listed on Exhibit A.
 3. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Athletic/Class/Field Trips** for the 2020-21 School Year as listed on Exhibit A.

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4. The Superintendent and the Director of Transportation recommend the **award** of student transportation **contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2020-21 School Year as listed on Exhibit A.
5. The Superintendent and the Director of Transportation recommend the **acceptance of contract addendums** for the 2020-21 School Year as listed on Exhibit A.
6. The Superintendent and the Director of Transportation recommend the **approval of reported contract addendum corrections** to be made to the March 22, 2021 Exhibit A for the 2020-21 School Year as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **acceptance of bids submitted from the March 23, 2021 bid** for the 2020-21 School Year as listed on Exhibit A.
8. The Superintendent and the Director of Transportation recommend the **award of bids submitted from the March 23, 2021 bid** to the lowest, responsible and responsive bus contractor company for the 2020-21 School Year as listed on Exhibit A.
9. The Superintendent and the Director of Transportation recommend the **rejection of bids submitted from the March 23, 2021 bid** for the 2020-21 School Year due to non-compliance or termination of routes as listed on Exhibit A.

(ACTION)Motion by Choose an item., seconded by Choose an item.

-----	McLean	-----	Francis	-----	Gallagher
-----	Schindelar	-----	Smith	-----	Perrotti
-----	Turkington	-----	Falconi-Shubert	-----	Gulan

18. BOARD OF EDUCATION – MEMBER COMMENTS

19. ADJOURNMENT

Motion to adjourn:

(ACTION)Motion by Choose an item., seconded by Choose an item.

All in favor Choose an item. Time: