

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

May 23, 2022

5:30 pm. Open the meeting and enter executive session in Administration Building Room 21

The public portion will immediately follow in the Board Room

2 Windsor Ave., Hopatcong, NJ 07843

CALL TO ORDER

Time: _____pm

1. **FLAG SALUTE**

2. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular Meeting will take place following the Executive Session (in room 21) which starts at 5:30 p.m. on May 23, 2022 at the Hopatcong Board of Education, Board meeting room in the Administration Building.

3. **ROLL CALL**

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----	Gerard Gruenfelder	-----	Philip DiStefano	-----	Jennifer Polowchena
-----	Jackie Turkington				

4. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session in room 21 to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session immediately following the executive session.

Motion to enter executive session:

(ACTION)Motion by Choose an item. , seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----	Gerard Gruenfelder	-----	Philip DiStefano	-----	Jennifer Polowchena
-----	Jackie Turkington				

5. **RECONVENE**

Motion to Reconvene

(ACTION)Motion by Choose an item., seconded by Choose an item.

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-----	Gerard Gruenfelder	-----	Philip DiStefano	-----	Jennifer Polowchena
-----	Jackie Turkington				

6. APPOINTMENT OF BOARD MEMBERS TO FILL VACANCIES

- a. After considering five candidates to fill the position vacated by Dr. Sarah Schindelar, the Board of Education wishes to appoint _____. Pursuant to N.J.S.A. 18A:12-15, because these vacancies are being filled prior to the third Monday in July, the successful candidates will serve only until the organizational meeting following the next annual school election.
- b. After considering five candidates to fill the position vacated by Mr. Alex McLean, the Board of Education wishes to appoint _____. Pursuant to N.J.S.A. 18A:12-15, because these vacancies are being filled prior to the third Monday in July, the successful candidates will serve only until the organizational meeting following the next annual school election.

Motion to approve 6a-6b:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----	Gerard Gruenfelder	-----	Philip DiStefano	-----	Jennifer Polowchena
-----	Jackie Turkington				

7. ADMINISTRATION OF OATH OF OFFICE -NEWLY APPOINTED BOARD MEMBERS

8. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. April 25, 2022 – Regular Meeting
- b. April 29, 2022 – Special Meeting

Motion to approve 8a-8b:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
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-----	Gerard Gruenfelder	-----	Philip DiStefano	-----	Jennifer Polowchena
-----	Jackie Turkington				

9. SUPERINTENDENT’S REPORT AND HIB REPORT

a. Superintendent’s Report – **Joseph S. Piccirillo, Superintendent of Schools**

1. Julia Santiago and Lana Cocal - Student Representatives for the Board of Education
2. Governors Educator Luncheon
 - i. Teacher: Mike Batche
 - ii. ESP: Leticia Anthes
 - iii. Teacher: Ruth DeSalvia
 - iv. ESP: Susan Walko
 - v. Teacher: Mellany Barroqueiro
 - vi. ESP: Dolores Kennedy
 - vii. Teacher: Laura Bennetti
 - viii. ESP: Jennifer Valenti
 - ix. Guest Speaker – Shawna Longo
3. Book and Beyond Celebration - May 25
4. Tulsa Field Day – June 2
5. Graduation – June 15
6. Father’s Day
7. KPIs Discussion with Philip DiStefano

b. A second reading and approval of the Superintendent’s HIB Report for April 2022 as presented to the Board at the April meeting on April 25, 2022. Approval of the Superintendent's HIB report for May 2022 for first reading and review as presented to the Board at the May meeting on May 23, 2022.

Motion to approve 9a – 9b:

(ACTION) Motion by **Choose an item.**, seconded by **Choose an item.**

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----	Gerard Gruenfelder	-----	Philip DiStefano	-----	Jennifer Polowchena
-----	Jackie Turkington				

10. ACKNOWLEDGEMENTS/CORRESPONDENCE

a. The following students were chosen as **Hopatcong High School’s Students of the Month** for their outstanding performance in April 2022:

- Grade 8 – Ernie Dominguez
- Grade 9 - Jake Levis
- Grade 10 – Mackenzie Mower

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Grade 11 – Jonathan Karram

Grade 12 – Michael Martinez

- b. The following students were chosen as **Hopatcong High School Scholar Athlete of the Month** for their outstanding performance in April 2022:

Softball – Sydnee Henderson, Senior

Baseball– James Kirchner, Sophomore

Motion to approve 10a – 10b:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----		-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena		

11. PARENT/TEACHER

- a. Parent/Teacher Organization Representatives.

Motion to approve 11a:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----		-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena		

12. PUBLIC COMMENT – GENERAL DISCUSSION

13. FINANCE

Approval of the following Finance items, 13a. – 13l, as recommended by the Superintendent of Schools:

- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, April 25, 2022 through May 23, 2022 be approved in the following amounts:

General Fund and Special Revenue (Grants) account - \$1,008,474.19
 Cafeteria account - \$0

- b. It is recommended by the Superintendent that the board approve the Board Secretary’s Report for the month of March 2022.
 c. It is recommended by the Superintendent that the board approve the Transfer Report for the month of March 2022.
 d. It is recommended by the Superintendent that the board approve the Treasurer’s report for the month of March 2022.

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- e. It is recommended by the Superintendent that the board approve the continuation of the following Cooperative purchasing agreements for the 2022-2023 school year:

Educational Services Commission of New Jersey (E.S.C.N.J.)
New Jersey Cooperative Purchasing Alliance
Educational Services Commission of Morris County
Omnia Partners
SourceWell
U.S. Commodities
Hunterdon County Educational Services Commission
Morris County Cooperative Pricing Council (MCCPC)
PC America

- f. It is recommended by the Superintendent that the board approve the Memorandum of Understanding (Agreement) between the Hopatcong Borough School District and the New Jersey Office of Emergency Management relating to the application for grants under the Federal Emergency Management Agency Public Assistance and/or Hazard Mitigation programs for presidentially declared major disasters.
- g. It is recommended by the Superintendent that the board allow the Orthopedic Institute of New Jersey to post advertisement signage during Hopatcong High School football games in exchange for a yearly fee of \$3,000 payable to the district and an Orthopedic physician to provide on-site care during games.
- h. It is recommended by the Superintendent that the board approve the 2022/2023 School Year Cost Reimbursable Contract renewal of Maschio's Food Services, Inc., with a Management Fee of \$29,531.25 (2021/2022 Management Fee: 27,562.50.)
- i. It is recommended by the Superintendent that the board approve the following school lunch prices for the 2022/2023 with an increase of \$0.25 for the school year.

School	Lunch Student Paid	Adult Lunch	Breakfast Student Paid	Adult Breakfast	Milk
Durban Ave.	\$3.25	\$4.50	\$2.00	\$2.25	\$0.60
Tulsa Trail	\$3.25	\$4.50	\$2.00	\$2.25	\$0.60
Middle School	\$3.50	\$4.50	\$2.15	\$2.25	\$0.60
High School	\$3.75	\$4.50	\$2.25	\$2.25	\$0.60

- j. It is recommended by the Superintendent that the following be approved as Professional Services providers for the 2022-2023 school year:

DESCRIPTION	PROVIDER
Auditor	Nisivoccia, LLP
Health Insurance	NJ School Employees' Health Benefits Program

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- k. It is recommended by the Superintendent that the board approve the tax levy payment schedule below for the 2022-2023 school year:

YEAR	MONTH	GEN FUND PAYMENTS
2022-2023	July 2022	\$2,133,824.00
	August 2022	\$2,133,824.00
	September 2022	\$2,133,824.00
	October 2022	\$2,133,824.00
	November 2022	\$2,133,824.00
	December 2022	\$2,133,824.00
	Sub Total	\$12,802,944.00
Equal Amounts	January 2023	\$2,133,824.00
	February 2023	\$2,133,824.00
	March 2023	\$2,133,824.00
	April 2023	\$2,133,824.00
	May 2023	\$2,133,824.00
	June 2023	\$2,133,824.00
	Sub Total	\$12,802,944.00
Total		\$25,605,888.00

Motion to approve 13a – 13k:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----		-----	Gerard Gruenfelder	-----	Philip DiStefano

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-----	Jackie Turkington	-----	Jennifer Polowchena	-----	
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14. PERSONNEL

Approval of the following personnel items, **14a – 14q**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval of **Neil Pallotta** to work as the 8th Grade Math Temporary Assistance Position, for the purpose of lesson planning and grading at a rate of \$35 per hour for 1-2 hours per week/per class period as needed.
- b. Approval of **Anna Voloshin** as Head Nurse, with a stipend amount of \$2,500 for the 2022-2023 school year.
- c. Approval to accept the resignation, with regret of **Matthew Geary** from his position as Facilities Manager effective July 13, 2022.
- d. Approval of employment of **Kevin Cahill** as Full-Time Custodian with a prorated salary of \$42,789 minus \$400 for not having a black seal, which represents step 1 of the custodian guide per contract pending background check.
- e. Approval of the following **involuntary transfer recommendations** based on staffing needs due to budgetary constraints effective for the 2022-2023 school year:

Name	Current	Transfer
Emily Minervini	TT 2nd Grade Teacher	DA/TT ASIP
Michelle Tumminelli	TT 3rd Grade Teacher	MS Grade 4 Resource
Kathy Brennan	HS English	DA/TT ASIP
Brian Collins	TT P.E./Health	Tulsa/MS P.E./Health
Katie Gallagher	MS Math	HS Math
Eric Shramko	MS Science	HS Science
Yvonne Mortello	MS 4th Grade Teacher	HS Psychology & 8th Grade
Barbara Parichuk	MS English	HS English
Irene Paxos	MS English	HS English
Luis Mendez	MS Music	MS/HS Music

- f. Approval of the following **voluntary transfer recommendations** based on staffing needs due to budgetary constraints effective for the 2022-2023 school year:

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Name	Current	Transfer
Edric Debos	HS Art	Durban Art
Al Cerulo	MS Music	MS/HS Music

- g. Approval of the following **School Counselors** for up to eight (8) days of work, to not exceed this amount per person, at the per diem rate of 1/200th of their salary during the summer. (ARP ESSER Funding)
- Lisa Dunmyer
 - Michelle Minimi
 - Linda Padula
 - Melissa Stein
- h. Approval of Child Study Team Member **Susan Pallotta** for up to twelve (12) days of work, to not exceed this amount, at the per diem rate of 1/200th of their salary during the summer. (ARP ESSER Funding)
- i. Approval of High School Nurse **Aimee Landrud** for up to ten (10) days of work for Sports Physicals, to not exceed this amount, at the per diem rate of 1/200th of their salary during the summer. (ARP ESSER Funding)
- j. Approval of **Kurt Zimmermann** to work 10 days/8 hours a day at a rate of \$28/an hour code of conduct and student handbook revisions.
- k. Approval of the following teachers to be eligible to instruct students in the POD program as needed at \$35/an hour. (Federal Funding)
- Dana DeMetro
 - Neil Pallotta
 - Mark Certo
 - Jason Mulvihill
 - Jamie Douglas
 - Kelly Pappas
 - Katlin Cadavid Orozco
 - Craig Vallaro
 - Julie Wilson
 - Pamela Brennan
 - Lisa Schuffenhauer
 - Suzanne Annette
 - Karen Cubberly
 - Maria Delorenzo
 - Daniella Ferrara

**PODS will run for all students who are eligible up to and including grade 7.*

- l. Approval of the following staff to write curriculum at a rate of \$28 an hour/\$168 a day which represents the negotiated rate from the HEA Contract not to exceed 6 hours a day. (ARP ESSER Funding)

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Course/Subject	Name	Number of Days
Social Studies	Heather DelBagno	5
Social Studies	Craig Vallaro	5
Social Studies	Dave Campagna	5
Social Studies	Kathy LaRosa	5

- m. Approval of the following staff to take and receive tuition reimbursements*, as per contract, upon successful completion of the course and submission of paperwork:

Course Approval /Reimbursement Approval

Name	Course Title	Course Number	Credit(s)	Cost
Melissa Kennedy	Students, Teachers and Social Policy	GED 619 (NS)	3	\$1,170.96
Hilary Martin	Suicide, Self Injury and School Violence prevention	EDUC_716M	3	\$405

****The maximum rate of reimbursement per credit is \$390.32 for the 21-22 school year.***

- n. Approval of the following for Child Study Team Summer Evaluations:

These positions are required in order to complete evaluations of students as required by N.J.A.C. 6A: 14 (Special Education Code).

Learning Disability Teacher Consultants

Jennifer Valenti
Nancy Stephens

School Psychologists

Jaclyn DiBrienza-Cikovic
Stacey Montefusco
Susan Walko

Social Workers

Taleen Ohannessian
Dawn Hersh
Susan Pallotta
Christina Takacs

Speech/Language Specialists

Gabrielle Cardoza
Kristine Kester
Christi Murphy

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Siobhan Winkler

Emily Taylor

Physical Therapists

Melanie Piereth

Occupational Therapists

Christina Nied

Karlie Dehn

Rates of Pay for Evaluations/Meetings:

- Psychological and Educational Evaluations – flat rate of \$300.00 each
- Social Histories – flat rate of \$200.00 each
- Speech/Language – flat rate of \$250.00 each
- OT/PT – flat rate of \$250.00
- Case managers will be paid an extra \$150.00 per case
- Teachers/Case managers/Therapist – flat rate of \$50.00 to attend each meeting

- o. Any Hopatcong School District 2021-2022 and 2022-2023 staff member may be employed to attend legally mandated Child Study Team meetings (identification, eligibility, IEP) on an as needed basis.
- p. Approval of the following 2022 Extended School Year (ESY) Programs:

NOTE: Programs and staffing recommendations are made in order to remain in compliance with N.J.A.C. 6A: 14 (Special Education Code).

Preschool Disabled/Multiply Disabled/Emotional Regulation Impairment Programs:

July 11th through August 4th, Monday through Thursday only, 4 hours per day

• Teacher:	Danielle Ferrara	\$2,240.00
• Teacher:	Loren Turner	\$2,240.00
• Teacher:	Jennifer Gigantino	\$2,240.00
• Teacher:	Katlin Cadavid Orozco	\$2,240.00
• Teacher:	Julie Wilson	\$2,240.00
• Teacher:	Jamie Douglas	\$2,240.00
• Aide:	Dawn Engle	\$960.00
• Aide:	Patricia Nelson	\$960.00
• Aide:	Theresa Giordano	\$960.00
• Aide:	Judy Grillo	\$960.00
• Aide:	Josephine Cuttone	\$960.00
• Aide:	Anthony Amella	\$960.00
• Aide:	Amanda Crocco	\$960.00
• Aide:	Christine Wiemer	\$960.00
• Aide:	Nadia Perez	\$960.00
• Aide:	Caleigh Endean	\$960.00
• Aide:	Milagro Segura	\$960.00
• Aide:	Marguerite Wallace	\$960.00
• Aide:	Margaret Gillick	\$960.00

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• Aide:	Deena Lugo	\$960.00
• Aide:	Paula Joana	\$960.00
• Aide:	Cassidy Takacs	\$960.00
• Aide:	Marissa Fattorusso	\$960.00
• Aide:	Glaucille Manco	\$960.00
• Aide:	Mary Aufiero	\$960.00
• Aide:	Kara Puco	\$960.00
• Aide:	Alexander Feinberg	\$960.00
• Aide:	Jami Cerrato	\$960.00
• Aide:	Carolyn Segura	\$960.00

Learning/Language Disabled (LLD) Programs

July 11th through August 4th, Monday through Thursday, 5 ½ hours per day

• Teacher:	Maria Castiglia	\$3,080.00
• Teacher:	Boriana Gueorgueva	\$3,080.00
• Teacher:	Ryan Myslinski	\$3,080.00
• Aide:	Deena ElSayed	\$1,320.00
• Aide:	Kirk Mueller	\$1,320.00
• Aide:	Wanda Brown	\$1,320.00
• Aide:	Tyler Miller	\$1,320.00

Building Nurse

July 11th through August 4th, Monday through Thursday, 5 ½ hours per day

• Nurse:	Amanda McCarthy/Katarzyna Getto	\$3,960.00
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Case Manager

July 11th through August 4th, Monday through Thursday, 4 hours per day

• Case manager:	Christina Takacs	\$2,880.00
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Speech/Language Specialist, Occupational Therapist, Physical Therapist

July 11th through August 4th, Monday through Thursday, as needed, hourly rate per contract, days and hours to be determined by IEP's

- J & B Agency

Bus Aides

• Bus aide	TBD	\$360.00
• Bus aide	TBD	\$360.00
• Bus aide	TBD	\$360.00
• Bus aide	TBD	\$360.00
• Bus aide	TBD	\$360.00
• Bus aide	TBD	\$360.00

Substitute Staff

- All staff members, approved substitute teachers, and approved substitute paraprofessionals from the 2021-2022 and 2022-2023 school years are

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recommended to be utilized on an as needed basis as substitutes during the Extended School Year 2022 program.

- All appropriately certified staff members of the 2022 Extended School Year Program are recommended to be utilized on an as needed basis as substitutes during the Extended School Year 2022 Program.

- q. Approval of substitute teachers:
 a. Raven Ballantyne

Motion to approve 14a – 14q:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----		-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena	-----	

15. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Approval of the following staff to attend Professional Development/Conference*

Name	Title	Cost	Date
Aimee Landrud	A Startup Checklist for the School Health Office virtual through Monmouth University	\$25	6/6/22
Stephanie Martinez	NJPSA/FEA/NJASCD Fall Conference	\$320 +mileage	10/13/22-10/14/22

****Cost will be reimbursed upon completion of attendance and all documentation has been provided.***

Motion to approve Travel and Professional Development:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----		-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena	-----	

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16. POLICY & REGULATIONS

Approval of item **16a**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING:**

<u>Policy/Regulation #</u>	<u>Title</u>
P 1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (Abolished)
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)
P 2415.04	Title I–District–Wide Parent and Family Engagement (M) (Revised)
P 2415.50	Title I – School Parent and Family Engagement (M) (New)
P 2416.01	Postnatal Accommodations for Students (New)
P 2417	Student Intervention and Referral Services (M) (Revised)
P& R 7410	Maintenance and Repair (M) (Revised)
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 9320	Cooperation with Law Enforcement Agencies (M) (Revised)
P 5337	Service Animals
P 0168	Recording Board Meetings
P 0164	Conduct of Board Meeting
R 2240	Controversial Issues

Motion to approve 16a:

(ACTION) Motion by **Choose an item.**, seconded by **Choose an item.**

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----		-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena	-----	

17. STUDENTS AND SERVICES

Approval of the following items, 17a-17g as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

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- a. Approval for an extension of home instruction services at 10 hours per week for student no. 13786. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour from April 1, 2022 until the end of the school year.
- b. Approval for 4 hours of home instruction services per week for student no. 14713. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour beginning April 25, 2022 until the end of the school year.
- c. Approval for 4 hours of home instruction services per week for student no. 13245. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour beginning April 25, 2022 until further notice.
- d. Approval for 5 hours of home instruction services per week for student no. 13728. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour effective 4/9/22 to 5/5/22.
- e. Approval for home instruction services for student no. 12031 for 5 hours per week. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour.
- f. Approval for 5 hours of home instruction services per week for student no. 13728. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour effective 5/5/22-5/15/22.
- g. Approval of the following field trip request:

School	Date	Trip
High School	6/2/22	NJ State Teen Arts Festival

Motion to approve 17a-17g:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----		-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena		

18. RESOLUTIONS

- a. It is recommended by the Superintendent that the Board of Education approve Julia Santiago and Lana Cocal as student representatives for the Board of Education effective September 1, 2022
- b. It is recommended by the Superintendent that the Board of Education approve the following resolution related to corrections on the April personnel agenda items for the 2022-2023 school year:
 1. Rescind the \$500 non pensionable CDL stipend from William Kubik, Debbie Smith and Nick Terantino.

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2. Approve the salary adjustment of Matt Handy at FTE 0.4 with a salary of \$19,692.40, previously approved at 0.5 with a salary of \$24,615.50.
3. Approve the salary adjustment of Heather Bivone to BA, step 3 salary of \$66,045 ,previously approved at BA, step 2, salary of \$62,205 .
- c. It is recommended by the Superintendent that the Board of Education approve the development of plans to relocate grades 2 and 3 for the 2023/2024 school year.
- d. It is recommended by the Superintendent that the Board of Education approve the extension of the agreement between Hopatcong and AlphaBEST through August 19, 2024.

Motion to approve 18a-18d:

(ACTION)Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----	Dr.Schindelar	-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena	-----	

19. SUSSEX COUNTY REGIONAL COOPERATIVE

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for April 26, 2022 through May 23, 2022 in the amount of \$9,916.10 for Regular bills and Contractor bills \$4,892,239.53.
- b. The Superintendent and the Director of Transportation recommend the **approval to write off** the following outstanding checks dated 7/15/2019 to 5/26/2020:

Check Date	Check #	Amount
7/15/19	43702	\$ 2,105.10
10/29/19	43982	331.36
12/20/19	44194	75.00
5/15/20	44657	4,560.00
5/15/20	44705	16,152.00
5/26/20	44788	50.00
5/26/20	44789	132.43
5/26/20	44790	155.44
5/26/20	44791	50.00
5/26/20	44792	50.00

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

May 23, 2022

5:30 pm. Open the meeting and enter executive session in Administration Building Room 21

The public portion will immediately follow in the Board Room

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- c. The Superintendent and the Director of Transportation recommend the **approval of the following Sussex County Regional Cooperative Office Staff Members** for the 2022-2023 school year:

Last Name	First Name	Job Title	Salary	Longevity
Byrnes	Margaret	Transportation Coordinator	\$62,799.50	\$3,000.00
Jones	Dana	Transportation Coordinator	\$62,799.50	\$4,000.00
Ketch	Michelle	Transportation Manager	\$69,491.25	\$0.00
Lavin	Evelyn	Administrative Assistant	\$41,280.00	\$0.00
Nakos	Loni	Administrative Assistant	\$50,000.00	\$1,000.00

- d. The Superintendent and the Director of Transportation recommend the **approval of the following Sussex County Regional Cooperative Administrators** for the 2022-2023 school year:

Last Name	First Name	Job Title	Salary	Longevity
Byrnes	Janine	Director	\$154,425.00	\$4,500.00
Schwab	Kathleen	Assistant Director	\$108,097.50	\$9,000.00

- e. The Superintendent and the Director of Transportation recommend the **approval to renew Nancy Roskiewicz, Part Time Receptionist** for the 2022-2023 school year at an hourly rate of \$20.00.

- f. The Superintendent and the Director of Transportation recommend the **approval of the resignation** with regret of **Diane Scanlon** from her position as Transportation Coordinator for the purpose of retiring effective June 30, 2022. Diane has worked for the Hopatcong Board of Education and the Sussex County Regional Cooperative for the past 30 years.

- g. The Superintendent and the Director of Transportation recommend the **acceptance of the following two (2) new member districts for the 2021-22 school year:**

Glen Ridge Public School District
Long Hill Township School District

HOPATCONG BOARD OF EDUCATION

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- h. The Superintendent and the Director of Transportation recommend the **approval of the purchasing agreement** for Gasoline and Diesel fuel with the **Township of Hardyston**, for a term of two (2) consecutive years, beginning January 1, 2022 through December 31, 2023.
- i. The Superintendent and the Director of Transportation recommend the **approval of the purchasing agreement** for Gasoline and Diesel fuel with the **Town of Hackettstown**, effective February 10, 2022 and shall continue in effect for a period of five (5) years.
- j. The Superintendent and the Director of Transportation recommend the **approval of the purchasing agreement** for Gasoline and Diesel fuel with the **Town of Newton**, for a term of one (1) year, effective May 1, 2022.
- k. The Superintendent and the Director of Transportation recommend the **approval of the resignation of Jessica Sidnam** from her position as Transportation Coordinator effective June 15, 2022.
- l.
1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2021-22 School Year as listed on Exhibit A.
 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the 2021-22 School Year as listed on Exhibit A.
 3. The Superintendent and the Director of Transportation recommend the **acceptance of contract addendums** for routes for the 2021-22 school year as listed on Exhibit A.
 4. The Superintendent and the Director of Transportation recommend the **acceptance of transportation route bids**, Bid #2021-22-01 2021-22 School Year as listed on Exhibit A.
 5. The Superintendent and the Director of Transportation recommend the **award of transportation route bids**, Bid #2021-22-02 to the lowest, responsible and responsive bus contractor companies for the 2021-22 School Year as listed on Exhibit A.

(ACTION)Motion by Choose an item., seconded by Choose an item.

HOPATCONG BOARD OF EDUCATION

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-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----		-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena	-----	

20. ADJOURNMENT

Motion to adjourn:

(ACTION) Motion by Choose an item., seconded by Choose an item.

All in favor Choose an item. Time:

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

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ADDENDUM

May 23, 2022

Regular Meeting

- a. It is recommended by the Superintendent that the Hopatcong Board of Education accept the resignation, with regret of **Employee #80037** effective July 1, 2022 for the purpose of retirement.
- b. It is recommended by the Superintendent that the Hopatcong Board of Education accept the resignation, with regret of **Leonard Chase** from his position as Full Time Custodian effective June 3, 2022.
- c. It is recommended by the Superintendent that the Hopatcong Board of Education accept the resignation, with regret of **Matthew McKowen** from his position as Athletic Trainer effective August 31, 2022.
- d. It is recommended by the Superintendent that the Hopatcong Board of Education approve the employment of **Shane Dowling** as Full-Time Custodian, pending background check with a prorated salary of \$42,789 minus \$400 for not having a black seal, which represents step 1 of the custodian guide per contract.

Motion to approve Addendum items a-d:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
		-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena		