

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

July 25, 2022

5:30 pm. Open the meeting and enter executive session in Administration Building Room 21

The public portion will begin at 7:00 p.m in the Board Room

2 Windsor Avenue, Hopatcong, NJ 07843

CALL TO ORDER

Time: _____pm

1. **FLAG SALUTE**

2. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular Meeting will take place at 7:00 p.m following the Executive Session (in room 21) which starts at 5:30 p.m. on July 25, 2022 at the Hopatcong Board of Education, Board meeting room in the Administration Building.

3. **ROLL CALL**

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

4. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session in room 21 to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m. following the executive session.

Motion to enter executive session:

(ACTION)Motion by Choose an item. seconded by Choose an item..

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

5. **RECONVENE**

Motion to Reconvene

(ACTION)Motion by Choose an item., seconded by Choose an item.

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-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

6. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. June 27, 2022 – Regular Meeting
- b. June 27, 2022 – Executive Session
- c. July 7, 2022 – Special Meeting

Motion to approve 6a-6c:

(ACTION) Motion by **Choose an item.** seconded by **Choose an item.**

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

7. SUPERINTENDENT’S REPORT AND HIB REPORT

- a. Superintendent’s Report – **Joseph S. Piccirillo, Superintendent of Schools**
 1. Preschool Expansion
 2. Beautification Days
 3. Modick Park Event Days
 4. AP Exams – Frankie Wulf
 5. State of the Schools Meetings
 6. BOE Goals Meeting - August
 7. New Buses
- b. A second reading and approval of the Superintendent's HIB Report for June 2022 as presented to the Board at the June meeting held on June 27, 2022. In absence of any reporting of HIB there is no first reading for HIB in July.

Motion to approve 7a – 7b:

(ACTION) Motion by **Choose an item.** seconded by **Choose an item.**

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

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8. PARENT/TEACHER

a. Parent/Teacher Organization Representatives.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

Motion to approve 8a:

(ACTION)Motion by Choose an item. seconded by Choose an item.

9.

PUBLIC COMMENT – GENERAL DISCUSSION

10. FINANCE – JUNE 30, 2022

Approval of the following Finance items, 10a. – 10d, as recommended by the Superintendent of Schools:

- a. Approval of bills for the General Fund and Special Revenues (Grants) account, June 27, 2022 through June 30, 2022 in the following amounts:
General Fund and Special Revenue (Grants) account - \$273,170.49
Cafeteria account - \$31,400.39
- b. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the month of May 2022.
- c. It is recommended by the Superintendent that the board approve the Transfer Report for the month of May 2022.
- d. It is recommended by the Superintendent that the board approve the Treasurer's report for the month of May 2022.

Motion to approve 10a – 10d:

(ACTION)Motion by Choose an item. seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

11. FINANCE - JULY 25, 2022

Approval of the following Finance items, 11a. – 11d, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

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- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, July 1, 2022 through July 25, 2022 be approved in the following amounts:
General Fund and Special Revenue (Grants) account - \$461,572.01
Cafeteria account - \$0
- b. It is recommended by the Superintendent that the board approve the acceptance of a cash donation of \$250 to the Hopatcong High School Class of 1972 Alumni Fund which was deposited into student activities account.
- c. It is recommended by the Superintendent that the Hopatcong Board of Education approve the establishment of petty cash accounts for the following locations/amounts:
 - HS - \$300
 - MS - \$150
 - TT - \$150
 - DA - \$150
 - Superintendent Office - \$150
 - Business Office - \$150
- d. **BE IT RESOLVED**, that the Board approves the following resolution authorizing Contracts with Approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a effective July 1, 2022 through June 30, 2023 School Year as follows:

WHEREAS, the Hopatcong Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Hopatcong Board of Education, has the need on a timely basis to purchase goods or services utilizing State contracts; and
WHEREAS, the Hopatcong Board of Education, intends to enter into contracts with the Referenced State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, that the Hopatcong Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Hopatcong Board of Education and the Referenced State Contract Vendor shall be effective July 1, 2022 through June 30, 2023 (school year).

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Motion to approve 11a – 11d:

(ACTION) Motion by Choose an item. seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

12. PERSONNEL

Approval of the following personnel items, **12a – 12o**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval of employment of **Kendall Machak**, as the Athletic Trainer for the Hopatcong School District with an annual salary of \$70,895 which represents Level MA/Step 1 of the 2022-2023 HEA Salary Guide effective September 1, 2022.
- b. Approval of employment of **Barbara Reyes**, as Roving Nurse for the Hopatcong School District with an annual salary of \$71,895 which represents Level MA/Step 2 of the 2022-2023 HEA Salary Guide effective September 1, 2022.
- c. Approval of employment of **Marge Wallace** as a Paraprofessional at Tulsa Trail effective September 1, 2022 at a rate of \$14/hour. Should toileting be required there will be an additional \$1 added to the hourly rate.
- d. Approval to accept the resignation, with regret, of **Jamie Lios** from her position as a Paraprofessional effective July 18, 2022.
- e. Approval to accept the resignation of **Barbara Bombardieri** from her position as a Paraprofessional effective July 22, 2022.
- f. Approval of **Phoebe Guice** as an Occupational Therapy Assistant Student Teacher for the 2022-2023 school year.
- g. Approval of the following School Counselors for two (2) additional days of work, to not exceed the total amount of 10 days, at the per diem rate of 1/200th of their salary during the summer. (ARP ESSER Funding)
 - Lisa Dunmyer
 - Michelle Minimi
 - Linda Padula
 - Melissa Stein
- h. Approval of the following staff to write curriculum at a rate of \$28 an hour/\$168 a day which represents the negotiated rate from the HEA Contract not to exceed 6 hours a day. (ARP ESSER Funding)

Course/Subject	Name	Number of Days
Construction Curriculum	Elissa Rizzo	5

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Construction Curriculum	Brian Vurrens	5
G & T Program Development	Elissa Rizzo	3
Library Maintenance – All Schools	Elissa Rizzo	10
Library Curriculum	Elissa Rizzo	5

- i. Approval of the following staff for the **Extra Duty/Extra Pay Positions** the 2022 – 2023 school year in the Hopatcong School District on an as needed basis:

Name	Nature of Action	Duty/Position	Salary*
David Campagna	Appoint	Cafeteria Monitor	\$2,400
Craig Vallaro	Appoint	Cafeteria Monitor	\$2,400
Kenneth Olsen	Appoint	Cafeteria Monitor	\$2,400
Jason Mulvihill	Appoint	Cafeteria Monitor	\$2,400
Kendall Machak	Appoint	Summer Athletic Trainer	*\$7,712 *Prorated 7/18/22-8/31/22
George Segale	Appoint	Events Manager	\$6,615
Jason Mulvihill	Appoint	Fall Weight Room Instructor	\$1,100
Gary Andolena	Appoint	Winter Weight Room Instructor	\$1,100
David Campagna	Appoint	Spring Weight Room Instructor	\$1,100
Gregory Smyth	Appoint	Assistant Facilities Manager	\$7,500
Mike Smith	Appoint	Head Custodian	\$7,500
Jason Mulvihill	Appoint	Senior Class Advisor	\$2,456
Julie Wilson (.5)	Appoint	Junior Class Advisor (.5)	\$861.00
Hank Fattorusso (.5)	Appoint	Junior Class Advisor (.5)	\$861.00
Mary Burns	Appoint	Sophomore Class Advisor	\$909
Megan Nardone	Appoint	8 th Grade Class Advisor	\$1213

- j. Approval of the following **Coach/Advisor Positions** for the 2022-2023 school year:

Name	Nature of Action	Position	Class	Level	Salary
Eric Fajerman	Appoint	Head Wrestling Coach	A	4	\$7,712
David Campagna	Appoint	Freshmen Basketball Boys	A	4	\$5,034
Vincent Marinoni	Appoint	Head Boys Basketball Coach	A	4	\$7,712
Jaime Douglas	Appoint	Head Coach Basketball Girls	A	4	\$7,712

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Kelcey Brennan	Appoint	JV Coach Basketball Girls	A	3	\$4,388
Hank Fattorusso	Appoint	Girls Freshmen Basketball Coach	A	2	\$3,666
Loren Turner	Appoint	Bowling Coach	B	2	\$3,666
James McKowen	Appoint	E-Sports Winter	B	3	\$2,681
James McKowen	Appoint	E-Sports Spring	B	3	\$2,681
Ana Sodi Maldonado	Appoint	Head Cheer Comp. Coach	B	4	\$5,034
Keri Morabito	Appoint	Asst. Cheer Comp. Coach	B	4	\$3,287
Kerri Batche	Appoint	Fall Play Director	B	4	\$2,862
Megan Nardone	Appoint	Drama Club Advisor	D	2	\$1,175
Megan Nardone	Appoint	Play Costume Makeup – Fall	D	4	\$1,782
Hank Fattorusso	Appoint	Quest	C	4	\$2,858
Ken Olsen	Appoint	Quest	C	4	\$2,858
Elissa Rizzo	Appoint	NHS	B	2	\$3,222
Elissa Rizzo	Appoint	JR NHS	C	1	\$1,413
Heather DelBagno	Appoint	Academic Bowl	E	4	\$1,156
Jason Mulvihill	Appoint	Varsity Club	C	4	\$2,858
Edric Debos	Appoint	Yearbook	A	4	\$4,363
Ken Olsen	Appoint	FIT	C	4	\$2,858
Hank Fattorusso	Appoint	FIT	C	4	\$2,858
Kurt Zimmermann	Appoint	Music Advisor & Tri-M	B	4	\$5,034
Al Cerulo	Appoint	Jazz Band	D	4	\$1,782
Al Cerulo	Appoint	Asst. Marching Band Director	B	4	\$5,034
Heather Bivone	Appoint	CTE Skills USA Programs - Fall	C	1	\$1,413
Michele Culcasi	Appoint	CTE Skills USA Programs - Fall	C	4	\$2,858
Michele Culcasi	Appoint	CTE Skills USA Programs - Spring	C	4	\$2,858
Heather Bivone	Appoint	CTE Skills USA Programs - Spring	C	1	\$1,413
James McDonald	Appoint	HS Student Council	B	4	\$3,287
Christine Kalemba	Appoint	Literary Magazine	C	1	\$1413

- k. Approval of the following staff to take and receive tuition reimbursements*, as per contract, upon successful completion of the course and submission of paperwork:

Course Approval /Reimbursement Approval

Name	Course Title	Course Number	Credits	Cost
Christina Nied	ABCs of Effective Mainstreaming & Inclusion	EDUC_712Y	3	\$405
Kelly Rodick	Teaching the Latino Student	EDUC 712N	3	\$405

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Christi Murphy	ABCs of Effective Mainstreaming & Inclusion	EDUC_712Y	3	\$405
Hilary Martin	Differentiated Classroom	EDUC 713K	3	\$405
Sharon Haggerty	Behavior Modification for Yourself and Others	EDUC 710Z	3	\$405
Sharon Haggerty	Health Issues in the 21st Century	EDUC 716Y	3	\$405

****The maximum rate of reimbursement per credit is \$431.30 for the 22-23 school year. Anyone who requested a course approval in June will be reimbursed the rate for 22-23 school year if completed by June 2023.***

I. Approval of the following **Paraprofessionals** for the 2022-2023 school year:

Acquavella, Cara	Gates, Jennifer	Manco, Glauille
Amella, Anthony	George, Patricia	Masterson, Lynn
Aufiero, Mary	Gillick, Margaret	McMullen, Rosemarie
Ausmus, Jeanine	Giordano, Theresa	Mueller, Kirk
Bleibdry, Adrienne	Gricenko, Nicole	Murray, Mikel
Brown, Wanda	Grillo, Judy	Nelson, Patricia
Byron, Ann	Grochulski, Tracey	Pagan Joanne
Cooper, Barbara	Hardman, Gretchen	Perez, Nadia
Cutchis, Joan	Hayden, Jessica	Pirtle Kara
Cuttone, Josephine	Hemmerich, Cheryl	Robertson, Amie
Dearborn, Natalia	Hillyard, Florence	Segura, Carolyn
Duckles, Patricia	Holey, Sarah	Smith, Connie
Egbert, Christina	Hoyos, Shirley	Taesler, Victoria
EISayed, Deena	Kennedy, Dolores	Vater, Melissa
Engber, Paula	Kowal, Nicole	Vaughan, Robin
Engle, Dawn	Lai, Lien	Volpe, Marilyn
Feinberg, Alex	Lees, Catherine	Wallace, Marge
Ferrante, Doloretta	Lugo, Deana	Wiemer, Christine
Figueroa, Melissa	Maitland, Judith	Yaport, Rosey
		Zeier, Kimberly

m. Approval of **Hank Fattorusso** as Job Coach for the 2022-2023 school year.

n. Approval of the following 2022 Extended School Year (ESY) Program Items:

I. Approval to accept the resignation for the ESY program:

i. Caleigh Endean

o. Approval of substitute teachers & paraprofessional:

i. Jamie Lios, Substitute Teacher

Motion to approve 12a – 12o:

(ACTION)Motion by Choose an item. seconded by Choose an item.

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13. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Approval of the following staff to attend Professional Development/Conference*

Name	Title	Cost	Date
Shawna Longo	NJEXCEL Principal & Teacher Leader Certification	\$6,469.50	6/25/22-7/1/23

****Cost will be reimbursed upon completion of attendance and all documentation has been provided.***

Motion to approve Travel and Professional Development:

(ACTION) Motion by Choose an item. seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

14. POLICY & REGULATIONS

Approval of item **14a**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING:**

Policy/Regulation #

Title

P 5512

Harassment, Intimidation, and Bullying (M)

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P 2415.30

TITLE I – Educational Stability for Children in Foster Care.
(M)

R 2423

Bilingual and ESL Education (M)

Motion to approve 14a:

(ACTION) Motion by Choose an item. seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

15. RESOLUTIONS

- a. It is recommended by the Superintendent that the Board of Education accept the Funding Allocation under IDEA-B, Fiscal Year 2023. The Basic allocation is \$551,910 and the Preschool allocation is \$21,631 for a combined total of \$573,541.

Motion to approve 15a:

(ACTION) Motion by Choose an item. seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

16. SUSSEX COUNTY REGIONAL COOPERATIVE

(ACTION) Motion by Choose an item. seconded by Choose an item..

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for June 28, 2022 through June 30, 2022 in the amount of \$42,718.26 for Regular bills and \$ \$5,175,155.77 for Bus Contractors and bills for July 1, 2022 through July 25, 2022 in the amount of \$953.28 for Regular Bills.
- b. The Superintendent and the Director of Transportation recommend the **approval to hire** the following applicants as Bus Drivers for the 2022-2023 school year effective September 1, 2022. Hours to be determined in August 2022 based on bus route schedules.

<u>Name</u>	<u>Hourly Rate</u>
Dorette Connelly	\$28.00

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Jessica Giummarra	\$28.00
Danielle Whritenour	\$28.00

- c. The Superintendent and the Director of Transportation recommend the **approval of the *Fairfield Subscription Busing Agreement*** for the 2022-23 school year.
- d. The Superintendent and the Director of the Transportation recommend the **approval of a *stipend*** payable to Kyle Bisignani in the amount of \$10, 245.76 for the 2022-2023 school year for Bus Pro Software Web Based Service, Maintenance and Addons.
- e.
 - 1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for *Special Education Routes*** for the 2022 Extended School Year as listed on Exhibit A.
 - 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for *Special Education Routes*** to the lowest, responsible and responsive bus contractor companies for the 2022 Extended School Year as listed on Exhibit A.
 - 3. The Superintendent and the Director of Transportation recommend the **correction** of student transportation **quotations for *Special Education Route*** for the 2022 Extended School Year due to a clerical error as listed on Exhibit A.

Motion to approve:

(ACTION) Motion by Choose an item. seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Gerard Gruenfelder	-----	Jayna Gulan
-----	Kelly Gravatt	-----	Jackie Turkington	-----	Jennifer Polowchena

17. BOARD OF EDUCATION MEMBER COMMENTS

18. ADJOURNMENT

Motion to adjourn:

(ACTION) Motion by Choose an item., seconded by Choose an item.

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All in favor Choose an item. Time: