

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

May 15, 2023

5:30 pm. Open the Meeting and enter Executive Session in the Administration Building: Room 21

Public Portion will begin at 7:00 p.m in the Board Room

2 Windsor Avenue, Hopatcong, NJ 07843

CALL TO ORDER

Time: 5:35pm

1. **FLAG SALUTE**

2. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular Meeting will take place at 7:00 p.m following the Executive Session (in room 21) which starts at 5:30 p.m. on May 15, 2023 at the Hopatcong Board of Education, Board meeting room in the Administration Building.

3. **ROLL CALL**

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----		-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

4. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session in room 21 to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m. following the executive session.

Motion to enter executive session:

(ACTION)Motion by Choose an item. seconded by Choose an item..

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----		-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

5. **RECONVENE**

Motion to Reconvene

(ACTION)Motion by Choose an item., seconded by Choose an item.

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-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

6. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. April 24, 2023 - Executive Meeting
- b. April 24, 2023 – Regular Meeting

Motion to approve 6a-6b:

((ACTION))Motion by Choose an item. seconded by Choose an item..

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

7. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Mr. Arthur DiBenedetto, Interim Superintendent of Schools**
 1. Review of Agenda.
 2. Zufall Health
 3. May 25 – Community Night
- b. A second reading and approval of the Superintendent's HIB Report for April 2023 as presented to the Board at the April meeting held on April 24, 2023.

Motion to approve 7a – 7b:

((ACTION))Motion by Choose an item. seconded by Choose an item..

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

8. ACKNOWLEDGEMENTS/CORRESPONDENCE

- a. The following students were chosen as **Hopatcong High School's Students of the Month** for their outstanding performance in April 2023:

Grade 8 – Luke-Hayden Cocal

Grade 9 – Kayla Wright

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Grade 10 - Cody Sylvestri-Yonker

Grade 11 – Brenna Loven

Honorable Mention: Caroline Eckardt

Grade 12 – Gretchen Martin

Honorable Mention: Nina Cid

- b. The following students were chosen as **Hopatcong High School Scholar Athlete of the Month** for their outstanding performance in March 2023:

Softball – Avery Miller, Sophomore

Baseball – Peter Malizzi, Junior

9. PARENT/TEACHER ORGANIZATION REPRESENTATIVES

10. PUBLIC COMMENT – GENERAL DISCUSSION

11. FINANCE

- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, April 24 ,2023 through May 15, 2023 be approved in the following amounts:

General Fund and Special Revenue (Grants) account - \$1,240,755.23

Cafeteria account - \$83,741.22

- b. It is recommended by the Superintendent and the Finance Committee of the Board that the Board of Education approve the successful completion of the Business Administrator's Qualitative Merit goals for the 2022-2023 school year in accordance with NJAC 6A: 23A- 3.1, as attached. The Goals shall be forwarded to the Sussex County Executive Superintendent for approval of the Merit Pay thereof.
- c. It is recommended by the Superintendent that that board approve the acceptance of a donation of \$32.43 (check# 1726) From Mrs. Shannon M. Percey to the Coach Fincken Memorial Scholarship account.
- d. It is recommended by the Superintendent that the board approve the continuation of the following Cooperative purchasing agreements for the 2023-2024 school year:

Educational Services Commission of New Jersey (E.S.C.N.J.)
New Jersey Cooperative Purchasing Alliance
Educational Services Commission of Morris County
Omnia Partners
SourceWell
U.S. Commodities
Hunterdon County Educational Services Commission
Morris County Cooperative Pricing Council (MCCPC)
PC America

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- e. It is recommended by the Superintendent that the board approve the tax levy payment schedule below for the 2023-2024 school year:

YEAR	MONTH	GEN FUND PAYMENTS
2023-2024	July 2023	\$2,176,500.50
	August 2023	\$2,176,500.50
	September 2023	\$2,176,500.50
	October 2022	\$2,176,500.50
	November 2023	\$2,176,500.50
	December 2023	\$2,176,500.50
	Sub Total	\$13,059,003.00
Equal Amounts	January 2024	\$2,176,500.50
	February 2024	\$2,176,500.50
	March 2024	\$2,176,500.50
	April 2024	\$2,176,500.50
	May 2024	\$2,176,500.50
	June 2024	\$2,176,500.50
	Sub Total	\$13,059,003.00
Total		\$26,118,006.00

- f. It is recommended by the Superintendent that the board approve writing-off the following checks from the Net Payroll Account.

DATE	CHECK NUMBER	AMOUNT
5/15/2017	#7191	\$154.18
6/15/2017	#7320	\$81.29
7/14/2017	#7499	\$94.39
10/13/2017	#7847	\$215.36
10/31/2017	#7895	\$1,297.79
11/15/2017	#7924	\$618.74
12/15/2017	#8040	\$1.83
4/13/2018	#8512	\$531.92

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4/13/2018	#8533	\$406.50
5/15/2018	#8620	\$465.10
6/15/2018	#8726	\$605.61
6/28/2018	#8860	\$46.92
6/27/2019	#10045	\$13.78
11/27/2019	#10839	\$1,169.92
12/13/2019	#10888	\$72.90
4/9/2020	#11349	\$912.57
7/15/2020	#11596	\$1,429.95
7/31/2020	#11626	\$407.44
8/14/2020	#11641	\$1,058.85
TOTAL		\$9,585.04

- g. It is recommended by the Superintendent that the board approve the salary for the Treasurer of School Monies, Susan Dykstra, for the 2023/2024 school year, whose position was approved at the April 24, 2023 board meeting in the amount of \$12,000.

Motion to approve 11a – 11g:

(ACTION) Motion by Choose an item. seconded by Choose an item..

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

12. PERSONNEL

Approval of the following personnel items, **12a – 12r**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval of **Eileen Baum** whom is recommended to receive tenure (effective 5/15/2023).
- b. Approval to accept the resignation, with regret, for the purpose of retirement of **Lisa Dunmyer** from her position as High School Counselor effective July 1, 2023. Lisa has worked for the Hopatcong School District for the past 17 years.
- c. Approval to accept the resignation, with regret, for the purpose of retirement of **Barbara Cooper** from her position as Paraprofessional effective July 1, 2023. Barbara has worked for the Hopatcong School District for the past 26 years.

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- d. Approval to accept the resignation, with regret, for the purpose of retirement of **Doreen Sciabica** from her position as First Grade Teacher effective July 1, 2023. Doreen has worked for the Hopatcong School District for the past 29 years.
- e. Approval to accept the resignation of **Shannon Potucek** from her position as Paraprofessional at the Middle School effective May 3, 2023.
- f. Approval of **Valentina Naranjo**, a Rutgers University Student to observe with Christina Nied for a total of 35 hours for the 2022-2023 school year.
- g. Approval of the following staff for the Special Education Compensatory Education Afterschool May Program. Each staff member will be paid for a total of 12 hours at \$35 per hour. **Suzanne Annette** (Durban) **Linda Aviles** (Tulsa Trail) **Carla Malatesta** (Middle School), **Nancy Stephens** (High School).
- h. Approval of the following **Hopatcong Association of Principals and Supervisors Members** contract Renewal Recommendations for the 2023 – 2024 school year:

Last Name	First Name	Job Title	Salary*	Longevity*
BENFATTI	LEWIS	Middle School Principal	\$175,985.10	\$9,000.00
BYRNE	BRIAN	Tulsa Trail Principal	\$150,692.35	\$7,500.00
MARTINEZ	STEPHANIE	High School Principal	\$135,981.35	\$0.00
MCFADDEN	KATHERINE	Durban Avenue Principal	\$146,859.86	\$4,500.00
MILLER	TAMMY	Director of Special Services	\$160,572.46	\$7,500.00

**All salaries and longevity are based upon the 2023-2024 HAPS Salary Guide.*

- i. Approval of High School Nurse **Aimee Landrud** to work up to 60 hours for Sports Physicals this summer at a rate of \$40 per hour.
- j. Approval of Durban Ave School Nurse **Katarzyna Getto** to work up to 25 hours for Kindergarten Registration this summer at a rate of \$40 per hour.
- k. Approval of **Jennifer Valenti** to work Special Education Case Management for 20 hours per week 4/24-5/5 at a rate of \$35 per hour for a total of \$1,400.
- l. Approval of **Employee #80418** to take a paid leave using earned sick time from 5/1/23-5/29/23.
- m. Approval of **Employee #81502** to take 12 consecutive weeks of FMLA/NJFLA leave beginning September 11, 2023 through December 1, 2023 with an anticipated return date of December 4, 2023.
- n. Approval of **Employee #81132** to take 12 consecutive weeks of FMLA/NJFLA leave beginning September 5, 2023 through November 24, 2023 with an anticipated return date of November 27, 2023.
- o. Approval of the following staff for the **Extra Duty/Extra Pay* Positions** the 2023 – 2024 school year in the Hopatcong School District on an as needed basis:

Name	Nature of Action	Duty/Position	Salary*
Anna Voloshin	Appoint	Head Nurse	\$2,500
Ken Olsen	Appoint	SLE Facilitator	\$6,367

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p. Approval of the following Coach/Advisor Position for the 2023-2024 school year:

Name	Nature of Action	Position	Class	Level	Salary
Sean Norton	Appoint	Head Football Coach	A	4	\$7,712.00
Mark Certo	Appoint	Asst. Football Coach	B	4	\$5,034.00
Auston Brown	Appoint	Asst. Football Coach	B	4	\$5,034.00
Gary Andolena	Appoint	Asst. Football Coach	B	4	\$5,034.00
Michael Norton	Appoint	Asst. Football Coach	B	4	\$5,034.00
Anthony Rodriquez	Appoint	Football Volunteer	-	-	-
Roger White	Appoint	Football Volunteer	-	-	-
Wilson Cusano	Appoint	Head Girls Soccer Coach	A	4	\$7,712.00
Eric Fajerman	Appoint	Assistant Girls Soccer Coach	A	4	\$5,034.00
Craig Vallaro	Appoint	Head Boys Soccer Coach	A	4	\$7,712.00
Joe Raccioppi	Appoint	Asst. Boys Soccer coach	B	1	\$3,187.00
Traci Duffy	Appoint	Head Tennis Coach (Fall)	B	4	\$5,034.00
Heather DelBagno	Appoint	Asst Tennis Coach Fall)	B	4	\$3,287.00
Kurt Zimmermann	Appoint	Head Marching Band Director	A	4	\$7,712.00
Al Cerulo	Appoint	Asst. Marching Band Director	B	4	\$5,034.00
Aimee Robertson	Appoint	Fall Cheerleading Volunteer	-	-	-
Peter Oesen	Appoint	Head Cross Country Coach	A	4	\$7,712.00
Jamie Douglas	Appoint	Asst. Cross Country Coach	B	4	\$5,034.00
James McKowen	Appoint	Fall ESports	B	4	\$3,287.00

q. Approval of the following 2023 Extended School Year (ESY) Programs:

NOTE: Programs and staffing recommendations are made in order to remain in compliance with N.J.A.C. 6A: 14 (Special Education Code).

The following teachers are recommended for employment:

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- Samantha Apgar
- Katlin Cadavid Orozco
- Michael Farrell
- Jennifer Gigantino
- Borianna Gueorguieva
- Jessica Pryor
- Barbara Schelle
- Loren Turner
- Julie Wilson

*Rate of pay for each teacher will be \$35 per hour. Teachers will work a maximum of 88 hours over 16 days.

The following paraprofessionals are recommended for employment:

- Mary Aufiero
- Adrienne Bleibdrey
- Monique Braithwaite
- Jami Cerrato
- Maxine Coddington
- Emily Dyminski
- Deena El sayed
- Marissa Fattorusso
- Alexander Feinberg
- Jessica Furman
- Haley Gabloff
- Julie Gesregan
- Theresa Giordano
- Nicole Gricenko
- Judy Grillo
- Roshell Hamilton
- Gretchen Hardman
- Aubrey Modafferi
- Patricia Nelson
- Kara Puco
- Julia Santiago
- Milagro Segura
- Jamie Sprague
- Cassidy Takacs
- Vianka Taveras Diaz
- Grace Waldron
- Marge Wallace
- Christine Wiemer
- Kimberly Zeier

*Rate of pay for each paraprofessional will be \$16 per hour. Paraprofessionals will work a maximum of 88 hours over 16 days.

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The following school nurses are recommended for employment:

- Kat Getto
- Amanda McCarthy

*Rate of pay for each school nurse will be \$45 per hour. These school nurses will be sharing one position which has a maximum of 88 hours over 16 days.

The following case manager is recommended for employment:

- Jennifer Valenti

*Rate of pay for the case manager will be \$45 per hour. The case manager will work a maximum of 64 hours over 16 days.

Speech/Language Specialist, Occupational Therapist, Physical Therapist

These related service providers will be employed on an as needed basis with an hourly rate as per contract with hours to be determined by student IEPs.

- J & B Agency

The following bus paraprofessionals are recommended for employment:

1. TBD
2. TBD
3. TBD
4. TBD
5. TBD
6. TBD
7. TBD
8. TBD

*Rate of pay for each bus paraprofessional will be \$16 per hour. Bus paraprofessionals will work a maximum of 24 hours over 16 days.

Substitute Staff

- All staff members, approved substitute teachers, and approved substitute paraprofessionals from the 2022-2023 and 2023-2024 school years are recommended to be utilized on an as needed basis as substitutes during the Extended School Year 2023 program.
- All appropriately certified staff members of the 2023 Extended School Year Program are recommended to be utilized on an as needed basis as substitutes during the Extended School Year 2023 Program.

r. Approval of the following for Child Study Team Summer Evaluations:

NOTE: Programs and staffing recommendations are made in order to remain in compliance with N.J.A.C. 6A: 14 (Special Education Code).

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Summer Evaluations

These positions are required in order to complete identification meetings, evaluations of students, and eligibility/IEP meetings as required by N.J.A.C. 6A: 14 (Special Education Code).

Learning Disability Teacher Consultants

Jennifer Valenti

Nancy Stephens

School Psychologists

Jaclyn DiBrienza-Cikovic

Stacey Montefusco

Stephanie Vitale

Social Workers

Dawn Hersh

Susan Pallotta

Amanda Michko

Speech/Language Specialists

Gabrielle Cardosa-Schnabel

Kristine Kester

Christi Murphy

Siobhan Winkler

Emily Taylor

Physical Therapist

Melanie Piereth

Occupational Therapists

Christina Nied

Karlie Dehn

Rates of Pay for Evaluations/Meetings:

- Psychological and Educational Evaluations – flat rate of \$300.00 each
- Social Histories – flat rate of \$200.00 each
- Speech/Language – flat rate of \$250.00 each
- OT/PT –flat rate of \$250.00
- Case managers will be paid an extra \$150.00 per case
- Teachers/Case managers/Related Service Providers – flat rate of \$50.00 to attend each meeting

All staff members from the 2022-2023 and 2023-2024 school years are recommended to be utilized on an as needed basis as certificated staff members at special education code required meetings on an as needed basis.

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Motion to approve 12a – 12r:

(ACTION) Motion by Choose an item. seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

13. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Approval of the following staff to attend Professional Development/Conference*

Name	Title	Cost	Date
Barbara Parichuk	Spring into Joyful Literacy Instruction	\$99+mileage	4/21/23
Katie Schwab	Systems 3000 Personnel Processing Training	\$0+mileage	8/2/23
Gabrielle Cardosa-Schnabel Emily Taylor	Auditory Processing Workshop and Equipment Inservice	\$100+mileage	8/28/23
Melissa Kennedy	ACES and Best Practices for Trauma-Informed Schools	\$0	5/3/23
Siobhan Winkler Christi Murphy Gabrielle Cardosa-Schnabel Emily Taylor	Is This Autism? Recognizing and Understanding The Less Obvious Presentations of Autism (WCSLHA Workshop)	\$90+mileage	5/22/23
Shane Dowling Eric Marcazo	Boiler License Class	\$600	-
Carolyn Olsen	CTE CE EPP Stage V	\$685 *Title II	4/29/23
Loren Turner	Fundamentals of Coaching- Version 2	\$100 *Title II	-

****Cost will be reimbursed upon completion of attendance and all documentation has been provided.***

Motion to approve Travel and Professional Development:

(ACTION) Motion by Choose an item. seconded by Choose an item..

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan

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-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena
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14. POLICY & REGULATIONS

Approval of item **14a** as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING:**

<u>Policy/Regulation #</u>	<u>Title</u>
P & R 2520	Instructional Supplies (M) (Revised)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M)(Revised)
R 6115.01	Federal Awards/Funds Internal Controls –Allowability of Costs (M)(New)
P 6115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)
R 9140	Citizens Advisory Committee (M) (Abolished)

Motion to approve 14a:

(ACTION)Motion by **Choose an item.** seconded by **Choose an item..**

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

15. STUDENTS AND SERVICES

Approval of the following items, 15a-15f as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval for educational instruction services for student no. 15413 for up to 10 hours per week beginning April 18, 2023 for the anticipated duration of approximately 30 days. Instruction will be provided by Silvergate Prep at a rate of \$45.00 per hour.
- b. Approval for a total of 5 hours of home instruction services per week for student no. 12031. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour effective from 4/24/23 until the end of the school year.

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- c. Approval for educational instruction services for student no. 14976 for ten hours per week beginning April 11, 2023. Instruction will be provided by CCBH at a rate of \$95.00 per hour.
- d. Approval for 5 hours of home instruction services per week for student no. 15090. Instruction will be provided by Hopatcong certificated staff at the Board approved rate of \$35.00 per hour from 5/8/23-6/16/23.
- e. Approval for 5 hours of home instruction services per week for student no. 15058. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour effective 5/2/23 – 6/16/23.
- f. Approval of the following field trip requests:

School	Date	Trip
High School	5/30/23	State Teen Arts Festival
High School	5/25/23	Sussex County Community College Program Visit
High School	5/30/23	Metropolitan Museum of Art - NYC
High School	5/16/23	Pocono Valley – Senior Trip
Middle School	5/31/23	Hopatcong State Park
High School	6/8/23	Six Flags Great Adventure – 8 th Grade Trip
Tulsa	5/17/23	Sparta Lanes
High School	6/14/23	Senior Walk

Motion to approve 15a-15f:

(ACTION) Motion by Choose an item. seconded by Choose an item..

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

16. RESOLUTIONS

- a. It is recommended by the Superintendent that the Hopatcong Board of Education approve May 26, 2023 as a district wide no school day due to one unused snow day built into the school calendar.

Motion to approve 16a:

(ACTION) Motion by Choose an item. seconded by Choose an item..

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

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17. SUSSEX COUNTY REGIONAL COOPERATIVE

- a. The Superintendent and the Director of Transportation recommend the ***approval of bills*** for the Sussex County Regional Cooperative Operating account for April 25, 2023 through May15, 2023 in the amount of \$223,434.04 for Regular bills and \$4,956,928.56 for Contractor bills.
- b. The Superintendent and the Director of Transportation recommend the ***approval to dispose of the following vehicles***. Bid will be hosted by GovDeals, Inc. and awarded to the highest bidder.
2013 Dodge Caravan, VIN 2C4RDBG7DR810669
2012 Honda Odyssey, VIN 5FNRL5H23CB102609
- c. The Superintendent and the Director of Transportation recommend the ***approval of the following Sussex County Regional Cooperative Office Staff Personnel*** for the 2023-2024 school year:

Last Name	First Name	Job Title	Salary	Longevity
Byrnes	Margaret	Transportation Coordinator	\$64,652.09	\$3,000.00
Iadarola	Danielle	Transportation Coordinator	\$60,000.00	n/a
Jones	Dana	Transportation Coordinator	\$64,652.09	\$4,000.00
Ketch	Michelle	Transportation Manager	\$71,541.24	n/a
Lavin	Evelyn	Administrative Assistant	\$46,500.00	n/a
Lugo	Israel	Transportation Dispatcher	\$46,350.00	n/a
Nakos	Loni	Administrative Assistant	\$57,000.00	\$1,000.00

- d. The Superintendent and the Director of Transportation recommend the ***approval of the following Sussex County Regional Cooperative Administrators*** for the 2023-2024 school year:

Last Name	First Name	Job Title	Salary	Longevity
Byrnes	Janine	Director	\$158,980.54	\$4,500.00
Schwab	Kathleen	Assistant Director	\$111,286.38	\$9,000.00

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e. The Superintendent and the Director of Transportation recommend the **approval to renew** Nancy Rosikiewicz, **Substitute Receptionist** for the 2023-2024 school year at an hourly rate of \$20.00.

f. The Superintendent and the Director of Transportation recommend the **approval to renew**

all bus drivers and bus aides for the 2023-2024 school year at the following hourly rates effective September 1, 2023. Hours per day to be determined in August 2023 based on bus route schedules.

Employee Name	Position	2023-24 Hourly Rate	Longevity
Christine Amella	Bus Driver	\$28.85	
Tracy Arnone	Bus Driver	\$28.85	\$600.00
Karen Bengel	Bus Driver	\$28.85	
Maria Camacho	Bus Driver	\$28.85	\$600.00
Valerie Coats	Bus Driver	\$28.85	
Dorette Connelly	Bus Driver	\$28.85	
Andrea Delgado	Bus Driver	\$28.85	
Jessica Giumarra	Bus Driver	\$28.85	
Jaime Jones	Bus Driver	\$28.85	\$600.00
Joan Marshall	Bus Driver	\$28.85	\$1,050.00
Tina McGrath	Bus Driver	\$28.85	\$600.00
Lorraine Moss	Bus Driver	\$28.85	\$800.00
Brianna Norlander	Bus Driver	\$28.85	
Cecilia Ortiz	Bus Driver	\$28.85	
Monika Ramsey	Bus Driver	\$28.85	
Hillary Reynolds	Bus Driver	\$28.85	\$900.00
Garry Ridner	Bus Driver	\$28.85	\$800.00
Richard Sadowski	Bus Driver	\$28.85	
Charles Schiller	Bus Driver	\$28.85	

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Michelle Urban	Bus Driver	\$28.85	\$600.00
Bobbie Joe VanHorn	Bus Driver	\$28.85	\$600.00
Danielle Whritenour	Bus Driver	\$28.85	
Maryann Danza	Bus Aide	\$15.90	
Dorothy DeFranco	Bus Aide	\$15.90	
Jennifer Fox	Bus Aide	\$15.90	
Theresa Gould	Bus Aide	\$15.90	
Barbara Hashagen	Bus Aide	\$15.90	
Tabitha Kestenholz	Bus Aide	\$15.90	
Dawn Padgett	Bus Aide	\$15.90	

- g. The Superintendent and the Director of Transportation recommend the **approval** of all **Drivers/Aides** to work summer hours/routes as needed.
- h. The Superintendent and the Director of Transportation recommend the **approval of** the following **substitute Bus Drivers** for the 2023-2024 school year at an hourly rate of \$28.85.
 Enrico Fattorusso
 Dahna Sherlock
 Augusto Torres
- i. The Superintendent and the Director of Transportation recommend the **approval of** Mary Swanson, **substitute Bus Driver** for the 2022-2023 school year at an hourly rate of \$28.00.
- j. The Superintendent and the Director of Transportation recommend approval of the reemployment of **Lori Harrison**, in the position of Transportation Coordinator at the salary of \$65,000 for the 2023-2024 school year, with a start date of July 1, 2023.
- k. The Superintendent and the Director of Transportation recommend **the approval of the Subscription Busing Agreement** with the North Caldwell Board of Education for the 2023-2024 school year.
- l. The Superintendent and the Director of Transportation recommend the **approval of the following new member district for the 2022-2023 school year:**
 North Warren

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m.

1. The Superintendent and the Director of Transportation recommend the **approval of route contract addendums** for the 2022 – 2023 School Year as listed on Exhibit A.
2. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations** for **Athletic/Class/Field Trips** for the 2022-2023 School Year as listed on Exhibit A.
3. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations** for **Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2022-2023 School Year as listed on Exhibit A.
4. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations** for **Special Education Routes** for the 2022 - 2023 School Year as listed on Exhibit A.
5. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations** for **Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the 2022 -2023 School Year as listed on Exhibit A.

Motion to approve:

(ACTION)Motion by Choose an item. seconded by Choose an item..

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena

18. **BOARD OF EDUCATION MEMBER COMMENTS**

19. **ADJOURNMENT**

Motion to adjourn:

(ACTION)Motion by Choose an item. seconded by Choose an item..

All in favor Choose an item. Time:

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ADDENDUM

- a. It is recommended by the Superintendent that the Hopatcong Board of Education approve of the following involuntary transfer recommendations based on staffing needs due to budgetary constraints effective for the 2023-2024 school year:

Employee	Current	Transfer
K. Brennan	Tulsa/Durban	Durban
Pagano	Durban	Middle School
E. Minervini	Durban	Tulsa
Haggerty	Middle School	High School

- b. It is recommended by the Superintendent that the Hopatcong Board of Education approve of the following voluntary transfer recommendations based on staffing needs due to budgetary constraints effective for the 2023-2024 school year:

Employee	Current	Transfer
Gallagher	High School	Middle School
Culcasi	High School	Durban

- c. It is recommended by the Superintendent that the Hopatcong Board of Education accept the resignation of **Barbara Reyes** from her position as Roving Nurse effective immediately on May 12, 2023.
- d. It is recommended by the Superintendent that the Hopatcong Board of Education approve of the employment of **Jeffrey Hallenbeck** as Assistant Superintendent for Business, with a salary of \$174,338.06 plus \$9,000 longevity beginning July 1, 2023 through June 30, 2024.
- e. It is recommended by the Hopatcong Board of Education approve of the employment of **Arthur DiBenedetto** as Interim Superintendent, at a per diem rate of \$700 per day, beginning July 1, 2023 through February 27, 2024.
- f. The Superintendent and the Finance Committee of the Board recommend approval of the purchase of 5 new school transportation vehicles for the 2023-2024 school year as follows; three (3) 54-passenger school busses, one (1) 39-passenger wheelchair school bus, and one (1) 8 passenger wheelchair van at a total cost of \$642,948.00 from H.A. DeHart & Sons under the Hunterdon County Educational Services Commission Co-op bid #VEH 22-10 and VEH 22-11 according to the following payment schedule: Schedule 1 Total: \$642,948.00 Term: annual payments – 5 Rate: 3.99% Payment: \$105,529.69. Financing for the 5-year lease purchase is awarded to TD Bank Bank as the lowest responsible bidder through a bid opening on May 9, 2023, at 1:00 pm.
- g. It is recommended by the Superintendent that the Hopatcong Board of Education approve **Sonia Scovil** as Grade 6 Math Temporary Assistance Position for the purpose of lesson planning and grading at a rate of \$35 per hour for 1-2 hours per week/per class from May 22, 2023 through June 16, 2023.

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- h. It is recommended by the Superintendent that the Hopatcong Board of Education approve the salary guide attached to the HEA contract for four years, 2023-2024, 2024-2025, 2025-2026, 2026-2027. The salary guides reflect the memorandum of agreement with the HEA and the Board of Education for 3%, 3%, 3.25% and 3.50%.
- i. It is recommended by the Superintendent that the Hopatcong Board of Education approve the salary guide attached to the HEA Support Personnel - Paraprofessional contract for four years, 2023-2024, 2024-2025, 2025-2026, 2026-2027. The salary guides reflect the memorandum of agreement with the HEA and the Board of Education for 4%, 4%, 3.25% and 3.50%.
- j. It is recommended by the Superintendent that the Hopatcong Board of Education approve the salary guide attached to the HEA Support Personnel – Custodial/Maintenance contract for four years, 2023-2024, 2024-2025, 2025-2026, 2026-2027. The salary guides reflect the memorandum of agreement with the HEA and the Board of Education for 3%, 3%, 3.25% and 3.50%.
- k. It is recommended by the Superintendent that the Hopatcong Board of Education approve the salary guide attached to the HOPA contract for four years, 2023-2024, 2024-2025, 2025-2026, 2026-2027. The salary guides reflect the memorandum of agreement with the HEA and the Board of Education for 4%, 4%, 3.25% and 3.50%.
- l. It is recommended by the Superintendent that the board approve the Treasurer's Report for the month of April 2023.
- m. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the month of April 2023.
- n. It is recommended by the Superintendent that the board approve the Transfer Report for the month of April 2023.
- o. RESOLUTION

WHEREAS the Hopatcong Board of Education, a body politic and corporate duly organized and existing as a political subdivision of the State of New Jersey ("Lessee"), is authorized by the laws of the State of New Jersey to purchase, acquire and lease personal property for the benefit of Lessee and to enter into contracts with respect thereto; and

WHEREAS Lessee desires to purchase, acquire, finance and lease certain equipment with a cost not to exceed \$642,948.00 constituting personal property necessary for Lessee to perform essential governmental functions (the "Equipment"); and

WHEREAS, Lessee proposes to enter into that certain Lease Purchase Agreement (the "Agreement"), with TD Equipment Finance, Inc. ("Lessor"), the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the funds made available by Lessor under the Agreement will be deposited pursuant to the terms of that certain Escrow Agreement, among Lessee, the Lessor and TD Bank, N.A. (the "Escrow Agreement"; and together with the

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Agreement, the “Financing Documents”) and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and

WHEREAS, the Equipment is essential for Lessee to perform its governmental functions; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and

WHEREAS, the governing body of Lessee deems it for the benefit of Lessee and for the efficient and effective administration thereof to enter into the Financing Documents and any other documentation necessary, convenient or appropriate for the purpose of the financing the Equipment on the terms and conditions described therein;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE, that Lessee is hereby authorized to execute and deliver the Agreement with principal components of rental payments in an aggregate amount not to exceed \$642,948.00

BE IT FURTHER RESOLVED that the Financing Documents and the acquisition and financing of the Equipment under the terms and conditions as described in the Financing Documents are hereby approved. The Assistant Superintendent for Business of Lessee and any other officer of Lessee with the power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Financing Documents and any and all instruments, documents and certificates which may be required by or provided for in the Financing Documents or as may otherwise be required for or necessary, convenient or appropriate to the financing described in this resolution together with any changes, insertions and omissions therein as may be approved by the officer(s) who execute the Financing Documents, such approval to be conclusively evidenced by such execution and delivery of the Financing Documents. The Assistant Superintendent for Business of Lessee and any other officer of Lessee with the power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Financing Documents and attest the same.

BE IT FURTHER RESOLVED, that the proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Financing Documents.

Bank Qualified only BE IT FURTHER RESOLVED, that pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the “Code”), Lessee hereby specifically designates the Agreement as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code.

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BE IT FURTHER RESOLVED, that nothing contained in this resolution, the Agreement nor any other instrument shall be construed with respect to Lessee as incurring a pecuniary liability or charge upon the general credit of Lessee or against its taxing power, nor shall the breach of any agreement contained in this resolution, the Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon Lessee or any charge upon its general credit or against its taxing power, except to the extent that the rental payments payable under the Agreement are special limited obligations of Lessee as provided in the Agreement.

BE IT FURTHER RESOLVED, that if any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

- p. It is recommended by the Superintendent that the Board approve the suspension of employee #80116 effective immediately pending the results of a physical/mental evaluation.

Motion to approve Addendum Items a-p:

(ACTION) Motion by Choose an item. seconded by Choose an item..

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Philip DiStefano
-----	Joseph Falconi	-----	Jayson Cittrich	-----	Jayna Gulan
-----	Jennifer Johnson	-----	Jackie Turkington	-----	Jennifer Polowchena