

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES
August 27, 2018**

A Regular Meeting of the Board of Education of the Hopatcong Borough School District was held on August 27, 2018 was moved to the Hopatcong High School Library, 2A Windsor Avenue, Hopatcong, due to maintenance in the Administration Building.

1. The meeting was called to order at 7:08 p.m.
2. **FLAG SALUTE**
3. Mr. Fasano, Board President, read the New Jersey Open Public Meetings Act Statement:

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by mail that this Board of Education Regular meeting will take place in the Hopatcong Board of Education Meeting room, 2 Windsor Avenue, Hopatcong, NJ, at 7:00 p.m. on August 27, 2018. Meeting was subsequently moved to the High School Library due to maintenance in the Administration building.

4. **MEMBERS PRESENT:**
 - Mr. Anthony Fasano, President
 - Mr. Alex McLean, Vice President
 - Mr. Philip DiStefano
 - Mr. Scott Francis
 - Mr. Warren Gallagher
 - Ms. Erin Jacobus
 - Dr. Sarah Schindelar
 - Mrs. Candice Smith
 - Ms. Carol Trumport

MEMBERS ABSENT: None

Also Present: Dr. Joanne Mullane, Acting Superintendent, Ms. Carolyn B. Joseph, Board Secretary, Kerri Wright, Esq.

5. **EXECUTIVE SESSION**

The Hopatcong Board of Education entered Executive Session prior to the opening of the public meeting.
6. **RECONVENE**

A motion to return to Public Session was made by Mrs. Smith, seconded by Mr. McLean.
The motion carried with all in favor Time: 7:00 p.m.

7. **APPROVAL OF MINUTES**

Approval of the minutes of the following meetings, as reported by the Board Secretary and reviewed by the Board President and members of the Board:

- a. July 11, 2018 – Special Meeting - Executive Session/Regular Meeting
- b. July 23, 2018 – Executive Session
- c. July 23, 2018 - Regular Meeting
- d. July 30, 2018 – Special Meeting - Executive Session
- e. ~~July 30, 2018 – Special Meeting~~ --- **Minutes 7e were removed – no vote taken. Will be added to the September meeting agenda for approval.**

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Motion to approve Minutes 7a-7d was made by Ms. Trumpore and seconded by Mrs. Smith:

Philip DiStefano	Yes Abstain c	Scott Francis	Yes Abstain d	Warren Gallagher	Yes
Erin Jacobus	Yes	Alex McLean	Abstain all	Sarah Schindelar	Yes Abstain b, d
Candice Smith	Yes Abstain b, c	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to approve Finance 7a-7d passed.

8. ACKNOWLEDGMENTS/CORRESPONDENCE

- a. The Hopatcong Board of Education wishes to extend their sincerest thanks and congratulations to the students, support staff, teachers and administrators who participated in the following programs this summer: Camp Innovate; Safety ;Town; Title I; Extended School Year (ESY) and Middle School Summer School.
- b. Congratulations to **Lilyann Zinsli**, entering fourth grade at Durban Avenue School, and **Maliyah Terantino**, who will be in the third grade at Tulsa Trail. These young ladies read over one-hundred books during Camp Innovate this summer!

9. SUPERINTENDENT’S REPORT AND HIB REPORT

- a. Superintendent’s Report – **Dr. Joanne Mullane** introduces Jeff Hallenbeck, Director of Technology and District Security.
- b. Presentation: School Safety and Security – Jeff Hallenbeck, Director of Technology and District Security
- c. A second reading and approval of the Superintendent’s HIB Report for June, 2018 as presented to the Board at the June meeting on June 25, 2018. Approval of the HIB report for July, 2018 for first reading and review.

Dr. Mullane reports that there were four investigations; none were established as HIB.

Motion was made by Mr. McLean, seconded by Mrs. Smith to accept items 9a – 9c:

Philip DiStefano	Yes	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	Yes	Alex McLean	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to approve items 9a – 9c passed.

10. COMMITTEE REPORTS

- a. Student Achievement – Community Relations, Curriculum, Personnel and Special Education: Chairperson - Candice Smith
- b. Operations – Finance, Facilities, Security and Transportation: Chairperson - Alex McLean
- c. Negotiations: Chairperson - Sarah Schindelar – no report

**Mrs. Smith made a motion to accept 10a – 10c, seconded by Ms. Trumpore.
All in favor**

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11. PUBLIC COMMENT – AGENDA ITEMS ONLY

Public reiterated support for staff that had been rified; concerns regarding the responsibilities of Principal on Special Assignment; the need for more communication with the community; concern with plan for one principal for both HS and MS. Gratitude for addition of Class III officers in the schools.

12. RATIFICATION

a. Motion to ratify adoption of revised 2018-2019 Budget:

WHEREAS, the State of New Jersey has decreased our State Aid for the 2018-19 School Year in the amount of \$611,056 and a revised budget must be adopted;

THEREFORE, BE IT RESOLVED that the Hopatcong School District's 2018-19 budget is as follows:

<u>REVENUE</u>	
Fund 10 – General Fund	\$36,433,155
Local Tax Levy.....	\$24,147,386
All State Aids (including extraordinary)...	\$10,887,859
Miscellaneous/Rental income	\$ 535,983
Medicare reimbursement.....	\$ 42,749
Fund Balance/Emergency Reserve.....	\$ 819,178
Fund 20 – Special Revenue Fund	\$ 684,935
State and Federal Grants.....	\$ 684,935
TOTAL REVENUE	\$37,118,090

<u>APPROPRIATIONS</u>	
General Fund	\$36,433,155
Fund 10 – Charter School Tuition.....	\$ 303,696
Fund 11 – General Operation Fund.....	\$36,127,845 **
Fund 12 – Capital Outlay/Debt Assess.....	\$ 1,614
Special Revenue	\$ 684,935
Fund 20 – State and Federal Grants.....	\$ 684,935
TOTAL APPROPRIATIONS	\$37,118,090

** Reduction of the following accounts:

Budget account	Account Description	Amount
11-000-240-103-01	Salary Principal/Vice Principal	\$182,550
11-000-240-105-01	Salary Principal Secretary	\$ 31,227
11-000-218-105-01	Salary Guidance Secretary	\$ 31,490
11-000-261-105-01	Salary Clerical	\$ 31,030
11-000-221-800-19	Professional Development	\$ 19,000
11-130-100-101-02	Substitutes	\$ 30,827
11-000-291-270-01	Medical Benefits	\$168,158
11-230-100-101-01	Basic Skills	\$116,774
Total		\$611,056

b. **BE IT RESOLVED** that the Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the change in the location of Dr. Olga Edgerton's office from the District Office to Hopatcong High School.

c. **BE IT RESOLVED** that the Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the change in the location of Mr. Jeffrey Hallenbeck's office from the District Office to Hopatcong Middle School.

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- d. **BE IT RESOLVED** that the Board of Education, on the recommendation of the Superintendent of Schools, hereby approves the change in the location of Dr. Joanne Mullane's office from the District Office to Hopatcong Middle School.
- e. **WHEREAS**, State law authorizes a board of education to reduce the number of staff members, employed in the district whenever, in the judgment of the board, it is advisable to abolish any such positions for reasons of economy or because of reduction in the number of pupils or of change in the administrative or supervisory organization of the district or for other good cause upon compliance with the provisions of this article.

WHEREAS, for reasons of economy, the Board finds it advisable to implement a reduction in force.

NOW THEREFORE BE IT RESOLVED, by the Hopatcong of Education that, upon recommendation of the Superintendent, the following positions have been abolished as a result of a reduction in force:

1. High School Assistant Principal
2. Middle School Assistant Principal
3. Curriculum Secretary
4. Middle School Assistant Principal Secretary
5. Secretary to the Director of Guidance
6. Academic Skills Teacher
7. Academic Skills Teacher

BE IT FURTHER RESOLVED, that the Board authorizes the Board Secretary and/or Superintendent to notify all affected employees of their employment status and to effectuate the terms of this Resolution.

- f. **WHEREAS**, for reasons of economy, the Board is implementing a reduction in force.

WHEREAS, as a result of the reduction in force, the Board must terminate the employment of several employees.

WHEREAS, the Board wishes to thank these employees for their dedication and service to the Hopatcong School District.

NOW THEREFORE BE IT RESOLVED, by the Hopatcong of Education that, upon recommendation of the Superintendent, the employment of the following employees is hereby terminated as a result of the reduction in force:

1. Employee #80074 (Mark Certo)
2. Employee #80351 (Dave Pierson)
3. Employee #80388 (Melissa Gordon Sant)
4. Employee #81404 (Tara Sant)
5. Employee #81339 (Gina Samara)
6. Employee #81274 (Dorothea Stauffer)

BE IT FURTHER RESOLVED, that the Board authorizes the Board Secretary and/or Superintendent to notify all affected employees of their employment status and to effectuate the terms of this Resolution.

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- g. Approval of the employment of Employee #80074 as Elementary Teacher at Durban Avenue School, effective September 1, 2018.
- h. Approval of the following **involuntary transfer recommendations** based on staffing needs due to budgetary constraints effective for the 2018-2019 school year:

Name	Transfer From	Transfer To
Brittany Juskus	Curriculum Secretary	Secretary to the High School Principal
Linda Tappen	Secretary to the Middle School Assistant Principal	Secretary to the High School Athletic Director
Donna Annett	Secretary to the High School Principal	Facilities Secretary

Motion to approve 12a – 12h was made by Mr. McLean and seconded by Dr. Schindelar:

Philip DiStefano	Yes to all Except No to e.	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	No	Alex McLean	Yes to a Abstain b - h	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to approve 12a – 12h passed.

13. FINANCE

Approval of the following finance items, **13a-13j**, as recommended by the Superintendent of Schools and the Finance Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenue (Grants) account, July 23, 2018 through August 27, 2018, in the following amount:

General Fund and Special Revenue (Grants) account	-	\$2,032,370.26
Cafeteria account		\$ 0.00
- b. Approval of the Transfer Report for the month of June, 2018.
- c. Approval of the Board Secretary's Report for the month of June, 2018.
- d. Approval of the Treasurer's Report for the month of June, 2018.
- e. Approval of the New Jersey Tiered System of Supports – Early Reading (NJTSS-ER) Grant in the total amount of \$4,000: Hudson Maxim, \$2,000 and Tulsa Trail, \$2,000.
- f. Approval of the abatement and disposal of carpet in the Board of Education main hallway in the amount of \$15,066 (2018-2019 Maintenance Reserve account).
- g. Approval by the Board for the transfer of funds from 2018-2019 Maintenance Reserve Account to General Fund in the amount of \$15,066 for the purpose of abatement and disposal of carpet in Board of Education main hallway.

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- h** Approval for submittal of Emergency Aid Application in the amount of \$611,056. This application, unlike last year, is to present to the State “to show Financial Distress.”
- i.** Approval of five year lease agreement for Motorola radio system upgrade in the amount of \$1,629 per month.
- j.** Approval of four Class III Officers (to be determined) for purchase of services from the Borough of Hopatcong for the 2018/2019 school year.

Motion to approve Finance 13a – 13j, was made by Mr. McLean and seconded by Dr. Schindelar:

Philip DiStefano	Yes	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	Yes	Alex McLean	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Motion to approve Finance 13a – 13j passed.

14. PERSONNEL

Approval of the following personnel items, **14a – 14ff**, as recommended by the Superintendent of Schools and the Personnel Committee of the Board:

- a.** Acceptance of the resignation, with regret, of **Kelly Colonna**, from her position as Elementary Teacher at Hudson Maxim School, effective August 31, 2018.
- b.** Approval of the employment of **Emily Preisler**, as Elementary Teacher at Hudson Maxim School, at an annual salary of \$63,833 based upon the Salary Guide Level MA/Step 9, effective September 1, 2018, pending the outcome of criminal history background check and certification. This salary is based upon the 2017-2018 HEA Salary Guide and may change based upon the outcome of negotiations.
11-120-100-101-01
- c.** Acceptance of the resignation, with regret, of **Mary Anne Wilcock**, from her position as Child Study Team Secretary in the Hopatcong School District, effective August 31, 2018.
11-000-219-105-01-
- d.** Acceptance of the resignation of **Karen White** from her position as a Paraprofessional in the Hopatcong School District, effective August 30, 2018.
- e.** Acceptance of the resignation of **Amanda Marcazo** from her position as a Part Time Clerk (Receptionist) at the Administration Building in the Hopatcong School District, effective August 24, 2018.
- f.** Rescind the appointment of **Gina Vincente** as a Learning Disability Teacher Consultant in the Hopatcong Borough School District as approved at the July 23, 2018 Regular Board of Education Meeting.
- g.** Approval of the employment of **Nancy Stephens** as a Learning Disability Teacher Consultant in the Hopatcong Borough School District, at an annual salary of \$64,333 based upon the Salary Guide Level MA+15/Step 6, effective September 1, 2018. This salary is based upon the 2017-2018 HEA Salary Guide and may change based upon the outcome of negotiations.
11-000-219-104-01-

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- h. Approval of the employment of **Rosemary Smith** as School Nurse at Hudson Maxim School, at an annual salary of \$66,565 based upon the Salary Guide Level BA/Step 13 and may change based upon the outcome of negotiations.
11-000-213-100-01
- i. Approval of the employment of **Diana Menzel** as Middle School Special Education Maternity Leave Replacement Teacher in the Hopatcong School District at the salary of \$110.00 per day, effective September 4, 2018 through October 30, 2017. Effective October 29, 2018, salary will be \$55,783, prorated, based upon Level BA/Step 3, through November 16, 2018.
11-130-100-101-01
- j. Approval of the employment of **Linda Blazier** as Elementary Maternity Leave Replacement Teacher at Hudson Maxim School. Effective September 4, 2018, salary will be \$63,733, prorated, based upon Level MA+15/Step 3, through December 11, 2018.
11-120-100-101-01
- k. Approval of the employment of **Rebecca Weber** as Middle School Mathematics Teacher at a salary of \$55,783, salary guide level BA/Step 3, effective September 1, 2018. This salary is based upon the 2017-2018 HEA Salary Guide and may change based upon the outcome of negotiations.
11-130-100-101-01
- l. Approval of the employment of **Kathryn Gallagher** as Middle School Mathematics Teacher at a salary of \$63,033, salary guide level MA/Step 5, effective September 1, 2018. This salary is based upon the 2017-2018 HEA Salary Guide and may change based upon the outcome of negotiations.
11-130-100-101-01
- m. Approval of the employment of **Nancy Marinaro** as an In-School Suspension Monitor for the 2018-2019 School year at an hourly rate of \$16.94 per hour for 5.85 hours a day for 180 days effective September 6, 2018.
11-130-100-101-01
- n. Approval of the employment of **Kevin Malkin** as an In-School Suspension Monitor for the 2018-2019 School year at an hourly rate of \$16.94 for 5.85 hours per day for 180 days effective September 6, 2018.
11-140-100-101-01
- o. Approval of the employment of **Francesco Grasso** as a Paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective September 6, 2018.
11-216-100-106-01
- p. Approval of the employment of **Jamie Lios** as a Paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective September 6, 2018.
11-216-100-106-01
- q. Approval of the reassignment of the following staff, effective September 1, 2018:

Name	Transfer From	Transfer To
Mary Ellen Fata	High School Child Study Team	Middle School/High School Child Study

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		Team
Kathleen Brennan	Tulsa Trail Academic Skills	Hudson Maxim/Tulsa Trail Academic Skills

- r. Approval of the following Facilitators for the 2018-2019 school year, to be paid at the facilitator stipend as outlined in the 2014-2018 HEA Teacher Contract and may change based upon the outcome of negotiations.

Name	Nature of Action	Position	Stipend	Date Effective	Date Term
Kurt Zimmermann	Appoint	STEAM Academy Facilitator	\$6,064	9/1/2018	6/30/2019

11-000-221-176-01

- s. Approval of the following 2018-2019 Advisors for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Lisa Kenny	Appoint	National Honor Society	A	4	\$4363.00	9/1/18	6/30/19
Edric Debos	Appoint	Yearbook	A	4	\$4363.00	9/1/18	6/30/19
Lisa Kenny	Appoint	NHS Community Outreach	A	2	\$3222.00	9/1/18	6/30/19
Michael Batche	Appoint	Fall Play Director	B	4	\$3287.00	9/1/18	6/30/19
Michael Batche	Appoint	Spring Play Director	B	4	\$3287.00	9/1/18	6/30/19
Kenneth Olsen	Appoint	Community Service Club	B	2	\$2151.00	9/1/18	6/30/19
James McDonald	Appoint	Community Service Club	B	2	\$2151.00	9/1/18	6/30/19
James McDonald (.5)	Appoint	HS Student Council	B	3	\$1340.50	9/1/18	6/30/19
Joanne Carr (.5)	Appoint	HS Student Council	B	3	\$1340.50	9/1/18	6/30/19
Sandra DeRose	Appoint	HS Newspaper	B	4	\$3287.00	9/1/18	6/30/19
Kurt Zimmermann	Appoint	Music Advisor	B	4	\$3287.00	9/1/18	6/30/19
Sandra DeRose	Appoint	Literary Magazine	C	4	\$2858.00	9/1/18	6/30/19
Jason Mulvihill	Appoint	Varsity Club	C	3	\$2332.00	9/1/18	6/30/19
Kenneth Olsen	Appoint	Quest	C	4	\$2858.00	9/1/18	6/30/19
Enrico Fattoruso	Appoint	Quest	C	3	\$2332.00	9/1/18	6/30/19
Kenneth Olsen	Appoint	Credit Recovery Monitor	C	2	\$1818.00	9/1/18	6/30/19
Kurt Zimmermann	Appoint	High School Chorus	C	2	\$1818.00	9/1/18	6/30/19
Michael Scannelli	Appoint	Spring Music Choreographer	D	4	\$1782.00	9/1/18	6/30/19
Kurt Zimmermann	Appoint	Spring Music Director	D	4	\$1782.00	9/1/18	6/30/19
Kerri Batche	Appoint	Fall Play Tech Director	D	2	\$1175.00	9/1/18	6/30/19
Kerri Batche	Appoint	Spring Play Tech Director	D	2	\$1175.00	9/1/18	6/30/19
Barbara Fersch	Appoint	Spring Vocal Director	D	4	\$1782.00	9/1/18	6/30/19
Megan Nardone	Appoint	Fall Play Costume/Makeup	D	3	\$1458.00	9/1/18	6/30/19

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Megan Nardone	Appoint	Spring Play Costume/Makeup	D	3	\$1458.00	9/1/18	6/30/19
Kurt Zimmermann	Appoint	Tri-M	D	3	\$1458.00	9/1/18	6/30/19
Luis Mendez	Appoint	Pop Band	D	3	\$1458.00	9/1/18	6/30/19
Heather DelBagno	Appoint	Mock Trial	E	4	\$1566.00	9/1/18	6/30/19
Heather DelBagno	Appoint	Academic Bowl	E	4	\$1566.00	9/1/18	6/30/19
Linda Ellicott	Appoint	GSA	E	1	\$614.00	9/1/18	6/30/19
Kenneth Olsen	Appoint	FIT	E	4	\$1566.00	9/1/18	6/30/19
Dominic Spuckes	Appoint	FIT	E	1	\$614.00	9/1/18	6/30/19
Jason Mulvihill	Appoint	FIT	E	4	\$1566.00	9/1/18	6/30/19
Linda Padula	Appoint	FIT	E	2	\$936.00	9/1/18	6/30/19
Stephanie Martinez	Appoint	FIT	E	1	\$614.00	9/1/18	6/30/19
James McDonald (.5)	Appoint	HS Science League	E	4	\$783.00	9/1/18	6/30/19
Joanne Carr (.5)	Appoint	HS Science League	E	4	\$783.00	9/1/18	6/30/19
Jason Mulvihill	Appoint	Fall Weight Room	-	-	\$1100.00	9/1/18	6/30/19
Gary Andolena	Appoint	Winter Weight Room	-	-	\$1100.00	9/1/18	6/30/19
Dave Campagna	Appoint	Spring Weight Room	-	-	\$1100.00	9/1/18	6/30/19
Mike Landshof	Appoint	Senior Class Advisor	-	-	\$2456.00	9/1/18	6/30/19
Julie Wilson (.5)	Appoint	Junior Class Advisor	-	-	\$861.00	9/1/18	6/30/19
Enrico Fattorusso (.5)	Appoint	Junior Class Advisor	-	-	\$861.00	9/1/18	6/30/19
Christine Kalemba	Appoint	Sophomore Class Advisor	-	-	\$909.00	9/1/18	6/30/19
Megan Nardone	Appoint	Freshman Class Advisor	-	-	\$758.00	9/1/18	6/30/19

11-401-100-100-01-02

t. Approval of the following 2018-2019 Advisors for the Hopatcong Middle School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Edric Debos	Appoint	Classbook	C	3	\$2332.00	9/1/18	6/30/19
Donald Dippel	Appoint	Intramurals (Basketball)	C	4	\$2858.00	9/1/18	6/30/19
Alexa McLean	Appoint	Intramurals	C	2	\$1818.00	9/1/18	6/30/19
Donald Dippel	Appoint	Intramurals (Volleyball)	C	4	\$2858.00	9/1/18	6/30/19
Richard Anderson	Appoint	Steam Innovators Club	D	2	\$1175.00	9/1/18	6/30/19
James McKowen	Appoint	Steam Innovators Club	D	2	\$1175.00	9/1/18	6/30/19
Michael Sickles	Appoint	Drama Club	E	3	\$1224.00	9/1/18	6/30/19
Danielle Manisa	Appoint	Bring It	E	4	\$1566.00	9/1/18	6/30/19
Joanne Canizaro	Appoint	Student Council	E	1	\$614.00	9/1/18	6/30/19
Richard Anderson	Appoint	Academic Bowl	E	4	\$1566.00	9/1/18	6/30/19
Susan Hill	Appoint	Academic Bowl	E	4	\$1566.00	9/1/18	6/30/19
Barbara Parichuk	Appoint	Academic Bowl	E	4	\$1566.00	9/1/18	6/30/19
Richard Anderson	Appoint	Lego Robotics	E	2	\$936.00	9/1/18	6/30/19
Catherine Giugliano	Appoint	Lego Robotics	E	4	\$1566.00	9/1/18	6/30/19

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Barbara Sanders	Appoint	Lego Robotics	E	2	\$936.00	9/1/18	6/30/19
Catherine Giugliano	Appoint	Robotics Competition Team	E	2	\$936.00	9/1/18	6/30/19
Richard Anderson	Appoint	Games Club	E	2	\$936.00	9/1/18	6/30/19
James McKowen	Appoint	Games Club	E	2	\$936.00	9/1/18	6/30/19
Susan Hill	Appoint	Book Club	E	2	\$936.00	9/1/18	6/30/19
Alana Benninger (0.7)	Appoint	Book Club	E	2	\$655.00	12/1/18	6/30/19
Margaret Szczubelek	Appoint	Science Club	E	1	\$614.00	9/1/18	6/30/19
Eric Shramko	Appoint	Science Club	E	4	\$1566.00	9/1/18	6/30/19
Leeanne Juliano	Appoint	Science Club	E	4	\$1566.00	9/1/18	6/30/19
Edric Debos	Appoint	Art Club (1)	E	3	\$1244.00	9/1/18	6/30/19
Edric Debos	Appoint	Art Club (2)	E	3	\$1244.00	9/1/18	6/30/19
Susan Hill	Appoint	Future Teachers Club	E	4	\$1566.00	9/1/18	6/30/19
Susan Hill	Appoint	Gay Straight Alliance	E	1	\$614.00	9/1/18	6/30/19
Mary Burns	Appoint	8 th Grade Advisor	-	-	\$1213.00	9/1/18	6/30/19
Barbara Parichuk	Appoint	7 th Grade Advisor	-	-	\$758.00	9/1/18	6/30/19
Joanne Canizaro	Appoint	6 th Grade Advisor	-	-	\$485.00	9/1/18	6/30/19

11-401-100-100-01-02

u. Approval of the following 2018-2019 Advisors for Durban Avenue School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Christine LoPresti	Appoint	Durban Ave. Safety Patrol	E	4	\$1566.00	9/1/18	6/30/19
Ruth DeSalvia	Appoint	5 th Grade Advisor	-	-	\$456.00	9/1/18	6/30/19

11-401-100-100-01-02

v. Approval of the following for the Extra Duty/Extra Pay position of Cafeteria Monitor/Duty for the 2018-2019 school year in the Hopatcong School District, on an as needed basis:

Name	Nature of Action	School	Salary	Date Effective	Date Terminated
Lisa Schuffenhauer	Appoint	Hudson Maxim 0.5	\$1,425	9/1/18	6/30/19
Gretchen Hardman	Appoint	Hudson Maxim 0.8	\$2,280	9/1/18	6/30/19
Christine LoPresti	Appoint	Durban Avenue 1.0	\$2,850	9/1/18	6/30/19
Susan Hill	Appoint	Middle School	\$2,400	9/1/18	6/30/19
Donald Dippel	Appoint	Middle School	\$2,400	9/1/18	6/30/19
Danielle Manisa	Appoint	Middle School	\$2,400	9/1/18	6/30/19
Joanne Carr	Appoint	High School	\$2,400	9/1/18	6/30/19
Sharon Haggerty	Appoint	High School	\$2,400	9/1/18	6/30/19
Todd Jensen	Appoint	High School	\$2,400	9/1/18	6/30/19
Stephanie Martinez	Appoint	High School	\$2,400	9/1/18	6/30/19

11-401-100-100-01-02

w. Approval of the following as **Technology Center Monitors**, for the 2018-2019 school year, at the rate of \$18.00 per hour on an as needed basis:

Pamela Brennan	Joanne Canizaro	Enrico Fattorusso
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Kyle Bisignani	Mary Anne Roe	Diane Scanlon
Jill Vicedomini	Brittany Juskus	

11-000-222-177-01-01

- x. Approval of the following as Athletic Event Staff Members for 2018-2019 athletic events, to be paid at the Board Approved rate of pay per position:

Kathy LaRosa	Melissa Sant	Stacy Yanko
Stephanie Martinez	Ken Olsen	Craig Vallaro
Mike Juskus	Ana Marrazzo	Brittany Juskus
Eric Fajerman	Donna Annett	Mike Farrell
Julie Brennan	Pete Oesen	Jamie Douglas
Kathy Ward	Wilson Cusano	Julie Wilson
Jim McDonald	Doug Merkler	Lisa Kenny
Hank Fattorusso	Heather DelBagno	Mike Landshof
Katarina Visha	Todd Jensen	Hilary Martin
Toby Richards	Dave Campagna	Kevin Malkin
Jason Mulvihill	Paul Miller	Dominic Spukes

- y. Approval of **Nancy Marinaro** to provide clerical assistance at Hopatcong Middle School for the period of August 6, 2018 through September 7, 2018 at an hourly rate of \$16.94.

- z. Approval of the following paraprofessional staff members to provide clerical assistance at Hopatcong High School for the period of August 6, 2018 to September 7, 2018, at their regular negotiated hourly rate of pay.

Melissa Forrester	Lien Lai	Marissa Kressman
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- aa. Approval of **Rosary Cramer** to provide clerical assistant in the office of the Director of Special Services for the period of August 15, 2018 to August 31, 2018, for up to a total of 15 hours at her regular negotiated hourly rate of pay.

- bb. Approval of the following teaching staff members to attend the **Applied Behavior Analysis and Verbal Behavior Workshop** training session on August 16, 2018 at a rate of \$168:

Audra Bauer	Julie Wilson	Margaret Szczubelek
Ashley Miller	Linda Minervini	Erica Strzepek

- cc. Approval of the following paraprofessional staff members to attend the **Applied Behavior Analysis and Verbal Behavior Workshop** training session on August 16, 2018 at the regular daily rate of pay:

Marilyn Volpe	Cara Aquavella	Margaret Cooper
Rosary Cramer	Joan Cutchis	Patricia Duckles
Del Ferrante	Melissa Ferrer	Karen Guard
Cheryl Hemmerich	Dolores Kennedy	Karen Lovelock
Linette McCaul	Patricia Terminello	Patty Nelson
Lorie Prior	Gail Smith	

- dd. Approval for the following Education students to conduct a field experience in the Hopatcong School District during the 2018-2019 school year:

Student Name	School Year	University	Experience	School	Cooperating
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					Staff Member
Erika Vaughn	2018-2019	Mercy College	Fieldwork Experience	District Wide	Ms. Hutchinson
Anthony Taboadela	2018-2019	William Paterson	Student Teacher	Hudson Maxim/Durban	Mr. Fajerman

ee. Approval of **substitute teachers, paraprofessionals, custodians and van drivers.**

Motion to approve Personnel 14a – 14ee is made by Mrs. Smith and seconded by Ms. Trumpore:

Philip DiStefano	Yes No b, x	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	Yes	Alex McLean	ABSTAIN	Sarah Schindelar	Yes No r
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Personnel items 14a – 14ee passed.

15. STUDENTS & SERVICES

Approval of the following Students and Services items, **NONE**, as recommended by the Superintendent of Schools and the Curriculum/Technology/Special Education Committee of the Board:

16. CURRICULUM

Approval of the following items, **NONE**, as recommended by the Superintendent of Schools and the Curriculum/Technology/Special Education Committee of the Board:

17. TRAVEL

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

**Motion to approve Travel in the amount of \$2,332.20.
is made by Mrs. Smith and seconded by Mr. McLean:**

Philip DiStefano	Yes	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	Yes	Alex McLean	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Item 17, Travel passed.

18. POLICIES & REGULATIONS -

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- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

<u>Policy#</u>	<u>Title</u>
P 0155	Board Committees (Revised)
P 0164	Conduct of Board Meeting (Revised)
P 0167	Public Participation in Board Meetings (Revised)
P 2431	Athletic Competition (Mandatory, Revised)
P 2431.8	Varsity Letters for Interscholastic Extracurricular Activities (Mandatory, New)
P 1613	Disclosure and Review of Applicant's Employment History (Mandatory, Revised)
P 5512*	Harassment, Intimidation, and Bullying (HIB) (Mandatory, Revised)

<u>Regulation #</u>	<u>Title</u>
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic of Intramural Team of Squad (Mandatory, Revised)
R 1613	Disclosure and Review of Applicant's Employment History (Mandatory, Revised)
R 5512 *	Harassment, Intimidation, or Bullying Investigation Procedure (Mandatory, Abolished)

NO SECOND READINGS

- b. Approval to suspend the rules of Bylaw 0131 requiring two Board readings to adopt a Policy and adopt Policy 5512* – Harassment, Intimidation, and Bullying with one reading to have this Policy effective for September 1, 2018.

Motion to approve Policies and Regulations items 18a and 18b was made by Mr. DiStefano and seconded by Mrs. Smith:

Ms. Jacobus states she does not believe in P 0164 and P 0167.

Philip DiStefano	Yes	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	Yes No P0164, P 0167	Alex McLean	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Policy and Legislation items 18a and 18b passed

19. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **191 – 193t**, at the recommendation of the Superintendent and the Operations Committee of the Board:

- BE IT RESOLVED that the Sussex County Regional Transportation Cooperative/Hopatcong Board of Education, hereinafter referred to as SCRTC/Hopatcong, approve a Shared Service Agreement for Vehicle Repairs with the Roxbury Township Board of Education. Roxbury Township Board of Education will provide services to SCRTC/Hopatcong as described in the agreement. This agreement shall be effective retro-active for one year from July 24, 2018 to June 30, 2019.

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2. Approval of bills for the Sussex County Regional Cooperative Operating account for July 24, 2018 through August 27, 2018, in the amount of \$2,565,661.18 for bus contractors and \$27,402.49 for regular bills.

3. a. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations** for **Special Education Routes** for the **2017-18 School Year** as listed on Exhibit A.

- b. The Superintendent and the Director of Transportation recommend the **award** of student transportation contracts for **quoted Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the **2017-18 School Year** as listed on Exhibit A.

- c. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations** for **Special Education Routes** for the **2018-19 Extended School Year** as listed on Exhibit A.

- d. The Superintendent and the Director of Transportation recommend the **award** of student transportation contracts for **quoted Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the **2018-19 Extended School Year** as listed on Exhibit A.

- e. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations** for **Athletic/Class/Field Trips** for the **2018-19 School Year** as listed on Exhibit A.

- f. The Superintendent and the Director of Transportation recommend the **award** of student transportation contracts for **quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the **2018-19 School Year** as listed on Exhibit A.

- g. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **Bids submitted on July 19, 2018** for the 2018-19 School Year as listed on Exhibit A.

- h. The Superintendent and the Director of Transportation recommend the **award** of student transportation contracts to the lowest, responsible and responsive bus contractor company **Bidders for the July 19, 2108 bid for Routes for the 2018-19 School Year** as listed on Exhibit A.

- i. The Superintendent and the Director of Transportation recommend the **rejection** of student transportation bids for non-compliance issues or route terminations submitted on July 19, 2018 for Routes for the 2018-19 School Year as follows:

- j. The Superintendent and the Director of Transportation recommend the **approval to renew 2017-18 Routes for the 2018-19 School Year** at the State issued CPI increase of 1.51% as listed on Exhibit A.

- k. The Superintendent and the Director of Transportation recommend the **acceptance** of contract **addendums for the 2018-19 Extended School Year Routes** as listed on Exhibit A.

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- l. The Superintendent and the Director of Transportation recommend the **acceptance** of contract **addendums for the 2018-19 School Year Routes** as listed on Exhibit A.
- m. The Superintendent and the Director of Transportation recommend the **approval of a Parental Contract for the 2018-19 Extended School Year** as listed on Exhibit A.
- n. The Superintendent and the Director of Transportation recommend the **approval of Parental Contracts for the 2018-19 School Year** as listed on Exhibit A.
- o. The Superintendent and the Director of Transportation recommend the **approval of 3 New School Districts, Frelinghuysen Board of Education, Long Hill Township School District, Hanover Park Regional High School**, as **New Members** of the Sussex County Regional Transportation Cooperative for the 2018-19 School Year.
- p. The Superintendent and the Director of Transportation recommend the approval of \$500.00 Merit Pay for Carol Mesrobian based on her performance evaluation for the 2017-18 school year.
- q. The Superintendent and the Director of Transportation recommend the renewal of employment of the Roxanne Serna for the 2018-19 school year at the rate of \$15.00 per hour, 4 hours per day, 5 days per week effective September 1, 2018 through June 30, 2018.
- r. The Superintendent and the Director of Transportation recommend the approval of the employment of Paula Judkins as a Bus Driver at the rate of \$15.00 per hour for approximately 7 hours per day, 5 days per week, effective September 1, 2018 through June 30, 2018.
- s. The Superintendent and the Director of Transportation recommend the approval of the employment of Anna Lesa Modafferi as a Bus Driver at the rate of \$15.00 per hour for approximately 6 hours per day, 5 days per week, effective September 1, 2018 through June 30, 2018.
- t. The Superintendent and the Director of Transportation recommend the renewal of employment of the following Bus Drivers and Bus Aides for the 2018-2019 School Year, hours per day to be determined:

		2018-19	
		Hourly Rate	LONGEVITY
Arnone	Tracey	\$16.11	
Camacho	Maria	\$15.36	
Dennis	Kelly	\$16.11	
Dolan	Christopher	\$17.03	\$400.00
Fox	Jennifer	\$10.24	
Gould	Theresa	\$10.49	
Harrison	Lori	\$17.73	\$600.00
		2018-19	

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		<u>Hourly Rate</u>	<u>LONGEVITY</u>
Hashagen	Barbara	\$13.14	\$400.00
Hompesch	Christine	\$11.83	\$400.00
Jones	Jaime	\$17.03	\$400.00
Kriscunas	Mary	\$13.15	\$600.00
Leach	Joan	\$18.06	\$600.00
Marshall	Joan	\$20.50	\$700.00
McGrath	Tina	\$17.03	\$400.00
Moss	Lorraine	\$17.03	\$400.00
Padgett	Dawn	\$12.49	\$600.00
Pollison	Sara	\$11.17	\$400.00
Reynolds	Hillary	\$17.73	\$600.00
Ridner	Deborah	\$17.03	\$400.00
Ridner	Garry	\$17.03	\$400.00
Urban	Michelle	\$15.73	
Van Horn	Bobbie	\$15.73	

Mr. McLean made a motion to approve 191 – 193t, which was seconded by Mrs. Smith:

Philip DiStefano	Yes	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	Yes	Alex McLean	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	Yes

Sussex Regional Cooperative items 191 – 193t passed.

20. BOARD OF EDUCATION - MEMBER COMMENTS

- Carol Trumpore – We try hard; our priority is always our children.
- Warren Gallagher – We try to do our best.
- Scott Francis – He has three kids in school and he is not buying into school “stinks.” Some decisions have to be made that don’t bring joy. We need to come together; sees positive things when we work together.
- Erin Jacobus – Jumping on what Scott just said. It is stressful as a board member; the amount and length of meetings. A lot goes into things. Thanks to Paul Saxton, and to Joanne Mullane for jumping in. On-line survey for superintendent qualities; happy about the committee restructuring to two committees.
- Candice Smith – We are still tasked with educating the students.
- Phil DiStefano – Policy change – did research. 12 questions ask in committee. Defining and maintaining balance. 2 committees are more efficient.

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- Alex McLean – Thanks to Joanne Mullane for stepping in again. Thank you to Jeff Hallenbeck for the Security & Safety presentation. Reduction of State aid - our student population has decreased. Do not touch instructional areas.
- Sarah Schindelar - What would you have cut in one and a half weeks?
- Anthony Fasano – Thank you to Dr. Mullane for becoming Acting Superintendent again. Thanks to all administrators. We have to come together. Thank you to Mr. DiStefano on policies. We need to “come together” as a united board.

21. ADJOURNMENT

**Motion to adjourn was made by Mrs. Smith, seconded by
Mr. McLean.**

All in favor

Time: 9: 10 p.m.

Respectfully submitted,

Carolyn B. Joseph,
Business Administrator/Board Secretary