

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES**

September 30, 2019

5:30 p.m. (Administration Building Room 41 - Open the meeting and enter Executive Session)

7:00 p.m. (High School cafeteria - Public Session)

A Regular Meeting of the Board of Education of the Hopatcong Borough School District was held on September 30, 2019 in the Hopatcong High School cafeteria, 2A Windsor Avenue, Hopatcong, New Jersey.

1. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

2. FLAG SALUTE

3. NEW JERSEY OPEN PUBLIC MEETING ACT STATEMENT

Mr. McLean, Board Vice President, read the New Jersey Open Public Meetings Act Statement: In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place in the Hopatcong Board of Education Meeting Room, 2 Windsor Avenue, Hopatcong, NJ, at 7:00 p.m. on September 30, 2019. Meeting moved to High School cafeteria due to increase in expected attendance.

4. MEMBERS PRESENT:

- Mr. Alex McLean, Vice President
- Mr. Scott Francis
- Mr. Warren Gallagher
- Ms. Erin Jacobus
- Ms. Michele Perrotti
- Dr. Sarah Schindelar
- Mrs. Candice Smith
- Ms. Carol Trumppore

MEMBERS ABSENT: Mr. Anthony Fasano, President

Also Present: Mr. Art DiBenedetto, Superintendent, Mr. Joseph Piccirillo, Assistant Superintendent, Ms. Kathleen Ward, Board Secretary pro tempore, Kerri Wright, Esq.

5. EXECUTIVE SESSION

The Hopatcong Board of Education entered Executive Session prior to the opening of the public meeting.

6. RECONVENE

A motion to return to Public Session was made by Mrs. Smith, seconded by Ms. Jacobus. The motion carried with all in favor Time: 7:05 p.m.

7. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary and reviewed by the Board President and members of the Board:

- a. August 19, 2019 – Board Goals Meeting
- b. August 26, 2019 – Regular Meeting
- c. August 26, 2019 – Executive Session

Motion to approve Minutes 7a – 7c was made by Mrs. Smith, seconded by Ms. Jacobus:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	Yes	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumppore	Yes	Anthony Fasano	ABSENT

Motion to approve Minutes 7a – 7c passed.

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8. ACKNOWLEDGEMENTS/CORRESPONDENCE

Congratulations to Lisa Schuffenhauer for receiving the Bronze Award from TransOptions for her work towards Safe Routes to School during the 2018 – 2019 school year.

Motion to accept Acknowledgments/Correspondence was made by Mrs. Smith, seconded by Ms. Jacobus.

All board members voted in favor.

9. SUPERINTENDENT’S REPORT AND HIB REPORT

a. Superintendent’s Report – Art DiBenedetto, Superintendent of Schools

i. Bussing - Superintendent DiBenedetto reported that bussing was a challenge the first few days of school which required some teachers to stay past their contracted time. Routes are being adjusted to remedy the situation and Mr. D. is grateful to the staff for their assistance.

ii. QSAC update - This year we have been chosen for a QSAC review which is a very detailed examination of the district. Mr. Piccirillo is taking the lead on preparations to be ready for our February review

b. Presentation on NJSLA and DLM Test Results and access for ELLs for the 2018 – 2019 school year–

Mr. DiBenedetto and Mr. Piccirillo provided a District Performance Level Summary report for assessment results for school year 18-19 in English Language Arts, Mathematics, Algebra I, Algebra II and Geometry. The percentage of students that met, approached, partially met and exceeded proficiency were reviewed. A five year history of assessment results was explained to the audience. The report included results for all sub-groups with an “n” of twenty students or more and included gender, ethnicity, economically disadvantaged and special education subgroups.

Overall results for assessments in 18-19 were not up to the level hoped for as not every category was able to demonstrate improvement. Three areas of interventions were:

i. The percentage of Hopatcong students approaching expectations were somewhat higher than the state average and concentrated instruction with these students may result in an increased percentage reaching proficiency.

ii. Mr. Piccirillo described software that will be purchased as part of the Power School package that will provide a distinct and specific test analysis that will allow the above-mentioned instruction to take place with students approaching proficiency.

iii. The district has carefully re-structured its RTI program so that there are three levels on intervention specifically connected to intervention strategies.

c. Whereas there has been no HIBs reported for the month of September 2019, acceptance of the report indicating no findings.

Motion to approve Superintendent’s Report and HIB 9a – 9c was made by Mrs. Smith, seconded by Dr. Schindelar:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	Yes	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

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10. COMMITTEE REPORTS

- a. Student Achievement – Community Relations, Curriculum, Personnel and Special Education: **Chairperson - Candice Smith** – Discussed items that are on the agenda. Excited about the grants that Mr. Piccirillo is pursuing and the Ski program for the 4th – 8th graders.
- b. Operations – Finance, Facilities, Security and Transportation: **Chairperson - Alex McLean** – Mr. McLean reported that the committee discussed the sale of the cell tower and Hudson Maxim School. Also reviewed challenges for the Sussex County Co-op and the need for a new bus. The auditorium roof was also discussed.
- c. Negotiations - Chairperson - Sarah Schindelar – Dr. Schindelar, in conjunction with the statement sent by Anthony Fasano, Board President, regarding the negotiation of the HEA contract, reports the progress of the committee: On 6/30/2018, the HEA contract expired and the terms continue indefinitely until renegotiated. Had 1st meeting April 19, 2018 when the Board made it clear that the Cadillac health plan is no longer feasible. The committee met 4 more times through 11/2018 and had a meeting scheduled in Dec. 2018 at which point the NJEA representative for the HEA, John Henry Klein put us at impasse and the state needed to provide a mediator who was unable to meet with them until April 2019. The Board modified its position but the HEA would no longer negotiate. Fact Finding scheduled for 8/15/2019 for which the board agreed to the date; HEA would not attend. Second Fact Finder meeting scheduled for 10/21/2019 and hope to come to agreement.
- d. Parent/Teacher Organization Representatives – Thanked everyone who came to icee social. Tomorrow, 10/1/19 at 7pm is the first membership meeting at Durban Avenue School for HEPTO.

**Mrs. Smith made a motion to accept 9a – 9d, seconded by Ms. Jacobus:
All board members voted in favor.**

11. PUBLIC COMMENT

A member of the public/staff reported that this is the 2nd year without a contract for the teachers and due to Chapter 78, they are making less money than they did in 2011. “A fair raise is better than empty praise.” Another staff member commented that 2 teachers that retired were not replaced and this affected 11 electives. Many staff members including those that are not teachers have been forced to take on additional responsibilities due to RIFs and retirements. Another member of staff commented that the Secretaries of HOPA are also without a contract. A fear of outsourcing the custodians was brought up and was refuted by Mr. McLean.

12. FINANCE

Approval of the following finance items, **12a – 12j**, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenues (Grants) account, August 26, 2019 through September 30, 2019 in the following amounts:
General Fund and Special Revenue (Grants) account - \$2,166,352.35
Cafeteria account - \$ 0.00
- b. Approval of the Transfer Report for the month of July 2019.
- c. Approval of the Board Secretary’s Report for July 2019.
- d. Approval of the Treasurer’s Report for the month of July 2019.
- e. Approval of amendment to the 2020 ESEA Title II Application for the following Allyson McConnell Salary \$25,532, TPAF/FICA Benefits \$8,937 total \$34,469.
- f. Approval of the 2019 – 20 NJTSS-ER Grant Agreement for each school a yearly \$2,000 reimbursement for substitute teachers, travel costs for project-related training and stipends for project staff to meet with state education coaches for professional development.
- g. Approval of the disposal of school bus – 2010 International 39 Passenger (beyond repair).
- h. Approval of the lease/purchase of 2020 Chevrolet Mid Bus 29 Passenger DRW Gas School Bus for five years in the amount of \$70,135.40. Financing still to be determined.

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- i. Approval of HQW Architects for High School roof project.
- j. Approval of the Warm Jacket Fund Grant serving students in grades 4 – 8 for the purposes of winter sport exploration in the amount, not to exceed, \$30,800 to serve a maximum of 88 students during the winter of 2020.

Mr. McLean wished to table Finance items 12b, 12c, 12d subject to further discussion and approval at the October meeting. There was discussion amongst board: The Superintendent asserted that we need to remain compliant.

Motion to table Finance 12b-12d was made by Mr. Gallagher, seconded by Dr. Schindelar:

Scott Francis	No	Warren Gallagher	Yes	Erin Jacobus	No
Alex McLean	Yes	Michele Perrotti	No	Sarah Schindelar	Yes
Candice Smith	No	Carol Trumpore	No	Anthony Fasano	ABSENT

Motion failed.

Mr. Gallagher made a motion to approve Finance 12b – 12d subject to further clarification on unresolved questions held by Finance committee at their committee meeting in October.

Motion was seconded by Mr. McLean.

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	No	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

Motion to approve Finance 12b, 12c, 12d passed.

Motion to approve Finance 12a, and 12e-12j made by Ms. Jacobus and seconded by Ms. Perrotti:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	Yes	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

Finance motions 12a and 12e – 12j passed.

Mr. Gallagher pointed out that 12j is due to a grant that Mr. Piccirillo was responsible for attaining and congratulations to Mr. DiBenedetto for the sale of the cell tower.

13. PERSONNEL

Approval of the following personnel items, **13a – 13s**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval the employment of **Nancy Marinaro**, as a Basic Skills Teacher at Hopatcong Middle School, at an annual salary of \$55,783 prorated based upon the Salary Guide Level BA/Step 3, effective November 14, 2019. This salary is based upon the 2017-2018 HEA Salary Guide and may change based upon the outcome of negotiations.
- b. Approval the employment of **Tim Nawrocki**, as Construction Skills Teacher at Hopatcong High School, at an annual salary of \$82,275 prorated based upon the Salary Guide Level BA+30/Step 14, effective January 4, 2020. This salary is based upon the 2017-2018 HEA Salary Guide and may change based upon the outcome of negotiations.

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- c. Approval of a salary adjustment for **Marissa Kressman**, who was hired at the August 26, 2019 Board of Education meeting at a salary of \$33,469.80 for BA/Step 3 at .6 FTE, to \$36,816.78 to reflect BA/Step 3 at .66 FTE retroactive to September 1, 2019.
- d. Acceptance of the resignation, with regret, of **Annette Grieco** from her position as Secretary in the Hopatcong Middle School, for purpose of retirement, retroactively effective August 30, 2019. Mrs. Grieco has served the district for 24 years.
- e. Approval for **Linda Hill**, a retired Hopatcong School District Teacher, to volunteer at Durban Avenue School pending a criminal history background check.
- f. Approval of **Michael Batche** as Events Manager in the Hopatcong School District for the 2019-2020 school year at the rate of \$6,615.
- g. Approval of the **Julie Wilson** to be a detention monitor at the Hopatcong High School for the 2019 – 2020 school year at a rate of \$20 per hour.
- h. Approval of the following 2019 – 2020 advisors at the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Mary Burns	Appoint	8 th Grade Advisor	-	-	\$1213.00	9/1/19	6/30/20
Heather DelBagno	Resign	Mock Trial	E	4	\$1566.00	9/1/19	9/30/19
Leslie Woodworth	Appoint	Mock Trial	E	1	\$614.00	10/1/19	6/30/19

- i. Acceptance of the resignation of **Lana Robertson** from her position as a Paraprofessional in the Hopatcong School District, effective August 28, 2019.
- j. Rescind the approval of employment for **Lauren Marrero** due to job abandonment who was approved at the August 26, 2019 Board of Education regular meeting.
- k. Approval of the employment of **Melissa Vater** as a Paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable retroactively effective September 6, 2019.
- l. Approval of the Winter 2019-2020 Athletic Coaches for the Hopatcong High School, stipends are based upon the 2016-2018 negotiated Hopatcong Board of Education/Hopatcong Education Association Extra Pay/Extra Duty guide for this position and may change based upon the outcome of negotiations:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Mike Farrell	Appoint	Head Boys Basketball Coach	A	4	\$7,712.00	10/1/2019	6/30/2020
Dave Campagna	Appoint	Asst. Boys Basketball Coach	A	4	\$5,034.00	10/1/2019	6/30/2020
Dominic Schiavone	Appoint	Asst. Boys Basketball Coach	A	2	\$3,666.00	10/1/2019	6/30/2020
Jamie Douglas	Appoint	Head Girls Basketball Coach	A	4	\$7,712.00	10/1/2019	6/30/2020

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Julianne Brennan	Appoint	Asst. Girls Basketball Coach	A	4	\$5,034.00	10/1/2019	6/30/2020
TBA	Appoint	Asst. Girls Basketball Coach	A	-	-	10/1/2019	6/30/2020
Eric Fajerman	Appoint	Head Wrestling Coach	A	4	\$7,712.00	10/1/2019	6/30/2020
Martin Volz	Appoint	Asst. Wrestling Coach	A	4	\$5,034.00	10/1/2019	6/30/2020
Toby Richards	Appoint	Head Bowling Coach	B	4	\$5,034.00	10/1/2019	6/30/2020
Kara Licastro	Appoint	Head Winter Cheerleading Coach	B	4	\$5,034.00	10/1/2019	6/30/2020
Hayley Vicedomini	Appoint	Asst. Winter Cheerleading Coach	B	4	\$3,287.00	10/1/2019	6/30/2020
Jen Pensa	Appoint	Asst. Winter Cheerleading Coach	B	1	\$2,093.00	10/1/2019	6/30/2020

m. Approval of the Spring 2019-2020 Athletic Coaches for the Hopatcong High School, stipends are based upon the 2016-2018 negotiated Hopatcong Board of Education/Hopatcong Education Association Extra Pay/Extra Duty guide for this position and may change based upon the outcome of negotiations:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Mike Juskus	Appoint	Head Boys Track Coach	A	4	\$7,712.00	10/1/2019	6/30/2020
Pete Oesen	Appoint	Head Girls Track Coach	A	4	\$7,712.00	10/1/2019	6/30/2020
Patrick Neal	Appoint	Asst. Track Coach	A	4	\$5,034.00	10/1/2019	6/30/2020
Wilson Cusano	Appoint	Asst. Track Coach	A	4	\$5,034.00	10/1/2019	6/30/2020

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Jamie Douglas	Appoint	Asst. Track Coach	A	4	\$5,034.00	10/1/2019	6/30/2020
Chris Buglovsky	Appoint	Head Baseball Coach	A	4	\$7,712.00	10/1/2019	6/30/2020
Mike Farrell	Appoint	Asst. Baseball Coach	A	4	\$5,034.00	10/1/2019	6/30/2020
TBA	Appoint	Asst. Baseball Coach	A	-	-	10/1/2019	6/30/2020
Paul Miller	Appoint	Head Softball Coach	A	4	\$7,712.00	10/1/2019	6/30/2020
Craig Vallaro	Appoint	Asst. Softball Coach	A	4	\$5,034.00	10/1/2019	6/30/2020
Julianne Brennan	Appoint	Asst. Softball Coach	A	3	\$4,388.00	10/1/2019	6/30/2020
Toby Richards	Appoint	Head Golf Coach	B	4	\$5,034.00	10/1/2019	6/30/2020
Traci Duffy	Appoint	Head Boys Tennis Coach	B	4	\$5,034.00	10/1/2019	6/30/2020
Heather DelBagno	Appoint	Asst. Boys Tennis Coach	B	4	\$3,287.00	10/1/2019	6/30/2020

n. Approval of the utilization of Title I and Title II ESEA grant as indicated below:

Title	Name	2019 - 2020 Salary	Grant %	Grant Total	Local Total
I	Jamie Gambuzza	\$69,915	30%	\$20,986	\$48,929
I	Stacey Christano	\$93,385	30%	\$28,017	\$65,368
I	Hilary Wolf	\$74,215	30%	\$22,266	\$51,949
I	Kathleen Brennan	\$83,835	30%	\$25,152	\$58,683
I	Nancy Marinaro	\$55,783	90%	\$53,345	\$2,438
II	Allyson McConnell	\$67,365	100%	\$34,469	\$32,896

o. Approval of the following 2019 – 2020 advisors at the Hopatcong Middle School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Kristen O'Shea	Appoint	Middle School Chorus	D	1	\$977.00	10/1/19	6/30/20

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Joseph Bitteto	Appoint	Middle School Intramural (.5)	C	1	\$706.50	10/1/19	6/30/20
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- p. Approval of the following **Tenure Recommendations** for those staff members who will achieve tenure during the 2019 – 2020 school year:

Name	Location	Position	Start Date	Tenure Date
Jennifer Bisignani	Durban Ave.	Teacher	9/2/2015	9/3/2019
Marissa Richards	Durban Ave.	Teacher	9/2/2015	9/3/2019
Susan Mastroviti	Durban Ave.	Teacher	10/27/2015	10/28/2019

- q. Approval of **Craig Vallaro** to make curriculum updates for the following courses at a rate of \$28 an hour:

Course	Total Hours
6 th Grade History	10
7 th Grade History	10

- r. Approval of **Kyle Bisignani** to create a District App for a onetime cost of \$4,000, payable upon completion.
s. Approval of **substitutes, teachers, paraprofessionals, custodians and van drivers.**

Motion was made by Ms. Jacobus and seconded by Ms. Perrotti to approve Personnel 13a – 13s:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	ABSTAIN	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

Personnel items 13a – 13s were approved.

14. STUDENTS & SERVICES

Approval of the following items, **14a – 14d**, as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- Approval of the Memorandum of Agreement with Family Resource Network for a free aftercare program for qualified multiple-handicapped and autistic students beginning January 2020.
- Approval of Tri-County Behavioral Care as a vendor for social emotional episodes for the 2019 – 2020 school year.
- Approval for home instruction services for student no. 14244 for 5 hours per week. Instruction will be provided by Hopatcong certified staff at the rate of \$35.00 per hour effective September 16, 2019 through December 16, 2019.
- Approval of field trip requests, as required by the New Jersey Department of Education.

Motion to approve Students and Services, 14a – 14d was made by Ms. Jacobus, seconded by Mr. Gallagher:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	Yes	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

Students and Services items 14a – 14d were approved.

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15. CURRICULUM

Approval of the following items, **15a – 15b**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board.

- a. Approval of the following Hopatcong High School students to participate in Career Internships with Hopatcong certified staff:

Name	Grade	Career Field
Jacob Boehm	12	Culinary
Angela Costanza	12	Child Care
Kevin DeSanto	12	Culinary
Jack Hadowanetz	12	Athletic Training
Nicole Parks	12	Child Care
Leann Olson	12	Photography
Morgan Rennie	12	Education
Amanda Sutton	12	Music Education
Olivia Vasquez	12	Child Care
Charlotte Whritenour	12	Music Education

- b. Whereas the *Vision Statement* of the Hopatcong Board of Education includes reference to the importance of “innovative instruction programs,” “technological infusion,” “college and career readiness,” and “21st-Century” learning; and whereas the Board of Education’s *Vision Statement* and *Annual Goals* prioritize the importance of “engaging all students” – particularly ELL and Special Education students; it is resolved that all curriculum from PK-12 in the Hopatcong Borough Schools include the *NJ Career Ready Practices*, and an approved list of *Modifications and Differentiation Strategies*, as well as a specific approved list referencing *ELL Supports*.

Motion was made by Mrs. Perrotti to approve Curriculum items 15a – 15b, which was seconded by Ms. Jacobus:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	Yes	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

16. TRAVEL

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

Whereas the August BOE agenda had a discrepancy in the reporting of travel expenses, be it resolved that the board, at the recommendation of the Superintendent, delete the travel agenda item from August and replace it with a full delineation of travel, registration expenses for the 19-20 fiscal year up to this point in time.

STAFF MEMBER	CONFERENCE	DATE(S)	TRAVEL	REGISTRAT.
Kester, K	Multi-Tiered Support	10/14	\$8.05	\$90
Schwab, K	HR Training	8/21	\$142.58*	
Hallenbeck, J	Anti-Bully Specialist	9/12	\$117.75	\$500
Campagna, D	AP Training	7/29-8/01	\$79.36	\$1,025

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Buglovsky, C	Anti-Bully Specialist	9/30-10/2	\$118.58	\$500
Binotto, Emil	NJSPA Conf	10/17-18		\$292
Schuffenhauer, L	Trans-Opt. Recog.	9/12	\$6.39	0
Kennedy, M	SEL Training	9/12	\$9.92	0
Anthes, L	Trauma – Students	10/25	\$19.53	0
Pallotta, S	Trauma	10/25	\$19.53	0
DiBrienza-C,	Legal IEPs	10/14	\$24.74	\$90
O'Connor, S	Multi-Tiered Support	10/14	\$6.89	\$90
Montefusco, S	Legal IEPs	10/14	\$25.11	0
Dinnocenzo, M	Legal IEPs	10/14	\$25.11	0
Gambuzza, J	LRC Phonics	9/11	\$	0
Gambuzza, J	NJTSS	9/12	\$48.73	0
Gambuzza, J	Dyslexia	10/4	\$58.80	\$195
Anthes, L	Legal IEPs	10/14	\$24.55	0
Manisa, D	School Climate	10/11	\$10.97	
Manisa, D	Anti-Bully Spec.	9/30-10/2	\$90.39	\$500
Balinski, L	Multi-Tiered Support	10/14		\$90
Anderson, R	AP Calc	8/5-8/8		\$900
Geary, M	Facilities Train	8/15	0	0
Buglovsky, C	HWS AD Mtgs	monthly	\$196.35	0
Buglovsky, C	NJAC Mtgs.	monthly	\$98	0
Piccirillo, J	Residency Program	8/21-2/26		\$1,750
Debos, E	Arts Integ	10/28	0	0
Hersh, D	Legal IEPs	10/14	\$24.80	0
Kennedy, M	Bullying Spec Mtgs	monthly	\$79.36	0
Stephens, N	Legal IEPs	10/14	\$24.55	0
Stephens, N	Pre-Post Assessment	10/17-18	0	0
Pallotta, S	Legal IEPs	10/14	\$25.11	0
Takacs,C	ABS Mtgs.	Monthly	0	0
Pallotta, S	OOD Mtg	10/02	\$3.84	0
Miller, T	CST Dir. Mtgs.	monthly	\$84.94	0
Kennedy, M	SCSC Mtg.	10/1	\$9.30	0
Pallotta, S	Vaping Conf	10/29	\$10.50	0
Piereth, M	Sensory Motor	11/06	\$12.77	0
Christiano, S	Beyond Decoding	10/4	\$11.88	\$195
Munoz, C	Mock Trial NJ Bar	10/17	\$26.04	0
Total			\$1,444.42	\$6,217.00

Motion to approve Travel in the amount of \$7,661.42 was made by Ms. Jacobus and seconded by Ms. Perrotti:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	Yes	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

Item16, Travel, was approved.

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17. POLICIES & REGULATIONS

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for FIRST READING:

<u>Policy #</u>	<u>Title</u>
P 6470	<i>Payment of Claims (M)</i> (Revised)
P 1642	<i>Earned Sick Leave Law (M)</i> (New)
P 3159	<i>Teaching Staff Member/School District Reporting Responsibilities (M)</i> (Revised)
P 3218	<i>Substance Abuse (M)</i> (Revised)
P 4218	<i>Substance Abuse (M)</i> (Revised)
P 4219	<i>Commercial Driver's License Controlled Substance And Alcohol Testing (M)</i> (Revised)
P 6112	<i>Reimbursement of Federal and Other Grant Expenditures (M)</i> (Revised)
P 7440	<i>School District Security (M)</i> (Revised)
P 9400	<i>News Media Relations</i> (Revised)

<u>Regulation #</u>	<u>Title</u>
R 1642	<i>Earned Sick Leave Law (M)</i> (New)
R 3218	<i>Substance Abuse (M)</i> (Revised)
R 4218	<i>Substance Abuse (M)</i> (Revised)
R 6112	<i>Reimbursement of Federal and Other Grant Expenditures (M)</i> (Revised)
R 7440	<i>School District Security (M)</i> (Revised)

- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revise, for SECOND READING:

NONE

Ms. Jacobus made a motion to approve Policies and Regulations item 17a, which was seconded by Ms. Perrotti:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	Yes	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

Policies and Regulations, item 17a was approved.

18. RESOLUTIONS

- a. Approval of the Memorandum of Agreement with Sussex County Community College for satellite program beginning October 2019.

Ms. Jacobus made a motion to approve Resolution 18a, which was seconded by Ms. Perrotti:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	Yes	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

Resolution 18 was approved.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES**

September 30, 2019

5:30 p.m. (Administration Building Room 41 - Open the meeting and enter Executive Session)

7:00 p.m. (High School cafeteria - Public Session)

19. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **19a – 19g15**, as recommended by the Superintendent of Schools and the Operatives committee of the Board:

- a. The Superintendent and the Director of Transportation recommend the approval of bills for the Sussex County Regional Cooperative Operating account for August 27, 2019 through September 30, 2019, in the amount of \$4,075.55 for Regular bills and \$2,841,500.78 for Bus Contractor bills.
- b. The Superintendent and the Director of Transportation recommend the approval to lease purchase a **2020 Chevrolet Mid Bus 29 Passenger DRW Gas School Bus all CRS** per the ESCNJ Co-Op Bid 18/19-37 at a price with options of \$73,785.80.
- c. The Superintendent and the Director of Transportation recommend the approval of job descriptions for the positions of Bus/Van Driver and Bus Aide as attached.
- d. The Superintendent and the Director of Transportation recommend the approval to accept the resignation of Sara Pollison, Bus Aide, effective September 19, 2019.
- e. The Superintendent and the Director of Transportation recommend the approval to accept the following change in hours for Bus Drivers effective October 1, 2019.

Name	Total Hours	Increase of:
Jaime Jones	8.0	1.5
Joan Leach	7.0	1
Tina McGrath	7.5	1
Bobbi Jo VanHorn	8.0	2

- f. The Superintendent and the Director of Transportation recommend the approval of Shannon Wilson to attend the New Jersey School Boards Association Annual Convention in Atlantic City, NJ, representing the School Transportation Supervisors Association on October 21, 22 and 23. There is no cost for meals, travel or lodging to the SCRTC.
- g.
 1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations** for **Special Education Routes** for the 2019-20 School Year as listed on Exhibit A.
 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations** for **Special Education Routes** for the 2019-20 School Year as listed on Exhibit A.
 3. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations** for **Special Education Routes** for the 2019 Extended School Year as listed on Exhibit A.
 4. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations** for **Special Education Routes** for the 2019 Extended School Year as listed on Exhibit A.
 5. The Superintendent and the Director of Transportation recommend the **acceptance** of **student transportation quotations for Athletic/Class/Field Trips** for the 2019-20 School Year as listed on Exhibit A.
 6. The Superintendent and the Director of Transportation recommend the **award** of **student transportation contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2019-20 School Year as listed on Exhibit A.
 7. The Superintendent and the Director of Transportation recommend the **Renewal of Student Activity Routes** for the 2019-20 School Year at the State issued CPI of 1.45% or less as listed on Exhibit A
 8. The Superintendent and the Director of Transportation recommend the **acceptance** of **contract addendums** for 2019-20 School Year Routes as listed on Exhibit A.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES**

September 30, 2019

5:30 p.m. (Administration Building Room 41 - Open the meeting and enter Executive Session)

7:00 p.m. (High School cafeteria - Public Session)

9. The Superintendent and the Director Transportation recommend the **approval to renew** 2018-19 Routes for the 2019-20 School Year at the State issued CPI increase of 1.45% or less as listed on Exhibit A.
10. The Superintendent and the Director of Transportation recommend the **approval of a correction** to a previously approved quoted route. (The quotes were responsive and compliant in accordance with specifications. However, the correction is necessary due to a clerical error to correct the board minutes for county approval of the contract.)
11. The Superintendent and the Director of Transportation recommend the **acceptance of student transportation bids** submitted on **August 13, 2019** for the 2019-20 School Year as listed on Exhibit A.
12. The Superintendent and the Director of Transportation recommend the **award of student transportation contracts** to the lowest, responsible and responsive bus contractor company bidders for the **August 13, 2019** bid for the 2019-20 School Year as listed on Exhibit A.
13. The Superintendent and the Director of Transportation recommend the **rejection of student transportation bids** for non-compliance issues or route terminations submitted on **August 13, 2019** for the 2019-20 School Year as listed on Exhibit A.
14. The Superintendent and the Director of Transportation recommend the **approval of Parental Contracts** for the 2019-20 School Year as listed on Exhibit A.
15. The Superintendent and the Director of Transportation recommend the **approval of a Joint Transportation Agreement with Vernon Township Board of Education** for the 2019-20 School Year as listed on Exhibit A.

Ms. Jacobus made a motion to approve 19a – 19g15 which was seconded by Ms. Perrotti:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	Yes	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

Sussex County Regional Cooperative items 19a – 19g15 were approved.

Board Vice-President, Mr. McLean introduces the following for approval:

20.

ADDENDUM

September 30, 2019 - Regular Meeting

- a. It is recommended by the Superintendent that the Board of Education approve the employment of **Janice Hero** as Grade 2 Long Term Substitute Teacher at a salary of \$110.00 per day, retroactively effective to September 23, 2019 through November 19, 2019. Effective November 20, 2019, salary will be \$55,783 prorated, based upon Level BA/Step 1, through February 27, 2020 or until such time that the regular teacher returns from a Medical Leave of Absence.

Ms. Perrotti made a motion to approve Addendum a; was seconded by Mr. Francis:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	ABSTAIN	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

Addendum item a. was approved

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING - MINUTES**

September 30, 2019

5:30 p.m. (Administration Building Room 41 - Open the meeting and enter Executive Session)

7:00 p.m. (High School cafeteria - Public Session)

b. Merit Goals , Joseph Piccirillo, Hopatcong BOE

1. Whereas the Hopatcong Board of Education has a strategic interest in the pursuit of grants; and whereas the current grant opportunities for the district are limited to federal allocation grants (ESEA, IDEA) and one NJDOE grant (NJTSS); and whereas the Hopatcong Board of Education is implementing CTE programs, new courses and new initiatives; therefore be it resolved that the board agrees to the following arrangement with Mr. Joseph Piccirillo as a merit pay potential.
 - a. With the approval of the superintendent and with the knowledge and approval of the Hopatcong Board of Education, Mr. Piccirillo is charged with the responsibility of pursuing grant opportunities.
 - b. In response to a successful grant pursuit, Mr. Piccirillo will earn a merit amount of 3.33% of the value of that grant for the application, implementation and evaluation of the grant program. He will continue to earn the same percentage on any further grants that might be earned until he reaches a 3.33% of his salary for the overall goal. (\$4,828)

2. Whereas Hopatcong High School is a comprehensive high school; and whereas a review of high school graduate's pursuits after high school demonstrates that the number of students entering the work force is significant; and whereas high school initiatives should include this population in its efforts to make the school a truly comprehensive experience for students; and whereas one research based strategy is to provide students with Career and Technical Education opportunities; therefore be it resolved that the board agrees to the following as a merit pay potential.
 - a. With consultation of the high school principal and superintendent, Mr. Piccirillo will be charged with the responsibility of start-up of high school CTE programs in fiscal year 2020.
 - b. In 19-20, for each successful planning of a CTE program as a start-up in 20-21, an endeavor that includes current teacher recruitment, writing of curriculum, forming an advisory group and gaining APPROVAL of the DOE, Mr. Piccirillo will receive an amount of \$1,500 per program approval.
 - c. As per contract, the limit on this goal will be 3.33% of Mr. Piccirillo's salary.

Ms. Perrotti made a motion to approve Addendum b; was seconded by Mrs. Smith:

Scott Francis	Yes	Warren Gallagher	Yes	Erin Jacobus	Yes
Alex McLean	ABSTAIN	Michele Perrotti	Yes	Sarah Schindelar	Yes
Candice Smith	Yes	Carol Trumpore	Yes	Anthony Fasano	ABSENT

Addendum Item b was approved.

21. BOARD OF EDUCATION - MEMBER COMMENTS

- Michele Perrotti – Thank you for sticking it out.
- Scott Francis – Thank you for coming; great new year ahead.
- Erin Jacobus – Thank you for coming.
- Candice Smith – Appreciate you coming out.
- Alex McLean – Thank you.
- Sarah Schindelar – Thank you.
- Carol Trumpore – Thank you for coming.
- Warren Gallagher - Thank you for being here.

