

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING MINUTES**

July 27, 2020

The Board of Education of the Borough of Hopatcong, in the County of Sussex, NJ, convened in a Regular Meeting on July 27, 2020 at 7:00 p.m. in the Hopatcong High School Cafeteria.

1. CALL TO ORDER

The meeting was called to order at 7:00p.m.

2. FLAG SALUTE

3. NEW JERSEY OPEN PUBLIC MEETING ACT STATEMENT

Mr. Francis, Board Vice-President, read the New Jersey Open Public Meetings Act Statement: In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place, at 7:00 p.m. on July 27, 2020.

4. MEMBERS PRESENT:

Mr. Scott Francis, Vice-President
Mr. Warren Gallagher
Ms. Michele Perrotti
Dr. Sarah Schindelar (via phone)
Mrs. Candice Smith
Ms. Carol Trumpore (via phone)

MEMBERS ABSENT:

Mr. Alex McLean, Board President, Ms. Erin Jacobus,
Mrs. Nicole Falconi-Shubert

Also Present: Mr. Art DiBenedetto, Superintendent/Secretary Pro Temp,
Mr. Joseph Piccirillo, Assistant Superintendent

5. EXECUTIVE SESSION

The Hopatcong Board of Education entered Executive Session prior to the opening of the public meeting.

6. RECONVENE

A motion to return to Public Session was made by Mrs. Smith, seconded by Ms. Trumpore
The motion carried with all in favor.

7. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. June 29, 2020 – Regular Meeting
- b. June 29, 2020 – Executive Session

Motion to approve Minutes items 7a – 7b made by Ms. Perrotti seconded by Ms. Trumpore:

Nicole Falconi-Shubert	ABSENT	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	ABSENT	Alex McLean	ABSENT	Michele Perrotti	Yes
Sarah Schindelar	Yes	Candice Smith	Yes	Carol Trumpore	Yes

Motion to approve Agenda items 7a – 7b passed.

8. SUPERINTENDENT’S REPORT AND HIB REPORT

- a. Superintendent’s Report – **Art DiBenedetto, Superintendent of Schools** - Mr. D reports that there was an incident from early March that was received recently and determined to be a HIB. The process has begun and letters will be going out tomorrow.

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Mr. Piccirillo will go live on 7/28/2020 with the District's Re-Open plan. The plan will be posted on our website with dedicated links for each school and a FAQ page listing the answers to over 50 questions, which are being asked daily by parents. There will also be links to the state and Strauss Esmay. Mr. Piccirillo also applied for and will receive \$134,000 Digital Divide grant.

- b. Approval of the HIB report for July 2020 for first reading and review.

Motion to approve Superintendent's and HIB report items 8a – 8b made by Mrs. Smith, seconded by Ms. Perrotti:

Nicole Falconi-Shubert	ABSENT	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	ABSENT	Alex McLean	ABSENT	Michele Perrotti	Yes
Sarah Schindelar	Yes	Candice Smith	Yes	Carol Trumppore	Yes

Motion to approve Agenda items 8a – 8b passed.

9. COMMITTEE REPORTS

- a. Student Achievement: Community Relations, Curriculum, Personnel, Special Education: **Chair – Candice Smith, Vice Chair – Carol Trumppore**
Mrs. Smith reports that everything discussed in committee meeting is on the agenda
- b. Operations: Finance, Facilities, Security and Transportation: **Chair – Warren Gallagher, Vice Chair – Scott Francis** – Everything discussed is on the agenda.
- c. Negotiations: **Chair – Sarah Schindelar** – All completed.
- d. Parent/Teacher Organization Representatives - Mr. D. reports that he has met with HEPTO representatives and they will have agendas for all students and are ready to help.

10. PUBLIC COMMENT – GENERAL DISCUSSION

A member of the public informed the Board of a car wash fundraiser on Sunday of this coming weekend, at Lakeside Tire to benefit the Hopatcong Band. In addition, the Class of 2023 is selling Hopatcong Chiefs Blankets for \$40 each as a fundraiser as well.

11. FINANCE – JUNE 30, 2020

Approval of the following finance items, **11a – 11m**, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenues (Grants) account, June 29, 2020 through June 30, 2020 in the following amounts:
General Fund and Special Revenue (Grants) account - \$ 474,619.86
Cafeteria account - \$ 0
- b. Approval of the Board Secretary's Report for the month of May 2020.
- c. Approval of the Transfer Report for the month of May 2020.
- d. Approval of the Treasurer's Report for the month of May 2020.
- e. Approval of the agreement between the Hopatcong Board of education and Industrial Appraisal Company for fixed asset accounting control and insurance valuation processes.
- f. Approval of the 2019 – 2020 Transportation Contract with Byram Bus, attachment includes list of all routes with a CPI of 1.45% increase.
- g. Approval of the Tuition Contract Agreement, between Morris County Vocational School District and the Hopatcong Board of Education, to provide educational services for any students electing to attend during the 2020 – 2021 school year.
- h. Approval of the transfer of \$213,000 from Capital Reserve to the General Fund for the High School Roof Replacement Project in the 2020 – 2021 school year.

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- i. Approval of the transfer of \$438,180 from Capital Reserve to the General Fund for the High School Track Project in the 2020 – 2021 school year.
- j. Approval of the Three (3) Year Software Licensing agreement with Systems 3000 Inc., effective July 1, 2020:

Year	Total License Fee*
2020 – 2021	\$231,628
2021 – 2022	\$24,101
2022 – 2023	\$24,584

*Billed in 2 payments, ½ in July and ½ in December of the specified year

- k. Approval of the following school lunch prices for the 2020 – 2021 school year:

School	Student Paid	Student Reduced	Adult	Milk
Durban Ave.	\$3.00	\$0.40	\$4.25	\$0.40
Tulsa Trail	\$3.00	\$0.40	\$4.25	\$0.40
Middle School (Grades 4/5)	\$3.00	\$0.40	\$4.25	\$0.40
Middle School (Grades 6/7)	\$3.25	\$0.40	\$4.25	\$0.40
High School	\$3.50	\$0.40	\$4.25	\$0.40

- l. Approval of the petty cash accounts for the following locations and amounts:

Location	Amount
Superintendent's Office	\$150
Business Office	\$150
High School (9 – 12)	\$300
High School (8)	\$150
Middle School (6/7)	\$150
Middle School (4/5)	\$150
Tulsa Trail School	\$150
Durban Avenue School	\$150

- m. Approval of the new bid thresholds issues by the State of New Jersey, effective July 1, 2020:

Districts with a Qualified Purchasing Agent	\$44,000 <i>(new bid threshold)</i>
Districts without a Qualified Purchasing Agent	\$32,000 <i>(new bid threshold)</i>

12. FINANCE – JULY 27, 2020

Approval of the following finance items, **12a – 12b**, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenues (Grants) account, July 1, 2020 through July 27, 2020 in the following amounts:
 General Fund and Special Revenue (Grants) account - \$141,264.28
 Cafeteria account - \$ 0
- b. **BE IT RESOLVED**, that the Board approves the following resolution authorizing Contracts with Approved State Contract Vendors for Boards of Education pursuant to N.J.S.A. 18A:18A-10a effective July 1, 2020 through June 30, 2020 School Year as follows:

WHEREAS, the Hopatcong Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New

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Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Hopatcong Board of Education, has the need on a timely basis to purchase goods or services utilizing State contracts; and **WHEREAS**, the Hopatcong Board of Education, intends to enter into contracts with the Referenced State Contract vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; now, therefore, be it

RESOLVED, that the Hopatcong Board of Education School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and be it further

RESOLVED, that the duration of the contracts between the Hopatcong Board of Education and the Referenced State Contract Vendor shall be effective July 1, 2020 through June 30, 2021 (school year).

13. PERSONNEL

Approval of the following personnel items, **13a – 13n**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Acceptance of the resignation, with regret, of **Carol McGlynn** from her position as Teacher in the Hopatcong School District, for the purpose of retirement, effective September 1, 2020. Ms. McGlynn has served the district for 14 years.
- b. Acceptance of the resignation, with regret, of **Karen Carroll** from her position of LDT-C in the Hopatcong School District, for the purpose of retirement, effective February 1, 2021. Ms. Carroll has served the district for 24 years.
- c. Approval to clarify that the employment of **Eve Hind**, as Full-Time Custodian in the Hopatcong School District, at an annual salary of \$39,537 based upon the 2018 – 2019 HEA Custodial/Maintenance Salary Guide Step 1 minus \$400 until Black Seal is obtained, retroactively effective to June 1, 2020 is effective through June 30, 2021.
- d. Approval of the transfer of **Katie Schwab** from the position of Administrative Assistant to Superintendent's Office to Payroll/Benefits Coordinator with a prorated annual salary of \$66,885.00 retroactively effective to July 15, 2020.
- e. Approval of the request of **Employee #80557** for a Maternity Leave of Absence of 20 Sick Days to begin on October 26, 2020 and end on November 24, 2020 then 12 weeks concurrent New Jersey Family Leave/Federal Leave to begin on November 25, 2020 and end on March 3, 2021.
- f. Approval to amend the previously approved request of **Employee #81057** to a Maternity Leave of Absence of 40 Sick Days to begin on September 1, 2020 and end on October 26, 2020 then 12 weeks concurrent New Jersey Family Leave/Federal Leave to begin on October 27, 2020 and end on approximately February 3, 2021.
- g. Approval to amend the previously approved employment of **Emily Preisler**, as First Grade Teacher Long-Term Substitute at Durban Avenue School, to an effective date of September 1, 2020 to be paid 20 days at the substitute per diem rate of \$110/per day then to be paid at a prorated annual salary of \$59,718 which represents Level BA/Step 1 of the 2020 – 2021 HEA Salary Guide from September 29, 2020 through February 3, 2021.
- h. Approval of the employment of **Kelly Farley**, as a Math Teacher Long-Term Substitute at Hopatcong Middle School, effective September 1, 2020 to be paid 20 days at the substitute per diem rate of \$110/per day then to be paid at a prorated annual salary of \$59,718, which represents Level BA/Step 1 of the 2020 – 2021 HEA Salary Guide from September 29, 2020 through December 22, 2020.

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- i. Approval of **Employee #80031** for a medical leave of absence retroactively beginning on July 16, 2020 and ending on September 10, 2020.
- j. Approval of the termination of employment of **Employee #81494**, effective August 30, 2020.
- k. Approval to continue use of all Hopatcong Certified Staff as home instruction tutors for the 2020/2021 school year at the Board approved rate of \$35.00 per hour, on an as needed basis.
- l. Approval of the following **Child Study Team Members** for two (2) additional days of work, to not exceed six (6) total days amongst the members, at the per diem rate of 1/200th of their salary during the summer:

CST Member	Building
Susan Pallotta	High School
Leticia Anthes	High School
Nancy Stephens	High School

- m. Approval of the following staff to take courses and receive tuition reimbursements, as per contract, upon successful completion of the course and submission of paperwork:

Name	Course Title	Credit(s)	Cost
Michele Culcasi	CI6103	3	\$994.25
Michele Culcasi	RES6013	3	\$994.25
Danielle Kovach	Principles of Supervision and HR Management	3	\$2,198.25
Daniele Kovach	Principles of Curriculum Development & Evaluation	3	\$2,198.25
Linda Padula	Helping Students Overcome Trauma	3	\$404.10
Jon Rischawy	Summer Institute – Maine College of Art	N/A	\$675
Kelly Rodick	The Differentiated Classroom	3	\$375

- n. Approval of substitutes, teachers, paraprofessionals, custodians, and van drivers.

14. STUDENTS AND SERVICES

Approval of the following item, **14a – 14c**, as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval for an out of placement for student ID No. 11237 who has been placed at Calais School, Whippany, NJ for the 2020/2021 school year. The effective date is July 6, 2020 at tuition cost of \$89,950.00.
- b. Approval for the following three students from our district to receive educational services provided by the New Jersey Commission for the Blind and Visually Impaired for the 2020/2021 school year, effective September 1, 2020. Services will be based upon the student's previous assessment, functional vision, educational needs and skill development.

Student No.	Cost	Level
412016	\$2,100	1
14531	\$2,100	1
14201	\$2,100	1

- c. Approval of the following agencies/vendors to continue services for the 2020 – 2021 school year:

Agency/Vendor
ADHD, Mood and Behavior Center, Cedar Knolls/Hanover NJ
Advancing Opportunities Cerebral Palsy of NJ
American Speech-Language Hearing Association

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American Tutor- Parsippany, NJ
Applied Behavioral Consulting, LLC – ABA and behavioral consulting – professional development
Arc of NJ, Inc. – vocational services
AssistiveTek, LLC – professional development
Atlantic Private Care Services – nursing services
Brookfield Schools/Summit Oaks (educational instruction-hospital)
Cambridge Behavioral Health, Inc.
Child Development Centers-Morristown/Overlook Hospitals–neurodevelopmental evaluations
Craig T. Barth, Audiologist
Crick Software, Inc.- augmentative communication services, professional development
Daytop Village of NJ
Dr. Andre J Francois – bilingual evaluations
Dr. L. Hanes and Associates, LLC
Dr. Steven Hertler - Psychologist
Dr. Dale M. Jacobs – neuropsychiatric evaluation
Dr. Norman Ladov – Psychiatrist & neurology
Dr. Lee Suckno - Psychiatrist
Dr. Lara Morse – Pediatric Neurologist
Dr. Jason Minon - Psychiatrist
Dr. Sanjeevani Jain, MD - Psychiatrist
Educational Inc., tutoring service with Summit Oaks Hospital
Employment Horizons
Handle with Care
High Focus Center – Parsippany, NJ
Immediate Care Psychiatric Center- Parsippany, NJ
J & B Therapy, LLC – OT services
Lake Drive Program – audiological services
Learning Ally
Learn Well
Matheny Medical & Educational Center – behavioral consulting, counseling services and evaluations
Morris Pediatric Therapy Group – speech/language evaluations
National Alliance for Mental Health – professional development
NJ Coalition for Inclusive Education – behavioral consulting & professional development
NJ Commission for the Blind & Visually Impaired – consulting
Pediatric Workshop Agency –Physical Therapist – out of district student
Phonak Hearing Systems – FM systems
Professional Education Services - Educational Instruction for hospitalized/rehab students
Progressive Comprehensive Services, LLC – vocational/transition services
Power School Group, LLC –
PSA Healthcare – nursing services
Revolution New Jersey, Inc. – vocational/transition services
Rellas, LLC
Saint Clare’s Hospital – Educational Instruction for hospitalized students
Silver Prep – (educational instruction –hospital)
Springboard Therapy - evaluations
Stepping Forward Counseling Center
Style Tone Hearing Care, LLC-Doris A. Rapisardi, MAS-CCC-A – professional development, audiological evaluations
Summit Speech School – Audiology consultation services

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Sussex County Educational Service Commission
Sussex County Regional Transportation Company
Warren County Special Service School District

15. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Conferences/Professional Development

Name	Conference/PD	Date	Location	Cost	Travel Cost
Suzanne Annette	Conquer Math for Special Education	10/1/2020, 10/28/2020, 12/4/2020, 1/8/2021	Pompton Plains, NJ	\$160.00	\$65.21

Course Reimbursements*

Name	Course Title	Credit(s)	Cost
Michele Culcasi	LEAD 6001	1	\$331.42
Michele Culcasi	RED 6041/ LEAD6011	2	\$662.84
Maria DeLorenzo	EDUC 717W	3	\$375
Alexa McLean	Language & Culture	3	\$1,170.33
Alexa McLean	Foundations of Language	3	\$1,170.33
Alexa McLean	ESL in Secondary School	3	\$1,170.33
Alexa McLean	ACAP English	3	\$1,170.33
Joseph Piccirillo	EDU 920: Dissertation	3	\$2,190
Joseph Piccirillo	EDU 910: Issues and Trends in Education	3	\$2,190
Erica Strzepak	EDUC 717W	3	\$375

**Completed and ready for reimbursement*

16. POLICY & REGULATIONS

Approval of item **16a – 16b**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for FIRST READING:

<u>Policy #</u>	<u>Title</u>
P 1649	<i>Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (Adopt)</i>
P 2270	<i>Religion in Schools (Revised)</i>
P 2431.3	<i>Heat Participation Policy for Student-Athlete Safety (M) (Revised)</i>
P 2622	<i>Student Assessment (M) (Revised)</i>
P 5111	<i>Eligibility of Resident/Nonresident Students (M) (Revised)</i>

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P 5200	<i>Attendance (M)</i> (Revised)
P 5320	<i>Immunization</i> (Revised)
P 5330.04	<i>Administering an Opioid Antidote (M)</i> (Revised)
P 5610	<i>Suspension (M)</i> (Revised)
P 5620	<i>Expulsion (M)</i> (Revised)
P 8320	<i>Personnel Records (M)</i> (Revised)

<u>Regulation #</u>	<u>Title</u>
R 5111	<i>Eligibility of Resident/Nonresident Students (M)</i> (Revised)
R 5200	<i>Attendance (M)</i> (Revised)
R 5320	<i>Immunization</i> (Revised)
R 5330.04	<i>Administering an Opioid Antidote (M)</i> (Revised)
R 5610	<i>Suspension Procedures (M)</i> (Revised)
R 8320	<i>Personnel Records (M)</i> (Adopt)

- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revise, for SECOND READING:

<u>Regulation #</u>	<u>Title</u>
R 3270	<i>Daily Lesson Plans & Plan Book</i> (Revised)

17. RESOLUTIONS

- a. It is recommended by the Superintendent that the Board of Education approve the enrollment of Hopatcong High School as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA).

18. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **18a – 18d2**, as recommended by the Superintendent of Schools and the Operatives committee of the Board:

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for June 29, 2020 through June 30, 2020 in the amount of \$12,969.95 for Regular bills and \$956,902.23 for Bus Contractors and bills for July 1, 2020 through July 27, 2020, in the amount of \$6,533.65 for Regular Bills.
- b. The Superintendent and the Director of Transportation recommend the **approval of Bus Drivers and Bus Aides for the 2020 Extended School Year** as needed at their current hourly rate.
- c. The Superintendent and the Director of Transportation recommend the **approval of Longevity** in the amount of \$600 for Mary Anne Roe.
- d.
1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2020 Extended School Year as listed on Exhibit A.
 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** for the 2020 Extended School Year as listed on Exhibit A.

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Superintendent DiBenedetto introduces Addendum a – j and Addendum 2

ADDENDUM

July 27, 2020

Regular Meeting

- a. It is recommended by the Superintendent that the Hopatcong Board of Education approve the employment of **Brittany Huling** as Administrative Assistant to the Superintendent’s Office at a prorated annual salary of \$51,500, effective August 1, 2020.
- b. It is recommended by the Superintendent that the Hopatcong Board of Education approve the employment **Stephanie Martinez** as Interim High School Principal effective August 15, 2020 through June 30, 2021 at a salary of \$110,000 per year.
- c. It is recommended by the Superintendent that the Hopatcong Board of Education approve the employment of **Daniel Grodsky**, as an MD Teacher at Hopatcong Middle School, at an annual salary of \$71,678 based upon the 2020 – 2021 HEA Salary Guide Level BA+30/Step 9, effective September 1, 2020.
- d. It is recommended by the Superintendent that the Hopatcong Board of Education approve of the voluntary transfer of **Employee #80201** from Hopatcong Middle School to Hopatcong High School, effective September 1, 2020.
- e. It is recommended by the Superintendent that the Hopatcong Board of Education approve the employment of **Janice Hero**, as a Teacher Long-Term Substitute at Tulsa Trail School, effective September 1, 2020 to be paid 20 days at the substitute per diem rate of \$110/per day then to be paid at a prorated annual salary of \$59,718 which represents Level BA/Step 1 of the 2020 – 2021 HEA Salary Guide from September 29, 2020 through June 30, 2021.
- f. It is recommended by the Superintendent that the Hopatcong Board of Education approve the employment of **Jeffrey Hallenbeck**, as Business Administrator/Board Secretary, effective August 1, 2020 at a prorated annual salary of \$161,265 as per the contract approved by the Sussex County Superintendent.
- g. It is recommended by the Superintendent that the Hopatcong Board of Education approve the following projects for the use of “cell tower revenue” in the 2020 – 2021 school year:

Project	Cost
LED Lighting	\$90,000 (with \$68,000 rebate)
HMS Maker Space	\$26,000
HHS Science Labs	\$202,000
Culinary Arts Upgrade	\$25,000
HMS Wall Padding	\$18,000
TT Sound Proofing	\$10,000
Cosmetology Teacher	\$70,000
Tennis Courts	<u>\$158,000</u>
Total	\$599,000

- h. It is recommended by the Superintendent that the Hopatcong Board of Education approve the submission of the Digital Divide Grant in the allocation of \$134,373.
- i. It is recommended by the Superintendent that the Hopatcong Board of Education approve the minutes from the June 8, 2020 Special Meeting of the Board of education as reported by the Board Secretary.
- j. It is recommended by the Superintendent that the Hopatcong Board of Education approve the Grace Period extension as a temporary amendment to the Hopatcong employee National Benefit Services Plan

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to allow employees to use any unused amounts from the 2019 – 2020 year to pay or reimburse medical care expenses or dependent care expenses, respectively, incurred through December 31, 2020.

ADDENDUM 2
Sussex County Regional Cooperative

July 27, 2020
Regular Meeting

- a. It is recommended by the Superintendent and the Director of Transportation that the board of Education approve Janine Byrnes as the West Essex Group Transportation Consultant for the 2020 – 2021 school year, at a fee not to exceed \$5,000.

Motion to approve Agenda items 11 – 18, Addendum a – j and Addendum 2, was made by Ms. Perrotti, seconded by Mrs. Smith:

Nicole Falconi-Shubert	ABSENT	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	ABSENT	Alex McLean	ABSENT	Michele Perrotti	Yes
Sarah Schindelar	Yes	Candice Smith	Yes	Carol Trum pore	Yes

Motion to approve Agenda items 11 – Addendum 2, passed

19. BOARD OF EDUCATION – MEMBER COMMENTS

None

21. ADJOURNMENT

Motion to adjourn made by Mrs. Smith, seconded by Ms. Perrotti.

All in favor

Time: 7:14 p.m.

Respectfully submitted,

Art DiBenedetto

Board Secretary Pro Temp