

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING MINUTES**

August 31, 2020

The Board of Education of the Borough of Hopatcong, in the County of Sussex, NJ, convened in a Regular Meeting on August 31, 2020 at 7:00 p.m. in the Board Meeting Room, Administration Building.

1. CALL TO ORDER

The meeting called to order at 7:01p.m.

2. FLAG SALUTE

3. NEW JERSEY OPEN PUBLIC MEETING ACT STATEMENT

Mr. Francis, Board Vice-President, read the New Jersey Open Public Meetings Act Statement: In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record had been notified by email that this Board of Education Regular meeting will take place, at 7:00 p.m. on August 31, 2020.

4. MEMBERS PRESENT:

Mr. Scott Francis, Vice-President
Mr. Warren Gallagher
Ms. Erin Jacobus
Ms. Michele Perrotti
Mrs. Nicole Falconi-Shubert
Mrs. Candice Smith
Ms. Carol Trumpore

MEMBERS ABSENT:

Mr. Alex McLean, Board President
Dr. Sarah Schindelar

Also Present: Mr. Art DiBenedetto, Superintendent, Mr. Joseph Piccirillo, Assistant Superintendent
Mr. Jeff Hallenbeck, Business Administrator/Board Secretary, Mr. Richard Bauch, Esq.

5. EXECUTIVE SESSION

A motion to enter Executive Session was made by Mrs. Smith and seconded by Ms. Perrotti.
The motion carried with all in favor

6. RECONVENE

A motion to return to Public Session was made by Ms. Perrotti, seconded by Mrs. Smith.
The motion carried with all in favor.

7. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. July 27, 2020 – Executive Session
- b. July 27, 2020 – Regular Meeting

Motion to approve Minutes items 7a – 7b made by Mrs. Smith, seconded by Ms. Trumpore:

Nicole Falconi-Shubert	Yes	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	ABSTAIN	Alex McLean	ABSENT	Michele Perrotti	Yes
Sarah Schindelar	ABSENT	Candice Smith	Yes	Carol Trumpore	Yes

Motion to approve Agenda items 7a – 7b passed.

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8. SUPERINTENDENT’S REPORT AND HIB REPORT

- a. Superintendent’s Report – **Art DiBenedetto, Superintendent of Schools -**
- b. A second reading and approval of the Superintendent’s HIB Report for July, 2020 as presented to the Board at the July meeting on July 27, 2020.

Motion to approve Superintendent’s and HIB report items 8a – 8b made by Mrs. Smith, seconded by Ms. Perrotti:

Nicole Falconi-Shubert	Yes	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	Yes	Alex McLean	ABSENT	Michele Perrotti	Yes
Sarah Schindelar	ABSENT	Candice Smith	Yes	Carol Trumfore	Yes

Motion to approve Agenda items 8a – 8b passed.

9. PARENT/TEACHER

- a. Parent/Teacher Organization Representatives. **NONE**

**10. PUBLIC COMMENT – GENERAL DISCUSSION
NONE**

11. FINANCE – JUNE 30, 2020

Approval of the following finance items, **11a – 11i**, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, July 27, 2020 through August 31, 2020 be approved in the following amounts:

- a. General Fund and Special Revenue (Grants) account - \$1,085,948.14
- b. Cafeteria account - \$22,129.56
- c. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the month of June 2020.
- d. It is recommended by the Superintendent that the board approve the Treasurer’s Report for the month of June 2020.
- e. It is recommended by the Superintendent that the board approve the Transfer Report for the month of June 2020.
- f. It is recommended by the Superintendent that the board approve the 2020/2021 Tuition Contract Agreement between the Sussex Vocational Board of Education and the Hopatcong Board of Education to provide educational services for any students electing to attend commencing September 1, 2020 and terminating June 30, 2021.
- g. It is recommended by the Superintendent that Jeff Hallenbeck, Business Administrator/Board Secretary, be appointed as the Public Agency Compliance Officer (P.A.C.O.) for the 20/21 school year.
- h. It is recommended by the Superintendent that Jeff Hallenbeck be authorized to award contracts up to the bid threshold of \$32,000 as per N.J.S.A 18A: 18A-3.
- i. It is recommended by the Superintendent that Jeff Hallenbeck be appointed as HIPPA Compliance Officer for the Hopatcong School District for the 2020/2021 school year.
- j. It is recommended by the Superintendent that Mr. Jeff Hallenbeck be appointed as the Custodian of Public Records under the Open Public Meetings Act for the 2020/2021 school year.

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- k. It is recommended by the Superintendent that the revised Appointment of Account Signatures for the 2020/2021 school year be approved:

School Activity Accounts:

High School	Stephanie Martinez	Nicole Roman-Gerena	Jeff Hallenbeck
Athletic Fund	Chris Bugslovsky	Linda Tappen	Jeff Hallenbeck
Middle School 7-8	Lewis Benfatti	Deborah Gates	Jeff Hallenbeck
Middle School 4-5	Tracey Hensz	Tara Sant	Jeff Hallenbeck
Tulsa Trail	Brian Byrne	Maureen O' Hare	Jeff Hallenbeck
Durban Avenue	Katherine McFadden	Ana Marrazzo	Jeff Hallenbeck

District Accounts:

Regular Account	Art DiBenedetto	Jeff Hallenbeck	Alexander McLean
Cafeteria Fund	Art DiBenedetto	Jeff Hallenbeck	Alexander McLean
Payroll Account	Art DiBenedetto	Jeff Hallenbeck	Alexander McLean
Payroll Agency Acct.	Art DiBenedetto	Jeff Hallenbeck	Alexander McLean

- l. It is recommended by the Superintendent that the board approve the following revised lunch prices for the 2020/2021 school year:

School	Lunch Student Paid	Adult	Student Reduced	Breakfast Student Paid	Student Reduced	Milk
Durban Ave.	\$3.00	\$4.25	\$0.00	\$1.75	\$0.00	\$0.60
Tulsa Trail	\$3.00	\$4.25	\$0.00	\$1.75	\$0.00	\$0.60
Middle School	\$3.25	\$4.25	\$0.00	\$1.75	\$0.00	\$0.60
High School	\$3.50	\$4.25	\$0.00	\$1.75	\$0.00	\$0.60

12. PERSONNEL

Approval of the following personnel items, **12a – 12aa**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval of title change for **Stephanie Martinez** from Interim Principal to Acting Principal as previously approved at the July 27, 2020 Board of Education Meeting **to June 30, 2021. (Bolded date added during meeting)**
- b. Approval of employment of **Nicole Roman Gerena** as Secretary to the High School Principal, at a prorated annual salary of \$37,062 retroactively effective to August 17, 2020 based upon the HOPA Salary Guide Level 2, plus \$1,800 Career Ladder Adjustment, plus \$600 Principal's Secretary Differential.
- c. Approval to rescind the employment of **Emily Preisler**, as First Grade Teacher Long-Term Substitute at Durban Avenue School.
- d. Approval of the request for **Employee # 80287** for an unpaid leave of absence beginning September 1, 2020 until further notice.
- e. Acceptance of the resignation, with regret, of **Karen Carroll** from her position of LDT-C in the Hopatcong School District, for the purpose of retirement with the revised effective date of November 1, 2020. Ms. Carroll has served the district for 24 years.
- f. Acceptance of the resignation, with regret, of **Carolyn Moschella** from her position of 5th grade teacher in the Hopatcong School District, for the purpose of retirement with an effective date of July 1, 2021. Mrs. Moschella has served the district for 33 years.

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- g. Acceptance of the resignation of **Jacqueline Henderson** from her position as Nurse in the Hopatcong School District, effective October 17, 2020.
- h. Acceptance of the resignation of **Thomas Bray** from his position as an Assistant Football Coach.
- i. Acceptance of the resignation, with regret, of **Karen Walsh** from her position of paraprofessional in the Hopatcong School District, for the purpose of retirement with an effective date of August 26, 2020. Mrs. Walsh has served the district for 20 years.
- j. Approval of the employment of **Dorothea Stauffer**, as Grade 4 ELA Teacher at Hopatcong Middle School, effective September 1, 2020 at an annual salary of \$71,268 based upon the 2020 – 2021 HEA Salary Guide Level MA/Step 7, effective September 1, 2020.
- k. Approval of the employment of **Kimberly Loftis**, as a First Grade Teacher Long-Term Substitute at Durban Avenue School, effective September 1, 2020, to be paid 20 days at the substitute per diem rate of \$110/per day then to be paid at a prorated annual salary of \$59,718 which represents Level BA/Step 1 of the 2020 – 2021 HEA Salary Guide from September 29, 2020 through February 3, 2021.
- l. Approval of the employment of **Katlin Cadavid**, as a Grade 8-12 Special Education Long-Term Substitute at Hopatcong High School, effective September 1, 2020, to be paid 20 days at the substitute per diem rate of \$110/per day then to be paid at a prorated annual salary of \$59,718 which represents Level BA/Step 1 of the 2020 – 2021 HEA Salary Guide from September 29, 2020 until further notice.
- m. Approval of the employment of **Isabelle Becker**, as a Grade 4/5 Special Education Long-Term Substitute at Hopatcong Middle School, effective September 1, 2020, to be paid 20 days at the substitute per diem rate of \$110/per day then to be paid at a prorated annual salary of \$59,718 which represents Level BA/Step 1 of the 2020 – 2021 HEA Salary Guide from September 29, 2020 until further notice.
- n. Approval of **Craig Vallaro** as Coordinator of Student Discipline for the 2020-2021 School Year at Hopatcong High School to be paid at a yearly stipend of \$10,000 to be paid in two installments.
- o. Approval for **Dominic Schiavone** to write curriculum for Earth Science, two days at a rate of \$28 an hour which represents the negotiated rate from the HEA Contract not to exceed 6 hours a day.
- p. Approval of **Susan Hill** to conduct NJTSS-ER related ELA work with a stipend of \$336 to be paid by grant.
- q. Approval of **Delvon Arrington** to be a permanent sub for Hopatcong High School for days in which schools are open for live instruction at a salary rate of \$100 per day. Salary to be paid by CARES Act funding.
- r. Approval of **Barbara Fersch** to be a permanent sub for Hopatcong High School for days in which schools are open for live instruction at a salary rate of \$100 per day. Salary to be paid by CARES Act funding.
- s. Approval of the request for **Employee # 80227** for a leave of absence beginning September 1, 2020 until November 9, 2020.
- t. Whereas Ms. Kelly Lisa has been hired as the new cosmetology teacher, and whereas Ms. Lisa is having a medical related issue that will not allow her to take the position. Therefore be it resolved that **Ms. Rosella Tripodi** is recommended as a replacement for Kelly Lisa for the cosmetology position starting September 1, 2020 at BA Step 2 at a salary of \$60,068 through June 30, 2021.

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- u. Approval of the following staff changes for the Extra Duty/Extra Pay* position of Cafeteria Monitor/Duty for the 2020 – 2021 school year in the Hopatcong School District on an as needed basis:

Name	Nature of Action	School	Salary**	Date Effective	Date Terminated
Kurt Zimmermann	Rescind	HHS	\$480		
David Campagna	Appoint	HHS	\$480	9/1/2020	6/30/2021

**Stipends are dependent upon completion of partial or full duty. If there is no school in September and only partial completion of activity takes place during 20-21, the payment will be pro-rated.*

- v. Approval for the following High School Extra Curricular Positions for the 2020-20201 school year.

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Edric Debos	Appoint	Yearbook	A	4	\$4363.00	9/1/20	6/30/21
Jim McDonald (.5) Joanne Carr (.5)	Appoint	HS Student Council	B	4	\$3287.00	9/1/20	6/30/21
Christine Kalembe	Appoint	Senior Class Advisor	-	-	\$2456.00	9/1/20	6/30/21
Megan Nardone	Appoint	Junior Class Advisor	-	-	\$1722.00	9/1/20	6/30/21
Jason Mulvihill	Appoint	Sophomore Class Advisor	-	-	\$909.00	9/1/20	6/30/21
Julie Wilson (.5) Hank Fattorusso (.5)	Appoint	Freshman Class Advisor	-	-	\$758.00	9/1/20	6/30/21
Jim McKowen	Appoint	E Games	-	-	-	9/1/20	6/30/21
Richard Anderson	Appoint	E Games	-	-	-	9/1/20	6/30/21

- w. Approval of the following staff to receive tuition reimbursements, as per contract, upon successful completion of the course and submission of paperwork:

Course Approval

Name	Course Title	Credit(s)	Cost
Joseph Piccirillo	Dissertation	3	\$2,190
Dominic Spuckes	Tech Tools for the Classroom	3	\$375
Dominic Spuckes	Classroom Management for MS and HS Teachers	3	\$375

- x. Approval of substitutes, teachers, paraprofessionals, custodians, and van drivers.

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y. Approval of the following salary guide movement*

Name	From	To	Effective Date
Dominic Spuckes	MA+15	MA+30	9-1-2020

*Approval of the listed staff member to move up on the HEA guide due to increased education credentials.

z. Approval of the following paraprofessionals for the 2020-2021 school year:

<u>DURBAN</u>	<u>TULSA</u>	<u>MIDDLE SCHOOL</u>	<u>HIGH SCHOOL</u>
Cara Acquavella	Yesenia Colina	Mary Aufiero	Ann Byron
Kelly Beach	Margaret Cooper	Jenine Ausmus	Barbara Cooper
Paula Engber	Ro Cramer	Barbara Bombardieri	Josephine Cuttone
Dawn Engle	Joan Cutchis	Dolores Brown	Margaret Davenport
Dell Ferrante	Tracey Grochulski	Patricia Duckles	Melissa Figueroa
Patricia George	Cheryl Hemmerich	Christine Egbert	Melissa Forester
Theresa Giordano	Dolores Kennedy	Melissa Ferrer	Anna Hancock
Judy Grillo	Judith Maitland	Jennifer Gates	Tabitha Kestenholz
Gretchen Hardman	Mikel Murray	Carmela Harrison	Lien Lai
Cathie Lees	Carolyn Segura	Florence Hillyard	Lynn Masterson
Cecira Mannion		Nicole Kowal	Rosemarie McMullen
Linette McCaul		Jamie Lios	Kirk Mueller
Gina Nadrowski		Heather McMillan	Patricia Nelson
Joanne Pagan		Vicky Taesler	Matt Shaw
Amy Robles		Patricia Terminello	Marilyn Volpe
Jessica Roman		Jill Vanderhoff-Gleason	
Connie Smith		Melissa Vater	
Laurie Solberg			
Robin Vaughan			
Theresa Weber			
Michelle Zammito			

aa. Approval of the Employee Pay Rates for Athletic Event Coverage pertaining to the 2020-2021 school year.

Athletic Event Coverage
Positions and Pay Rate
Fall Athletics

Position	Pay Rate
Football Crowd Control	\$50

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Position	Pay Rate
Football Clock	\$50
Football Linesman	\$25
Football Ticket Seller	\$55
Football Ticket Taker	\$50
Football Camera	\$80
Football Students Section	\$50
Football Parking (Main Lot)	\$50
Football Parking (Back Lot)	\$50
Football Back Gate	\$50
Football Scoreboard Gate	\$50
Football Concession Stand	\$50
Football Step Entrance	\$50
Cross Country Back Course Director	\$50
Site Manager	\$100

Winter Athletics

Competition Cheer Ticket Taker (1 ½ Sessions)	\$75
Competition Cheer Crowd Control (1 ½ Sessions)	\$75
Wrestling Clock	\$25
Wrestling Crowd Control	\$50
Wrestling Door Security	\$50
Wrestling Ticket Taker	\$50
Wrestling Ticket Seller	\$50
Basketball Clock (per game)	\$25

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Position	Pay Rate
Basketball Crowd Control	\$50
Basketball Door Security	\$50
Basketball Ticket Taker	\$50
Basketball Ticket Seller	\$50
Basketball Public Announcer	\$50
Site Manager	\$100

Spring Athletics

Girls Track Event Assistant	\$50
Boys Track Event Assistant	\$50
Site Manager	\$100

13. STUDENTS AND SERVICES

Approval of the following item, **13a**, as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval of the list of 2020 – 2021 Projected Out of District Tuition totaling an amount of \$1,575,272.14.

14. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Conferences/Professional Development*

Name	Conference/PD	Date	Location	Cost	Travel Cost
William Kraemer	CORE Basic Pesticide Training Certification of Applicators & Operators	6/12/20	Rutgers	100.00	-
Michael Smith	CORE Basic Pesticide Training Certification of Applicators & Operators	6/12/20	Rutgers	100.00	-

**Completed and submitted for reimbursement*

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Travel Reimbursement*

Name	Meeting Type	Date	Location	Travel Cost
Dawn Hersh	Yearly Trips	2019-2020	New Jersey	\$98.28

**Completed and submitted for reimbursement*

Course Reimbursements*

Name	Course Title	Credit(s)	Cost
Tracey Talmadge	Microeconomics	3	\$618
Tracey Talmadge	Accounting 2 Managerial	3	\$618

**Completed and submitted for reimbursement*

15. CURRICULUM

Approval of the following items, **15a**, as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval of all curriculum for the 2020-2021 School Year.

16. POLICY & REGULATIONS

Approval of item **16a**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

<u>Policy #</u>	<u>Title</u>
P 1649	<i>Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (Adopt)</i>
P 2270	<i>Religion in Schools (Revised)</i>
P 2431.3	<i>Heat Participation Policy for Student-Athlete Safety (M) (Revised)</i>
P 2622	<i>Student Assessment (M) (Revised)</i>
P 5111	<i>Eligibility of Resident/Nonresident Students (M) (Revised)</i>
P 5200	<i>Attendance (M) (Revised)</i>
P 5320	<i>Immunization (Revised)</i>
P 5330.04	<i>Administering an Opioid Antidote (M) (Revised)</i>
P 5610	<i>Suspension (M) (Revised)</i>
P 5620	<i>Expulsion (M) (Revised)</i>
P 8320	<i>Personnel Records (M) (Revised)</i>

<u>Regulation #</u>	<u>Title</u>
R 5111	<i>Eligibility of Resident/Nonresident Students (M) (Revised)</i>
R 5200	<i>Attendance (M) (Revised)</i>
R 5320	<i>Immunization (Revised)</i>
R 5330.04	<i>Administering an Opioid Antidote (M) (Revised)</i>
R 5610	<i>Suspension Procedures (M) (Revised)</i>
R 8320	<i>Personnel Records (M) (Adopt)</i>

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17. RESOLUTIONS

- a. It is recommended by the Superintendent that the Board of Education approve the contractual agreement between Hopatcong Borough School District (District) & Tri-County Behavioral Care, LLC (TCBC) for referring and providing School Clearance Assessment (SCA) services and or Substance Evaluation & Treatment (SET) services.
- b. Approval of the Hopatcong High School Athletics Emergency Action Plan.
- c. Approval of the Board of Education to adjust Professional Days on the school calendar adding September 11, 2020, with a deletion to be determined.

18. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **18a – 18c**, as recommended by the Superintendent of Schools and the Operatives committee of the Board:

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for July 28, 2020 through August 31, 2020 in the amount of \$11,960.22 for Regular bills and \$3,504,443.40 for Bus Contractors.
- b. The Superintendent and Director of Transportation recommend the **approval to renew** the following Bus Drivers and Bus Aides for the 2020-21 School Year as follows:

Name	Position	Hourly Rate \$	Hours Per Day	Longevity \$
Dennis, Kelly	Driver	20.66	6.0	600.00
Harrison, Lori	Driver	21.42	8.0	800.00
Jones, Jaime	Driver	20.66	6.5	600.00
Judkins, Paula	Driver	20.40	6.5	\$0.00
Marshall, Joan	Driver	22.63	8.0	1,050.00
McGrath, Tina	Driver	20.91	6.0	600.00
Reynolds, Hillary	Driver	21.42	6.5	800.00
Ridner, Debra	Driver	20.91	6.5	600.00
Ridner, Gary	Driver	20.91	6.5	600.00
Fox, Jennifer	Aide	11.32	6.0	n/a
Gould, Theresa	Aide	11.32	6.0	n/a
Hashagen, Barbara	Aide	13.70	6.5	n/a
Kriscunas, Mary	Aide	13.71	6.0	n/a
Pollison, Sarah	Aide	11.64	6.0	n/a

- c. The Superintendent and the Director of Transportation recommend the approval of Bus Drivers and Bus Aides for routes that are a) not yet contracted or b) tentatively contracted. If these routes are not contracted, the approvals will be held upon for future consideration or substitute positions.

Name	Position	Hourly Rate \$	Hours Per Day	Longevity \$
Arnone, Tracey	Driver	20.66		0.00
Camacho, Maria	Driver	20.40		0.00
Dolan, Christopher	Driver	21.09		600.00
Exner, Susan	Driver	20.04		0.00

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Moss, Lori	Driver	20.91		600.00
Urban, Michelle	Driver	20.40		0.00
Van Horn, Bobbie Jo	Driver	20.40		0.00
Hompesch, Christine	Aide	12.33		0.00
Padgett, Dawn	Aide	13.02		0.00

1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2020 Extended School Year as listed on Exhibit A.
2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** for the 2020 Extended School Year as listed on Exhibit A.
3. The Superintendent and the Director of Transportation recommend the **renewal** of 2019 **Extended School Year Routes** for the 2020 Extended School Year at or below the State issued CPI increase of 1.70% or less as listed on Exhibit A.
4. The Superintendent and the Director of Transportation recommend the **acceptance of addendums** for routes for the **2020-21 School Year** as listed on Exhibit A.
5. The Superintendent and the Director of Transportation recommend the **acceptance of bids** submitted from the **March 17, 2020** bid for the 2020-21 School Year as listed on Exhibit A.
6. The Superintendent and the Director of Transportation recommend the **award of bids** submitted from the **March 17, 2020** bid to the lowest, responsible and responsive bus contractor company for the 2020-21 School Year as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **rejection of bids** submitted from the **March 17, 2020** bid for the 2020-21 School Year due to non-compliance or termination of the routes as listed on Exhibit A.
8. The Superintendent and the Director of Transportation recommend the **acceptance of bids** submitted from the **July 21, 2020** bid for the 2020-21 School Year as listed on Exhibit A.
9. The Superintendent and the Director of Transportation recommended the **award of bids** submitted from the **July 21, 2020** bid to the lowest, responsible and responsive bus contractor company for the 2020-21 School Year as listed on Exhibit A.
10. The Superintendent and the Director of Transportation recommend the **acceptance of bids** submitted from the **August 11, 2020** bid for the 2020-21 School Year as listed on Exhibit A.
11. The Superintendent and the Director of Transportation recommend the **award of bids** submitted from the **August 11, 2020** bid to the lowest, responsible and responsive bus contractor company for the 2020-21 School Year as listed on Exhibit A.

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12. The Superintendent and the Director of Transportation recommend the **rejection of bids** submitted from the **August 11, 2020** bid for the 2020-21 School Year due to non-compliance or termination of the routes as listed on Exhibit A.

Superintendent DiBenedetto introduces Addendum 1 and Addendum 2

ADDENDUM

August 31, 2020

Regular Meeting

- a. It is recommended by the Superintendent that the Hopatcong Board of Education approve the termination of **Employee #81327** effective August 31, 2020.
- b. It is recommended by the Superintendent that the Hopatcong Board of Education approve the acceptance of the resignation, with regret, of **Rosary Cramer** from her position of paraprofessional in the Hopatcong School District, with an effective date of August 31, 2020.
- c. It is recommended by the Superintendent that the Hopatcong Board of Education approve the acceptance of the resignation, with regret, of **Heather McMillan** from her position of paraprofessional in the Hopatcong School District, with an effective date of August 31, 2020.
- d. It is recommended by the Superintendent that the Hopatcong Board of Education approve the employment of **Thomas Ward**, as a Full Time Custodian for the Hopatcong Borough School District, at an annual salary of \$40,821 minus \$400 for not having a black seal, based upon the 2020 – 2021 Salary Guide Level 1, effective August 27, 2020. This replacement is for a retiring custodian.
- e. It is recommended by the Superintendent that the Hopatcong Board of Education approve the employment of **Elsa Paucar** as a Part Time Custodian, 5 hours a day, 5 days a week at a prorated salary of \$40,821 minus \$400 for not having a black seal, based upon the 2020 – 2021 Salary Guide Level 1 pending completions of background check. Part time positions will replace terminated Employee #81327.
- f. It is recommended by the Superintendent that the Hopatcong Board of Education approve the following; whereas the Board of Education has approved the memorandum of agreement with the HEA, with the paraprofessionals/custodians, and with the secretaries (HOPA) and the administrators (HAPS); it is recommended that the Board approval final contracts for those bargaining groups. No language change other than what has been outlined in the MOA in each group is included.
- g. It is recommended by the Superintendent that the Hopatcong Board of Education approve the following; whereas the State of New Jersey has postponed state aid for the month of September and whereas the State has issued a decree that allows the local Board of Education to borrow money, and although this is not foreseen as a necessity, should it become necessary the Board approves the resolution to borrow as a make up for the postponement of state aid. **This item was revised during meeting to read: No recommendation for borrowing will be made without a special meeting prior to September 11, 2020**
- h. It is recommended by the Superintendent that the Hopatcong Board of Education approve the increase in time for paraprofessionals **Patricia George** and **Gina Nadrowski** with an additional 30 minutes per day for transportation supervision needs.
- i. It is recommended by the Superintendent that the Hopatcong Board of Education approve the increase of the number of days worked this summer by guidance counselors **Linda Padula, Chelsea Trump** and **Lisa Dunmyer** from 10 to 12 days.

**HOPATCONG BOARD OF EDUCATION
REGULAR MEETING MINUTES**

August 31, 2020

The Board of Education of the Borough of Hopatcong, in the County of Sussex, NJ, convened in a Regular Meeting on August 31, 2020 at 7:00 p.m. in the Board Meeting Room, Administration Building.

ADDENDUM 2

August 31, 2020 - Regular Meeting

- a. Approval to take courses:
Katie Schwab - Operations Management, BUS 314,
Human Resource Management, MGMT 330
- b. Approval to rebid the sale of Hudson Maxim School with a minimum bid of \$750,000.

Motion to approve Agenda items 11 – 18, Addendum 1 and Addendum 2, was made by Ms. Perrotti, seconded by Mrs. Smith:

Nicole Falconi-Shubert	Yes	Scott Francis	Yes	Warren Gallagher	Yes
Erin Jacobus	Yes	Alex McLean	ABSENT	Michele Perrotti	Yes
Sarah Schindelar	ABSENT	Candice Smith	Yes	Carol Trumpore	Yes

Motion to approve Agenda items 11 – Addendum 2, passed

19. BOARD OF EDUCATION – MEMBER COMMENTS

None

21. ADJOURNMENT

Motion to adjourn made by Mrs. Smith, seconded by Ms. Perrotti.

All in favor

Time: 7:15 p.m.

Respectfully submitted,

Jeff Hallenbeck

Board Secretary