

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

1. **CALL TO ORDER**

Time: 7:04 pm

2. **FLAG SALUTE**

3. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place in the Hopatcong Board of Education Board Room, Hopatcong, NJ at 7:00 p.m. on April 26, 2021.

4. **ROLL CALL**

|         |                   |         |                        |         |                   |
|---------|-------------------|---------|------------------------|---------|-------------------|
| Present | Alex McLean       | Present | Scott Francis          | Present | Warren Gallagher  |
| Present | Dr.Schindelar     | Present | Candice Smith          | Present | Michelle Perrotti |
| Present | Jackie Turkington | Present | Nicole Falconi-Shubert | Present | Jayna Gulan       |

5. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

**Motion to enter executive session:**

(ACTION)Motion by Francis, seconded by Smith

|        |                   |        |                        |     |                   |
|--------|-------------------|--------|------------------------|-----|-------------------|
| Yes    | Alex McLean       | Yes    | Scott Francis          | Yes | Warren Gallagher  |
| Absent | Dr.Schindelar     | Yes    | Candice Smith          | Yes | Michelle Perrotti |
| Yes    | Jackie Turkington | Absent | Nicole Falconi-Shubert | Yes | Jayna Gulan       |

6. **RECONVENE**

**Motion to Reconvene**

(ACTION)Motion by Smith, seconded by Francis

|     |            |     |                 |     |           |
|-----|------------|-----|-----------------|-----|-----------|
| Yes | McLean     | Yes | Francis         | Yes | Gallagher |
| Yes | Schindelar | Yes | Smith           | Yes | Perrotti  |
| Yes | Turkington | Yes | Falconi-Shubert | Yes | Gulan     |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

### 7. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. March 22, 2021 – Regular Meeting

**Motion to approve 7a:**

(ACTION) Motion by Smith, seconded by Perrotti

|     |            |     |                 |         |           |
|-----|------------|-----|-----------------|---------|-----------|
| Yes | McLean     | Yes | Francis         | Yes     | Gallagher |
| Yes | Schindelar | Yes | Smith           | Abstain | Perrotti  |
| Yes | Turkington | Yes | Falconi-Shubert | Yes     | Gulan     |

### 8. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Art DiBenedetto, Superintendent of Schools**
  1. Updates and agenda review
- b. Whereas there have been no HIBs reported for the month of March 2021, acceptance of the report indicating no findings.

**Motion to approve 8a – 8b:**

(ACTION) Motion by Francis, seconded by Smith

|     |            |     |                 |     |           |
|-----|------------|-----|-----------------|-----|-----------|
| Yes | McLean     | Yes | Francis         | Yes | Gallagher |
| Yes | Schindelar | Yes | Smith           | Yes | Perrotti  |
| Yes | Turkington | Yes | Falconi-Shubert | Yes | Gulan     |

### 9. PARENT/TEACHER

- a. Parent/Teacher Organization Representatives.

### 10. PUBLIC COMMENT – GENERAL DISCUSSION

Mr. Gruenfelder – always tough when budget cuts result in loss of staff. Asked if monthly bills list could be placed on website each month.

### 11. ANNUAL APPROVALS AND APPOINTMENTS

Approval of the following personnel items, **11a – 11r**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. APPOINTMENT OF BOARD SECRETARY

It is recommended by the Superintendent that **Mr. Jeffrey Hallenbeck** be appointed as Board Secretary through December 31, 2021.

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

b. **APPOINTMENT OF PURCHASING AGENT**

It is recommended by the Superintendent that **Mr. Jeffrey Hallenbeck** be appointed as Purchasing Agent for the Hopatcong School District for the 2021/2022 school year through July 31, 2022, and authorization for the Purchasing Agent to award contracts up to the bid threshold of \$32,000 or as per N.J.S.A.18A: 18A-3.

c. **APPOINTMENT OF HIPPA COMPLIANCE OFFICER**

It is recommended by the Superintendent that **Mr. Jeffrey Hallenbeck** be appointed as HIPPA Compliance Officer for the Hopatcong School District for the 2021/2022 school year through July 31, 2022.

d. **APPOINTMENT OF CUSTODIAN OF PUBLIC RECORDS**

It is recommended by the Superintendent that **Mr. Jeffrey Hallenbeck** be appointed as the Custodian of Public Records under the Open Public Meetings Act for the 2021/2022 school year through July 31, 2022.

e. **APPOINTMENT OF AFFIRMATIVE ACTION OFFICER**

It is recommended by the Superintendent that **Mr. Art DiBenedetto and Mr. Joseph Piccirillo** be appointed as the Affirmative Action Officers for the 2021/2022 school year.

f. **APPOINTMENT OF LIABILITY, WORKMAN'S COMPENSATION BROKER OF RECORD**

It is recommended by the Superintendent that **Arthur J. Gallagher Risk Management Services Inc.** be appointed as our Liability, Workman's Compensation, etc., Broker of Record for the 2021/2022 school year.

g. **APPOINTMENT OF INTEGRATED PEST MANAGEMENT COORDINATOR**

It is recommended by the Superintendent that **Mr. Matt Geary** be appointed as the Integrated Pest Management Coordinator for the Hopatcong School District for the 2021/2022 school year.

h. **APPOINTMENT OF ASBESTOS MANAGEMENT OFFICER, SAFETY AND HEALTH DESIGNEE, INDOOR AIR QUALITY DESIGNEE, RIGHT TO KNOW OFFICER AND CHEMICAL HYGIENE OFFICER**

It is recommended by the Superintendent that **Mr. Matt Geary** be appointed as the Asbestos Management Officer, Safety & Health Designee, Indoor Air Quality Designee, Right to Know Officer and Chemical Hygiene Officer for the 2021/2022 school year.

i. **APPOINTMENT OF ATTORNEYS**

It is recommended by the Superintendent that **Porzio, Bromberg & Newman, P.C.** and any **other counsel** as deemed appropriate by the Administration, be appointed as attorneys for the Board of Education for the 2021/2022 school year. (Tabled)

j. **APPROVAL OF POLICIES**

It is recommended by the Superintendent that **existing by-laws, policies and regulations** as listed in our current by-laws and policies book be approved for the 2021/2022 school year.

k. **APPROVAL OF CURRICULUM**

It is recommended by the Superintendent that all existing **curricula and courses of study and textbooks** for the district schools be approved for the 2021/2022 school year.

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

**I. APPROVAL OF NEWSPAPERS**

It is recommended by the Superintendent that the *New Jersey Herald*, the *Daily Record* and the *Star Ledger* be approved as the official newspapers used by the Board of Education at the Board Secretary's discretion for the 2021/2022 school year.

**m. APPOINTMENT OF TAX SHELTER ANNUITY COMPANIES**

It is recommended by the Superintendent that **Lincoln Investment, Lincoln Financial, Metropolitan Life, AXA Equitable, National Life Group and Security Benefits** be approved as Tax Shelter Annuity Companies for the Board of Education for the 2021/2022 school year.

**n. APPOINTMENT OF AUTHORIZED ACCOUNT SIGNATURES – 2021/2022 SCHOOL YEAR**

**School Activity Accounts:**

|               |                           |                            |                        |
|---------------|---------------------------|----------------------------|------------------------|
| High School   | <b>Stephanie Martinez</b> | <b>Nicole Roman-Gerena</b> | <b>Jeff Hallenbeck</b> |
| Athletic Fund | <b>Stephanie Martinez</b> | <b>Chris Buglovsky</b>     | <b>Linda Tappen</b>    |
| Middle School | <b>Lewis Benfatti</b>     | <b>Deborah Gates</b>       | <b>Jeff Hallenbeck</b> |
| Tulsa Trail   | <b>Brian Byrne</b>        | <b>Maureen O' Hare</b>     | <b>Jeff Hallenbeck</b> |
| Durban Avenue | <b>Katherine McFadden</b> | <b>Ana Marrazzo</b>        | <b>Jeff Hallenbeck</b> |

**District Accounts:**

|                      |                       |                        |                         |
|----------------------|-----------------------|------------------------|-------------------------|
| Regular Account      | <b>Joe Piccirillo</b> | <b>Jeff Hallenbeck</b> | <b>Alexander McLean</b> |
| Cafeteria Fund       | <b>Joe Piccirillo</b> | <b>Jeff Hallenbeck</b> | <b>Alexander McLean</b> |
| Payroll Account      | <b>Joe Piccirillo</b> | <b>Jeff Hallenbeck</b> | <b>Alexander McLean</b> |
| Payroll Agency Acct. | <b>Joe Piccirillo</b> | <b>Jeff Hallenbeck</b> | <b>Alexander McLean</b> |

**o. APPROVAL OF AUTHORIZATION FOR INTERIM TRANSFERS**

It is recommended by the Superintendent that authorization for the School Business Administrator/Board Secretary be approved to make interim **intra-account and intra-fund budgetary transfers** to offset credits and deficits between Board meetings when necessary.

**p. APPROVAL OF AUTHORIZATION FOR INTERIM PAYMENTS**

It is recommended by the Superintendent that authorization for the School Business Administrator/Board Secretary be approved to make interim **payments to vendors between meetings** in cases where a cost savings would accrue to the Board or interference of the operations of the school program would occur in accordance with N.J.S.A. 18A:19-4.1. Approval of these payments would be presented to the Board for ratification at the next Regular Board Meeting.

**q. ADOPTION OF CODE OF ETHICS**

It is recommended by the Superintendent that the Board approve the adoption of the **Code of Ethics** for Board members as required by law, N.J.S.A. 18A:12-2.1 and N.J.S.A. 41:1-1 and 1-3.

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

### **TRAVEL AND RELATED EXPENSES MAXIMUM,**

- r. Approval for the Chief School Administrator to approve and authorize all travel and related expenses for employees and Board Members in accordance with Board Policy No. 6423, up to a maximum of \$75,000 for the 2021-2022 school year.

**Motion to approve 11a – 11r (Item i tabled):**

(ACTION) Motion by Smith, seconded by Turkington

|     |            |     |                 |     |           |
|-----|------------|-----|-----------------|-----|-----------|
| Yes | McLean     | Yes | Francis         | Yes | Gallagher |
| Yes | Schindelar | Yes | Smith           | Yes | Perrotti  |
| Yes | Turkington | Yes | Falconi-Shubert | Yes | Gulan     |

## 12. **FINANCE**

Approval of the following finance items, **12a – 12g**, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

a. **2021/2022 Budget Submission**

Approval of the following resolution for adoption of the 2021/2022 Hopatcong School District Budget.

“**WHEREAS**, the Superintendent has presented to the Finance Committee and other members of the Hopatcong Board of Education, a recommended 2021/2022 School District Budget in the total amount of \$34,076,842, as follows; and

**WHEREAS**, the Board approves a Local Tax Levy of \$24,630,333;

**THEREFORE, BE IT RESOLVED** the Hopatcong School District preliminary 2021/2022 budget for submission to the Sussex County Superintendent’s Office is approved as follows on the Meeting Agenda of April 26, 2021.”

| <b><u>General Fund</u></b>         |                              |                 |
|------------------------------------|------------------------------|-----------------|
| Fund 10                            | Charter School Tuition       | \$ 249,414.00   |
| Fund 10-606                        | Interest Maintenance Reserve | \$ 200.00       |
| Fund 11                            | General Operating Fund       | \$32,052,655.00 |
| Fund 12                            | Debt Services Assessment     | \$ 1,114.00     |
|                                    | Capital Reserve              | \$ 168,500.00   |
| <b><u>Special Revenue Fund</u></b> |                              |                 |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

|                     |                      |                        |
|---------------------|----------------------|------------------------|
| Fund 20             | Federal/State Grants | \$ 1,604,959.00        |
|                     | Debt Service         | \$ -                   |
| <b>Total Budget</b> |                      | <b>\$34,076,842.00</b> |

- b. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, March 22, 2021 through April 26, 2021 be approved in the following amounts:

General Fund and Special Revenue (Grants) account - \$609,383.16  
 Cafeteria account - \$41,513.80

- c. It is recommended by the Superintendent that the board approve the Treasurer’s Report for the month of February 2021.
- d. It is recommended by the Superintendent that the board approve the Board Secretary’s Report for the month of February 2021.
- e. It is recommended by the Superintendent that the board approve the Transfer Report for the month of February 2021.
- f. It is recommended by the Superintendent that the board accepts Mr. Richard Hodson’s \$21,000 donation to the newly named Maryann and Richard Hodson Physics Award scholarship.
- g. Approval of the following Corrective Action Plan relative to the Fiscal Audit findings for the period July 1, 2019 to June 30, 2020 which were publicly reviewed and discussed at the Regular Board of Education meeting on February 22, 2021.

| #  | Corrective Action Required by The Board  | Method of Implementation  | Person Responsible for Implementation  | Planned Completion Date of Implementation |
|----|--|---|--|---|
| #1 | Purchase orders be approved prior to the order of goods and services.  | Reinforcement of purchasing policies with all school and department purchasing officials as well as central office and business office officials.   | Business Administrator   | June 2021                                 |
| #2 | That all transactions be properly recorded, and an accurate analysis of payroll balance should be prepared. The analysis should be reviewed on a monthly basis to ensure proper payment. | Payroll will report all monthly transactions to the Assistant to the BA and transactions will be recorded in the accounting program. The Treasurer of School Monies will review all transactions to provide additional outside oversight and ensure accuracy. | Assistant to the BA<br>Business Administrator<br>Payroll Coordinator<br>Treasurer of School Monies | July 2021                                 |
|    |  |   |  |   |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

|    |   |   |  |                                     |
|----|---|---|--|-------------------------------------|
| #3 | Management review the procedures for the Unemployment Account and ensure that the Payroll Agency Account and Unemployment Account are accurately recorded.  | Payroll will report all monthly transactions to the Assistant to the BA and transactions will be recorded in the accounting program. The Treasurer of School Monies will review all transactions to provide additional outside oversight and ensure accuracy. | Assistant to the BA<br>Business Administrator<br>Payroll Coordinator<br>Treasurer of School Monies | July 2021                           |
| #4 | The District review its policies and procedures regarding the processing of payroll and ensure an adequate segregation of duties with respect to payroll.   | Payroll will report all monthly transactions to the Assistant to the BA and transactions will be recorded in the accounting program. The Treasurer of School Monies will review all transactions to provide additional outside oversight and ensure accuracy. | Business Administrator<br>Payroll Coordinator<br>Treasurer of School Monies                        | July 2021                           |
| #5 | The bank reconciliations be reviewed and that only reconciling items that can be properly supported and validated appear on the bank reconciliations for the Operating Fund and Payroll accounts. | The Assistant to the BA and the new Treasurer of School Monies (July 2021) will work hand in hand to properly reconcile the operating fund and payroll accounts on a monthly basis.   | Assistant to the BA<br>Business Administrator<br>Treasurer of School Monies                        | July 2021                           |
| #6 | The District obtain County Superintendent approval for transfers to any Capital Outlay line items other than equipment.   | The Superintendent & Business Administrator will obtain approval of the County Superintendent for transfers to any Capital Outlay line other than Capital equipment.  | Business Administrator<br>Superintendent   | May 2021                            |
| #7 | The District close the Day Plus Program bank account.   | The District will close the Day Plus Bank Account.  | Business Administrator   | May 2021                            |
| #8 | The District review and update all policies and procedures related to the Transportation Enterprise Fund, as well as the by-laws, specifically as they  | The District review and update all policies and procedures related to the Transportation Enterprise Fund, as well as the by-laws, specifically as they relate to the  | Board of Education<br>Superintendent<br>Legal Counsel  | Ongoing during the 2021-2022 school |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

|  |   |   |  |
|--|---|---|--|
|  | relate to the relationship between the Transportation Enterprise Fund and the District. | relationship between the Transportation Enterprise Fund and the District. |  |
|--|---|---|--|

**Motion to approve 12a – 12g:**

(ACTION) Motion by Smith, seconded by Turkington

|     |             |     |                 |     |           |
|-----|-------------|-----|-----------------|-----|-----------|
| Yes | McLean*     | Yes | Francis *       | Yes | Gallagher |
| Yes | Schindelar* | Yes | Smith           | Yes | Perrotti  |
| Yes | Turkington  | Yes | Falconi-Shubert | Yes | Gulan     |

\*Voted No on item 12 a. Motion passes 6-3

**13. PERSONNEL**

Approval of the following personnel items, **13a – 13v**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval of the resignation with regret of **Lynne Smith** from her position of Child Study Secretary effective September 1, 2021 for the purpose of retirement. Lynne has worked in the Hopatcong District for 25 years.
- b. Approval of the resignation with regret of **Teresa Weber** from her position of Paraprofessional at Durban Ave effective April 9, 2021.
- c. Approval of the resignation with regret of **Mary Dinnocenzo** from her position of LDT-C effective June 17, 2021.
- d. Approval of the resignation with regret of **Margaret Davenport** from her position as Paraprofessional at the High School effective April 30, 2021
- e. Approval to hire **Viannys Reyes** as Paraprofessional at Durban Ave retroactive April 19, 2021.
- f. Approval of **Lauren Christensen** to be complete an internship in the fall, September 2021 at Durban Ave School.
- g. Approval of **Amanda Luong** to be complete an internship in the fall, September 2021 at Hopatcong High School.
- h. Approval of **David Campagna** as Spring Weight Room advisor with a stipend of \$1,100.00.
- i. Approval of **Gary Andolena** as Winter Weight Room advisor with a stipend of \$1,100.00.
- j. Approval of employment of **Heather Keegan**, as a Third Grade Elementary Teacher at Tulsa Trail, BA Step 5 of the 2021-2022 HEA Salary Guide, with a salary of \$65,205 effective 9/1/2021. Ms. Keegan will also receive tenure effective 9/2/2021, for her previous four years of service as an elementary school teacher in the district from 2016-2020.
- k. Approval of the resignation with regret of **Mary Anne Roe** from her position of Hopatcong Board of Education/Sussex Cooperative Transportation Coordinator effective July 1, 2021 for the purpose of retirement. Mary Anne has worked in the Hopatcong District for 33 years.



# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

**5:30 pm.** (Administration Building Room 41– Open the meeting and enter Executive Session)

**7:00 p.m. Live Only**

- i. Approval to terminate **Employee #80312** for job abandonment effective immediately.
- m. Approval to hire **Molisso Endora** as Lead Child Study Team Secretary effective May 1, 2021 with a salary of \$38,488, step 3 per the HOPA contract with a career ladder adjustment of \$1,800 plus \$600 differential.
- n. **WHEREAS**, the Board desires to appoint **Joseph Piccirillo** as Superintendent of Schools of the Hopatcong Public School District for the period of July 1, 2021 through June 30, 2026 pursuant to the terms and conditions of a contract entered into by and between the Board and Mr. Piccirillo; and

**WHEREAS**, the contract between the Board and Mr. Piccirillo has been approved by the Executive County Superintendent for Sussex County; and

**NOW THEREFORE BE IT RESOLVED** that Mr. Piccirillo is hereby appointed as Superintendent of Schools beginning on July 1, 2021 and subject to the terms and conditions of an employment contract and State law.

**BE IT FURTHER RESOLVED** that the Board approves the employment contract, previously approved by the Executive County Superintendent of Schools for Sussex County, with Mr. Piccirillo setting forth an initial annual salary of \$185,500.00

- o. Approval of the following **Tenured HEA Teacher Contract Renewals** for the 2021 – 2022 school year:

| Last Name   | First Name | 2021-2022 Assigned Location | FTE1   | Guide | Step | Salary      | Longevity  |
|-------------|------------|-----------------------------|--------|-------|------|-------------|------------|
| ALZATE      | CARMEN     | High School                 | 100.00 | MA    | 14   | \$88,055.00 | \$800.00   |
| AMELIO      | LINDSAY    | Middle School               | 100.00 | MA+30 | 11   | \$85,555.00 | \$500.00   |
| ANDOLENA    | GARY       | High School                 | 100.00 | BA    | 18   | \$89,205.00 | \$500.00   |
| ANNETTE     | SUZANNE    | Durban Avenue School        | 100.00 | MA+15 | 14   | \$89,155.00 | \$800.00   |
| ANTHES      | LETICIA    | High School                 | 100.00 | MA    | 18   | \$96,055.00 | \$1,800.00 |
| AVILES      | LINDA      | Tulsa Trail School          | 100.00 | BA    | 18   | \$89,205.00 | \$800.00   |
| BAELI       | THOMAS     | Middle School               | 100.00 | MA+30 | 14   | \$91,555.00 | \$800.00   |
| BARROQUEIRO | MELLANY    | Tulsa Trail School          | 100.00 | MA    | 18   | \$96,055.00 | \$1,500.00 |
| BATCHE      | MICHAEL    | High School                 | 100.00 | BA+30 | 18   | \$93,555.00 | \$800.00   |
| BAUER       | AUDRA      | Middle School               | 100.00 | MA    | 3    | \$70,055.00 | \$0.00     |
| BAUM        | EILEEN     | High School                 | 100.00 | BA+15 | 10   | \$75,805.00 | \$0.00     |
| BENNETTI    | LAURA      | Durban Avenue School        | 100.00 | MA    | 18   | \$96,055.00 | \$800.00   |
| BENNINGER   | ALANA      | Middle School               | 100.00 | BA    | 14   | \$81,205.00 | \$800.00   |
| BISIGNANI   | JENNIFER   | Durban Avenue School        | 100.00 | MA    | 3    | \$70,055.00 | \$0.00     |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

|                     |             |                      |        |       |    |              |            |
|---------------------|-------------|----------------------|--------|-------|----|--------------|------------|
| BITETTO             | JOSEPH      | Middle School        | 100.00 | BA    | 18 | \$89,205.00  | \$800.00   |
| BOATMAN             | ROBERTA     | High School          | 100.00 | MA+45 | 18 | \$100,855.00 | \$800.00   |
| BOUCHER             | KIMBERLY    | Middle School        | 100.00 | MA    | 8  | \$76,055.00  | \$500.00   |
| BRENNAN             | KATHLEEN    | Durban Avenue School | 100.00 | BA+15 | 18 | \$91,805.00  | \$1,500.00 |
| BRENNAN             | PAMELA      | High School          | 100.00 | MA    | 18 | \$96,055.00  | \$800.00   |
| BUGLOVSKY           | CHRISTOPHER | High School          | 100.00 | -     | -  | \$108,097    | -          |
| BURNS               | MARY        | High School          | 100.00 | MA    | 14 | \$88,055.00  | \$800.00   |
| CAMPAGNA            | DAVID       | High School          | 100.00 | BA    | 14 | \$81,205.00  | \$0.00     |
| CANIZARO            | JOANNE      | Middle School        | 100.00 | MA+30 | 14 | \$91,555.00  | \$800.00   |
| CANZONE             | JOHN        | Middle School        | 100.00 | MA    | 18 | \$96,055.00  | \$1,800.00 |
| CATIZONE            | CARMELA     | Middle School        | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |
| CERRATO             | DONNA       | Tulsa Trail School   | 100.00 | BA+15 | 18 | \$91,805.00  | \$1,500.00 |
| CERTO               | MARK        | Middle School        | 100.00 | MA+45 | 18 | \$100,855.00 | \$1,500.00 |
| CHRISTIANO          | STACEY      | Tulsa Trail School   | 100.00 | MA+30 | 18 | \$99,555.00  | \$0.00     |
| COLLINS             | BRIAN       | Tulsa Trail School   | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |
| CUBBERLY            | KAREN       | High School          | 100.00 | MA+30 | 18 | \$99,555.00  | \$1,500.00 |
| CULCASI             | MICHELE     | High School          | 80.00  | MA    | 18 | \$76,844.00  | \$0.00     |
| CUSANO              | WILSON      | High School          | 100.00 | BA    | 18 | \$89,205.00  | \$1,500.00 |
| DE SALVIA           | RUTH        | Middle School        | 100.00 | MA    | 10 | \$80,055.00  | \$500.00   |
| DEAN                | MELISSA     | Middle School        | 100.00 | MA+15 | 18 | \$97,155.00  | \$800.00   |
| DEBOS               | EDRIC       | High School          | 100.00 | BA+30 | 12 | \$81,555.00  | \$500.00   |
| DELBAGNO            | HEATHER     | High School          | 100.00 | MA+30 | 18 | \$99,555.00  | \$800.00   |
| DELORENZO           | MARIA       | Durban Avenue School | 100.00 | MA+15 | 14 | \$89,155.00  | \$800.00   |
| DEMETRO             | DANA        | Durban Avenue School | 100.00 | MA    | 14 | \$88,055.00  | \$800.00   |
| DEROSA              | CHRISTINE   | Middle School        | 100.00 | BA    | 6  | \$66,205.00  | \$0.00     |
| DIBRIENZA - CIKOVIC | JACLYN      | Middle School        | 100.00 | MA+45 | 9  | \$82,855.00  | \$500.00   |
| DIPPEL              | DONALD      | Middle School        | 100.00 | MA    | 12 | \$84,055.00  | \$800.00   |
| DOUGLAS             | JAMIE       | Tulsa Trail School   | 100.00 | MA    | 12 | \$84,055.00  | \$800.00   |
| DRURY               | NANCY       | Middle School        | 100.00 | BA+15 | 18 | \$91,805.00  | \$1,500.00 |
| DUFFY               | NANCY       | High School          | 100.00 | MA    | 18 | \$96,055.00  | \$500.00   |
| DUFFY               | TRACI       | High School          | 100.00 | MA+60 | 18 | \$102,155.00 | \$1,500.00 |
| DUNMYER             | LISA        | High School          | 100.00 | MA+30 | 12 | \$87,555.00  | \$800.00   |
| DUTHALER            | KATHRYN     | Tulsa Trail School   | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |
| EMERLING            | DINA        | High School          | 100.00 | MA    | 18 | \$96,055.00  | \$800.00   |
| FAJERMAN            | ERIC        | Durban Avenue School | 100.00 | BA    | 18 | \$89,205.00  | \$1,500.00 |
| FARRELL             | MICHAEL     | High School          | 100.00 | MA    | 14 | \$88,055.00  | \$0.00     |
| FATA                | MARY ELLEN  | High School          | 100.00 | MA+30 | 18 | \$99,555.00  | \$2,000.00 |
| FERRARA             | DANIELLE    | Durban Avenue School | 100.00 | BA+15 | 18 | \$91,805.00  | \$1,500.00 |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

|            |            |                      |        |       |    |              |            |
|------------|------------|----------------------|--------|-------|----|--------------|------------|
| FIALCOWITZ | JAIME      | Middle School        | 100.00 | BA    | 12 | \$77,205.00  | \$800.00   |
| FORBES     | DAWN       | Middle School        | 100.00 | MA+15 | 18 | \$97,155.00  | \$1,800.00 |
| GAMBUZZA   | JAMIE      | Durban Avenue School | 100.00 | MA+15 | 12 | \$85,155.00  | \$800.00   |
| GIGANTINO  | JENNIFER   | Durban Avenue School | 100.00 | BA    | 5  | \$65,205.00  | \$0.00     |
| GIUGLIANO  | CATHERINE  | Middle School        | 100.00 | MA+15 | 12 | \$85,155.00  | \$800.00   |
| GUEVARA    | YANET      | High School          | 100.00 | MA    | 10 | \$80,055.00  | \$0.00     |
| HAGGERTY   | SHARON     | High School          | 100.00 | MA+30 | 3  | \$73,555.00  | \$0.00     |
| HARRIS     | BLAIR      | Durban Avenue School | 100.00 | MA    | 12 | \$84,055.00  | \$0.00     |
| HENDERSON  | JACQUELINE | Tulsa Trail School   | 100.00 | BA+15 | 9  | \$73,805.00  | \$0.00     |
| HERSH      | DAWN       | Tulsa Trail School   | 100.00 | MA    | 14 | \$88,055.00  | \$800.00   |
| HILL       | SUSAN      | High School          | 100.00 | MA+15 | 18 | \$97,155.00  | \$2,000.00 |
| IBACETA    | ALISON     | Tulsa Trail School   | 100.00 | MA    | 12 | \$84,055.00  | \$0.00     |
| JULIANO    | LEEANNE    | Middle School        | 100.00 | MA    | 14 | \$88,055.00  | \$800.00   |
| KALEMBA    | CHRISTINE  | High School          | 100.00 | MA    | 18 | \$96,055.00  | \$800.00   |
| KENNEDY    | MELISSA    | Middle School        | 100.00 | MA+45 | 9  | \$82,855.00  | \$500.00   |
| KESTER     | KRISTINE   | Middle School        | 100.00 | MA+60 | 18 | \$102,155.00 | \$800.00   |
| KOURIS     | CANDACE    | Middle School        | 100.00 | MA+15 | 18 | \$97,155.00  | \$1,500.00 |
| KOVACH     | DANIELLE   | Tulsa Trail School   | 100.00 | MA+60 | 18 | \$102,155.00 | \$1,500.00 |
| KULIK      | JACOB      | Middle School        | 100.00 | BA    | 12 | \$77,205.00  | \$500.00   |
| LAROSA     | KATHLEEN   | High School          | 100.00 | BA+30 | 14 | \$85,555.00  | \$800.00   |
| LONGO      | JOSEPH     | Middle School        | 100.00 | MA    | 14 | \$88,055.00  | \$800.00   |
| LONGO      | SHAWNA     | Durban Avenue School | 100.00 | MA+30 | 18 | \$99,555.00  | \$500.00   |
| MANCUSO    | ANDREA     | Tulsa Trail School   | 100.00 | MA    | 18 | \$96,055.00  | \$800.00   |
| MANISA     | DANIELLE   | Middle School        | 100.00 | MA    | 18 | \$96,055.00  | \$500.00   |
| MARTIN     | HILARY     | Middle School        | 100.00 | MA+15 | 18 | \$97,155.00  | \$800.00   |
| MASTROVITI | SUSAN      | Durban Avenue School | 100.00 | BA    | 3  | \$63,205.00  | \$0.00     |
| MCCONNELL  | ALLYSON    | Middle School        | 100.00 | BA    | 14 | \$81,205.00  | \$800.00   |
| MCDONALD   | JAMES      | High School          | 100.00 | MA+30 | 18 | \$99,555.00  | \$1,500.00 |
| MCKOWEN    | JAMES      | Middle School        | 100.00 | BA    | 8  | \$69,205.00  | \$0.00     |
| MCKOWEN    | MATTHEW    | High School          | 100.00 | BA    | 10 | \$73,205.00  | \$0.00     |
| MCLEAN     | ALEXA      | Middle School        | 100.00 | MA+15 | 18 | \$97,155.00  | \$800.00   |
| MENDEZ     | LUIS       | Middle School        | 100.00 | BA    | 18 | \$89,205.00  | \$800.00   |
| MENDYK     | KRISTINE   | Middle School        | 100.00 | MA+60 | 12 | \$90,155.00  | \$500.00   |
| MILLER     | ASHLEY     | Durban Avenue School | 100.00 | BA    | 4  | \$64,205.00  | \$0.00     |
| MILLER     | PAUL       | High School          | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |
| MINERVINI  | EMILY      | Tulsa Trail School   | 100.00 | MA    | 3  | \$70,055.00  | \$0.00     |
| MINERVINI  | LINDA      | Middle School        | 100.00 | BA    | 18 | \$89,205.00  | \$1,500.00 |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

|               |           |                      |        |       |    |              |            |
|---------------|-----------|----------------------|--------|-------|----|--------------|------------|
| MONRO         | DAYNA     | Durban Avenue School | 100.00 | BA+30 | 18 | \$93,555.00  | \$1,500.00 |
| MONTEFUSCO    | STACEY    | Durban Avenue School | 100.00 | MA+30 | 7  | \$77,555.00  | \$0.00     |
| MORTELLO      | YVONNE    | Middle School        | 100.00 | MA+45 | 18 | \$100,855.00 | \$1,500.00 |
| MORTENSON     | JILL      | High School          | 100.00 | BA    | 12 | \$77,205.00  | \$500.00   |
| MULVIHILL     | JASON     | High School          | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |
| MUNOZ         | CHRISTINA | Middle School        | 100.00 | MA+30 | 12 | \$87,555.00  | \$800.00   |
| NARDONE       | MEGAN     | High School          | 100.00 | MA    | 9  | \$78,055.00  | \$500.00   |
| NEE           | MARY      | Durban Avenue School | 100.00 | BA    | 8  | \$69,205.00  | \$500.00   |
| NEU           | JENNIFER  | Tulsa Trail School   | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |
| NOONAN        | MARY      | Middle School        | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |
| NORRIS        | MCKENZIE  | High School          | 100.00 | MA    | 8  | \$76,055.00  | \$500.00   |
| O'SHEA        | KRISTEN   | Tulsa Trail School   | 100.00 | BA    | 10 | \$73,205.00  | \$500.00   |
| OESEN         | PETER     | High School          | 100.00 | MA+60 | 18 | \$102,155.00 | \$1,500.00 |
| OLSEN         | KENNETH   | High School          | 100.00 | MA+60 | 18 | \$102,155.00 | \$1,500.00 |
| PADULA        | LINDA     | High School          | 100.00 | MA    | 4  | \$71,055.00  | \$0.00     |
| PAGANO        | TANYA     | Durban Avenue School | 100.00 | MA+60 | 18 | \$102,155.00 | \$800.00   |
| PALLOTTA      | NEIL      | Middle School        | 100.00 | MA+15 | 18 | \$97,155.00  | \$1,500.00 |
| PALLOTTA      | SUSAN     | High School          | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |
| PAPPAS        | KELLY     | Tulsa Trail School   | 100.00 | MA+60 | 18 | \$102,155.00 | \$1,500.00 |
| PARICHUK      | BARBARA   | Middle School        | 100.00 | MA    | 18 | \$96,055.00  | \$1,800.00 |
| PAXOS         | IRENE     | Middle School        | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |
| PIERETH       | MELANIE   | Durban Avenue School | 100.00 | MA+45 | 18 | \$102,155.00 | \$800.00   |
| PINTO         | DIANA     | Durban Avenue School | 100.00 | MA+15 | 14 | \$89,155.00  | \$800.00   |
| RICHARDS      | MARISSA   | Durban Avenue School | 100.00 | MA    | 3  | \$70,055.00  | \$0.00     |
| RISCHAWY      | JONATHAN  | High School          | 100.00 | MA+15 | 18 | \$97,155.00  | \$500.00   |
| RODICK        | KELLY     | Durban Avenue School | 100.00 | BA    | 7  | \$67,205.00  | \$0.00     |
| RYDER         | MELANIE   | Durban Avenue School | 100.00 | BA+15 | 4  | \$66,805.00  | \$0.00     |
| SANDERS       | BARBARA   | High School          | 100.00 | BA+30 | 18 | \$93,555.00  | \$500.00   |
| SANDERSON     | GAIL      | Durban Avenue School | 100.00 | MA    | 18 | \$96,055.00  | \$1,800.00 |
| SCHIAVONE     | DOMINIC   | High School          | 100.00 | MA+15 | 18 | \$97,155.00  | \$1,500.00 |
| SCHUFFENHAUER | LISA      | Durban Avenue School | 100.00 | MA+15 | 18 | \$97,155.00  | \$500.00   |
| SCIABICA      | DOREEN    | Durban Avenue School | 100.00 | MA+30 | 18 | \$99,555.00  | \$1,800.00 |
| SCOVIL        | SONIA     | Middle School        | 100.00 | MA    | 6  | \$73,055.00  | \$500.00   |
| SEGALE        | GEORGE    | High School          | 100.00 | BA+15 | 12 | \$79,805.00  | \$500.00   |
| SHRAMKO       | ERIC      | Middle School        | 100.00 | BA+30 | 18 | \$93,555.00  | \$800.00   |
| SPANO         | CONCETTA  | Middle School        | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

|            |           |                      |        |       |    |              |            |
|------------|-----------|----------------------|--------|-------|----|--------------|------------|
| SPUCKES    | DOMINICK  | High School          | 100.00 | MA+30 | 18 | \$99,555.00  | \$800.00   |
| STRZEPEK   | ERICA     | Durban Avenue School | 100.00 | MA+15 | 18 | \$97,155.00  | \$800.00   |
| SUTTON     | NORMAN    | Tulsa Trail School   | 100.00 | BA+15 | 5  | \$67,805.00  | \$0.00     |
| SZCZUBELEK | MARGARET  | Middle School        | 100.00 | BA+15 | 18 | \$91,805.00  | \$500.00   |
| TAKACS     | CHRISTINA | Tulsa Trail School   | 100.00 | MA    | 18 | \$96,055.00  | \$1,500.00 |
| TUMMINELLI | MICHELLE  | Tulsa Trail School   | 100.00 | MA+45 | 18 | \$100,855.00 | \$800.00   |
| TURNER     | LOREN     | High School          | 100.00 | BA+15 | 18 | \$91,805.00  | \$1,500.00 |
| VALLARO    | CRAIG     | Middle School        | 100.00 | MA    | 5  | \$72,055.00  | \$0.00     |
| VILLANI    | MARTINA   | Durban Avenue School | 100.00 | MA+15 | 8  | \$77,155.00  | \$0.00     |
| WALKO      | SUSAN     | Middle School        | 100.00 | MA+30 | 18 | \$99,555.00  | \$1,500.00 |
| WILSON     | JULIE     | High School          | 100.00 | BA+15 | 18 | \$91,805.00  | \$1,800.00 |
| WOLF       | HILARY    | Middle School        | 100.00 | BA+15 | 14 | \$88,055.00  | \$1,500.00 |
| ZIMMERMANN | KURT      | High School          | 100.00 | MA    | 18 | \$96,055.00  | \$0.00     |
|            |           |                      |        |       |    |              |            |

\* Position assignments are subject to change based upon student enrollment and staffing needs.

- p. Approval of the following **Non-Tenured HEA Teacher Contract Renewals** for the 2021 – 2022 school year:

| Last Name      | First Name | 2021 - 2022 Assigned Location | FTE    | Guide | Step | Salary      | Longevity |
|----------------|------------|-------------------------------|--------|-------|------|-------------|-----------|
| BAKER          | MARIA      | High School                   | 100.00 | BA    | 1    | 59,718.0000 | 0.0000    |
| BRENNAN        | KELCEY     | High School                   | 100.00 | MA    | 6    | \$73,055.00 | \$0.00    |
| CARDOSA        | GABRIELLE  | Durban Avenue School          | 100.00 | MA    | 1    | \$68,705.00 | \$0.00    |
| CERULO         | ALBERT     | Middle School                 | 100.00 | MA+30 | 14   | 91,555.0000 | 0.0000    |
| GALLAGHER      | KATHRYN    | Middle School                 | 100.00 | MA    | 4    | 71,055.0000 | 0.0000    |
| GETTO          | KATARZYNA  | Durban Avenue School          | 100.00 | BA    | 8    | \$69,205.00 | \$0.00    |
| GRODSKY        | DANIEL     | Middle School                 | 100.00 | BA+30 | 9    | \$75,555.00 | \$0.00    |
| LANDRUD        | AIMEE      | High School                   | 100.00 | BA    | 2    | 62,205.0000 | 0.0000    |
| MALISZEWSKI    | AMANDA     | Tulsa Trail School            | 100.00 | BA+30 | 14   | 85,555.0000 | 0.0000    |
| MARINARO       | NANCY      | Middle School                 | 100.00 | BA    | 2    | 62,205.0000 | 0.0000    |
| MCCARTHY       | AMANDA     | Roving Nurse                  | 100.00 | BA+15 | 9    | 73,805.0000 | 0.0000    |
| MURPHY         | CHRISTI    | Durban Avenue School          | 100.00 | MA    | 2    | 69,055.0000 | 0.0000    |
| NIED           | CHRISTINA  |                               | 100.00 | MA    | 3    | 70,055.0000 | 0.0000    |
| O'CONNOR       | SIOBHAN    | Middle School                 | 100.00 | MA    | 4    | 71,055.0000 | 0.0000    |
| OLSEN          | CAROLYN    | High School                   | 80.00  | BA    | 11   | 60,164.0000 | 0.0000    |
| RIZZO          | ELISSA     | District Wide                 | 100.00 | MA+30 | 8    | 79,555.0000 | 0.0000    |
| SODI MALDONADO | ANA        | High School                   | 100.00 | BA+30 | 1    | 66,205.0000 | 0.0000    |
| STAUFFER       | DOROTHEA   | Middle School                 | 100.00 | MA    | 7    | 74,055.0000 | 0.0000    |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

|          |          |               |        |       |    |             |        |
|----------|----------|---------------|--------|-------|----|-------------|--------|
| STEPHENS | NANCY    | High School   | 100.00 | MA+15 | 5  | 73,155.0000 | 0.0000 |
| TREIBER  | CINDY    | Middle School | 100.00 | BA    | 14 | 81,205.0000 | 0.0000 |
| TRIPODI  | ROSSELLA | High School   | 100.00 | BA    | 2  | 62,205.0000 | 0.0000 |
| TRUMP    | CHELSEA  | High School   | 100.00 | MA    | 9  | 78,055.0000 | 0.0000 |
| VALENTI  | JENNIFER |               | 100.00 | MA    | 11 | 82,055.0000 | 0.0000 |
| VOLOSHIN | ANNA     | Middle School | 100.00 | BA+30 | 11 | 79,555.0000 | 0.0000 |
| VUURENS  | BRIAN    | High School   | 100.00 | BA    | 14 | 81,205.0000 | 0.0000 |

\* Position assignments are subject to change based upon student enrollment and staffing needs.

- q. Approval of the following **Confidential/Independent Staff Members** for the 2021– 2022 school year:

| Last Name  | First Name | Job Title   | Salary      | Longevity  |
|------------|------------|---|-------------|------------|
| Bisignani  | Kyle       | Lead Technologist                                   | \$71,152.00 | \$2,200.00 |
| Schwab     | Katie      | Payroll/Benefits Coordinator                        | \$68,858.00 | \$450.00   |
| Marcazo    | Amanda     | Accounts Payable/Purchasing Coordinator             | \$41,392.00 | \$0.00     |
| Mulholland | John       | Technologist  | \$65,654.00 | \$1,800.00 |
| Reyes      | Ronald     | Technologist  | \$78,968.00 | \$1,800.00 |
| Huling     | Brittany   | Administrative Assistant to Superintendent's Office | \$53,019.00 | \$450.00   |
| Talmadge   | Tracey     | Assistant to the BA                                 | \$56,515.00 | \$450.00   |
| Ward       | Kathleen   | Secretary to the BA                                 | \$59,530.00 | \$1,000.00 |

- r. Approval of the following **Hopatcong Association of Principals and Supervisors Members contract Renewal Recommendations** for the 2021 – 2022 school year:

| Last Name | First Name | Job Title                    | Salary       | Longevity  |
|-----------|------------|------------------------------|--------------|------------|
| Benfatti  | Lewis      | Middle School Principal      | \$166,044.00 | \$7,500.00 |
| Martinez  | Stephanie  | High School Principal        | \$128,300.00 | \$0.00     |
| Byrne     | Brian      | Tulsa Trail Principal        | \$142,180.00 | \$6,000.00 |
| McFadden  | Katherine  | Durban Avenue Principal      | \$138,564.00 | \$0.00     |
| Miller    | Tammy      | Director of Special Services | \$151,502.00 | \$7,500.00 |

- s. Approval of the following **HEA Custodial/Maintenance Staff Members Contract Renewal Recommendations** for the 2021 – 2022 school year:

| Last Name | First Name | FTE1   | Guide | Salary      | Longevity  |
|-----------|------------|--------|-------|-------------|------------|
| AMELLA    | CHRISTINE  | 62.50  | 2     | \$27,053.63 | \$0.00     |
| BOWKER    | CHARLES    | 100.00 | 10    | \$53,295.00 | \$1,050.00 |
| CAMPBELL  | ASHLEE     | 100.00 | 2     | \$43,285.00 | \$0.00     |
| CHASE     | LEONARD    | 100.00 | 2     | \$43,285.00 | \$0.00     |
| DEBIASE   | DOMENICO   | 100.00 | 14    | \$58,727.00 | \$1,200.00 |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

|           |           |        |    |             |            |
|-----------|-----------|--------|----|-------------|------------|
| DEMBY     | KERSHEL   | 100.00 | 2  | \$43,285.00 | \$350.00   |
| DUNCAN    | ROBERT    | 100.00 | 4  | \$45,147.00 | \$550.00   |
| DUNN      | BRUCE     | 100.00 | 11 | \$54,653.00 | \$1,200.00 |
| FORST     | DONALD    | 100.00 | 2  | \$43,285.00 | \$550.00   |
| GALASSI   | LUIGI     | 100.00 | 3  | \$43,789.00 | \$550.00   |
| HANDY     | MATTHEW   | 50.00  | 6  | \$23,931.50 | \$1,200.00 |
| HIND      | EVE       | 100.00 | 2  | \$43,285.00 | \$0.00     |
| HOUTERMAN | PATRICIA  | 100.00 | 4  | \$45,147.00 | \$1,050.00 |
| LANDSHOF  | EDWARD    | 100.00 | 2  | \$43,285.00 | \$0.00     |
| PETRIZZO  | MARTIN    | 50.00  | 4  | \$22,573.50 | \$1,050.00 |
| POLO      | STEFANINA | 100.00 | 4  | \$45,147.00 | \$1,050.00 |
| SCARTOZZI | LAWRENCE  | 100.00 | 4  | \$45,147.00 | \$550.00   |
| SMITH     | DEBRA     | 50.00  | 2  | \$21,644.50 | \$350.00   |
| SMYTH     | GREGORY   | 100.00 | 2  | \$43,285.00 | \$350.00   |
| VINCENT   | JOSEPH    | 100.00 | 2  | \$43,285.00 | \$0.00     |
| KRAEMER   | WILLIAM   | 100.00 | 2  | \$43,285.00 | \$350.00   |
| KUBIK     | WILLIAM   | 100.00 | 16 | \$61,443.00 | \$0.00     |
| SMITH     | MICHAEL   | 100.00 | 2  | \$43,285.00 | \$350.00   |
| TERANTINO | NICHOLAS  | 100.00 | 7  | \$49,221.00 | \$550.00   |
| ULRICH    | MARK      | 100.00 | 3  | \$43,789.00 | \$350.00   |

\* Position assignments are subject to change based upon student enrollment and staffing needs.

- t. Approval of the following **Hopatcong Office Personnel Association Members Contract Renewal Recommendations** for the 2021 – 2022 school year:

| Last Name    | First Name | Job Title                                | Step    | Salary   | Stipends         | Longevity |
|--------------|------------|--|---------|----------|------------------|-----------|
| Gates        | Deborah    | Secretary to the Middle School Principal | 11      | \$44,688 | \$2,400          | \$2,200   |
| Hornick      | Sandra     | Facilities Secretary                     | 4 at .5 | \$19,631 | \$0              | \$0       |
| Roman Gerena | Nicole     | Secretary to the High School Principal   | 3       | \$38,488 | \$2,400          | \$0       |
| Marrazzo     | Ana        | Secretary to the Durban Avenue Principal | 10      | \$43,913 | \$2,400          | \$1,000   |
| Molisso      | Endora     | Child Study Team Secretary               | 3       | \$38,488 | \$2,400          | \$575     |
| O'Hare       | Maureen    | Secretary to the Tulsa Trail Principal   | 9       | \$43,138 | \$2,400          | \$1,800   |
| Santa        | Tara       | Middle School Secretary                  | 3       | \$38,488 | \$0              | \$0       |
| Smith        | Lynne      | Child Study Team Secretary               | 11      | \$44,688 | \$2,400          | \$2,200   |
| Tappen       | Linda      | High School Secretary                    | 7       | \$41,588 | \$1,500          | \$575     |
| Yanko        | Stacy      | Guidance Secretary                       | 6       | \$40,813 | \$1,500<br>\$600 | \$1,000   |

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

\* Position assignments are subject to change based upon student enrollment and staffing needs.

- u. Approval of the following **Central Office Administrators** for the 2021 – 2022 school year:

| Last Name | First Name | Job Title             | Salary   |
|-----------|------------|-----------------------|----------|
| Geary     | Matthew    | Facilities Supervisor | \$92,386 |

- v. Approval of the following staff to receive tuition reimbursements, as per contract, upon successful completion of the course and submission of paperwork:

### Course Approval

| Name                 | Course Title                                | Credit(s) | Cost    |
|----------------------|---|-----------|---------|
| Joseph Piccirillo    | EDU 840 School Systems and Finance          | 3         | \$4,380 |
|                      | EDU 920 Dissertation                        | 3         |         |
| Hilary Martin        | Cyberbullying CBOL.MI.4.3.21                | 3         | \$575   |
|                      | Teaching Reading Strategies TRSOL.MI.6.8.21 | 3         | \$575   |
| Melanie Ryder        | Modes of Inquiry EDU601                     | 3         | \$1,875 |
|                      | Inquiry in Practice EDU602                  | 3         | \$1,875 |
| Jacqueline Henderson | Individuals with Exceptionalities PSU815    | 3         | \$1,113 |
|                      | Seminar in Special Education Law PSU822     | 3         | \$1,113 |
| Tracey Talmadge      | Computerized Accounting ACC105              | 3         | \$995   |
|                      | Principal of Marketing BUSA220              | 3         | \$112   |

## 14. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

### Course Reimbursements\*

| Name               | Course Title   | Credit(s) | Cost    |
|--------------------|--|-----------|---------|
| Joseph Piccirillo  | EDU905 Assessment/Accountability in Education<br>EDU920 Dissertation   | 6         | \$4,380 |
| Jeffrey Hallenbeck | Human Resource Systems – MADS6620<br>Theory Practice of Admin – MADS 6600<br>Community Threat and Risk Analysis MADS6634 | 9         | \$8,631 |
| Katie Schwab       | Individual Income Tax Acct-313   | 3         | \$1,500 |
| Tracey Talmadge    | Basic Algebra  | 3         | \$266   |
|                    | Effective Speaking   | 3         | \$366   |



# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

### 15. POLICY & REGULATIONS

Approval of item **15a**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

Policy #

5111

5460

Title

ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS

HIGH SCHOOL GRADUATION

### 16. RESOLUTIONS

- a. It is recommended by the Superintendent that the Board of Education approve the agreement between Northeast Carpenters Apprenticeship and Hopatcong High School for students to receive credit for The Northeast Carpenters Apprenticeship and Training Fund for the future.
- b. It is recommended by the Superintendent that the Board of Education approve the 2021-2022 School Year Calendar.
- c. It is recommended by the Superintendent that the Board of Education approve the application/submission and acceptance of CRRSA Consolidated Grant funding in the following amounts: ESSER II - \$666,077, Learning Acceleration - \$42,746, Mental Health - \$45,000.

### 17. SUSSEX COUNTY REGIONAL COOPERATIVE

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for March 23, 2021 through April 26, 2021 in the amount of \$9,103.75 for Regular bills and \$2,661,720.69 for Bus Contractors.
- b. The Superintendent and the Director of Transportation recommend the **approval** of the request from employee #81081 for a **medical leave of absence** using accrued sick time from April 12 through April 30, 2021 and to take unpaid FMLA from May 3, 2021 for no longer than 12 work weeks until cleared by a medical provider to return to work.
- c. The Superintendent and the Director of Transportation recommend the acceptance, with regret, of the resignation of **Sandra Ackerson** effective May 16, 2021
- d. The Superintendent and the Director of Transportation recommend the approval of a substitute administrative assistant, **Nancy Rosikiewicz**, at a rate of \$20.00 per hour for no more than 25 hours per week.

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

- e. The Superintendent and the Director of Transportation recommend the **approval** of the termination of employee #81017 due to a **Reduction in Force** effective May 1, 2021.
- f. The Superintendent and the Director of Transportation recommend the approval of a **Joint Transportation Agreement between the Warren County Special Services School District** and the SCRTC for the 2021-2022 school year with a 2% Administrative Fee.
- g.
  1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2020-21 School Year as listed on Exhibit A.
  2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the 2020-21 School Year as listed on Exhibit A.
  3. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Athletic/Class/Field Trips** for the 2020-21 School Year as listed on Exhibit A.
  4. The Superintendent and the Director of Transportation recommend the **award** of student transportation **contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2020-21 School Year as listed on Exhibit A.
  5. The Superintendent and the Director of Transportation recommend the **acceptance of contract addendums** for the 2020-21 School Year as listed on Exhibit A.
  6. The Superintendent and the Director of Transportation recommend the **approval of reported contract addendum corrections** to be made to the March 22, 2021 Exhibit A for the 2020-21 School Year as listed on Exhibit A.
  7. The Superintendent and the Director of Transportation recommend the **acceptance of bids submitted from the March 23, 2021 bid** for the 2020-21 School Year as listed on Exhibit A.
  8. The Superintendent and the Director of Transportation recommend the **award of bids submitted from the March 23, 2021 bid** to the lowest, responsible and responsive bus contractor company for the 2020-21 School Year as listed on Exhibit A.

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

APRIL 26, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live Only

9. The Superintendent and the Director of Transportation recommend the **rejection of bids submitted from the March 23, 2021 bid** for the 2020-21 School Year due to non-compliance or termination of routes as listed on Exhibit A.

## ADDENDUM

April 26, 2021

Regular Meeting

- a. It is recommended by the Superintendent that the Hopatcong Board of Education approve **AJ Amella** be an approved substitute paraprofessional for the district.
- b. Approval of the employment of Emily Taylor, Speech Therapist, MA Step 3 of the 2021-2022 HEA Salary Guide, with a salary of \$70,055 effective 9/1/2021.

**Motion to approve 13a – 17 + Addendum A & B:**

(ACTION) Motion by Perrotti, seconded by Smith

|     |            |     |                 |     |           |
|-----|------------|-----|-----------------|-----|-----------|
| Yes | McLean*    | Yes | Francis         | Yes | Gallagher |
| Yes | Schindelar | Yes | Smith           | Yes | Perrotti  |
| Yes | Turkington | Yes | Falconi-Shubert | Yes | Gulan     |

\*Abstain Item 13

## 18. BOARD OF EDUCATION – MEMBER COMMENTS

## 19. ADJOURNMENT

**Motion to adjourn:**

(ACTION) Motion by Smith, seconded by Turkington

All in favor Yes Time: 7:43 am

Respectfully Submitted,

Jeffrey Hallenbeck  
Board Secretary