

# HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

AUGUST 2, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

6:30 p.m. Virtual & Live

**CALL TO ORDER**

Time: \_7:00\_pm

**1. FLAG SALUTE**

**2. OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place in the Hopatcong Board of Education Board Room, Hopatcong, NJ at 6:30 p.m. on August 2, 2021.

**3. ROLL CALL**

Present	Alex McLean	Present	Scott Francis	Present	
Present	Dr.Schindelar	Present	Candice Smith	Present	
Present	Jackie Turkington	Present	Nicole Falconi-Shubert	Present	Jayna Gulan

**4. EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 6:30 p.m.

**Motion to enter executive session:**

(ACTION)Motion by Smith, seconded by Francis

Yes	Alex McLean	Yes	Scott Francis	Yes	Jayna Gulan
Yes	Dr.Schindelar	Yes	Candice Smith	Yes	
Yes	Jackie Turkington	Yes	Nicole Falconi-Shubert	-----	

**5. RECONVENE**

**Motion to Reconvene**

(ACTION)Motion by Dr. Schindelar, seconded by Smith

Yes	McLean	Yes	Francis	Yes	Gulan
Yes	Schindelar	Yes	Smith	Yes	
Yes	Turkington	Yes	Falconi-Shubert	Yes	

**6. APPROVAL OF MINUTES**

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Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. February 1, 2021 - Special Meeting
- b. February 11, 2021 - Special Meeting
- c. March 8, 2021 - Special Meeting
- d. June 28, 2021 – Regular Meeting

**Motion to approve 6a-6d:**

(ACTION) Motion by Smith, seconded by Turkington

Abstain	McLean	Yes	Francis	Yes	Gulan
Abstain	Schindelar	Yes	Smith	-----	
Yes	Turkington	Yes	Falconi-Shubert	-----	

**7. APPOINTMENT OF BOARD MEMBER TO FILL VACANCY**

- a. After considering five candidates to fill the position vacated by Ms. Michele Perrotti, the Board of Education wishes to appoint Jennifer Polochena, to fill her vacant seat through December 31, 2021, subject to and following the successful completion of the required criminal background check.
- b. After considering five candidates to fill the position vacated by Mr. Warren Gallagher, the Board of Education wishes to appoint Philip Distefano, to fill his vacant seat through December 31, 2022, subject to and following the successful completion of the required criminal background check.

**Motion to approve 7a-7:**

(ACTION) Motion by Francis, seconded by Smith

Yes	McLean	Yes	Francis	Yes	Gulan
Yes	Schindelar	Yes	Smith	-----	
Yes	Turkington	Yes	Falconi-Shubert	-----	

**Motion to approve 7b:**

(ACTION) Motion by Francis, seconded by Smith

Yes	McLean	Yes	Francis	Yes	Gulan
Yes	Schindelar	Yes	Smith	-----	
Yes	Turkington	Yes	Falconi-Shubert	-----	

**8. SUPERINTENDENT’S REPORT AND HIB REPORT**

- a. Superintendent’s Report – **Joseph S. Piccirillo, Superintendent of Schools**
  - 1. Updates and agenda review
- b. Approval of the HIB report for June 2021 for first reading and review.

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**Motion to approve 8a – 8b:**

(ACTION) Motion by Mclean, seconded by Francis

Yes	McLean	Yes	Francis	Yes	Gulan
Yes	Schindelar	Yes	Smith	Yes	
Yes	Turkington	Yes	Falconi-Shubert	Yes	

9. **PARENT/TEACHER**

- a. Parent/Teacher Organization Representatives.

10. **PUBLIC COMMENT – GENERAL DISCUSSION**

Gerald Gruenfelder asked about follow up with Bd Attorney regarding outside agencies sharing in purchasing cooperatives and the use of electronic payments and purchase orders.

11. **FINANCE**

Approval of the following finance items, **11a – 11d**, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, June 28, 2021 through July 26, 2021 be approved in the following amounts:
- |   |              |
|---|--------------|
| General Fund and Special Revenue (Grants) account - | \$307,114.09 |
| Cafeteria account -                                 | \$31,273.84  |
- b. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the month of June.
- c. It is recommended by the Superintendent that the board approve the Transfer Report for the month of June 2021.
- d. It is recommended by the Superintendent that the board approve the Treasurer's Reports for the month of May, 2021.

12. **PERSONNEL**

Approval of the following personnel items, **12a – 12s**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Acceptance of the resignation, with regret, of **Barbara Sanders** from her position as a Teacher of Special Education in the Hopatcong School District, for the purpose of retirement, effective September 1, 2021. Ms. Sanders has served the district for 12 years.
- b. Approval to rescind the previously approved employment of **Kara Beighley**, as Child Study Team Secretary.
- c. Approval of employment of **Michelle Zammito** as Child Study Team Secretary effective August 3, 2021 with a salary of \$38,488, step 3 per the HOPA

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contract, therefor vacating her previously held position as paraprofessional in the district.

- d. Approval of employment of **Michael Kovach** as Paraprofessional for the ESY program, \$13 an hour/4 hours a day, retroactive July 12<sup>th</sup> through August 5<sup>th</sup>.
- e. Approval of employment of **Amanda Crocco** as Paraprofessional for the ESY program, \$13 an hour/4 hours a day, retroactive July 12<sup>th</sup> through August 5<sup>th</sup>.
- f. Approval of **Kathy LaRosa** to write 2 (two) days of Curriculum Writing for LLD Life Skills a rate of \$28 an hour/\$168 a day which represents the negotiated rate from the HEA Contract not to exceed 6 hours a day. (ESSER Funding)
- g. Approval to continue to use all Hopatcong Certificated Staff as home instruction tutors for the 2021/2022 school year at the Board approved rate of \$35.00 per hour on an as needed basis.
- h. Approval of High School Child Study Team, **Susan Pallotta, Leticia Anthes,** and **Nancy Stephens** to work a total of six (6) ½ days of work at 1/200th of their salary (ie – 3 full days each) in order to assist with the Special Education component of the High School Master Schedule. In addition to this, they will also be provided an additional total of 6 days (to be divided amongst the 3 staff) of work at 1/200th of their salary in order to review special education student schedules and IEPs.
- i. Approval to accept the resignation of **Jonathan Yanko** as Assistant Football Coach.
- j. Approval of the following staff for the **Extra Duty/Extra Pay position of Detention Monitors** for the 2021 – 2022 school year in the Hopatcong School District on an as needed basis:

**Linda Padula**  
**James McDonald**  
**Loren Turner**  
**Craig Vallaro**

J1. Approval of the following staff for the **Extra Duty/Extra Pay position of Cafeteria Monitor/Duty** for the 2021 – 2022 school year in the Hopatcong School District on an as needed basis:

Name	Nature of Action	School	Salary**	Date Effective	Date Terminated
<b>Susan Hill</b>	Appoint	High School	\$2,400	9/1/2020	6/30/2021
<b>James McDonald</b>	Appoint	High School	\$2,400	9/1/2020	6/30/2021
<b>Craig Vallaro</b>	Appoint	High School	\$2,400	9/1/2020	6/30/2021
<b>Jason Mulvihill</b>	Appoint	High School	\$2,400	9/1/2020	6/30/2021

- k. Approval of **Jennifer Valenti** to work 8 days at 1/200th of her pay in order to assist in the IEP portal conversion from Special Programs to Frontline IEP.

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l. Approval of **Anna Voloshin** as Head Nurse for the District for the 2021-2022 school year with a stipend amount of \$2,500.

m. Approval of the following Coaching/Advisor Positions for the 2021-2022 school year:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Christopher Buglovsky	Appoint	Head Baseball Coach	A	4	\$7,712	9/1/2021	6/30/2022
Mark Certo	Appoint	Asst. Football Coach	A	4	\$7,712	9/1/2021	6/30/2022
Grzegorz Grochulski	Appoint	Asst. Boys Soccer Coach	A	3	\$4,388	9/1/2021	6/30/2022

n. Approval of the following staff to receive tuition reimbursements, as per contract, upon successful completion of the course and submission of paperwork:

### **Course Approval**

Name	Course Title	Credit(s)	Cost
Michele Culcasi	Designing and Leading Professional Learning CI6143 Research Concept Paper RES6512	3 3	\$834.54 \$834.54
Linda Padula	Motivating Unmotivated Students	3	\$359.20
Sharon Haggerty	I'm So Stressed I Could Scream	3	\$375

o. Approval of the following to be hired as paraprofessionals for the 2021-2022 school year at \$13 an hour/29.5 hours a week per the HEA Support Staff Contract.

**Jessica Hayden**

Durban Avenue School

**Natalia Dearborn**

Tulsa Trail School

**Natalie Rudzinsky**

High School

**Desiree Iafelice**

Tulsa Trail School

**Melissa Akerman**

Durban Avenue School

**Nadia Perez**

Durban Avenue School

**Anthony Amella**

Durban Avenue School

**Alex Feinberg**

Tulsa Trail School

**Kara Pirtle**

Tulsa Trail School

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**Deena el Sayed**

Durban Avenue School

**Noell Schelling**

Durban Avenue School

- p. Approval of the following staff members to work Fall Sports when needed:

**Dave Campagna**

**Linda Tappen**

**Hank Fattorusso**

**Heather DelBagno**

**Lynn Masterson**

**James McDonald**

**Kathy LaRosa**

**Amanda Marcazo**

**Ken Olsen**

**Marilyn Volpe**

**Ana Marrasso**

**Julie Wilson**

**Nicole Roman Gerena**

**Matt Shaw**

**Tara Santa**

**Pamela Brennan**

**Peter Oesen**

- q. Approval of the Employee Pay Rates for Fall Athletic Event Coverage pertaining to the 2021-2022 school year.

**Athletic Event Coverage**

**Positions and Pay Rate**

*Fall Athletics*

<b>Position</b>	<b>Pay Rate</b>
Football Crowd Control	\$50
Football Announcer	\$50
Football Chain Holders	\$25
Football Ticket Seller	\$55
Football Ticket Taker	\$50
Football Camera	\$80
Football Head Ticket Seller	\$60
Football Parking (Main Lot)	\$100
Football Ticket Counter/Flora	\$50
Football Scoreboard Gate	\$50
Cross Country Back Course Director	\$50
Site Manager	\$100

- r. Approval of the following student teachers from Ramapo to complete a full academic year placement for the 2021-2022 school year:

- Robert Janos

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- Raven Ballantyne
- s. Approval of substitutes, teachers, paraprofessionals, custodians, and van drivers.

**13. TRAVEL AND PROFESSIONAL DEVELOPMENT**

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

***Course Reimbursements\****

Name	Course Title	Credit(s)	Cost
Matt Geary	Code Compliance Update CGS Rutgers	4	\$144
Matt Geary	Workplace Communication CGS Rutgers	4	\$113
Michael Smith	Management Supervision and Human Resources	-	\$853
Tracey Talmadge	Computerized Accounting ACC105	3	\$995
	Principles of Marketing BUSA220	3	\$112
Pamela Brennan	Developing Listening Comprehension in English EDU632CO	3	\$355
Alexa McLean	Teaching Writing Bilingual	3	\$1147.77
Jackie DiBrienza-Cikovic	Leadership in Special Education EDLD500WE	3	\$359.10
Megan Nardone	Motivating Students Who Don't Care	3	\$375
Aimee Landrud	Intro to Special Education	3	\$1147.77

**14. STUDENTS AND SERVICES**

Approval of the following items, 14a as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval for the following three students from our district to receive educational services provided by the New Jersey Commission for the Blind and Visually Impaired for the 2021/2022 school year, effective September 1, 2021. Services will be based upon the student's previous assessment, functional vision, educational needs and skill development. Reimbursement shall be in accordance with the Memorandum of Understanding signed by the Department of Human Services and the Department of Education.

(412016)	\$2,200.00	Level 1
(14531)	\$2,200.00	Level 1

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(14201)                      \$2,200.00              Level 1

**15. POLICY & REGULATIONS**

Approval of item **15a**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

<u>Policy #</u>	<u>Title</u>
5752	MARITAL STATUS AND PREGNANCY
8330	STUDENT RECORDS
5330.05	SEIZURE ACTION PLAN

**16. RESOLUTIONS**

- a. It is recommended by the Superintendent that the Board of Education approve the Cosmetology Night School for the 2021-2022 school year.
- b. It is recommended by the Superintendent that the Board of Education approve the following resolution relates to corrections on the April Personnel agenda

It is recommended that the board approved corrections as stated:

- **Employee #81224** longevity was approved for \$450 and is corrected to \$600.
- **Employee #80468** longevity was approved for \$1000 and is corrected to \$1800.
- **The following teaching staff member correction:**

Last Name	First Name	Guide	Previously Approved FTE	Correct FTE	Previously Approved Salary	Correct Salary
Treiber	Cindy	BA 14	1	2/3	\$81,205	\$54,136.94

- c. It is recommended by the Superintendent that the Board of Education approve Application for IDEA-B, Fiscal Year 2022. The Basic allocation is \$549, 407 and the Preschool allocation is \$20,306.
- d. It is recommended by the Superintendent that the Board of Education approve Application for the ESEA grant funds as follows:
  - Title I-A: \$182,164
  - Title II-A; \$33,585



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Title III: \$18,590 (amount is a consortium between Hopatcong, Dover, Stanhope and Sparta)

Title IV-A: \$14,832

- e. It is recommended by the Superintendent that the Board of Education approve the Statement of Assurance for the Comprehensive Equity Plan.
- f. It is recommended by the Superintendent that the Board of Education approve the 2020-2021 Superintendent Evaluation completed on July 21<sup>st</sup>.
- g. It is recommended by the Superintendent that the Board of Education approve student #14107 stay in the Hopatcong District while they are relocating housing for the 2021-2022 school year.
- h. It is recommended by the Superintendent that the Board of Education approve Educere to provide French 2 to High School students as needed.

## 17. SUSSEX COUNTY REGIONAL COOPERATIVE

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for June 29, 2021 through July 26, 2021 in the amount of \$18,460.09 for Regular bills and \$2,557,863.53 for Bus Contractors.
- b. The Superintendent and the Director of Transportation recommend **the approval to rescind the offer of employment for Sheri Borghese** as a School Bus Driver for the 2021 Extended School Year Program.
- c.
  - 1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2021 Extended School Year Program as listed on Exhibit A.
  - 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the 2021 Extended School Year Program as listed on Exhibit A.
  - 3. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Athletic/Class/Field Trips** for the 2021-22 School Year as listed on Exhibit A.
  - 4. The Superintendent and the Director of Transportation recommend the **award** of student transportation **contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2021-22 School Year as listed on Exhibit A.

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5. The Superintendent and the Director of Transportation recommend the **acceptance of a parental contract for the 2021 Extended School Year** as listed on Exhibit A.

## ADDENDUM

August 2, 2021

Regular Meeting

- a. It is recommended by the Superintendent that the Hopatcong Board of Education approve application for the American Rescue Plan Act of 2021-IDEA Act Grant. The Basic allocation is \$68,950 and the Preschool allocation is \$5,869.
- b. It is recommended by the Superintendent that the Hopatcong Board of Education approve **Kathryn Gallagher** to write curriculum for Math Enrichment 2 days a rate of \$28 an hour/\$168 a day which represents the negotiated rate from the HEA Contract not to exceed 6 hours a day. (ESSER Funding)
- c. It is recommended by the Superintendent that the Hopatcong Board of Education approve the following Coaching Positions for the 2021-2022 school year (pending sub certification):
- d. It is recommended by the Superintendent that the Hopatcong Board of Education approve the June Treasurer’s Report.
- e. Accept the resignation of Cheryl Gramp from her position as a French teacher at the Hopatcong High School effective July 28, 2021. Ms. Gramp will be released from her 60 day notification clause in her employment contract.

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Hanna Araki	Appoint	Asst. Girls Soccer Coach	A	1	\$3,187	9/1/2021	6/30/2022

**Motion to approve 11a. through Addendum e. :**

(ACTION) Motion by Smith, seconded by Dr. Schindelar

Abstain	McLean	Yes	Francis	Yes	Gulan
Yes	Schindelar*	Yes	Smith	Yes	
Yes	Turkington	Yes	Falconi-Shubert	Yes	

\* abstain 16f

## 18. BOARD OF EDUCATION – MEMBER COMMENTS

## 19. ADJOURNMENT

**Motion to adjourn:**

(ACTION) Motion by Smith, seconded by Falconi-Shubert

All in favor Yes Time: 8:38 pm

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Respectfully Submitted

A handwritten signature in black ink, appearing to read "A. Stralber", is written over a faint, light-colored rectangular stamp.

Board Secretary

August 3, 2021