

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

CALL TO ORDER

Time: 7:08 pm

1. **FLAG SALUTE**

2. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place in the Hopatcong Board of Education Board Room, Hopatcong, NJ at 7:00 p.m. on November 22, 2021.

3. **ROLL CALL**

Present	Scott Francis	Present	Nicole Falconi-Shubert	Present	Jayna Gulan
Present	Dr.Schindelar	Present	Candice Smith	Present	Philip DiStefano
Present	Jackie Turkington	Present	Jennifer Polowchena	Present	Alex McLean

4. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

Motion to enter executive session:

(ACTION)Motion by Smith, seconded by Turkington

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Absent	Jayna Gulan
Absent	Dr.Schindelar	Yes	Candice Smith	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Yes	Alex McLean

5. **RECONVENE**

Motion to Reconvene

(ACTION)Motion by Smith, seconded by Dr. Schindelar

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Yes	Dr.Schindelar	Yes	Candice Smith	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Yes	Alex McLean

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

6. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. October 25, 2021 – Regular Meeting

Motion to approve 6a:

(ACTION) Motion by Smith, seconded by Dr. Schindelar

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Yes	Dr. Schindelar	Yes	Candice Smith	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Abstain	Alex McLean

7. SUPERINTENDENT'S REPORT AND HIB REPORT

- a. Superintendent's Report – **Joseph S. Piccirillo, Superintendent of Schools**

1. Avid
2. Preschool
3. Climate Surveys

- b. A second reading and approval of the Superintendent's HIB Report for October 2021 as presented to the Board at the October meeting on October 25, 2021. Approval of the Superintendent's HIB report for November 2021 for first reading and review as presented to the Board at the November meeting on November 22, 2021.

Motion to approve 7a – 7b:

(ACTION) Motion by Smith, seconded by Dr. Schindelar

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Yes	Dr. Schindelar	Yes	Candice Smith	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Yes	Alex McLean

8. ACKNOWLEDGEMENTS/CORRESPONDENCE

- a. The following students were chosen as **Hopatcong High School's Students of the Month** for their outstanding performance in September & October 2021:

Grade 8 – Katie Colgan

Honorable Mention – Nicole Hanf, Isabella Martinez

Grade 9 – Collin Young

Gianna Sperduto

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

Grade 10 – Danillo Lalo

Anthony Haines

Honorable Mention – Joseph Rivera-Gonzalez

Grade 11 – Hanna Hassan

Dante Bonafede

Grade 12 – Michael Martinez

Isabel Felicano

Honorable Mention – Naomi Baez, Keileen Torchez

- b. The following students were chosen as **Hopatcong High School Scholar Athlete of the Month** for their outstanding performance in September & October 2021:

Boys Soccer – Thomas D’Arco, Freshmen

Girls Soccer – Christy Brennen, Senior

Girls Tennis - Thalia Castellanos, Senior

Cross Country – Lindsay Hand, Junior

- c. Congratulations to **Hopatcong Middle School Students** who made High Honor Roll and Honor Roll for the first marking period of the 2021 – 2022 school year.
- d. Congratulations to **Hopatcong High School Students** who made High Honor Roll and Honor Roll for the first marking period of the 2021 – 2022 school year.
- e. Congratulations the **Durban Ave Students** who went above and beyond to Fill Buckets with RESPECT in October.
- f. Congratulations to those High School students attending All County Band.

Motion to approve 8a – 8e:

(ACTION)Motion by Smith, seconded by Turkington All in favor.

9. PARENT/TEACHER

- a. Parent/Teacher Organization Representatives.

(ACTION)Motion by Turkington, seconded by Smith All in favor.

10. PUBLIC COMMENT – GENERAL DISCUSSION

11. FINANCE

Approval of the following Finance items, 11a. – 11g, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, October 25, 2021 through November 22, 2021 be approved in the following amounts:
General Fund and Special Revenue (Grants) account - \$1,143,439.36
Cafeteria account - \$82,182.51
- b. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the month of October 2021.
- c. It is recommended by the Superintendent that the board approve the Transfer Report for the month of October 2021.
- d. It is recommended by the Superintendent that the board approve the Treasurer's Report for the month of September 2021.
- e. It is recommended by the Superintendent that the board approve the 2021-2022 Transportation Contract with Byram Bus, attachment includes list of all routes with a CPI of 1.69% increase.
- f. Approval of the recommendation of the Superintendent to dispose of vehicle 1GBJG314X61243776 (2007 Bluebird Bus) via an Interlocal transfer/sale agreement with the Hunterdon County Educational Services Commission. The vehicle is no longer operable and repair costs exceed its appraised value. Total proceeds from sealed auction bids are \$2,790.
- g. It is recommended by the Superintendent that the board approve the acceptance of twenty-three donation checks toward the establishment of a Coach Rick Fincken Memorial Scholarship.:

CHECK #	AMOUNT	DONOR
3999	\$ 100.00	Ms. Carol Nelson
197	\$ 50.00	Ms. Lillian M. Percey
140	\$ 100.00	Mr. & Mrs. Terraccino
3487	\$1,000.00	Ms. Heidi A. Fincken
5153	\$ 50.00	Ms. Linda Nick
1612	\$1,000.00	Mr. Thomas L. Smith
1543	\$ 50.00	Ms. Juliana D'erasmo Lochowitz
5339	\$ 30.00	Ms. Barbara Valliere
115	\$ 50.00	Mr. & Mrs. Hollar
6916	\$ 100.00	Ms. Carla Mueller
5743	\$ 500.00	Mr. Edward Sheridan
2280	\$ 50.00	Ms. Tracey Sweatt
941	\$ 100.00	Mr. & Mrs. Keller

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

7458	\$ 100.00	Ms. Diane K. Pace
1162	\$ 100.00	William H. Levy Revocable Trust
2562	\$ 250.00	Mr. & Mrs. Sylvestre
811	\$ 50.00	Ms. Rita R. Vanderbeek
0432	\$ 100.00	Mr. Andrew J. Guerra
6427	\$ 100.00	Mr. & Mrs. Tiefenbacher
6057	\$ 50.00	Ms. Deborah Cunningham
7608	\$ 75.00	Mr. James A. Pastore
4573	\$ 100.00	Mr. & Mrs. Weaver
1471	\$ 25.00	High Point Educational Association Inc.
7332	\$ 100.00	Mr. & Mrs. Richard L. Celli
4739	\$ 50.00	Mrs. Olga Vander Vliet
560	\$ 25.00	Ms. Barbara Wodell
227	\$ 100.00	Mr. & Mrs. Heckman

12. PERSONNEL

Approval of the following personnel items, **12a – 12r**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Acceptance of the resignation of **Corrin Tillery** from her position as Paraprofessional at the Hopatcong School District effective October 29, 2021.
- b. Acceptance of the resignation, with regret, of **Matthew Shaw** from his position as Paraprofessional at the Hopatcong School District effective November 23, 2021.
- c. Approval of employment of **Melissa Esposito** as Paraprofessional at Tulsa Trail School at the rate of \$13/hour plus \$1 differential for toileting effective November 23, 2021.
- d. Approval of employment of **Jessica Crespi** as Paraprofessional at the High School at the rate of \$13/hour plus \$1 differential for toileting effective November 23, 2021.
- e. Approval of **Employee# 81101** for 12 weeks of FMLA intermittent leave to be taken, if needed, during the following twelve months.
- f. Approval of **Employee# 80501** to use earned sick days to take a paid medical leave of absence from November 15, 2021 through December 20, 2021

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

following an unpaid leave of absence from December 21, 2021 with an anticipated return date of February 8, 2021.

- g. Approval of **Employee# 80587** for an unpaid medical leave starting November 15, 2021 until medically cleared.
- h. Approval of **Employee# 80287** to use earned sick days to take a paid medical leave of absence from December 10, 2021 with an anticipated return date of February 7, 2021.
- i. Approval to terminate **Employee# 81441** effective November 23, 2021 and rescind all supplemental contract offers.
- j. Approval of the employment of **Kimberly Loftis**, as a Kindergarten Long-Term Substitute at Durban Avenue School, effective January 10, 2021, to be paid 20 days at the substitute per diem rate of \$110/per day then to be paid at a prorated annual salary of \$61,855 which represents Level BA/Step 1 of the 2021 – 2022 HEA Salary Guide from February 8, 2021 through the remainder of the school year.
- k. Approval to rescind the acceptance of employment of **Derek Nietz**, previously approved on the October 25 agenda.
- l. Approval of the following Coaching/Advisor/Extra Duty Positions for the 2021-2022 school year:

Name	Nature of Action	Position	Class	Level	Salary
Rosella Tripodi	Resign	Intramurals	C	1	\$1,413
Ryan Myslinski	Appoint	Intramurals	C	1	\$1,413
Leanne Juliano	Appoint	Ski Club	-	-	\$1,066
Cindy Treiber	Appoint	Ski Club	-	-	\$1,066
Delvon Arrington	Rescind	Head Boys Basketball Coach	A	4	\$7,712
Vincent Marinoni	Appoint	Head Boys Basketball Coach	A	1	\$4,868
Hank Fattorusso	Appoint	Girls Freshmen Basketball Coach	A	1	\$3,187
Luiz Mendez	Appoint	MS Intramurals	C	1	\$1,413
Cindy Treiber	Appoint	Art Club	E	2	\$936
Christine DeRosa	Appoint	Student Council	E	1	\$614

- m. Approval of **Craig Vallaro** to work as homework club monitor at the high school when needed at \$28/hour.

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

- n. Approval for the following to work winter athletic events as needed:

Jim McDonald	Lynn Masterson
Ken Olsen	Brittany Huling
Jay Mulvihill	Linda Tappen
Heather DelBagno	Hank Fattorusso
Marilyn Volpe	Nicole Roman Gerena
Peter Oesen	Jill Vicedomini
James Tobin	Al Imbimbio

- o. Approval of the following pay rates for winter athletic events:

Ticket Seller - \$55
 Ticket Taker, Crowd Control \$50
 Back/Front Door - \$25
 Site Manager - \$100

- p. Approval of the following staff to work homework club at the middle school when needed at \$28/hour:

Sharon Haggerty
 Leanne Juliano
 Kelly Tarvin

- q. Approval of the following staff to take and receive tuition reimbursements*, as per contract, upon successful completion of the course and submission of paperwork:

Course Approval /Reimbursement Approval

Name	Course Title	Course Number	Credit(s)	Cost
Wilson Cusano	Understanding Autism	EDUC_712Z	3	\$375
Michael Smith	NJDEP UST Training for Class A & B Operators	EW0208WA21	-	\$395

****The maximum rate of reimbursement per credit based is \$390.32 for the 21-22 school year.***

- r. Approval of substitute teacher **Danette Swanson** to retroactively work in a substitute teaching assignment for 40 total days, beginning October 4, 2021 through December 3, 2021, to be paid the substitute per diem rate of \$110 per day from October 4, 2021 through November 1, 2021 and to be paid at a per diem rate of \$334.35 from November 2, 2021 through December 3, 2021.
- s. Approval of substitutes, teachers, paraprofessionals, custodians, and van drivers.

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

13. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

*Approval of the following staff to attend Professional Development/Conference**

Name	Title	Dates	Cost
Joseph Piccirillo	AVID National Conference	12/9/21-12/11-21	\$2,719.15
Nancy Marinaro	"Building Within: Cultivating Well-Being and Emotional Resilience in Educators" Virtual	11/17, 12/14, 1/18, 2/15, 3/15, 4/26, 5/17	\$149

**Cost will be reimbursed upon completion of attendance and all documentation has been provided.*

14. POLICY & REGULATIONS

Approval of item **14a-14b**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

<u>Policy/Regulation #</u>	<u>Title</u>
P 8441	Care of Injured and Ill Persons (M)
P 6360	Political Contributions (M)
P 2415	Every Student Succeeds Act (M)
P 2415.02	Title I – Fiscal Responsibilities (M)
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M)
P&R 2415.20	Every Student Succeeds Act Complaints (M)
P 4125	Employment of Support Staff Members (M)
P 8330	Student Records (M)
P 9713	Recruitment by Special Interest Groups (M)
P 1648.14	Safety Plan for Healthcare Settings in School Buildings COVID-19 (M) (New)
P 2425	Emergency Virtual or Remote Instruction Program (M)
P & R 5751	Sexual Harassment of Students (M) (Revised)
P 2320	Independent Study Programs
P 3216	Dress and Grooming

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

P 5514	Student Use of Vehicles on School Ground
P 5536	Random Testing for Student Alcohol or Drug Use
P 1133	Administrative Council (Abolish)
P 1131	Faculty Council (Abolish)

- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

<u>Policy/Regulation #</u>	<u>Title</u>
P&R 5511	Dress and Grooming
P 1310	Employment of School Business Administrator/Board Secretary (M)
P 1522	School-Level Planning (Abolish)
P 1523	Comprehensive Equity Plan (M)
P 1530	Equal Employment Opportunities (M)
P 1550	Equal Employment/Anti-Discrimination Practices (M)
P 2200	Curriculum Content
P 2260	Affirmative Action Program for School and Classroom Practices (M)
P 2270	Religion in the Schools
P 2411	Guidance Counseling (M)
P 2423	Bilingual and ESL Education (M)
P 2431.3	Heat Participate Policy for Student-Athlete Safety
P 2622	Student Assessment (M)
P 2700	Services to Nonpublic School Students (M)
P 2427	Information Processing Skills (Abolish)
P 2320	Independent Study Programs
P 2360	Use of Technology
P 5516	Use of Electronic Communication and Recording Devices (ECRD)
R 7510	Use of School Facilities

15. STUDENTS AND SERVICES

Approval of the following items, 15a as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval for educational instruction services for student no. 15023 for five hours per week beginning November 10, 2021. Instruction will be provided by Saint Clare's Hospital at a rate of \$55.00 per hour.

16. RESOLUTIONS

- b. It is recommended by the Superintendent that the Board of Education approve the correction of the guide/step of new hire Melissa Stein from previously approved

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

MA+15/step 1, \$69,805 to the correct placement of MA/step 1 with a prorated salary of \$68,705 effective December 6, 2021.

- c. It is recommended by the Superintendent that the Board of Education approve the Preschool Expansion Aid (PEA) Grant application in the amount of \$807,840.

16. SUSSEX COUNTY REGIONAL COOPERATIVE

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for October 26, 2021 through November 22, 2021 in the amount of \$28,739.27 for Regular bills and \$4,056,683.26 for Contractor bills.
- b. The Superintendent and the Director of Transportation recommend the **approval to accept the resignation**, with regret, of Shannon Wilson, Sussex County Regional Cooperative Director, effective December 31, 2021.
- c. The Superintendent **recommends the approval to hire** Ms. Janine Byrnes for the position of Sussex County Regional Cooperative Director effective January 1, 2022 (or sooner upon release from her current contract) at a salary of \$150,000 annually, prorated as per the number of days worked through June 30, 2022.
- d. The Superintendent and the Director of Transportation recommend the **approval to increase the hours per day** of Mary Kriscunas, Bus Aide, from 4 hours per day to 5.5 hours per day effective December 1, 2021.
- e. The Superintendent and the Director of Transportation recommend the **approval of Marie Sensale** for **substitute** bus routing as needed for the 2021-2022 school year.
- f.
 1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2021-22 School Year as listed on Exhibit A.
 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the 2021-22 School Year as listed on Exhibit A.
 3. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Athletic/Class/Field Trips** for the 2021-22 School Year as listed on Exhibit A.

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

4. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2021-22 School Year as listed on Exhibit A.
5. The Superintendent and the Director of Transportation recommend the **acceptance of contract addendums** for the 2021-22 School Year as listed on Exhibit A.
6. The Superintendent and the Director of Transportation recommend the **approval of a Joint Transportation Agreement with Vernon Township Board of Education** for the 2021-22 School Year as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **approval of a Joint Transportation Agreement with Jefferson Township Schools** for the 2021-22 School Year as listed on Exhibit A.

ADDENDUM

November 22, 2021

Regular Meeting

- a. It is recommended by the Superintendent that the Board of Education accept \$1,500 for the Municipal Alliance in support of secondary-level SEL and drug prevention programming through partnerships with the Center for Prevention and Counseling.
- b. It is recommended by the Superintendent that the Hopatcong Board of Education accept the resignation with regret of **Jacqueline Henderson** from her position as Tulsa Trail Nurse effective January 22, 2022.
- c. It is recommended by the Superintendent that the Hopatcong Board of Education accept the employment of **Charles Putz** as Full Time Custodian, Step 1 \$42,789 per the terms and conditions of the Custodial/Maintenance Contract with the Hopatcong Board of Education effective January 2, 2022.

Motion to approve Item 12 through Addendum items a-c:

(ACTION) Motion by Smith, seconded by Turkington

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Yes	Dr.Schindelar	Yes	Candice Smith	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Yes	Alex McLean*

* Abstain Item 12

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

November 22, 2021

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m. Live

17. **BOARD OF EDUCATION – MEMBER COMMENTS**

18. **ADJOURNMENT**

Motion to adjourn:

(ACTION) Motion by Smith, seconded by Francis

All in favor Yes Time: 7:52 am

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Hallenbeck". The signature is written in a cursive, flowing style.

Jeff Hallenbeck
Board Secretary/Business Administrator