

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

CALL TO ORDER

Time: 5:30 pm

1. **FLAG SALUTE**

2. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular meeting will take place at 7:00 p.m. on March 28, 2022.

3. **ROLL CALL**

Present	Scott Francis	Present	Nicole Falconi-Shubert	Present	Jayna Gulan
Present	Dr. Schindelar *arrived 6:36pm	Present	Gerard Gruenfelder	Present	Philip DiStefano *arrived virtual 6:36pm
Present	Jackie Turkington	Present	Jennifer Polowchena	Present	Alex McLean *arrived 6:36pm

4. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

Motion to enter executive session:

(ACTION) Motion by Falconi-Shubert, seconded by Turkington

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Present	Jayna Gulan
Absent	Dr. Schindelar	Yes	Gerard Gruenfelder	Absent	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Absent	Alex McLean

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

5. RECONVENE

Motion to Reconvene

(ACTION) Motion by Mclean, seconded by Falconi-Shubert

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Yes	Dr.Schindelar	Yes	Gerard Gruenfelder	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Yes	Alex McLean

6. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. February 28, 2022 – Regular Meeting

Motion to approve 6a:

(ACTION) Motion by Turkington, seconded by Polowchena

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Abstain	Dr.Schindelar	Yes	Gerard Gruenfelder	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Yes	Alex McLean

#7 had originally been noted **Budget Review** – Dr. Schindelar took exception that the Budget approval was on the Agenda in two places; as item 7 **Budget Review** and **Finance** 12g. Item 12g was pulled and the resolution for Preliminary Budget Approval was moved to #7 in entirety.

Dr. Schindelar additionally stated that the Public Comment portion of the Agenda should be allowed before the Budget vote.

A motion to move Public Comment was made by Mr. Francis: All in Favor

PUBLIC COMMENT – GENERAL DISCUSSION

Ms. Linda Padula - High School Counselor thanked Dr. Piccirillo and the board for incorporating five snow days into the 2022/2023 calendar. Seeing negative comments on Facebook about our district is very distressing.

Stacy Yanko - for many years the board has not raised taxes which has put us in a bad position. She hopes moving forward the board goes to cap each year.

Brian Collins - Wonders why the board is seeking a 2.95% increase in taxes when there is 6% available. There is nowhere left to cut and we have books falling apart and things in need of replacement; only offering Spanish as a language elective. Sinking ship.

Rich Schindelar - Lot of people in town struggling have we explored shared services?

Dawn Roberts - Her children and many others could not be accommodated here.

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

A motion to close Public Comment was made by Ms. Falconi-Shubert and seconded by Ms. Turkington: All in Favor

Board member comments followed:

Jackie Turkington – Would like board to approve a 4% increase; it would put three teachers back in the classroom.

Nicole Falconi-Shubert – supports Jackie’s wish to approve 4%. Pandemic has provided inconsistent education for our kids. By not investing in our district, we are telling parents to go elsewhere.

Gerard Gruenfelder – has been agonizing over this budget. We are facing a \$1.9m budget gap.

Jayna Gulan – knows first-hand how people are struggling but we need to raise taxes. In agreement with 4% increase.

Dr. Piccirillo interjects – The common enemy is the state – we are exploring ways to become more sustainable such as consolidation and transportation.

Alex McLean – believes we are in the situation we are in today because in the past, the state gave every district the same funding every year which was not based on enrollment. Our district kept getting the same amount despite the fact that our enrollment was decreasing. Now that our funding is tied to enrollment, our funding is decreasing as well as our enrollment.

Phil DiStefano – Concerned for those teachers that will be cut.

Sarah Schindelar – Need to be respectful for everybody in this town and the kids we are trying to educate. Nobody wants to discuss elephant in the room. The district is heading for insolvency.

7. PRELIMINARY BUDGET APPROVAL

Approval of the following resolution for submission of the tentative 2022/2023 school budget to the Sussex County Superintendent:

“**WHEREAS**, the Superintendent has presented to the Finance Committee and other members of the Hopatcong Board of Education, a recommended 2022/2023 School District Budget in the total amount of \$35,423,404 as follows; and

WHEREAS, the Board approves a Local Tax Levy of \$25,605,888;

WHEREAS, the local tax levy will increase by a total of 4% composed of a 2% increase (\$492,607) and banked cap generated from the 2019/2020 fiscal year in the amount of \$482,948 for a total local tax levy increase of \$975,555.

THEREFORE, BE IT RESOLVED the Hopatcong School District preliminary 2022/2023 budget for submission to the Sussex County Superintendent’s Office is approved as follows on the Meeting Agenda of March 28, 2022.”

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

General Fund		
Fund 10	Charter School Tuition	\$ 572,628.00
Fund 10-606	Interest Maintenance Reserve	\$ 200.00
Fund 11	General Operating Fund	\$31,777,123.00
Fund 12	Debt Services Assessment	\$ 1,114.00
	Capital Reserve	\$ 500.00
Special Revenue Fund		
Fund 20	Federal/State Grants	\$ 1,840,129.00
	Debt Service	\$ -
	Pre-School Expansion Aid	\$ 1,231,710.00
Total Budget		\$35,423,404.00

Motion to approve 2.95% increase: Motion failed

(ACTION) Motion by Falconi-Shubert, seconded by Gulan

No	Scott Francis	No	Nicole Falconi-Shubert	No	Jayna Gulan
Present	Dr.Schindelar	No	Gerard Gruenfelder	No	Philip DiStefano
No	Jackie Turkington	No	Jennifer Polowchena	No	Alex McLean

Motion to approve 4% increase:

(ACTION) Motion by Turkington, seconded by Falconi-Shubert

The motion to approve a 4% increase was immediately followed by a motion to enter Executive Session.

Motion to Enter Executive Session:

(ACTION) Motion by Gulan, seconded by Falconi-Shubert

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Yes	Dr.Schindelar	Yes	Gerard Gruenfelder	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Yes	Alex McLean

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

Motion to Reconvene:

(ACTION) Motion by Francis, seconded by Turkington

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Absent	Dr.Schindelar	Yes	Gerard Gruenfelder	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Yes	Alex McLean

Dr. Schindelar had left before board went into their second Executive Session.

7. Approval of the following resolution for submission of the tentative 2022/2023 school budget to the Sussex County Superintendent:

“**WHEREAS**, the Superintendent has presented to the Finance Committee and other members of the Hopatcong Board of Education, a recommended 2022/2023 School District Budget in the total amount of \$35,423,404 as follows; and

WHEREAS, the Board approves a Local Tax Levy of \$25,605,888;

WHEREAS, the local tax levy will increase by a total of 4% composed of a 2% increase (\$492,607) and banked cap generated from the 2019/2020 fiscal year in the amount of \$482,948 for a total local tax levy increase of \$975,555.

THEREFORE, BE IT RESOLVED the Hopatcong School District preliminary 2022/2023 budget for submission to the Sussex County Superintendent’s Office is approved as follows on the Meeting Agenda of March 28, 2022.”

General Fund		
Fund 10	Charter School Tuition	\$ 572,628.00
Fund 10-606	Interest Maintenance Reserve	\$ 200.00
Fund 11	General Operating Fund	\$31,777,123.00
Fund 12	Debt Services Assessment	\$ 1,114.00
	Capital Reserve	\$ 500.00
Special Revenue Fund		
Fund 20	Federal/State Grants	\$ 1,840,129.00
	Debt Service	\$ -
	Pre-School Expansion Aid	\$ 1,231,710.00
Total Budget		\$35,423,404.00

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

Motion to approve 4% increase is still open.

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Absent	Dr.Schindelar	No	Gerard Gruenfelder	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	No	Alex McLean

Motion approved

8. **SUPERINTENDENT’S REPORT AND HIB REPORT**

a. Superintendent’s Report – **Joseph S. Piccirillo, Superintendent of Schools**

1. Graduation Date – June 15
2. Presentation by David Disler – Co Op

Mr. Disler, Board attorney reports on the relationship between the Co-op and the Board of Education. The Co-op and 70-80 districts within manage Special Education routes mostly. The Hopatcong Board of Education receives rent from the Co-op and does not pay the administrative fee of 2% - 4% charged to other districts using the Co-op.

- b. A second reading and approval of the Superintendent’s HIB Report for February 2022 as presented to the Board at the February meeting on February 28, 2022. Approval of the Superintendent's HIB report for March 2022 for first reading and review as presented to the Board at the March meeting on March 28, 2022.

Motion to approve 8a – 8b:

(ACTION)Motion by Turkington, seconded by Falconi-Shubert

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Absent	Dr.Schindelar	Yes	Gerard Gruenfelder	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Yes	Alex McLean

9. **ACKNOWLEDGEMENTS/CORRESPONDENCE**

- a. The following students were chosen as **Hopatcong High School’s Students of the Month** for their outstanding performance in February 2022:

Grade 8 – Kieren Cassidy
Grade 9 - Chloe Norman Palmer
Grade 10 – Glyn Davies
Grade 11 – Katelyn Kowal
Grade 12 – Leilani Vasco

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

- b. The following students were chosen as **Hopatcong High School Scholar Athlete of the Month** for their outstanding performance in February 2022:
 Cheerleading – Hailey McGowan, Senior
 Wrestling – Michael Mastroeni, Senior
- c. Congratulations the **Durban Ave Students** who went above and beyond to Fill Buckets with FAIRNESS in January.
- d. Congratulations the **Durban Ave Students** who went above and beyond to Fill Buckets with CITIZENSHIP in February.
- e. Congratulations to the following students who attended the **Teen Arts Festival**:
 - 1. Hopatcong Dance Club has been selected to perform two dance numbers at NJ State Teen Arts Festival this year.
 - 2. Amanda Gonzalez has been selected as an alternate for Creative Writing/Poetry, for NJ State Teen Arts Festival.
 - 3. Hopatcong artists' works have been selected for over 70 merits/exhibitions. These works will be exhibited at the various galleries of SCCC, the Sussex County Arts & Heritage Council exhibit, Bristol Glen Galleries, and NJ State teen Arts Festival.
 - 4. The following students whose works will be displayed at this year's NJ Teen Arts Festival:
 Ty Gomez
 Chloe Norman Palmer
 Olivia Sachse
- f. Congratulations in recognition of the following staff milestones for the 2020-2021 and 2021-2022 school years.

<u>2020-2021 SERVICE AWARDS</u>	<u>2021-2022 SERVICE AWARDS</u>
<p><u>15 YEARS</u> JOSEPH BITETTO PAMELA BRENNAN JOAN CUTCHIS DONALD DIPPEL JAMIE DOUGLAS LISA DUNMYER CHRISTINE KALEMBA KRISTINE KESTER ANA MARRAZZO MELANIE PIERETH DIANA PINTO NICHOLAS TERANTINO MARILYN VOLPE STACY YANKO</p> <p><u>20 YEARS</u> CARMELA CATIZONE LYNN MASTERSON</p>	<p><u>15 YEARS</u> CARA ACQUAVELLA CHRISTOPHER BUGLOVSKY JAIME FIALCOWITZ MELISSA DEAN CATHERINE GIUGLIANO HILARY MARTIN STEPHANIE MARTINEZ ALEXA MCLEAN KRISTINE MENDYK JOHN MULHOLLAND CHRISTINA MUNOZ TANYA PAGANO MARTIN PETRIZZO RONALD REYES HILLARY REYNOLDS DOMINICK SPUCKES ERICA STRZEPEK</p>

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

<p><u>20 YEARS</u> KEN OLSEN SUSAN PALLOTTA SUSAN WALKO HILARY WOLF</p> <p><u>25 YEARS</u> LETICIA ANTHES</p>	<p><u>20 YEARS</u> MARK CERTO WILSON CUSANO BRIAN COLLINS CECIRA MANNION LINDA MINERVINI JASON MULVIHILL JENNIFER NEU DOMINIC SCHIAVONE CHRISTINA TAKACS LOREN TURNER ROBIN VAUGHAN</p> <p><u>25 YEARS</u> DONNA CERRATO DOLORETTA FERRANTE KELLY PAPPAS BARBARA PARICHUK</p> <p><u>30 YEARS</u> MARY ELLEN FATA DOREEN SCIABICA</p>
--	--

Motion to approve 9a – 9e:

(ACTION) Motion by Falconi-Shubert, seconded by Francis

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----	Dr.Schindelar	-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena	-----	Alex McLean

10. PARENT/TEACHER

a. Parent/Teacher Organization Representatives.

Motion to approve 10a:

(ACTION) Motion by Choose an item., seconded by Choose an item.

-----	Scott Francis	-----	Nicole Falconi-Shubert	-----	Jayna Gulan
-----	Dr.Schindelar	-----	Gerard Gruenfelder	-----	Philip DiStefano
-----	Jackie Turkington	-----	Jennifer Polowchena	-----	Alex McLean

11. PUBLIC COMMENT – GENERAL DISCUSSION - Moved prior to #7 Preliminary Budget Approval

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

12. FINANCE

Approval of the following Finance items, 12a. – 12g, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, February 28, 2022 through, March 28, 2022 be approved in the following amounts:

General Fund and Special Revenue (Grants) account -	\$1,554,585.69
Cafeteria account	- \$87,504.74

- b. It is recommended by the Superintendent that the board approve the Board Secretary's Report for January 2022.
- c. It is recommended by the Superintendent that the board approve the Transfer Reports for January 2022.
- d. It is recommended by the Superintendent that the board approve the Treasurer's Report for January 2022.
- e. It is recommended by the Superintendent that the board accept Mr. Joseph Memoli's \$50 donation to the Barbara Carlon Character Award Scholarship (check# 7252) and the \$250 donation to the Kristina R. Threlkeld Scholarship (check# 7251).
- f. It is recommended by the Superintendent that the board accepts the donation on behalf of Mr. Phil DiStefano and the Lake Hopatcong Rotary Club in the amount of \$570 to Rotary District 7454 Foundation. This money will support two high school students to attend the Rotary Youth Leadership weekend at Drew University.

13. PERSONNEL

Approval of the following personnel items, 13a – 13q, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval of employment of **Bledar Culi** as Full-Time Custodian with a prorated salary of \$42,789 minus \$400 for not having a black seal, which represents step 1 of the custodian guide per contract with an effective date of March 29, 2022.
- b. Approval of employment of **Taleen Ohannessian** as School Social Worker with a salary of \$70,895, MA, Step 1 based off of the salary guide for the HEA 2022-2023 school year with an effective date of September 1, 2022.
- c. Approval of employment of **Heather Bivone** as High School Cosmetology Teacher with a salary of \$62,205, BA, Step 2 based off of the 2021-2022 HEA salary guide with an effective date of May 2, 2022.
- d. Approval to accept the resignation of **Charles Putz** from his position as a Custodian effective March 15, 2022.
- e. Approval of the employment of **Andrea Vladescu**, as a Long-Term Substitute at the High School, effective March 10, 2022, to be paid 20 days at the substitute per diem rate of \$110/per day then to be paid at a prorated annual

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

salary of \$61,855 which represents Level BA/Step 1 of the 2021 – 2022 HEA Salary Guide for the remained of the school year.

- f. Approval of the resignation of **Ana Sodi Maldonado** from her position as High School Math Teacher effective May 18, 2022.
- g. Approval of the resignation of **Catherine Giugliano** from her position as Middle School Math Teacher effective April 26, 2022.
- h. Approval of the resignation, with regret of **Margaret Szczubelek** from her position as 4th Grade LLD Teacher for the purpose of retiring effective May 1, 2022. Margaret has worked for the Hopatcong School District for the past 13 years.
- i. Approval of the resignation, with regret of **Gail Sanderson** from her position as Art Teacher for the purpose of retiring effective June 30, 2022. Gail has worked for the Hopatcong School District for the past 29 years.
- j. Approval of **Employee #80430** to take extend their unpaid leave of absence with FMLA to use all 60 days through May 6, 2022 followed by an unpaid absence for the remainder of the 2021-2022 school year with an anticipated return date of September 1, 2022.
- k. Approval of **Employee #81513** for 12 weeks of FMLA intermittent leave to be taken, if needed, during the next twelve months.
- l. Approval of **Employee #80466** to use earned sick days to take a paid medical leave of absence from May 16, 2022 with an anticipated return date of May 30, 2022.
- m. Approval of the following staff to work athletic events for the 2021-2022 school year as needed:

Kathy LaRosa	Kurt Zimmermann
Wilson Cusano	Hank Fattorusso
Nicole Roman-Gerena	Ryan Myslinksi
Linda Tappen	Lynn Masterson
Ana Sodi Maldonado	Jason Mulvihill

- n. Approval of the following Advisor Position for the 2021-2022 school year:

Name	Nature of Action	Position	Class	Level	Salary
Ryan Myslinksi	Appoint April 1, 2022	GSA	D	1	\$977 *prorated starting April 1 st .

- o. Approval of the following Fall Coach/Advisor Positions for the 2022-2023 school year:

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

Name	Nature of Action	Position	Class	Level	Salary
Sean Norton	Appoint	Head Football Coach	A	4	\$7,712
Mark Certo	Appoint	Asst. Football Coach	A	4	\$5,034
Austin Brown	Appoint	Asst. Football Coach	A	4	\$5,034
Gary Andolena	Appoint	Asst. Football Coach	A	4	\$5,034
Michael Norton	Appoint	Asst. Football Coach	A	4	\$5,034
Peter Oesen	Appoint	Head Cross Country	A	4	\$7,712
Jaime Douglas	Appoint	Asst. Cross Country	A	4	\$5,034
Craig Vallaro	Appoint	Head Boys Soccer Coach	A	4	7,712
Saralynn Thunell	Appoint	Asst. Boys Soccer Coach	A	1	\$3,187
Hanna Aracki	Appoint	Head Girls Soccer Coach	A	4	\$7,712
Kelcey Brennan	Appoint	Asst. Girls Soccer Coach	A	2	\$3,666
Traci Duffy	Appoint	Head Tennis Coach (Fall)	B	4	\$5,034
Heather DelBagno	Appoint	Asst. Tennis Coach (Fall)	B	4	\$3,287
James McKowen	Appoint	E-Sports - Fall	B	3	\$2,681
Kurt Zimmermann	Appoint	Head Marching Band Director	A	4	\$7,712
Al Cerulo	Appoint	Asst. Marching Band Director	B	4	\$3,287
Keri Morabito	Appoint	Asst. Fall Cheerleading Coach	B	4	\$3,287
Ana Sodi Maldonado	Appoint	Head Fall Cheerleading Coach	B	4	\$5,034

- p. Approval of the following staff to take and receive tuition reimbursements*, as per contract, upon successful completion of the course and submission of paperwork:

Course Approval /Reimbursement Approval

Name	Course Title	Course Number	Credit(s)	Cost
Rossella Tripodi	Career & Technical Education	Stage 5	-	\$685.00
	Certificate of Eligibility Educator Preparation Program CTE CE EPP	Stage 6	-	\$685.00
Katie Schwab	HR Employment Law	HRMG-455	3	\$1,170.96

****The maximum rate of reimbursement per credit is \$390.32 for the 21-22 school year.***

- q. Approval of substitutes, teachers and paraprofessionals.
- a. Josephine Haddad
 - b. Brianne Willis

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

14. TRAVEL AND PROFESSIONAL DEVELOPMENT

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Approval of the following staff to attend Professional Development/Conference*

Name	Title	Cost	Date
Martina Villani	NJTESOL/NJBE 2022 Spring Conference	\$354 +mileage	6/1/2022- 6/2/2022
Alexa McLean	NJTESOL/NJBE 2022 Spring Conference	\$354 + mileage	6/1/2022- 6/2/2022
Kristine Kester	Let's Get Confident with AAC by Warren County Speech Language Hearing Association	\$90 + mileage	5/23/2022
Emily Taylor	Let's Get Confident with AAC by Warren County Speech Language Hearing Association	\$90 + mileage	5/23/2022
Siobhan Winkler	Let's Get Confident with AAC by Warren County Speech Language Hearing Association	\$90 + mileage	5/23/2022
Gabrielle Cardosa	Let's Get Confident with AAC by Warren County Speech Language Hearing Association	\$90 + mileage	5/23/2022
Christi Murphy	Let's Get Confident with AAC by Warren County Speech Language Hearing Association	\$90 + mileage	5/23/2022
Christine Kalemba	AP Language and Composition Reading: Tampa, FL	\$0	6/9/2022- 6/17/2022
Tanya Pagano	Down in the Garden: Hands on Activities for Plants Free Workshop for Teachers	Mileage	2/29/2022
Matthew Geary	NJSBGA 24th Annual Conference/Expo	\$300 +mileage	3/20/2022- 3/23/2022
Joseph Piccirillo	NJASA/NJAPSA Spring Leadership Conference 2022	\$100 Lodging \$88.50 per diem +mileage	3/19/2022- 3/20/2022

****Cost will be reimbursed upon completion of attendance and all documentation has been provided.***

15. POLICY & REGULATIONS

Approval of item **15a-15b**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING**:

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

<u>Policy/Regulation #</u>	<u>Title</u>
P 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
P & R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
P&R 1642	Earned Sick Leave
P 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
P & R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
P 2451	Adult High School (M) (Revised)
R 2460.30	Additional/Compensatory Special Education and Related Services (M) (New)
P&R 2622	Student Assessment (M) (Revised)
P 5460	High School Graduation (M) (Revised)
P 5541	Anti-Hazing (M) (New)
P & R 8465	Bias Crimes and Bias-Related Acts (M) (Revised)
P 9560	Administration of School Surveys (M) (Revised)
P 0168	Recording Board Meeting

- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

<u>Policy/Regulation #</u>	<u>Title</u>
P 4160	PHYSICAL EXAMINATION (M)
P 5116	EDUCATION OF HOMELESS CHILDREN
P 5320	IMMUNIZATION
P 5411	PROMOTION FROM EIGHTH GRADE (ABOLISH)
P&R 5200	ATTENDANCE (M)
P&R 5330.04	ADMINISTERING AN OPIOID ANTIDOTE (M)
P&R 5350	STUDENT SUICIDE PREVENTION (M)

16. STUDENTS AND SERVICES

Approval of the following items, 16a-16d as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval for 10 hours of home instruction services per week for student no. 13786. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour from February 22, 2022 until approximately March 24, 2022.

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

- b. Approval for continued home instruction services for student no. 14471 for 5 hours per week. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour until 6/30/22.
- c. Approval for home instruction services for student no. 12198 for 5 hours per week. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour effective 3/16/22 until the end of the school year.
- d. Approval of the following field trip requests:

School	Date	Trip
High School	3/3/2022	Quest – Campgaw Snow Tubing
High School	3/7/2022	Life Skills – Hopatcong Diner
High School	3/15/2022	Teen Arts Festival – SCCC
High School	3/24/2022	Quest – Paterson Great Falls
High School	3/31/2022	Quest – Great Swamp, Harding
High School	5/13/2022	FIT – Duke Farms
High School	TBD	Lake Hopatcong – Enhance Water Unit
High School	6/2/2022	FIT – Gateway National Park
Middle School	5/13/2022	Count Basie Theatre – Red Bank

17. RESOLUTIONS

- a. It is recommended by the Superintendent that the Board of Education approve the amended 2022-2023 School Calendar.
- b. It is recommended by the Superintendent that the Board of Education approve the donation of school supplies from Staples for the 2022-2023 school year.
- c. It is recommended by the Superintendent that the Board of Education approve the amending of the following applications for Carryover Funds in the following areas:
 - a. Title III - \$10,289
 - b. Title III Immigrant – \$2,214
 - c. Title IV Part A \$12,592

18. SUSSEX COUNTY REGIONAL COOPERATIVE

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for March 1, 2022 through March 28, 2022 in the amount of \$ \$67,902.70 for Regular bills and Contractor bills \$4,812,276.36.
- b. The Superintendent and the Director of Transportation recommend the approval of the following four (4) New Member Districts for the 2021-22 School Year:

Atlantic City Public Schools
Bridgeton City School District
Hamilton Township School District
Lakeland Regional School District

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

- c. The Superintendent and the Director of Transportation recommend the removal of stipend payments and the increase of salaries effective April 1, 2022 as follows:

Margaret Byrnes, District Transportation Coordinator	\$61,000
Dana Jones, Public/Non-Public Transportation Coordinator	\$61,000
Diane Scanlon, Special Education Transportation Coordinator	\$63,000

- d. The Superintendent and the Director of Transportation recommend to *accept the resignation*, with regret, of **Susan Exner**, Bus Driver, effective March 3, 2022.
- e. The Superintendent and the Director of Transportation recommend the approval to hire **Evelyn Lavin**, Administrative Assistant/Receptionist at the pro-rated salary of \$40,000 effective April 16, 2022 or sooner, pending release of current contract for the 2021-22 school year.
- f. The Superintendent and the Director of Transportation recommend the approval to contract with **Summit Management Solutions, LLC** for professional accounting services.
- g.
1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2021-22 School Year as listed on Exhibit A.
 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the 2021-22 School Year as listed on Exhibit A.
 3. The Superintendent and the Director of Transportation recommend the **acceptance** of **bids submitted** from the acceptance of bids submitted from the February 16, 2022 Bid #2021-22-06 for the 2021-22 School Year as listed on Exhibit A.
 4. The Superintendent and the Director of Transportation recommend the **award of bids submitted** from the February 16, 2022 Bid # 2021-22-06 to the lowest, responsible and responsive bus contractors for the 2021-22 School Year as listed on Exhibit A.
 5. The Superintendent and the Director of Transportation recommend the **rejection of bids submitted** from the February 16, 2022 Bid # 2021-22-06 due to non-compliance or termination of routes for the 2021-22 School Year as listed on Exhibit A.

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

6. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations** for **Athletic/Class/Field Trips** for the 2021-22 School Year as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations** for **Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2021-22 School Year as listed on Exhibit A.
8. The Superintendent and the Director of Transportation recommend the **acceptance** of **bids submitted** from the acceptance of bids submitted from the July 28, 2021 Bid #2021-22-02 for the 2021-22 School Year as listed on Exhibit A.
9. The Superintendent and the Director of Transportation recommend the **award of bids submitted** from the July 28, 2022 Bid # 2021-22-02 to the lowest, responsible and responsive bus contractors for the 2021-22 School Year as listed on Exhibit A.
10. The Superintendent and the Director of Transportation recommend the **acceptance of contract addendums** for routes for the 2021-22 school year as listed on Exhibit A.
11. The Superintendent and the Director of Transportation recommend the **acceptance of corrections** on the 21-22 School Year Renewal Routes as listed on Exhibit A. (The corrections are necessary due to clerical errors to correct the board minutes for county approval of the contracts.)
12. The Superintendent and the Director of Transportation recommend the **approval of seventy-five (75) Member School Districts** for the 2022-23 School Year as listed on Exhibit A.

Motion to approve Items 12 - 18:

(ACTION) Motion by Falconi-Shubert, seconded by Gulan

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Jayna Gulan
Absent	Dr.Schindelar	Yes	Gerard Gruenfelder	Yes	Philip DiStefano
Yes	Jackie Turkington	Yes	Jennifer Polowchena	Yes	Alex McLean

Mr. Gruenfelder: No item #14, Mr. DiStefano: No item #12, Mr. McLean: Abstain Items 13 & 14

19. BOARD OF EDUCATION – MEMBER COMMENTS

None

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING MINUTES

March 28, 2022

5:30 pm. (Administration Building Room 41– Open the meeting and enter Executive Session)

7:00 p.m.

20. ADJOURNMENT

Motion to adjourn:

(ACTION) Motion by Falconi-Shubert, seconded by Turkington

All in favor Yes Time: 10:42pm

Respectfully submitted by,

Jeff Hallenbeck, Board Secretary