

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

December 19, 2022

5:30 pm. Open the meeting and enter executive session in Administration Building Room 21

**The public portion will begin at 7:00 p.m in the Board Room**

2 Windsor Avenue, Hopatcong, NJ 07843

### CALL TO ORDER

Time: 5:35 pm

#### 1. FLAG SALUTE

#### 2. OPENING STATEMENT

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular Meeting will take place at 7:00 p.m following the Executive Session (in room 21) which starts at 5:30 p.m. on December 19, 2022 at the Hopatcong Board of Education, Board meeting room in the Administration Building.

#### 3. ROLL CALL

Present	Scott Francis	Present	Nicole Falconi-Shubert	Present	Philip DiStefano
Present	Joseph Falconi	Absent	Gerard Gruenfelder	Present	*Jayna Gulan
Present	Kelly Gravatt	Present	Jackie Turkington	Present	Jennifer Polowchena

\* Arrived 5:58 pm

#### 4. EXECUTIVE SESSION

A motion will be made that the Hopatcong Board of Education will enter Executive Session in room 21 to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m. following the executive session.

##### **Motion to enter executive session:**

(ACTION) Motion by Turkington seconded by Polowchena.

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Absent	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

#### 5. RECONVENE

##### **Motion to Reconvene**

(ACTION) Motion by Gulan, seconded by Turkington

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Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Yes	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

**6. APPROVAL OF MINUTES**

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. November 7, 2022 –Special Meeting
- b. November 21, 2022- Executive Meeting
- c. November 21, 2022 – Regular Meeting

**Motion to approve 6a-6c:**

(ACTION)Motion by Turkington seconded by Polowchena

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Yes	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

**7. SUPERINTENDENT’S REPORT AND HIB REPORT**

- a. Superintendent’s Report – **Mr. Arthur DiBenedetto, Interim Asst. Superintendent of Schools**
  - 1. QSAC – State is using post COVID test scores for the curriculum & Instruction section of the QSAC assessments.
  - 2. Illness in District – respiratory viruses are resulting in increased student/staff absences.
  - 3. HS Scheduling
- b. Approval of the Superintendent's HIB report for December 2022 for first reading and review as presented to the Board at the December 19, 2022 meeting.

**Motion to approve 7a – 7b:**

(ACTION)Motion by DiStefano seconded by Polowchena

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Abstain	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

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### 8. **ACKNOWLEDGEMENTS/CORRESPONDENCE**

- a. The following students were chosen as **Hopatcong High School's Students of the Month** for their outstanding performance in November 2022:

**Grade 8** – Savannah Scott

**Grade 9** – Ryan Kovach

**Honorable Mention:** Ivan Flores

**Grade 11** – Thomas Galvez Perea

**Honorable Mention:** Samuel Sanchez Velasquez

**Grade 12** – Grace Waldron

**Honorable Mention:** Nadia Madalena

- b. The following students were chosen as **Hopatcong High School Scholar Athlete of the Month** for their outstanding performance in November 2022:

**Cheerleading** - Mercedes Martinez, Junior

**Football** – Austin Wrede, Senior

- c. Congratulations to the Durban Avenue Students who went above and beyond to Fill Buckets with **RESPONSIBILITY** this month.
- d. Congratulations to **Hopatcong High School Students** who made High Honor Roll and Honor Roll for the first marking period of the 2022 – 2023 school year
- e. Congratulations to **Hopatcong Middle School Students** who made High Honor Roll and Honor Roll for the first marking period of the 2022 – 2023 school year.
- f. Congratulations to the following students whom auditioned for and were accepted into the highly competitive **New Jersey Area Band**:

Jayla Elias - Clarinet, Junior

Natalie Leybov - Clarinet, Freshman

Steven George - Trumpet, Junior

- g. Congratulations to the following staff on being nominated **Educational Support Professional of the Year**:

**Durban:** Gretchen Hardman

**Tulsa/District:** Judy Maitland

**Middle School:** Bruce Dunn

**High School:** Mary Aufiero

HOPA: Deborah Gates

- h. Congratulations to the following staff on being nominated for **Governors Education of the Year and Governors Educational Services Professional of the Year**:

**Durban Avenue**

Jennifer Gigantino (PSD) Educator of the Year

Christi Murphy (Speech Therapist) Educational Services Professional of the Year

**Tulsa Trail**

Amanda Maliszewski (ERI) Educator of the Year

Judy Maitland (Paraprofessional) Educational Services Professional of the Year

**Hopatcong Middle School**

Neil Pallotta (Math) Educator of the Year

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Melissa Kennedy (School Counselor) Educational Services Professional of the Year

**Hopatcong High School**

Jason Mulvihill (ELA) Educator of the Year

Susan Pallotta (CST) Educational Services Professional of the Year

### 9. PARENT/TEACHER ORGANIZATION REPRESENTATIVES

Project Graduation is sponsoring a game with the Harlem Wizards in February.

### 10. PUBLIC COMMENT – GENERAL DISCUSSION

### 11. FINANCE

a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, November 21, 2022 through December 19, 2022 be approved in the following amounts:

General Fund and Special Revenue (Grants) account - \$1,294,490.66

Cafeteria account - \$82,760.13

b. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the months of October and November 2022.

c. It is recommended by the Superintendent that the board approve the Transfer Report for the month of November 2022.

d. It is recommended by the Superintendent that the board approve the Treasurer's Report for the months of October and November 2022.

**Motion to approve 11a – 11d:**

(ACTION) Motion by J. Falconi seconded by Falconi-Shubert

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Yes	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

### 12. PERSONNEL

Approval of the following personnel items, **12a – 12m**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

a. Approval of employment of **Jacob Little** as Part-Time Custodian with a prorated salary of \$27,288 minus \$400 for not having a black seal, which represents step 1 of the custodian guide per contract pending background check.

b. Approval to accept the resignation of **Ronald Schult** from his position as Paraprofessional effective December 9, 2022.

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- c. Approval to accept the resignation of **Cathie Lees** from her position as Paraprofessional effective December 15, 2022.
- d. Approval to accept the resignation, for the purpose of retirement, of **Susan Walko** from her position as School Psychologist, effective July 1, 2023. Susan has worked for the Hopatcong School District for the past 22 years.
- e. Approval of employment of **Rebecca Christides** as a Paraprofessional at Durban Ave effective January 3, 2023 at a rate of \$15.13/hour. Should toileting be required there will be an additional \$1 added to the hourly rate.
- f. Approval of employment of **Nikki Calfee** as a Paraprofessional at Durban Ave effective January 3, 2023 at a rate of \$15.13/hour. Should toileting be required there will be an additional \$1 added to the hourly rate.
- g. Approval of employment of **Deana Lugo** as a Paraprofessional at Tulsa Trail effective January 3, 2023 at a rate of \$15.13/hour. Should toileting be required there will be an additional \$1 added to the hourly rate.
- h. Approval of employment of **Vianka Taveras** as a Paraprofessional at Durban Ave effective January 3, 2023 at a rate of \$15.13/hour. Should toileting be required there will be an additional \$1 added to the hourly rate.
- i. Approval of **Alexa McLean** as the mentor for **Carla Malatesta** for the 2022-2023 school year.
- j. Approval of the following **Advisor/Coach Position** for the 2022-2023 school year:

Name	Nature of Action	Position	Class	Level	Salary
Nicole Rizzo Deluca	Appoint	HS Spring Play Choreographer	D	4	\$1782
Vincent Marinoni	Appoint	Head Baseball Coach	A	2	\$5607
Mike Farrell	Rescind	Asst. Baseball Coach	A	4	\$5034
Patrick Terebecke	Volunteer	Volunteer Basketball Coach	-	-	-
Alexa McLean	Appoint <small>*pending HEA approval</small>	.5 Latina Club Advisor	C	1	\$706
Carla Malatesta	Appoint <small>*pending HEA approval</small>	.5 Latina Club Advisor	C	1	\$706
Edric Debos	Rescind	Art Club	E	4	\$1,566
Bart Yarosz	Appoint	Asst. Wrestling Coach	A	1	\$3,187

- k. Approval of the following staff for the **Extra Duty/Extra Pay Positions** the 2022 – 2023 school year in the Hopatcong School District on an as needed basis:

Name	Nature of Action	Duty/Position	Salary
Susan Pallotta	Appoint	After School Credit Recovery	\$35/hour

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Julie Wilson	Appoint	After School Credit Recovery	\$35/hour
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- i. Approval of the following staff to take and receive tuition reimbursements\*, as per contract, upon successful completion of the course and submission of paperwork:

### **Course Approval/Reimbursement Approval**

Name	Course Title	Course Number	Credits	Cost
Jeffrey Hallenbeck	Action Research 2	ENC 704	3	\$3,071.68
	Learn in An Era Tech	ENC710	3	\$3,071.68
	Leading in Education	ENC 717	3	\$3,071.68
	Community College	ENC 718	3	\$3,071.68
Melissa Stein	Biomedical and Psychosocial Perspectives on Drugs	10346	3	\$2,290.11

**\*The maximum rate of reimbursement per credit is \$431.30 for the 22-23 school year. Anyone who requested a course approval in June will be reimbursed the rate for 22-23 school year if completed by June 2023.**

- m. Approval of substitute teachers & paraprofessional:
- i. Bart Yarosz, Substitute Teacher
  - ii. Milagro Segura, Substitute Paraprofessional
  - iii. Cassidy Takacs, Substitute Paraprofessional
  - iv. Amanda Crocco, Substitute Paraprofessional
  - v. Jami Cerrato, Substitute Paraprofessional

**Motion to approve 12a – 12m:**

(ACTION) Motion by Turkington seconded by DiStefano

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Yes	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

**13. TRAVEL AND PROFESSIONAL DEVELOPMENT**

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

**Approval of the following staff to attend Professional Development/Conference\***

Name	Title	Cost	Date
Loren Turner	Fundamentals of Coaching Coaches Bowling Clinic	\$100 \$60 + mileage	12/19/22 9/21/22

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Stacey Montefusco Jennifer Valenti	Interactive art directive/experiential with Joanna Flora MPS, ATR-BC, LCAT, LPAT	\$40 + mileage	1/20/23
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*\*Cost will be reimbursed upon completion of attendance and all documentation has been provided.*

**Motion to approve Travel and Professional Development:**

(ACTION) Motion by Turkington seconded by J. Falconi

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Yes	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

**14. POLICY & REGULATIONS**

Approval of item **14a-14b**, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for [FIRST READING](#):

**Policy/Regulation #**

**Title**

P 5512  
R 7510

Harassment, Intimidation, or Bullying  
Use of School Facilities

- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for [SECOND READING](#):

**Policy/Regulation #**

**Title**

R 2464  
P 0164  
P 2412

Gifted and Talented Pupils  
Conduct of Board Meeting  
Family Life Education

**Motion to approve 14a-14b:**

(ACTION) Motion by DiStefano seconded by Falconi-Shubert

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Yes	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

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### 15. STUDENTS AND SERVICES

Approval of the following items, 15a-15g as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

- a. Approval for 5 hours of home instruction services per week for student no. 15059. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour effective 12/1/22 for approximately 6 weeks.
- b. Approval for a total of 5 hours of home instruction services per week for student no. 13188. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour effective 12/2/22 for approximately 1 month.
- c. Approval for 10 hours of home instruction services for student no. 11982. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour from November 30, 2022 to December 6, 2022.
- d. Approval for educational instruction services for student no. 15413 for up to 10 hours per week beginning November 28, 2022 for the anticipated duration of approximately 30 days. Instruction will be provided by Learnwell Academics at a rate of \$43.75 per hour.
- e. Approval for 5 hours of home instruction services per week for student no. 15058. Instruction will be provided by Hopatcong certificated staff at the rate of \$35.00 per hour effective 11/29/22 for approximately 6 weeks.
- f. Approval of the following field trip requests:

School	Date	Trip
High School	12/1/22	St. Judes: Band
Middle School	5/19/23	Count Basie Theatre, Red Bank
High School	1/10/23	Montville HS: Student Council Summit
High School	1/13/23	Winter Formal Dance

- g. Approval of the request by the Parents/Guardians of the following students to allow them to participate in the Inter-district Public School Choice Program for September 2023, if accepted into their program:

Student Number	Current School	Current Grade	Choice Destination
14504	Hopatcong High School	8	Lenape Valley Regional School District, Morris Hills Regional District
413039	Hopatcong High School	8	Lenape Valley Regional School District
12716	Hopatcong High School	9	Lenape Valley Regional School District
13152	Hopatcong High School	8	Lenape Valley Regional School District
13153	Hopatcong High School	8	Lenape Valley Regional School District
14549	Hopatcong High School	8	Lenape Valley Regional School District
13223	Hopatcong High School	8	Lenape Valley Regional School District
13506	Hopatcong High School	8	Lenape Valley Regional School District
13351	Hopatcong High School	8	Lenape Valley Regional School District, Roxbury Township School District
13177	Hopatcong High School	8	Lenape Valley Regional School District
13499	Hopatcong High School	8	Lenape Valley Regional School District
14268	Hopatcong High School	8	Lenape Valley Regional School District
13157	Hopatcong High School	8	Lenape Valley Regional School District
14431	Hopatcong High School	8	Lenape Valley Regional School District

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14235	Hopatcong Middle School	7	Kittatinny Regional School District
14642	Hopatcong High School	8	Lenape Valley Regional School District, Morris Hills Regional District
14366	Tulsa Trail Elementary School	3	Byram Township School District
13190	Hopatcong High School	8	Lenape Valley Regional School District
13170	Hopatcong High School	8	Lenape Valley Regional School District
13189	Hopatcong High School	8	Lenape Valley Regional School District
13904	Hopatcong Middle School	5	Byram Township School District
14917	Tulsa Trail Elementary School	3	Byram Township School District
14882	Durban Avenue Elementary School	1	Byram Township School District
14398	Tulsa Trail Elementary School	3	Byram Township School District
13827	Hopatcong Middle School	6	Byram Township School District, Netcong School District
14458	Hopatcong Middle School	6	Byram Township School District
14912	Hopatcong Middle School	4	Byram Township School District
15260	Tulsa Trail Elementary School	2	Byram Township School District
14645	Tulsa Trail Elementary School	2	Byram Township School District, Netcong School District
14644	Durban Avenue Elementary School	1	Byram Township School District, Netcong School District
14083	Hopatcong Middle School	4	Byram Township School District
15301	Durban Avenue Elementary School	K	Byram Township School District
15108	Durban Avenue Elementary School	K	Byram Township School District
14391	Tulsa Trail Elementary School	3	Byram Township School District
13875	Hopatcong Middle School	5	Netcong School District

**Motion to approve 15a-15g:**

(ACTION) Motion by Turkington seconded by J. Falconi

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Yes	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

## 16. RESOLUTIONS

- a. It is recommended by the Superintendent that the Board of Education appoint Mrs. Susan Dykstra as Treasurer of School Monies January 1, 2023 through June 30, 2023.
- b. It is recommended by the Superintendent that the Board of Education accept the New Jersey Pathways to Career Opportunities grant in the amount of \$5,000.
- c. It is recommended by the Superintendent that the Board of Education approve the District's enrollment as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey. In do so, the Board of Education is recognizing that the District's athletic teams are authorized to participate in the approved athletic activities sponsored by the NJSIAA. As a result of this resolution, the Board of Education agrees to have applicable athletics teams governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA.

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- d. It is recommended by the Superintendent that the Board of Education approve January 3, 2023 at 7:00pm as the date of the Reorganization Special meeting.
- e. **WHEREAS**, the Hopatcong Board of Education, hereafter referred to as "**Educational Facility**" is a member of the School Alliance Insurance Fund, hereinafter referred to as "**Fund**"; and

**WHEREAS**, said renewal membership terminates as of July 1, 2022 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

**WHEREAS**, the **Educational Facility** is afforded the following types of coverages:

- Workers' Compensation
- Supplemental Indemnity - Workers' Compensation
- Package - Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- Excess Liability (AL/GL)
- School Leaders Professional Liability
- Excess Liability (SLPL)

**WHEREAS**, the **Educational Facility** desires to renew said membership;

**NOW THEREFORE, BE IT RESOLVED** as follows:

1. **The Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2022, and ending July 1, 2025 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and/or the Department of Banking and Insurance.
  2. The **Educational Facility's** Business Official, Jeff Hallenbeck, is hereby appointed as the **Educational Facility's** Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver same to the **Fund** the **Educational Facility's** renewal of its membership.
- f. **THIS AGREEMENT**, made this \_\_\_\_\_ day \_\_\_\_\_ of , 2022, in the County of **Sussex**, State of New Jersey, by and between the School Alliance Insurance Fund, hereinafter referred to as "**Fund**", and the Governing Body of the **Hopatcong Board of Education**, hereinafter referred to as "**Educational Facility**";

**WHEREAS**, the **Fund** seeks to provide its members with insurance coverage;

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**WHEREAS**, two or more educational facilities have collectively formed a joint insurance fund as  
as  
is authorized and described in N.J.S.A. 18A:18B-1 et. seq. and the regulations promulgated pursuant thereto; and

**WHEREAS**, the **Educational Facility** is currently a member of said **Fund**; and

**WHEREAS**, the **Educational Facility** has resolved to renew said membership;

**NOW, THEREFORE**, it is agreed as follows:

1. The **Educational Facility** hereby renews its membership in the **Fund** for a three (3) year period, beginning July 1, 2022, and ending July 1, 2025 at 12:01 a.m. eastern standard time.
2. The **Educational Facility** agrees to participate in the **Fund** with respect to the types of insurance stated in the Renewal of Membership Resolution.
3. The **Educational Facility** hereby ratifies and reaffirms the bylaws and other organizational and operational documents of the **Fund** and as from time to time amended by the **Fund** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. **The Educational Facility** agrees to be a participating member of the **Fund** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
5. In consideration of renewal of membership in the **Fund**, the **Educational Facility** agrees that for those types of insurance in which it participates, the **Educational Facility** shall jointly and severally assume and discharge the liability of each and every member of the **Fund** all of whom, as a condition of membership in the **Fund**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Educational Facility** is pledged to the punctual payment of any sums which shall become due to the **Fund** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If the **Fund**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Educational Facility** agrees to reimburse the **Fund** for all such reasonable expenses, fees and costs on demand.
7. The **Educational Facility** and the **Fund** agree that the **Fund** shall hold all monies paid by the **Educational Facility** to the **Fund** as fiduciaries for the benefit of **Fund** claimants all in accordance with applicable statutes and/or regulations.

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8. The **Fund** shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 et. seq. and such other statutes and regulations as may be applicable.

9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership

- g. RESOLVED, upon the recommendation of the Superintendent, that the Hopatcong Board of Education, in the County of Sussex, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Roof Replacement at Hopatcong High School to serve as an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a "Regular Operating District Grant" project and the Board of Education is seeking State funding but will fund the remaining portion of the Project through the District's Capital Reserve Account.

**Motion to approve 16a-16g:**

(ACTION) Motion by Turkington seconded by Falconi-Shubert

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Yes	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

## 17. SUSSEX COUNTY REGIONAL COOPERATIVE

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for November 22, 2022 through December 19, 2022 in the amount of \$22,117.70 for Regular bills and \$ 4,421,450.54 for Bus Contractors bills.
- b. The Superintendent and the Director of Transportation recommend the **approval to hire Dahna Sherlock, Substitute Bus Driver** beginning January 3, 2023 at the hourly rate of \$28.00.
- c. The Superintendent and the Director of Transportation recommend the **approval to utilize GovDeals** to dispose of surplus property.
- d. The Superintendent and the Director of Transportation Recommend the approval of the following member district for the 2022-2023 school year:

**Berkeley Heights**

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2 Windsor Avenue, Hopatcong, NJ 07843

- e. The Superintendent and the Director of Transportation **approve the Bid hosted by GovDeals** for the following vehicles to the highest successful bidder:

<u>Vehicle Id Number</u>	<u>Description</u>
5FNRL5H23CB1085524	2012 Honda (7 Pass)
5FNRL38299BO03158	2009 HONDA (7 Pass)
5FNRL3H2XABO12407	2010 HONDA (7 Pass)

f.

1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Routes** for the 2022 - 2023 School Year as listed on Exhibit A.
2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Routes** to the lowest, responsible and responsive bus contractor companies for the 2022 -2023 School Year as listed on Exhibit A.
3. The Superintendent and Director of Transportation recommend the **approval of Renewal Transportation Routes for the 2022-2023** school year not to exceed CPI of 1.91% as listed on Exhibit A.
4. The Superintendent and Director of Transportation recommend the **approval of a Joint Transportation Agreement with Salem County Special Services District** for the 2022-23 School Year as listed on Exhibit A.
5. The Superintendent and Director of Transportation recommend the **acceptance of bids submitted, Bid# 2022-23-03 correction** due to clerical errors for the 2022-2023 School Year as listed on Exhibit A.
6. The Superintendent and the Director of **Transportation recommend the acceptance of bids submitted from the November 9, 2022 Bid #2022-23-04A** for the 2022 -2023 School Year as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **award of bids submitted from the November 9, 2022 Bid #2022-23-04A** to the lowest, responsible and responsive bus contractor company for the 2022-2023 School Year as listed on Exhibit A.

# HOPATCONG BOARD OF EDUCATION

## REGULAR MEETING MINUTES

December 19, 2022

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8. The Superintendent and the Director of **Transportation recommend the acceptance of bids submitted from the November 9, 2022 Bid #2022-23-06** for the 2022 -2023 School Year as listed on Exhibit A.
9. The Superintendent and the Director of Transportation recommend the **award of bids submitted from the November 9, 2022 Bid #2022-23-06** to the lowest, responsible and responsive bus contractor company for the 2022-2023 School Year as listed on Exhibit A.
10. The Superintendent and the Director of Transportation recommend the **rejection of bids submitted from the November 9, 2022 Bid #2022-23-06** due to cost exceeding allowable amount, non-compliance or termination of the routes as listed on Exhibit A.
11. The Superintendent and the Director of Transportation recommend the **approval of route contract addendums** for the 2022 – 2023 School Year as listed on Exhibit A.
12. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Athletic/Class/Field Trips** for the 2022-2023 School Year as listed on Exhibit A.
13. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2022-2023 School Year as listed on Exhibit A.
14. The Superintendent and the Director of Transportation recommend the **purchase** of the scraper system model MD-12B from Scraper Systems for the cost of \$31,999, RITE-HITE Systems is the sole source provider for this item.

**Motion to approve:**

(ACTION) Motion by Turkington seconded by J. Falconi

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Abstain	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Yes	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

18. **BOARD OF EDUCATION MEMBER COMMENTS**

# HOPATCONG BOARD OF EDUCATION

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## ADDENDUM

December 19, 2022

Regular Meeting

- a. It is recommended by the Superintendent that the Board of Education approve **Kelly Ryder** as a substitute teacher.
- b. It is recommended by the Superintendent that the Board of Education approve the MOA with Smile-Zemi.
- c. It is recommended by the Superintendent that the Board of Education approve **Craig Vallaro** as the Facilitator of Curriculum effective January 1, 2023 with a prorated salary (.6) of \$6,367.

**Motion to approve Addendum item a-c:**

(ACTION) Motion by Turkington seconded by Gravatt.

Yes	Scott Francis	Yes	Nicole Falconi-Shubert	Yes	Philip DiStefano
Yes	Joseph Falconi	Absent	Gerard Gruenfelder	Yes	Jayna Gulan
Yes	Kelly Gravatt	Yes	Jackie Turkington	Yes	Jennifer Polowchena

## 19. ADJOURNMENT

**Motion to adjourn:**

(ACTION) Motion by Gulan, seconded by Gravatt

All in favor: Yes Time: 7:36 pm

Respectfully submitted by,



Jeffrey Hallenbeck  
Board Secretary

# HOPATCONG BOARD OF EDUCATION

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