

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

August 25, 2025

6:00 pm. Open the Meeting and enter Executive Session in the Administration Building: Room 21

Public Portion will begin at 7:00 p.m. in the Board Meeting Room

2 Windsor Avenue, Hopatcong, NJ 07843

CALL TO ORDER

Time: 7:00 pm

1. **FLAG SALUTE**

2. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Regular Meeting will take place at 7:00 p.m. following the Executive Session (in room 21) which starts at 6:00 p.m. on August 25, 2025 at the Hopatcong Board of Education, Board meeting room in the Administration Building.

3. **ROLL CALL**

Present	Natalia Cappello	Present	Kevin Daviau	Present	Veronica Schram
Present	James Chaffee, Jr.	Present	Philip DiStefano Arrived 6:15pm	Present	Jennifer Polowchena
Absent	Jayson Cittrich	Present	Jayna Gulan Arrived 6:34pm	Present	Nicole Falconi-Shubert

4. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session in room 21 to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m. following the executive session.

Motion to enter executive session:

(ACTION) Motion by Chaffee. seconded by Schram

Yes	Natalia Cappello	Yes	Kevin Daviau	Yes	Veronica Schram
Yes	James Chaffee, Jr.	Absent	Philip DiStefano	Yes	Jennifer Polowchena
Absent	Jayson Cittrich	Absent	Jayna Gulan	Yes	Nicole Falconi-Shubert

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5. **RECONVENE**

Motion to Reconvene

(ACTION) Motion by Chaffee seconded by Schram

Yes	Natalia Cappello	Yes	Kevin Daviau	Yes	Veronica Schram
Yes	James Chaffee, Jr.	Yes	Philip DiStefano	Yes	Jennifer Polowchena
Absent	Jayson Cittrich	Yes	Jayna Gulan	Yes	Nicole Falconi-Shubert

6. **APPROVAL OF MINUTES**

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. July 28, 2025 - Regular Meeting
- b. July 28, 2025 - ~~Special Meeting~~ Executive Session

Motion to approve 6a-6b:

(ACTION) Motion by Gulan. Seconded by Chaffee

Abstain	Natalia Cappello	Yes	Kevin Daviau	Yes	Veronica Schram
Yes	James Chaffee, Jr.	Yes	Philip DiStefano	Yes	Jennifer Polowchena
Absent	Jayson Cittrich	Yes	Jayna Gulan	Yes	Nicole Falconi-Shubert

7. **SUPERINTENDENT'S REPORT AND HIB REPORT**

- a. Superintendent's Report – **Mr. Jeffrey Hallenbeck, Superintendent of Schools**
 - 1. Ron & Sons Towing – Mr. Hallenbeck thanked Ron & Son's Towing for donating the use of one of their trucks at no cost to the district, to move Soccer goal posts from the Hilltop fields down to the Football field for boys and girl's Senior night games so they may play under the lights. The superintendent also discussed the opening of schools in a few days and new traffic patterns for drop off and pick up at the HS and MS. He also mentioned orientations at the school in addition to upcoming Back to School nights. He thanked the Facilities department staff and all office staff for all their hard work over the summer to prepare our schools for the 2025/2026 school year.
 - 2. Presentation of the SSDS (Student Safety Data System) summary report for period 1 of the 2025-2026 school year for Durban Ave., Tulsa Trail, Middle School and High School.
- b. A second reading and approval of the Superintendent's HIB Report for July 2025 as presented to the Board at the July meeting on July 28, 2025.

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Motion to approve 7a –7b:

(ACTION) Motion by Chaffee. Seconded by Schram

Yes	Natalia Cappello	Yes	Kevin Daviau	Yes	Veronica Schram
Yes	James Chaffee, Jr.	Yes	Philip DiStefano	Yes	Jennifer Polowchena
Absent	Jayson Cittrich	Yes	Jayna Gulan	Yes	Nicole Falconi-Shubert

8. PARENT/TEACHER ORGANIZATION REPRESENTATIVES

Nikki Roman-Gerena commented that band camp was great. HHSPTSO reported that the planning for the Homecoming dance on September 13, 2025, "Under the Stars." Booster clubs will be opening soon.

9. PUBLIC COMMENT – GENERAL DISCUSSION

Thank you for giving soccer teams an opportunity to play under the lights.

10. FINANCE

Approval of the following Finance items, 10a. – 10i, as recommended by the Superintendent of Schools:

- a. It is recommended by the Superintendent that bills for the General Fund and Special Revenues (Grants) account, July 28, 2025, through August 25, 2025 be approved in the following amounts:
General Fund and Special Revenue (Grants) account - \$1,279,782.09
Cafeteria account - \$2,059.25
Fund 30 - \$159,900.29
- b. It is recommended by the Superintendent that the board approve the Treasurer's Report for the month of July 2025.
- c. It is recommended by the Superintendent that the board approve the Board Secretary's Report for the month of July 2025.
- d. It is recommended by the Superintendent that the board approve the Transfer Report for the month of July 2025.
- e. Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of August 25, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).
- f. Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of August 25, 2025, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and

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sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- g. It is recommended by the Superintendent that the board approve the 2025-2026 Tuition Contract Agreement between the Morris County Vocational School District and the Hopatcong Board of Education to provide educational services for any students electing to or sent to attend commencing July 1, 2025 and terminating June 30, 2026.
- h. It is recommended by the Superintendent that the board approve the 2025-2026 Tuition Contract Agreement between the Sussex County Technical School and the Hopatcong Board of Education to provide educational services for any students electing to or sent to attend commencing July 1, 2025 and terminating June 30, 2026.
- i. It is recommended by the Superintendent that the board approve the contract with Porzio, Bromberg & Newman for the 2025-2026 school year.

Motion to approve 10a – 10i:

(ACTION) Motion by Cappello. Seconded by Schram

Yes	Natalia Cappello	Yes	Kevin Daviau	Yes	Veronica Schram
Yes	James Chaffee, Jr.	Yes	Philip DiStefano	Yes	Jennifer Polowchena
Absent	Jayson Cittrich	Yes	Jayna Gulan	Yes	Nicole Falconi-Shubert

11.

PERSONNEL

Approval of the following personnel items, **11a – 11ee**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval to accept the resignation of **Dorothea Morgan** from her position as a Paraprofessional effective August 1, 2025.
- b. Approval to accept the resignation of **Mia Insalaco** from her position as a Paraprofessional effective June 30, 2025.
- c. Approval to accept the resignation of **David Bell** from his position as a Paraprofessional effective August 1, 2025.
- d. Approval to accept the resignation of **Nicole Kowal** from her position as a Paraprofessional effective August 1, 2025.
- e. Approval to accept the resignation of **Mikel Murray** from her position as a Paraprofessional effective August 21, 2025.
- f. Approval to accept the resignation of **Michelle Iannuzzi** from her position as School Counselor at the Hopatcong High School effective September 12, 2025, or sooner if recommended by the Superintendent.

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- g. Approval to accept the resignation, for the purpose of retirement of **Martin Petrizzo** from his position as a Custodian effective December 1, 2025. Martin has worked for the Hopatcong School District for the past 19 years.
- h. Approval to accept the resignation of **Employee #81508** from their teaching position effective August 15, 2025.
- i. Approval of **Autumn Reeves** as a Paraprofessional at Durban Ave School effective September 1, 2025 at a rate of \$16.73 an hour. Should toileting apply an additional \$1.00 an hour will be added to the hourly rate.
- j. Approval of **Svetlana Milanovic** as a Paraprofessional at the Middle School effective September 1, 2025 at a rate of \$16.73 an hour. Should toileting apply an additional \$1.00 an hour will be added to the hourly rate.
- k. Approval of **Melanie Gabriel** as a Paraprofessional at Tulsa Trail School effective September 1, 2025 at a rate of \$16.73 an hour. Should toileting apply an additional \$1.00 an hour will be added to the hourly rate.
- l. Approval of **Isabella Kestenholz** as a Paraprofessional at Durban Ave School effective September 1, 2025 at a rate of \$16.73 an hour. Should toileting apply an additional \$1.00 an hour will be added to the hourly rate.
- m. Approval of **Kara Sowell** as a Paraprofessional at Tulsa Trail School effective September 1, 2025 at a rate of \$16.73 an hour. Should toileting apply an additional \$1.00 an hour will be added to the hourly rate.
- n. Approval of **Katie Onipenco** as a Paraprofessional at Tulsa Trail School effective September 1, 2025 at a rate of \$16.73 an hour. Should toileting apply an additional \$1.00 an hour will be added to the hourly rate.
- o. Approval of the employment of **Angelo Lipuma** as High School Wood Shop Teacher effective September 1, 2025 at a salary of \$69,560, which represents BA, Step 1 of the 2025-2026 HEA contract.
- p. Approval of the employment of **Tyler Fedorenko** as High School & Middle School Music Teacher effective September 1, 2025 at a salary of \$69,560, which represents BA, Step 1 of the 2025-2026 HEA contract.
- q. Approval of the re-employment of **James Valentine** as School Counselor at the Hopatcong High School with a salary of \$86,510, which represents MA, Step 8 of the 2025-2026 HEA contract.

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- r. Approval of a leave of absence for **Employee #80270**, effective September 2, 2025, to utilize 12 weeks of earned sick leave, with an anticipated return date of November 25, 2025, or upon medical clearance.
- s. Approval of **Christine Kalemba** as High School English Temporary Assistance Position, for the purpose of lesson planning and grading at a rate of \$35 per hour for 1-2 hours per week/per class period pending the finalization of the schedule.
- t. Approval of **Peter Oesen** to work up to 40 hours of summer work for the High School at a rate of \$35/hour.
- u. Approval of **Ashely Calix** as a student teacher at the High School, in collaboration with William Paterson.
- v. Approval of **Robin Pirmann** to work up to 16.5 hours at \$50/hour for nursing services. (Funding by PEA grant)
- w. Approval of the following staff members who are recommended to receive **tenure** during the 2025-2026 school year:

- 1.Emily Taylor Effective 09/01/2025
- 2.Katlin Cadavid-Orozco Effective 09/01/2025
- 3.Melissa Stein Effective 12/06/2025

- x. Approval of the following **salary guide movements***

Name	Current Degree Status	Degree Change	Effective Date
Norm Sutton	BA+30	MA	9/1/2025
Christi Murphy	MA	MA+15	9/1/2025
Christina Belfiore	MA+15	MA+30	9/1/2025
George Segale	BA+15	BA+30	9/1/2025

***Approval of the listed staff members to move up on the HEA guide due to increased education credentials.**

- y. Approval of the following **Coach/Advisor** Positions for the 2025-2026 school year:

Name	Nature of Action	Position	Class	Level	Salary
Autumn Dennis	Appoint	Volunteer Cheerleading			volunteer
Jennifer Colgan	Resign	Fall/Spring Drama Club	-	-	-

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		Technical Director			
Ryan Astor Kendall Tchablabi Greg Davila	Appoint	Volunteer Marching Band	-	-	volunteer
Heather Loven	Appoint	Assistant Marching Band Director	B	1	\$2,093
Tyler Fedorenko	Appoint	Spring Drama Club Technical Director	D	1	\$977
Tyler Fedorenko	Appoint	Fall Drama Club Technical Director	D	1	\$977
Tyler Fedorenko	Appoint	Music Advisor	B	1	\$1,876
Tyler Fedorenko	Appoint	Tri-M	D	1	\$977
Tyler Fedorenko	Appoint	Jazz Band	D	1	\$977
Tyler Fedorenko	Appoint	Spring Music Director	D	1	\$977
Angelo Lipuma	Appoint	Volunteer Cross Country	-	-	volunteer

- z. Approval of the following **Extra Duty/Extra Pay** Position for the 2025-2026 school year:

Name	Nature of Action	Position	Salary
McKenzie May-Ortiz Susan Pallotta Dorothy Cordero Katlin Cadavid Orozco Craig Vallaro Austin Brown Nancy Stephens	Appoint	Detention Monitors	\$28/hour
Tyler Fedorenko	Appoint	Event Manager	\$6,615
Melanie Ryder	Appoint	Recess Duty	\$1,140

- aa. Approval of the following staff mentoring partnership in accordance with the provisions and requirements of the **Hopatcong District Mentoring Program**:

New Staff Member	Mentor
Angelo Lipuma	James McKowen
Kelly Rafferty	Nancy Duffy

- bb. Approval of the following **Involuntary Transfer** Recommendations based on staffing needs effective for the 2025-2026 school year:

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Name	Current	Transfer
Christine Braun	Middle School MD	Durban Ave MD
Dana Monro	Durban Ave MD	Middle School Resource

cc. Approval for **District School Counselors** to work an additional 5 days per individual, at a per diem rate of 1/200th of their annual 24-25 salary, pending administrative assignment.

dd. Approval of the following staff to take and receive **tuition reimbursements***, as per contract, upon successful completion of the course and submission of paperwork

Course Approval /Reimbursement Approval

Name	Course Title	Course Number	Credits	Cost
Dominic Schiavone	So Stressed I could Stream	EDUC 710B	3	\$420
	Understanding your moods	EDUC 710H	3	\$420
Stephanie Martinez	ABS Online Certification and Addressing HIB claims for students with disabilities	NJPSA	-	\$550
Brian Collins	Current Issues in Education	EDUC 505	4	\$1,340

****The maximum rate of reimbursement per credit for the 24-25 school year is \$453. The rate of reimbursement per credit for the 25-26 is not yet calculated.***

ee. Approval of the following substitutes:

1. Tamika Parks, Substitute Teacher
2. Kaitlyn Devine, Substitute Teacher
3. Michael Iadarola, Substitute Teacher
4. Angelina Zammito, Substitute Teacher
5. Rebecca Merrill, Substitute Teacher
6. Brenda Roberts, Substitute Paraprofessional
7. Denise Baltazar, Substitute Paraprofessional
8. Marian Hervias, Substitute Nurse
9. Liz Paleos, Substitute Nurse, Substitute Teacher
10. Samantha Florio, Substitute Nurse
11. Nicole Sullivan, Substitute Nurse
12. Emily Henion, Substitute Nurse
13. Valerie Gallagher, Substitute Nurse

Motion to approve 11a-11ee:

(ACTION) Motion by Schram seconded by Cappello

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Yes	Natalia Cappello	Absent	Kevin Daviau	Yes	Veronica Schram
Yes	James Chaffee, Jr.	Yes	Philip DiStefano	Yes	Jennifer Polowchena
Absent	Jayson Cittrich	Yes	Jayna Gulan	Yes	Nicole Falconi-Shubert

12. **TRAVEL AND PROFESSIONAL DEVELOPMENT**

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq

Approval of the following staff to attend Professional Development/Conference*

Name	Title	Cost	Date
Jaclyn DiBrienza-Cikovic	Sussex County School Counselor In-Service	\$0+mileage	10/13/2025

****Cost will be reimbursed upon completion of attendance and all documentation has been provided.***

Motion to approve 12:

(ACTION) Motion by Chaffee seconded by Cappello

Yes	Natalia Cappello	Yes	Kevin Daviau	Yes	Veronica Schram
Yes	James Chaffee, Jr.	Yes	Philip DiStefano	Yes	Jennifer Polowchena
Absent	Jayson Cittrich	Yes	Jayna Gulan	Yes	Nicole Falconi-Shubert

13. **POLICY & REGULATIONS**

Approval of item 13a-13b, as recommended by the Superintendent of Schools and the Student Achievement and Operations Committees of the Board:

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING:**

Policy/Regulation #	Title
P 0173	Duties of Public School Accountant (Revised)
P 0174	Legal Services (M) (Revised)
P 0177	Professional Services (M) (Revised)
P & R 1570	Internal Controls (M) (Revised)

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P 1620	Administrative Employment Contracts (M) (Revised)
P & R 6111	Special Education Medicaid Initiative (SEMI) Program (M) (Revised)
P 6220	Budget Preparation (M) (Revised)
R 6220	Budget Preparation (Revised)
P 0143	Board Member Election and Appointment (Revised)
P 1636.01	Notification of Promotion, New Job, and Transfer Opportunities (New)
P 1648.15	Recordkeeping for Healthcare Settings In School Buildings –Covid-19 (M) (Abolished)
P 2422	Statutory Curricular Requirements (M) (Revised)
P & R 5117	Interdistrict Public School Choice (Revised)
P 5339.01	Student Sun Protection (M) (New)

- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING:**

Policy/Regulation #	Title
5440	Honoring Student Achievement
5430	Class Rank

Motion to approve 13a-13b:

(ACTION) Motion by Chaffee seconded by Polowchena

Yes	Natalia Cappello	Yes	Kevin Daviau	Yes	Veronica Schram
Yes	James Chaffee, Jr.	Yes	Philip DiStefano	Yes	Jennifer Polowchena
Absent	Jayson Cittrich	Yes	Jayna Gulan	Yes	Nicole Falconi-Shubert

14. **RESOLUTIONS**

Approval of the following resolutions as per the recommendation of the Superintendent of Schools.

- a. It is recommended by the Superintendent that the Board of Education approve the District Mentoring Plan.
- b. It is recommended by the Superintendent that the Board of Education approve the District Professional Development Plan.
- c. It is recommended by the Superintendent that the Board approve the use of all current teacher certificated staff and substitutes for home instruction for the 2025/2026 school year, as needed at the Board approved rate of \$40 per hour.
- d. It is recommended by the Superintendent that the Board of Education approve the memorandum of agreement between the Hopatcong BOE and the Hopatcong Borough Police Department as required by law.

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- e. It is recommended by the Superintendent that the Board of Education approve the submission of the 2026 Perkins Secondary Consolidated Application for Hopatcong Borough in the amount of \$4,389.
- f. It is recommended by the Superintendent that the Board of Education approve the submission of age range exceptions for the Middle School and High School Multiply Disabled Classes to the NJDOE for the 2025-2026 school year.
- g. It is recommended by the Superintendent that the Board of Education approve Luanne Balinski as an Independent Contractor to implement speech/language services as indicated in student IEPs. She will serve as a Speech/Language Specialist 2 days a week beginning the week of September 2, 2025 through the November 21, 2025 at a rate of \$400 a day
- h. It is recommended by the Superintendent that the Board of Education approve the salary adjustment for Kelly Rafferty to \$69,560, previously approved at \$65,755 in accordance with the HEA contract.
- i. It is recommended by the Superintendent that the Board of Education approve application for waivers for the following:

High School - A6, speech/OT/OT

Durban - PS rooms 10, 11, 12, 13, 14 & 15 need waivers for not having bathrooms.

Tulsa - Need waiver for Dual Use Rooms, 1.5 days per week, 2 speech therapists working in the same full-sized classroom. Room 7

Durban - Dual Use Rooms, 17 OT and PT and 19 Speech Therapist

- j. It is recommended by the Superintendent that the Board of Education approve the shared transportation services agreement with the Elite Preparatory Academy for the 2025-2026 school year. EPA will pay the Hopatcong Board of Education \$52,750 for transportation services as outlined in the agreement.
- k. It is recommended by the Superintendent that the Board of Education accept and apply for ESEA funding from the NJDOE in the following amounts:

Title	IA	\$182,237
Title	IIA	\$30,960
Title	III	\$13,336
Title	IV	\$12,722

It is further recommended that the Board of Education approve participation in a consortium with Andover Regional, High Point Regional and the Hampton Board of Education for Title III Funding.
- l. It is further recommended that the Board of Education approve the 2025-2026 Board Goals.

Motion to approve 14a-14l:

(ACTION) Motion by DiStefano seconded by Polowchena

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Yes	Natalia Cappello	Yes	Kevin Daviau	Yes	Veronica Schram
Yes	James Chaffee, Jr.	Yes	Philip DiStefano	Yes	Jennifer Polowchena
Absent	Jayson Cittrich	Yes	Jayna Gulan	Yes	Nicole Falconi-Shubert

15. **SUSSEX COUNTY REGIONAL COOPERATIVE**

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for July 29, 2025 through August 25, 2025 in the amount of \$11,662.43 for Regular bills and \$5,602,571.59 for Contractor bills.
- b. The Superintendent and the Director of Transportation recommend the **disposal** of the following Sussex County Regional Cooperative school vehicle through GovDeals:

<u>Vehicle Id Number</u>	<u>Description</u>
1GBKB31K291112896	2010 Collins 24 Passenger

- c. The Superintendent and the Director of Transportation recommend the approval to accept the resignation of **Isabella Kestenholz**, Bus Aide, effective August 31, 2025.
- d. The Superintendent and the Director of Transportation recommend the approval to accept the resignation of **Christopher Harrison**, Bus Driver, effective August 5, 2025.
- e. The Superintendent and the Director of Transportation recommend the approval to accept the resignation of **Tracey Arnone**, Bus Driver, effective August 20, 2025.
- f. The Superintendent and the Director of Transportation recommend the approval to accept the resignation of **Mary Swanson**, Bus Driver, effective August 20, 2025.
- g. The Superintendent and the Director of Transportation recommend the approval of salaries for 10-month bus drivers and aides for the 2025-2026 school year:

Name	Position	Salary	Longevity	Total Salary
Chobot, Michael	Bus Aide	\$ 16,227.00	\$ -	\$ 16,227.00
Danza Maryann	Bus Aide	\$ 19,472.40	\$ -	\$ 19,472.40
Delgado, Rosemary	Bus Aide	\$ 21,095.10	\$ -	\$ 21,095.10
Fox, Jennifer	Bus Aide	\$ 21,095.10	\$ -	\$ 21,095.10

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Gould, Theresa	Bus Aide	\$ 21,095.10	\$ -	\$ 21,095.10
Holey, Sarah	Bus Aide	\$ 16,227.00	\$ -	\$ 16,227.00
Santiago, Julia	Bus Aide	\$ 16,227.00	\$ -	\$ 16,227.00
Bliesath, Robert	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Camacho, Maria	Bus Driver	\$ 35,790.30	\$ 600.00	\$ 36,390.30
Coats, Valerie	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Connelly, Dorette	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Elliot, Jayne	Bus Driver	\$ 34,413.75	\$ -	\$ 34,413.75
Giordano, Laurie	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Giumarra, Jessica	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Jones, Jaime	Bus Driver	\$ 35,790.30	\$ 800.00	\$ 36,590.30
Lotito, Christopher	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Marshall, Joan	Bus Driver	\$ 35,790.30	\$ 1,050.00	\$ 36,840.30
McGrath, Tina	Bus Driver	\$ 33,037.20	\$ 800.00	\$ 33,837.20
Negron, Kimberly	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Norlander, Brianna	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Nunez-Delgado, Andrea	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Ramsey, Monika	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Sadowski, Rich	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Schiller, Charlie	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30
Van Horn, Bobbie-Waiver	Bus Driver	\$ 35,790.30	\$ 600.00	\$ 36,390.30
Whritenour, Danielle	Bus Driver	\$ 35,790.30	\$ -	\$ 35,790.30

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REGULAR MEETING

August 25, 2025

6:00 pm. Open the Meeting and enter Executive Session in the Administration Building: Room 21

Public Portion will begin at 7:00 p.m. in the Board Meeting Room

2 Windsor Avenue, Hopatcong, NJ 07843

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1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Special Education Extended School Year Routes** for the 2025 Extended School Year as listed on Exhibit A.
2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations for Special Education Extended School Year Routes** to the lowest, responsible and responsive bus contractor companies for the 2025 Extended School Year as listed on Exhibit A.
3. The Superintendent and the Director of Transportation recommend the **approval of route contract addendums** for the 2025 Extended School Year as listed on Exhibit A.
4. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations for Athletic/Class/Field Trips** for the 2025-2026 School Year as listed on Exhibit A.
5. The Superintendent and the Director of Transportation recommend the **award** of student transportation **contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2025-2026 School Year as listed on Exhibit A.
6. The Superintendent and the Director of Transportation recommend the **renewal of 2024-2025 School Year Routes for the 2025-2026 School Year** at State issued CPI increase of 3.57% or less as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **renewal of 2024-2025 School Year Routes for the 2025-2026 School Year** at State issued CPI increase of 3.57% or less as listed on Exhibit A.
8. The Superintendent and the Director of **Transportation recommend the acceptance of bids submitted from the July 15, 2025 Bid #2025-26-04** for the 2025-2026 School Year as listed on Exhibit A
9. The Superintendent and the Director of Transportation recommend the **rejection of bids submitted from the July 15, 2025 Bid #2025-26-04** due to cost exceeding allowable amount, non-compliance or termination of the routes as listed on Exhibit A.

HOPATCONG BOARD OF EDUCATION

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10. The Superintendent and the Director of ***Transportation recommend the acceptance of bids submitted from the July 16, 2025 Bid #2025-26-05*** for the 2025-2026 School Year as listed on Exhibit A
11. The Superintendent and the Director of Transportation recommend the ***rejection of bids submitted from the July 16, 2025 Bid #2025-26-05*** due to cost exceeding allowable amount, non-compliance or termination of the routes as listed on Exhibit A.
12. The Superintendent and the Director of Transportation recommend the ***renewal of 2024 Extended School Year Routes for the 2025 Extended School Year*** at State issued CPI increase of 3.57% or less as listed on Exhibit A.
13. The Superintendent and the Director of ***Transportation recommend the acceptance of bids submitted from the June 9, 2025 Bid #2025-26-03*** for the 2025-2026 School Year as listed on Exhibit A
14. The Superintendent and the Director of Transportation recommend the ***rejection of bids submitted from the June 9, 2025 Bid #2025-26-03*** due to cost exceeding allowable amount, non-compliance or termination of the routes as listed on Exhibit A.
15. The Superintendent and the Director of ***Transportation recommend the acceptance of bids submitted from the August 6, 2025 Bid #2025-26-06*** for the 2025-2026 School Year as listed on Exhibit A.
16. The Superintendent and the Director of Transportation recommend the ***award of bids submitted from the August 6, 2025 Bid #2025-26-06*** to the lowest, responsible and responsive bus contractor company for the 2025-2026 School Year as listed on Exhibit A.
17. The Superintendent and the Director of Transportation recommend the ***rejection of bids submitted from the August 6, 2025 Bid #2025-26-06*** due to cost exceeding allowable amount, non-compliance or termination of the routes as listed on Exhibit A.
18. The Superintendent and the Director of ***Transportation recommend the acceptance of bids submitted from the August 13, 2025 Bid #2025-26-07*** for the 2025-2026 School Year as listed on Exhibit A.
19. The Superintendent and the Director of Transportation recommend the ***award of bids submitted from the August 13, 2025 Bid #2025-26-07*** to the lowest, responsible and responsive bus contractor company for the 2025-2026 School Year as listed on Exhibit A.

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20. The Superintendent and the Director of Transportation recommend the **rejection of bids submitted from the August 13, 2025 Bid #2025-26-07** due to cost exceeding allowable amount, non-compliance or termination of the routes as listed on Exhibit A.
21. The Superintendent and the Director of Transportation recommend **the approval of the following new member district** for the 2025-2026 school year: **Hope Township**

Motion to approve 15a – 15h 21

(ACTION) Motion by Chaffee. seconded by Cappello

Yes	Natalia Cappello	Yes	Kevin Daviau	Yes	Veronica Schram
Yes	James Chaffee, Jr.	Yes	Philip DiStefano	Yes	Jennifer Polowchena
Absent	Jayson Cittrich	Yes	Jayna Gulan	Yes	Nicole Falconi-Shubert

16. **BOARD OF EDUCATION MEMBER COMMENTS**

17. **ADJOURNMENT**

Motion to adjourn:

(ACTION) Motion by Cappello. seconded by Polowchena

All in favor: Yes Time: 7:26pm

Respectfully submitted,



Jeffrey Hallenbeck, Board Secretary