

# HOPATCONG BOARD OF EDUCATION

## The Chalkboard

Mr. Art DiBenedetto, Superintendent of Schools

Regular Meeting  
January 28, 2019  
7:00 P.M.

**The Hopatcong Borough Schools Board of Education at its public meeting on January 28, 2019 approved the resolutions as follows:**

### **I. Finance**

- The Board approved the designation of Carolyn B. Joseph, Interim Business Administrator/Board Secretary, as the Public Agency Compliance Officer (P.A.C.O).
- The Board approved the placement of Recycling Bins (5' x 5' x 6') at each school location by the L Foundation and the district to receive a monthly payment of \$100 per month per bin.

### **II. Personnel**

- The Board accepted the resignation, with regret, of Lucian Costanzo from his position as Music Teacher in the Hopatcong School District, for the purpose of retirement, effective July 1, 2019. Mr. Costanzo has served the district for 33 years.
- The Board accepted the resignation, with regret, of Linda Ellicott from her position as Mathematics Teacher at Hopatcong High School, for the purpose of retirement, effective July 1, 2019. Mrs. Ellicott has served the district for 32 years.
- The Board accepted the resignation, with regret, of Michael Juskus from his position as Industrial Arts Teacher at Hopatcong High School, for the purpose of retirement, effective July 1, 2019. Mr. Juskus has served the district for 37 years.
- The Board accepted the resignation, with regret, of Ruth Katona from her position as Speech/Language Specialist at Hopatcong School District, for

the purpose of retirement, effective July 1, 2019. Ms. Katona has served the district for 30 years.

- The Board accepted the resignation of Kimberly Clark from her position as Paraprofessional in the Hopatcong School District, effective January 9, 2019.
- The Board approved the employment of Hugh Heagney, as Mathematics Teacher at the Hopatcong High School, at an annual salary of \$89,885 based upon the Salary Guide Level MA/Step 15, effective January 10, 2019. This salary is based upon the 2017-2018 HEA Salary Guide and may change based upon the outcome of negotiations.
- The Board approved the employment of Brian DeBoer as Durban Avenue Grade 4 Long Term Substitute Teacher at the salary of \$110.00 per day, effective January 10, 2019 through March 6, 2019. Effective March 7, 2019, salary will be \$66,133, prorated, based upon Level MA+30/Step 3, through April 15, 2019 or until such time that the regular teacher returns from a Medical Leave of Absence.
- The Board approved the employment of Rebecca Tooker as Hudson Maxim Grade 1 Long Term Substitute Teacher at the salary of \$110.00 per day, effective February 7, 2019 through April 3, 2019. Effective April 4, 2019, salary will be \$55,783, prorated, based upon Level BA/Step 3, through June 30, 2019.
- The Board approved the employment of Matthew Shaw as a paraprofessional in the Hopatcong School District, as a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective January 29, 2019.
- The Board approved the employment of Nicole Gerena as a paraprofessional in the Hopatcong School District, as a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective January 29, 2019.
- The Board approved the employment of Jamie Douglas as Lunch Duty teacher at Tulsa Trail School at the stipend rate of \$2,850 for the 2018-2019 school year.
- The Board approved the request of Dana DeMetro for a Maternity Leave of Absence from her position as a Grade 1 Teacher of 40 Sick Days during the period of February 11, 2019 to April 5, 2019, followed by New Jersey Family Leave of Absence/Federal Leave of Absence for the period of April 8, 2019 to June 30, 2019.
- The Board approved the request of Ashley Miller to extend her Maternity Leave of Absence/New Jersey Family Leave of Absence/Federal Leave of Absence, from her position as a Special Education Teacher to include the period from March 16, 2019 to April 18, 2019
- The Board approved the request of Jill Mortenson to extend her Maternity Leave of Absence/New Jersey Family Leave of Absence/Federal Leave of Absence, from her position as a Physical Education Teacher to include the period from February 2, 2019 to September 2, 2019.



- The Board approved the transfer of Kurt Mueller from his position as Paraprofessional at Durban Avenue School to the position of Paraprofessional at Hopatcong Middle School, effective January 3, 2019.
- The Board approved the following education students to conduct a field experience in the Hopatcong School District during the 2018-2019 school year:

<b>Student Name</b>	<b>Semester</b>	<b>University</b>	<b>Experience</b>	<b>School</b>	<b>Cooperating Staff Member</b>
Danbi Kim	Winter, Spring, Fall 2019	William Paterson University	Student Teacher	District Wide	Mrs. Villani Ms. Douglas
Victoria Waleck	Spring 2019	Caldwell University	Observation	DA, MS, HS	Mr. Kulik, Mr. Debos, Mr. Rischawy
Hebah Arain	Spring 2019	Rutgers University School of Nursing	Clinical Rotation	District Wide	District Nurses
Seojin Chang	Spring 2019	Rutgers University School of Nursing	Clinical Rotation	District Wide	District Nurses
Kristina Lopez	Spring 2019	Rutgers University School of Nursing	Clinical Rotation	District Wide	District Nurses
Kathleen Mislang	Spring 2019	Rutgers University School of Nursing	Clinical Rotation	District Wide	District Nurses
Samira Yeasmin	Spring 2019	Rutgers University School of Nursing	Clinical Rotation	District Wide	District Nurses

Damu Sherpa	Spring 2019	Rutgers University School of Nursing	Clinical Rotation	District Wide	District Nurses
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- The Board approved substitute teachers, paraprofessionals, custodians and van drivers. (Attachment 1)

### III. Students & Services

- The Board approved field trip requests, as required by the New Jersey Department of Education. (Attachment 2)

### IV. Travel

- The Board approved travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq. (Attachment 3)

### V. Policies & Regulations

- The Board approved the modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING:**

**NONE**

- The Board approved the modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING:**

**Policy#**  
P 5460

**Title**  
High School Graduation (M) (Revised)

## **VI. Resolutions**

- The Board approved the 2018-19 Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA) in accordance with N.J.A.C. 6A:16-6.2(b)13 through 14 as provided by the NJ Attorney General and NJ Commissioner of Education.

## **VII. Approved Addendums**

1.

It is recommended by the superintendent that the Hopatcong Board of Education approve the following resolution:

Whereas the school district is facing a 1.1 million dollar cut in state aid;

And whereas the district has previously cut teaching positions to deal with state aid reduction;

And whereas the district administrative cost per pupil is \$514 per student above administrative costs for similar districts;

Be it resolved that the board approve reorganization of the district administrative team abolishing the Director of Pupil Personnel Services position, Mrs. Walker; the Director of STEAM position, Dr. Edgerton and the Director of Humanities position, Dr. Mullane.

Be it further resolved that the Hopatcong Board of Education create the position of Assistant Superintendent of Schools as an alternative to the three positions listed above. It is understood that properly certified administrators listed above can apply for the new position.

2.

It is recommended by the superintendent that the Hopatcong Board of Education approve the following resolution:

Whereas the school district is facing a 1.1 million dollar cut in state aid;

And whereas the district must put forth improvements at HHS so as to be on a competitive level with neighboring schools;

Be it resolved that the board approve the firm of Porzio Bromberg and Newman P.C. create required bid specs for the sale of the Board's interest as landlord that certain ground lease with SBA communications, as Tenant, regarding a parcel of land more particularly described in the ground lease together with easement rights in and to the parcel of land described in said ground lease.

Furthermore it is required that the bid specs include a minimum bid of \$1,750,000, free services to the school district for cell use and additional payment for legal and related costs to the district.



3.

Whereas the district has arranged for a cooperative venture with Rutgers University, pending BOE approval;

And whereas this arrangement evolved out of the North Jersey Health Collaborative;

And whereas the Rutgers University School of Nursing has arranged to have nursing students visit numerous Sussex County districts for the purpose of establishing Wellness Committees to deal with the topic of obesity;

Therefore be it resolved that the board approve the visits of Rutgers University Nursing students, all of whom have gone through background checks successfully, on the following dates 3/12, 3/26, 4/9 and 4/16, from 8:00 am to 2:00 pm.

4.

Approval for the following education student to conduct a field experience in the Hopatcong School District during the Spring 2019 semester:

<b>Student Name</b>	<b>University</b>	<b>Experience</b>	<b>School</b>	<b>Cooperating Staff Member</b>
Janice Hero	Grand Canyon University	Student Teacher	Tulsa Trail	Mrs. Pappas

### LIST OF APPROVED SUBSTITUTE

**DISTRICT:** Hopatcong

**COUNTY:** Sussex

**Date adopted by Local Board of Education Subject to Criminal Background Check January 28, 2019**

NAME	INSTITUTIONS ATTENDED	DATES OF ATTENDANCE	DEGREE RECEIVED	MAJOR	CERTIFICATE(S)
Eryn Ammiano	Bloomsburg Univ. Montclair State Centenary University	2012-2013 2013-2017 present	BA	Elementary Education & Psychology	Substitute Teacher Certification
Rebecca Scanlon	Marist College	2016-Present		Psychology/Sp. Ed.	Substitute Teacher Certification
<b>SUBSTITUTE PARAPROFESSIONALS</b>	<b>SUBSTITUTE CUSTODIANS/ MECHANIC</b>	<b>SUBSTITUTE VAN/BUS DRIVERS</b>	<b>SUBSTITUTE School Nurse</b>	<b>SUBSTITUTE DAY PLUS</b>	<b>HOME INSTRUCTION</b>

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Jan. 2019 Field Trip Requests

Submitted by	Activity Title	Date	Cost per Student
DelBagno, Heather	2018-2019 Academic Team Competition -Pope John Regional High School 28 Andover Road, Sparta NJ 07871	02/25/2019 - 02/28/2019	\$0.00
Burns, Mary	End of year 8th grade trip - Lion King show along with workshop and lunch - 214 West 42nd St. New York, NY 10036	6/12/2019	\$149.09
Spano, Concetta	Presentation of Research Projects - Hopatcong Middle School	1/29/2019	\$0.00



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Jan. 2019 Conference Requests

Submitted by	Activity Title	Date	All Expense
Longo, Shawna	Name All Eastern Division Conference	4/5/2019	\$390.00
Mortello, Yvonne	RTI	11/29/2018	\$16.98
Anthes, Leticia	Out of district visit	12/14/2018	\$5.27
	BUILDING BRIDGES, OPENING DOORS, CREATING		
Guevara, Yanet	OPPORTUNITIES	04/05/2019 - 04/06/2019	\$195.00
Brennan, Pamela	ISTEAM Conference	01/11/2019 - 02/04/2019	\$0.00
	Sussex County School Counselors Association		
Kennedy, Melissa	Meeting	2/12/2019	\$10.54
Walker, Jaime	NJTSS-ER Winter Regional Training	1/9/2019	\$57.66
Pallotta, Susan	intake interview DW	1/11/2019	\$19.46
McFadden, Kathe...	NJTSS-ER	1/9/2019	\$46.50
	Learning Together: Refining the Tools of Our Trade		
	Toolbox (figuratively and literally) so All Our		
Mortello, Yvonne	Communities Thrive.	1/11/2019	\$26.97
Miller, Tammy	NJTSS Grant Workshop	10/24/2018 - 01/09/2019	\$78.12
Pallotta, Susan	OOD intake interview	1/15/2019	\$27.77
Stephens, Nancy	OOD IEP meeting	1/14/2019	\$16.66
Anthes, Leticia	OOD visit/intake	1/15/2019	\$19.47
	Attention Matters- Managing Focus and Effort to		
	Strengthen Executive Function Skills in Students		
Balinski, Luanne	with Various Learning Disabilities.	1/15/2019	\$0.00
Roe, Mary Anne	STS Conference	03/28/2019 - 03/29/2019	\$728.00
	The Critical Role SLPs Can Play in Improving		
Balinski, Luanne	Outcomes for Struggling Readers.	1/13/2019	\$0.00
	Help I Have to Write Goals for School-Age Stuttering		
Balinski, Luanne	Therapy!!	1/13/2019	\$0.00
Montefusco, Sta...	SWASP Workshop	5/17/2019	\$35.76
Montefusco, Sta...	Observation/Meeting - NHA	1/23/2019	\$9.42
Walker, Jaime	NJDOE Training for NJSLA	2/20/2019	\$12.40
Dinnocenzo, Mary	Observation @ Northern Hills	1/23/2019	\$8.37

Total \$1,704.35