

HOPATCONG BOARD OF EDUCATION

The Chalkboard

Mr. Art DiBenedetto, Superintendent of Schools

Regular Meeting
October 29, 2018
7:00 P.M.

The Hopatcong Borough Schools Board of Education at its public meeting on October 29, 2018 approved the resolutions as follows:

I. Finance

- The Board accepted \$4,000 in credit from the completion of the 2017-18 SAIF Tier 1 Safety Incentive Program. This credit will be taken against the 2018-19 annual SAIF Insurance bill.
- The Board approved the payment of mold remediation services for the Middle High School from ServPro in the amount of \$741,297.36.
- The Board approved the payment of mold testing services from Phase Associates in the amount of \$78,096.69.
- The Board approved the motion to transfer funds from Capital Reserve for the district schools mold remediation in the amount of \$819,394.05.
- The Board approved Turning Pointe Financial (L. Ragsdate, CFP) as an additional Tax Shelter Annuity Advisor for the Hopatcong School District.
- The Board approved 2018-19 Morris County Vocational School District tuition agreement.
- The Board approved Jersey Mail Systems to provide the usage of three district postage machines for a five year lease at a rate of \$423.00 monthly. (Note: savings from Pitney Bowes on monthly lease fees \$141.75), 50% reduction in supply costs and no transaction or late fees.
- The Board approved the 2018/2019 AHEARA (Asbestos Hazard Emergency Response Act) Yearly Notification Letter.
- The Board approved the 2018/2019 Integrated Pest Management (IPM) Plan, Notification Letter.

- The Board approved the 2018/2019 Health and Safety Evaluation of School Buildings Checklist.
- The Board approved the commodity purchase of Salt, Gasoline and Diesel fuel from the Borough of Hopatcong:
 - Parking Lot Salt at \$53.37 a ton.
 - Gasoline and Diesel fuel at Borough cost at fill.
- The Board approved the HEA Settlement Agreement for five (5) grievances.

II. **Personnel**

- The Board approved the request of Alana Benninger for an adjustment of her Maternity Leave of Absence from her position as a Special Education Teacher at the Hopatcong Middle School from November 26, 2018 to November 1, 2018.
- The Board accepts the resignation of Melissa Gordon Sant from her position as a part time 0.5 Facilities Secretary, effective September 26, 2018.
- The Board approves the employment of Sandra Hornick as a 0.5 Facilities Secretary in the Hopatcong School District, at a prorated salary of 11,821 effective October 30, 2018.
- The Board rescinded the employment of Manal Kanaa as approved at the September 24, 2018 Regular Board of Education meeting as a Paraprofessional in the district.
- The Board approved the employment of Heather McMillan as a paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective October 30, 2018.
- The Board accepted the resignation of Robert Chaewsky, for the purpose of retirement, from his position as a Guidance Counselor at Hopatcong High School, effective December 1, 2018.
- The Board accepted the resignation of Jacqueline Tillson, from her position as a School Counselor/SAC at Hopatcong High School and Middle School, effective December 1, 2018.
- The Board accepted the resignation of Gail Smith from her position as a Paraprofessional in the Hopatcong Borough School District, effective October 27, 2018
- The Board approved the following salary guide movements, effective September 1, 2018. Salaries are based upon the 2017-2018 HEA Salary Guide and may change based upon the outcome of negotiations.

Name	From	To	Effective Date
Carr, Joanne	MA	MA+15	9/1/2018
Adams, Marissa	BA+30	MA	9/1/2018
Brennan, Pamela	BA+15	BA+30	9/1/2018
Tumminelli, Michelle	MA+30	MA+45	9/1/2018
Sanders, Barbara	BA+15	BA+30	9/1/2018

- The Board approved the following 2018-2019 Winter Athletic Coaches for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Mike Farrell	Appoint	Head Boys Basketball Coach	A	4	\$7,712.00	9/1/2018	6/30/2019
Dave Campagna	Appoint	Asst. Boys Basketball Coach	A	4	\$5,034.00	9/1/2018	6/30/2019
Dominic Schiavone	Appoint	Asst. Boys Basketball Coach	A	1	\$3,187.00	9/1/2018	6/30/2019
Jamie Douglas	Appoint	Head Girls Basketball Coach	A	4	\$7,712.00	9/1/2018	6/30/2019
Dominic Spuckes	Appoint	Asst. Girls Basketball Coach	A	4	\$5,034.00	9/1/2018	6/30/2019
Julianne Brennan	Appoint	Asst. Girls Basketball Coach	A	2	\$3,666.00	9/1/2018	6/30/2019
Eric Fajerman	Appoint	Head Wrestling Coach	A	4	\$7,712.00	9/1/2018	6/30/2019
Chansok J Chey *	Appoint	Asst. Wrestling Coach	A	1	\$3,187.00	9/1/2018	6/30/2019
Toby Richards	Appoint	Head Bowling Coach	A	4	\$5,034.00	9/1/2018	6/30/2019
Jen Dixon	Appoint	Head Winter Cheerleading Coach	B	4	\$5,034.00	9/1/2018	6/30/2019
Jill Vicedomini	Appoint	Asst. Winter Cheerleading Coach	B	4	\$3,287.00	9/1/2018	6/30/2019
Hayley Vicedomini	Appoint	Asst. Winter Cheerleading Coach	B	2	\$2,403.00	9/1/2018	6/30/2019

*Pending Sub Cert

- The Board approved the following for the Extra Duty/Extra Pay positions for the 2018-2019 school year at the Hopatcong High School, on an as needed basis:

Saturday Detention \$100.00 per day	Homework Club \$28.00 per hour
Linda Padula	Dominick Spuckes

- The Board approved the following for the Extra Duty/Extra Pay positions for the 2018-2019 school year at the Hopatcong Middle School, on an as needed basis:

Detention \$20.00 per hour	Homework Club \$28.00 per hour
McKenzie Norris	McKenzie Norris

- The Board approved the following 2018-2019 Advisors for the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Kurt Zimmermann	Rescind	High School Chorus	C	2	\$1818.00	9/1/18	6/30/19
Kristen O'Shea	Appoint	High School Chorus	C	1	\$1413.00	9/1/18	6/30/19
Luis Mendez	Rescind	Pop Band	D	3	\$1458.00	9/1/18	6/30/19
Susan Pallotta	Appoint	FIT Advisor	E	2	\$936.00	9/1/18	6/30/19

- Whereas Danielle Manisa and Jacqueline Tillson were approved at the September 26, 2018 meeting of the Hopatcong Board of Education for 2 days of work prior to the start of the school year at a rate of \$35 per hour for 6 hours, and whereas Article VI B of the HEA contract states that "any teacher assigned to work in his/her regular professional capacity beyond the regular school year be compensated at a rate of 1/200th of his/her previous year salary, therefore be it resolved that the Superintendent recommends deletion of the September 24, 2019 resolution and correction in this resolution to compensate the two guidance counselors at 1/200th of their previous year salary for their work on September 11 and 12, 2018.
- The Board approved for the following Education students to conduct a field experience in the Hopatcong School District:

Student Name	School Year	University	Experience	School	Cooperating Staff Member
Leah Rodriguez	2018-2019	Sussex County Community College	Observation 10 hours	High School	Mr. Schiavone
Kayla Henderson	2018-2019	William Paterson University	Student Teacher	High School	Mr. Marino

- The Board approved substitute teachers, paraprofessionals, custodians and van drivers. (Attachment 1)

III. **Students & Services**

- The Board approved field trip requests, as required by the New Jersey Department of Education. (Attachment 2)

IV. **Curriculum**

- The Board approved the updated High School Physics Essentials curriculum.

V. **Travel**

- The Board approved travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq. (Attachment 3)

VI. **Policies & Regulations**

- The Board approved the modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING:**

Policy #

P 5460

Title

High School Graduation (Community Service Requirement)
(M)(Revised)

P 5511

Dressing and Grooming (Revised)

Regulation #

R 5511

Title

Dress and Grooming (Revised)

- The Board approved the modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING**:

Policy #

P 5561

Title

Use of Physical Restraint and Seclusion Techniques for Student with Disabilities (M) (Revised)

Regulation #

R 5561

Title

Use of Physical Restraint and Seclusion Techniques for Student with Disabilities (M) (Revised)

(Attachment 4)

VII. Resolutions

- The Board approved the Memorandum of Agreement between the Hopatcong Borough schools and the Hopatcong Police Department in accordance with the N.J.A.C. 6A:16-6.2(b) 13 through 14 as provided by the NJ Attorney General and NJ Commissioner of Education.
- The Board approved the Nursing Services Plans for the 2018/2019 School Year, as required by NJQSAC, and assignment plan for certified nurses assigned to the school respectively during those hours when school is in session to complete duties outlined in N.J.A.A. 6A:16-2.1 (e) 1, as follows:

Certified Nurse	School
Lillian MacRae	High School
Barbara Beere	Middle School
Pamela Cavallo	Durban Ave.
Jacqueline Henderson	Tulsa Trail School
Rosemary Smith	Hudson Maxim School

VIII. Addendums

- The Board approved, with the understanding and acceptance of HOPA, that Linda Tappen, Secretary to the Athletic Director/Building Administrator, be given the traditional stipend set forth for the secretary of an assistant principal; this given due to the fact that she has an expanded number of responsibilities given administrative restructuring.

- The Board approved that Emil Binotto, currently Hopatcong High School and Hopatcong Middle School Principal, be re-assigned to Hopatcong High School Principal only, effective immediately.
- The Board approved that Lewis Benfatti, currently Principal on Special Assignment be re-assigned to Hopatcong Middle School Principal effective immediately.
- The Board approved that the children of employee Barbara Beere, Hopatcong Middle School Nurse who is moving to another town, be allowed to stay in the Hopatcong Borough School District as per BOE policy 5111, Eligibility of Resident/Non-Resident Students. Emma Beere is in Grade Five and Molly Beere is in Grade One.
- The Board accepts the resignation of Michelle Fischer, Accounts Payable, effective November 16, 2018.
- The Board approves the request of Diane Veres for a medical leave of absence from her position as a Grade 4 Teacher, effective January 14, 2019 for approximately 3 months, or until medically cleared by her physician.

**ADDED TO THE ADDENDUM DURING MEETING BY BOARD
PRESIDENT ANTHONY FASANO:**

- The Board approves all Safe Schools in- service work be done on teacher's own time in exchange for not having 4 in person in- service days as per original calendar for the 2018-19 school year only, due to unforeseen school closure at the beginning of this school year.

Attachment 1

LIST OF APPROVED SUBSTITUTES

DISTRICT: Hopatcong

COUNTY: Sussex

Date adopted by Local Board of Education Subject to Criminal Background Check October 29 2018

NAME	INSTITUTIONS ATTENDED	DATES OF ATTENDANCE	DEGREE RECEIVED	MAJOR	CERTIFICATE(S)
Shaina Majestic	County College of Morris College of Saint Elizabeth		AS BS	Business Psych	Substitute Certificate
Donna Coyle	Rutgers University	1969-1973	BA	Psych	Substitute Certificate
Janice Hero	Bergen CC Sussex CC	1985-1986 2008-2013	AA	Liberal Arts	Recertification of Teacher Substitute certificate
Marissa Kressman	Rochester Institute of Technology, Rochester, NY	1987-1991	BA	Industrial Design	Recertification of Teacher Substitute certificate
Chansok Chey	Seton Hall University	1996-2000		Spanish & Advertising Art Concentration	Substitute Certificate
SUBSTITUTE PARAPROFESSIONALS Nicole Roman-Gerena	SUBSTITUTE CUSTODIANS/ MECHANIC	SUBSTITUTE VAN/BUS DRIVERS	SUBSTITUTE School Nurse	SUBSTITUTE DAY PLUS	HOME INSTRUCTION

FIELD TRIP REQUESTS
10/29/2018 BOARD MEETING

[illegible]

Conference Requests
10/29/2018 Board Meeting

Attachment 3

Submitted by	Activity Title	Date	Cost
Kennedy, Melissa	The ABCs of HIB: New Rules, Evolving Challenges and Next Steps	10/9/2018	\$48.68
Dinnocenzo, Mary	Observation/Testing	9/20/2018	\$4.40
Balinski, Luanne	Working With Emerging Bilinguals: Foundational Skills	10/8/2018	\$90.00
Bisignani, Jenn...	Conquer Math Year 1 Grade K workshops	09/24/2018 - 03/06/2019	\$76.88
Delorenzo, Maria	Conquer Math	09/24/2018 - 03/06/2019	\$48.60
Dunmyer, Lisa	HESSA Higher Education Assistance Authority	10/5/2018	\$0.00
Balinski, Luanne	Working with Emerging Bilinguals : Foundational Skills	10/8/2018	\$90.00
Anthes, Leticia	IEP Meeting	10/1/2018	\$19.47
Anthes, Leticia	Ending the Silence	10/24/2018	\$0.00
Dinnocenzo, Mary	Observation/Testing preschooler	10/13/2017	\$2.23
Montefusco, Sta...	Observation with parent and student at Northern Hills (O.C.)	9/15/2017	\$8.60
Montefusco, Sta...	Out of district observation/IEP Meeting (O.C.)	10/6/2017	\$8.60
Pallotta, Susan	OOD observation	10/13/2017	\$3.72
Pallotta, Susan	OOD visitation/observation of program	3/6/2018	\$3.72
Rodick, Kelly	Conquer Math	10/02/2018 - 03/07/2019	\$79.36
Preisler, Emily	Conquer Math	10/2/2018	\$0.00
Kranz, Deborah	Conquer Math	10/02/2018 - 03/07/2019	\$79.36
Balinski, Luanne	Executive Functions Deficits: Supporting SLS Students!	9/26/2018	\$0.00
Segale, George	PDN Photoplus	10/26/2018	\$0.00
Schuffenhauer, ...	Tiered System of Support	10/12/2018	\$2.48
Schuffenhauer, ...	SCSCA Kick-off Meeting	10/2/2018	\$9.61
Schuffenhauer, ...	ABS Meetings/ School Support Network Meetings	11/06/2018 - 06/04/2019	\$74.40
Schuffenhauer, ...	Columbus Day Training Workshop	10/8/2018	\$10.91
Schuffenhauer, ...	School Support Network Morris	3/13/2019	\$16.37
Montefusco, Sta...	Tiered System of Support Workshop	10/12/2018	\$2.79
Pallotta, Susan	OOD IEP DW/ Observation of DG	10/2/2018	\$7.37
Dinnocenzo, Mary	NAMI Mental Health Training - Ending the Silence	10/24/2018	\$10.97
Longo, Shawna	TMI iSTEAM Series	11/15/2018 - 03/05/2019	\$0.00
Longo, Shawna	TMEA/Ti:ME Conference	02/13/2019 - 02/16/2019	\$591.50
Longo, Shawna	Full-STEAM Ahead: The Future of Student Learning & Success	3/21/2019	\$0.00
Longo, Shawna	NJMEA Conference	02/21/2019 - 02/22/2019	\$139.56
Culcasi, Michele	SCCC Adjunct Workshop	12/17/2018 - 03/11/2019	\$0.00
Takacs, Christina	Annual Columbus Day In-Service	10/8/2018	\$0.00

Conference Requests
10/29/2018 Board Meeting

Submitted by	Activity Title	Date	Cost
Walker, Jaime	Sussex Curriculum Consortium; Tiered System of Support	10/12/2018	\$0.00
Walker, Jaime	Sussex County Director of Guidance Meetings	10/19/2018 - 04/05/2019	\$38.94
Takacs, Christina	Tiered Systems of Support	10/12/2018	\$0.00
Takacs, Christina	ABS/SSN Meetings	11/06/2018 - 06/04/2019	\$0.00
Fata, Mary Ellen	Transgender Students: Creating Affirming Schools for Transgender Youth	10/25/2018	\$30.00
Christiano, Sta...	Tiered System of Support Workshop	10/12/2018	\$0.00
Talmadge, Tracey	ESSA and Submission of Audsum	11/1/2018	\$100.00
Joseph, Carolyn	ESSA and Submission of Audsum	11/1/2018	\$100.00
Anthes, Leticia	Parent meeting at OOD school	10/4/2018	\$8.99
Carroll, Karen	WRS 4th Edition Institute	10/16/2018 - 10/17/2018	\$47.61
Anthes, Leticia	IEP Meeting for OOD Student	10/16/2018	\$16.93
Anthes, Leticia	Parent meeting with CMO at CTC	10/8/2018	\$9.11
Munoz, Christina	3D Printers - printing and troubleshooting	10/8/2018	\$0.00
Munoz, Christina	Safe Schools Training	10/05/2018 - 10/08/2018	\$0.00
Harris, Blair	Conquer Math year 2	10/12/2018 - 03/12/2019	\$78.12
Adams, Marissa	Conquer Math Workshop	10/12/2018 - 03/12/2019	\$78.12
Nee, Mary	Conquer Math Workshop	10/12/2018 - 03/12/2019	\$78.12
Murphy, Christi	Northern Hills Academy Speech-Lang Evaluation A.L	10/10/2018	\$20.43
Anthes, Leticia	IEP meeting for OOD student	10/25/2018	\$3.96
Miller, Tammy	Person Centered Case Management for students in Out-of-District Placements	10/11/2018	\$25.42
Miller, Tammy	SEMI - Administering the SEMI Program & Financial Reporting	10/19/2018	\$11.16
DiBrienza-Cikov...	Testing Out of District Student	10/18/2018	\$45.06
Anthes, Leticia	Meeting at Eisenhower Middle School re: AT	10/15/2018	\$3.96
Anthes, Leticia	OOD MEETING	11/28/2018	\$3.84
Bauer, Audra	MD Sussex/Warren Teacher Meeting	11/20/2018	\$4.77
McKowen, James	Biochemistry Literacy for Kids Training	11/6/2018	\$25.69
Anderson, Richard	Biochemistry Literacy for Kids Training	11/6/2018	\$25.69
Renzetti, Sandra	NJASBO Pension Review and Update	2/5/2019	\$100.00
		Total	\$2,285.50

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HIGH SCHOOL GRADUATION (M)

5460 HIGH SCHOOL GRADUATION (M)

M

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma has met the requirements for graduation.

A. High School Graduation Requirements

A graduating student must have earned a minimum of 120 credits including:

1. At least twenty credits in language arts literacy aligned to grade nine through twelve standards;
2. At least fifteen credits in mathematics, including Algebra I or the content equivalent ("content equivalent" is defined at N.J.A.C. 6A:8-1.3) including geometry or the content equivalent; and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21st century careers;
3. At least fifteen credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2; five credits in world history; and the integration of civics, economics, geography, and global content in all course offerings;
4. At least fifteen credits in science, including at least five credits in laboratory biology/life science or the content equivalent; one additional laboratory/inquiry-based science course, which shall include chemistry, environmental science, or physics; and one additional laboratory/inquiry-based science course;
5. At least five credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, as required by N.J.S.A. 18A:35-5, 7, and 8;
6. At least five credits in visual and performing arts;



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7. At least ten credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2);
8. At least two and one-half credits in financial, economic, business, and entrepreneurial literacy;
9. Technological literacy, consistent with the Core Curriculum Content Standards, integrated throughout the curriculum;
10. At least five credits in 21st century life and careers, or career-technical education; and
11. Electives as determined by the high school program sufficient to total a minimum of at least 120 credits.

As defined in N.J.A.C. 6A:8-1.3, "credit" means the award for the equivalent of a class period of instruction which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2.

The high school graduation credit requirement may be met in whole or in part through program completion of a range of experiences that enable students to pursue a variety of personalized learning opportunities, as follows:

1. The district shall establish a process to approve individualized student learning opportunities that meet or exceed the Core Curriculum Content Standards.
 - a. Individualized student learning opportunities in all Core Curriculum Content Standards areas include, but are not limited, to the following:
 - (1) Independent study;
 - (2) Online learning; online learning may be utilized for credit recovery and enrichment only; online classes may not be taken in lieu of classes offered at the Hopatcong High School; only elective courses, not currently offered in the High School program may be taken; online course grades will not count towards student's GPA;



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- (3) Work-based programs, internships, apprenticeships;
 - (4) Study abroad programs;
 - (5) Student exchange programs; and
 - (6) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.
 - b. Individualized student learning opportunities based upon specific instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards shall:
 - (1) Be based on student interest and career goals as reflected in the Personalized Student Learning Plans;
 - (2) Include demonstration of student competency;
 - (3) Be certified for completion based on the district process adopted according to 2. below; and
 - (4) Be on file in the school district and subject to review by the Commissioner or designee.
 - c. Group programs based upon specific instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards shall be permitted and shall be approved in the same manner as other approved courses.
2. The district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the Core Curriculum Content Standards at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated as outlined in N.J.A.C. 6A:8-5.1(a)2. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.



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- a. The district shall choose assessments that are aligned with or exceed the Core Curriculum Content Standards and may include locally designed assessments.
 - b. The district shall choose from among the following assessment options to determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the Core Curriculum Content Standards:
 - (1) The Standards-based Measurement of Proficiency (STAMP) online assessment;
 - (2) The ACTFL Oral Proficiency Interview (OPI) or Modified Oral Proficiency Interview (MOPI); or
 - (3) Department-approved locally designed competency-based assessments.
 3. The district shall establish a process to approve post-secondary learning opportunities that may consist of Advanced Placement (AP) courses or concurrent/dual enrollment at accredited higher education institutions.
 - a. The district shall award credit for successful completion of an approved, accredited college course that assures achievement of knowledge and skills that meets or exceeds the Core Curriculum Content Standards.
 - b. Students will be able to take approved accredited online college courses that will count towards graduation as well as a college degree as approved by the Superintendent.
- B. Additional Graduation Requirements
1. Attendance requirements as indicated in Policy and Regulation 5200;
 2. Other requirements established by the Board of Education



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3. Any statutorily mandated requirements for earning a high school diploma; and
4. Any Statewide assessment graduation requirements as determined by the New Jersey Department of Education, and as outlined in C. below.

C. Statewide Assessment Graduation Requirements

1. The New Jersey Department of Education (NJDOE) is transitioning from the High School Proficiency Assessment (HSPA) to the Partnership for the Assessment of Readiness for College and Careers (PARCC) End-of-Course assessments for students, including students with disabilities, in the classes of 2016, 2017, 2018, and 2019.
2. Students in the classes of 2016, 2017, 2018, and 2019 will be able to demonstrate proficiencies in English Language Arts (ELA) and Mathematics required by State statute by either meeting the "cut score" on the PARCC assessments or meeting the "cut score" on a substitute assessment or by meeting the criteria of the NJDOE portfolio appeal process.
3. A student with a disability, whose Individualized Educational Plan (IEP) team determines the student is exempt from these requirements, would be required to achieve the alternative proficiency in his/her IEP.
4. The NJDOE has developed "concordant" cut scores for additional substitute assessments. For the classes of 2016, 2017, 2018, and 2019, students will be able to demonstrate proficiency in both ELA and Mathematics by meeting one of the criteria under English Language Arts and Mathematics as indicated below:
 - a. English Language Arts
 - PARCC ELA Grade 9 \geq 750 (Level 4); or
 - PARCC ELA Grade 10 \geq 750 (Level 4); or
 - PARCC ELA Grade 11 \geq 725 (Level 3); or
 - Prior to 3/1/16 SAT Critical Reading \geq 400; or
 - 3/1/16 or later SAT Evidence-Based Reading and Writing Section \geq 450 OR SAT Reading Test \geq 22; or
 - ACT Reading or ACT PLAN



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- Reading ≥ 16 ; or
 - Accuplacer Write Placer ≥ 6 ; or
 - Accuplacer Write Placer ESL ≥ 4 ; or
 - PSAT10 Reading or PSAT/NMSQT Reading* ≥ 40 ; or
 - PSAT10 Reading or PSAT/NMSQT Reading** ≥ 22 ; or
 - ACT Aspire Reading ≥ 422 ; or
 - ASVAB – AFQT Composite ≥ 31 ; or
 - Meet the Criteria of the NJDOE Portfolio Appeal
- b. Mathematics
- PARCC Algebra I ≥ 750 (Level 4); or
 - PARCC Geometry ≥ 725 (Level 3); or
 - PARCC Algebra II ≥ 725 (Level 3); or
 - Prior to 3/1/16 SAT Math ≥ 400 ; or
 - 3/1/16 or later SAT Math Section ≥ 440
OR SAT Math Test ≥ 22
 - ACT or ACT PLAN Math ≥ 16 ; or
 - Accuplacer Elementary Algebra ≥ 76 ; or
 - PSAT10 Math or PSAT/NMSQT Math* ≥ 40 ; or
 - PSAT10 Math or PSAT/NMSQT Math** ≥ 22 ; or
 - ACT Aspire Math ≥ 422 ; or
 - ASVAB – AFQT Composite ≥ 31 ; or
 - Meet the Criteria of the NJDOE Portfolio Appeal

Note: * PSAT taken prior to October 2015; ** PSAT taken after October 2015.



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D. Attendance

Regular attendance is required for the successful completion of a course of study and graduation. Students are expected to be present in every scheduled class except as their attendance is excused in accordance with Board Policy 5200.

E. Students with Disabilities

1. Through the IEP process and pursuant to N.J.A.C. 6A:14-4.11 - Graduation, the district may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined in N.J.A.C. 6A:14-1.3.
 - a. The district shall specifically address any alternate requirements for graduation in a student's IEP, in accordance with N.J.A.C. 6A:14-4.11.
 - b. The district shall develop and implement procedures for assessing whether a student with a disability has met any alternate requirements for graduation individually determined in an IEP.
2. If a student with a disability attends a school other than that of the school district of residence, which is empowered to grant a diploma, the student shall have the choice of receiving the diploma of the school attended or the diploma of the school district of residence.
 - a. If the school the student is attending declines to issue a diploma to the student, the district of residence Board of Education shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.
3. Students with disabilities who meet the standards for graduation according to the school district's graduation requirements shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.



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4. A student with a disability whose IEP prescribes continued special education programs beyond the fourth year of high school shall be permitted to participate in commencement ceremonies with his/her graduating class and shall receive a certificate of attendance, provided the student has attended four years of high school.
5. When a student with a disability graduates or exceeds the age of eligibility, the student shall be provided a written summary of his or her academic achievement and functional performance prior to the date of the student's graduation or the conclusion of the school year in which he or she exceeds the age of eligibility. The summary shall include recommendations to assist the child in meeting his or her postsecondary goals.

F. High School Diploma

1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with State and local Board of Education requirements.
2. The Board of Education shall not issue a high school diploma to any student not meeting the criteria specified in State and local requirements.
 - a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty, or until the requirements for a State-endorsed diploma have been met, whichever comes first.
 - b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements, but has failed to meet the Statewide assessment graduation requirements, to return to school at scheduled times for the purpose of meeting the Statewide assessment graduation requirements. Upon certification of meeting these requirements, a State-endorsed diploma shall be granted by the high school of record.



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3. The Commissioner of Education shall award a State-issued high school diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(c) and (d).
4. The Board of Education shall award a State-endorsed high school diploma to any currently enrolled student formally requesting an early award of the diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(e) and Board Policy 5465.

G. Notification

Each student who enters or transfers into the high school and the student's parent(s) will be provided a copy of the school district's requirements for a State-endorsed diploma, and the programs available to assist students in attaining the State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.

H. Reporting

The Superintendent, in accordance with N.J.S.A. 18A:7C-7 and 18A:7E-3, shall report annually to the Board of Education and to the Commissioner of Education the number of students who completed the twelfth grade course requirements and were denied a diploma and the number of students who received State endorsed diplomas.

- I. The Superintendent shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through the Quality Single Accountability Continuum (QSAC) and update the filed copy each time the graduation policy and requirements are revised.

N.J.S.A. 18A:7C-1 et seq.; 18A:35-1;
18A:35-4.9; 18A:35-7; 18A:36-17
N.J.A.C. 6A:8-1 et seq.; 6A:8-5.1; 6A:8-5.2;
6A:14-4.11 et seq.

Cross reference: Policy guide Nos. 5200, 5410, 5465
Adopted: 29 June 1992
Revised: 24 June 1996
Revised: October 2000



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1st Reading: 23 October 2000
2nd Reading & Adoption: 18 December 2000

Revised: January 2002
1st Reading: 21 January 2002
2nd Reading & Adoption: 25 February 2002

Revised: May 2004
1st Reading: 27 September 2004
2nd Reading: 25 October 2004

Revised: May 2005
1st Reading: 4 May 2005
2nd Reading & Adoption: 23 May 2005

Revised: August 2009
1st Reading: 29 March 2010
2nd Reading: 3 May 2010

Revised: May 2010
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2nd Reading & Adoption: 18 May 2015

Revised: 29 August 2016
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District Policy

5511- DRESS AND GROOMING

Section: Students
Date Created: June, 1992
Date Edited: August, 2005

The Board of Education recognizes that each pupil's mode of dress and grooming is a manifestation of the pupil's personal style and individual preferences. The Board will impose its judgment on pupils and parent(s) or legal guardian(s) only when a pupil's dress and grooming affect the educational program of the schools.

Pupils may not wear clothing or engage in grooming practices that present a health or safety hazard to the individual pupil or to others; materially interfere with school work, create disorder, or disrupt the educational program; cause excessive wear or damage to school property; or prevent the pupil from achieving his or her own educational objectives because of blocked vision or restricted movement.

The Board of Education prohibits pupils from wearing, while on school property, any type of clothing, apparel or accessory which indicates that the pupil has membership in, or affiliation with, any gang associated with criminal activities. The local law enforcement agency will advise the Board, upon request, of gangs which are associated with criminal activities.

The Building Principal shall refer to the guidelines for dress code in the accompanying regulation for purposes of enforcement and compliance.

Staff members shall demonstrate by example and precept wholesome attitudes toward neatness, cleanliness, propriety, modesty, and good sense in attire and appearance.

The Superintendent shall, on consultation with staff members, pupils, and parent(s) or legal guardian(s), prepare a dress code that imposes only minimum and necessary limitations on a pupil's taste and individuality.

N.J.S.A. 18A:11-1, 18A:11-7, 18A:11-8, 18A:11-9

Adopted: 29 June 1992
Revised: 22 August 2005

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R 5511 DRESS CODE

The following dress code has been developed in accordance with Policy No. 5511 and in consultation with members of the Hopatcong Board of Education.

A. General Rules

1. Pupils are expected to be clean and well-groomed in their appearance.
2. Pupils are expected to avoid dress and grooming that is likely to create a material and substantial disruption to the school environment.
3. Dress or grooming that jeopardizes the health or safety of the pupil or of other pupils or is injurious to school property will not be tolerated.

B. Prohibited Clothing and Articles

The following garments and articles are prohibited in school and at school-sponsored events with the exception of after school athletic activities (both athletes and spectators) and special events such as the high school prom, high school dances, and the annual 8th grade dance:

1. Extremely low-cut, tight fitting or transparent clothes, bare midriffs, and suggestive clothing including but not limited to:

sleeveless athletic tops with overly wide arm openings, exposed underwear including sports bras;
2. Skirts, dresses, and pants/shorts that end higher than mid-thigh;
3. Bare feet, unsafe footwear, cleated shoes
4. Patches and decorations that are offensive or obscene;
5. Nonprescription sunglasses, glazed, and tinted glasses, except as prescribed by the pupil's doctor (indoors only);
6. Clothing, apparel and/or accessories which indicate affiliation with any gang associated with criminal activity or have references to alcohol, controlled dangerous substances, or tobacco;



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7. Clothing containing profanity or sexual references or innuendoes;
8. Clothing which includes racial or ethnic violence;
9. Hoods
10. Any clothing that is likely to create a material and substantial disruption to the school environment.

C. Physical Education

High School:

1. Pupils shall wear the following types of clothing for physical education classes:
 - a. Athletic style shorts and/or sweatpants.
 - b. A shirt for indoor activities and a sweatshirt or appropriate outerwear for outdoor activities in cool weather.
2. Belts, cut-offs, jeans, loose jewelry, and torn clothing and accessories are prohibited.
3. Pupils must wear sneakers or rubber-soled athletic shoes; slip-on shoes, hard-soled shoes, and bare feet are prohibited in gym class.

D. Requirements for specific classes: A teacher in consultation with the Building Principal may impose additional requirements for specific classes;

E. Enforcement

1. Teaching staff members shall report violations of the dress code to the Building Principal or designee, who will interpret and apply the code and intervention procedures.



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Intervention Procedures:

If the Administration or his/her designee determines a student has violated these guidelines he/she shall:

First Offense:

- Counsel the students as to the specific violation of the dress code;
- Provide the student a school issued shirt and/or sweat pants to wear for the remainder of the day;
- Report the violation to the parent/guardian;
- Inform student, parent/guardian that subsequent offenses will require the parent/guardian to bring appropriate clothing for the student to wear for the remainder of the day or to sign the student out of school for the remainder of the day;

Second Offense:

- Counsel the student as to the specific violation of the dress code;
- Contact the student's parent/guardian who will bring appropriate clothing for the student to wear for the remainder of the day or who will sign the student out of school for the remainder of the day;

Third and Subsequent Offense:

- Counsel the students as to the specific violation of the dress code;
- Assign detention;
- Contact the student's parent/guardian who will bring appropriate clothing for the student to wear for the remainder of the day or who will sign the student out of school for the remainder of the day;
- Schedule a mandatory conference with the student, parent/guardian, Principal and guidance counselor to determine the reason for the repeated violations and to develop a plan for remediation.
- Other appropriate consequences may be imposed as needed;



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2. Pupils who publicly represent the school or a school organization at an activity away from the school district are required to dress in full accordance with the reasonable expectations of the staff member in charge of the activity. Pupils unwilling to comply with this requirement will disqualify themselves from participation.
3. Pupils will not be permitted to attend a school-related function, such as a field trip, after-school activity unless they are attired and groomed in accordance with this dress code and the reasonable expectations of the staff member in charge.
4. The Principal may waive application of the dress code for special school activity days or individual needs, and/or extenuating circumstances.
5. A pupil whose dress or grooming has been found by the Principal or designee to violate this Regulation may appeal the determination to the Superintendent.

Issued: 22 August 2005

