

# HOPATCONG BOARD OF EDUCATION

## The Chalkboard

Mr. Art DiBenedetto, Superintendent of Schools

Regular Meeting  
November 19, 2018  
7:00 P.M.

**The Hopatcong Borough Schools Board of Education at its public meeting on November 19, 2018 approved the resolutions as follows:**

### **I. Finance**

- The Board approved the payment of mold remediation services for initial testing to Detail Associates in the amount of \$2,650.
- The Board approved the motion to transfer funds from Capital Reserve for the district schools' mold remediation in the amount of \$2,650.

### **II. Personnel**

- The Board approved the request of Sandra DeRose for a medical leave of absence from her position as an English Teacher at the Hopatcong High School, effective November 14, 2019 to January 1, 2019.
- The Board approved the request of Candace Baldwin for a Maternity Leave of Absence from her position as a Paraprofessional of 2 Sick Days during the period of January 14, 2019 to January 15, 2019, followed by New Jersey Family Leave of Absence/Federal Leave of Absence for the period of January 16, 2019 to March 15, 2019.
- The Board approved the resignation of Michael Landshof from his position as a Teacher of Mathematics at Hopatcong High School, effective January 11, 2019.
- The Board approved the resignation of Lillian MacRae from her position as School Nurse at Hopatcong High School, effective January 11, 2018.

- The Board approved the resignation of Linda Blazier from her position as a Maternity Leave Replacement teacher at Hudson Maxim School, effective November 17, 2018.
- The Board approved the resignation of Elizabeth Christiano, from her position as a Paraprofessional in the Hopatcong School District, effective October 30, 2018.
- The Board approved the resignation of Kimberly Mott from her position as a Paraprofessional in the Hopatcong School District, effective November 27, 2018.
- The Board approved the employment of Elaine Rosetti as Treasurer of School Monies, at a prorated annual salary of \$8,000, effective January 1, 2019.
- The Board approved the employment of Amanda Marcazo as Accounts Payable/Purchasing Coordinator at a pro-rated annual salary of \$38,000, effective December 4, 2018.
- The Board approved the employment of Lauren Marrero as a paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective November 20, 2018.
- The Board approved the employment of Dolores Brown as a paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective December 4, 2018.
- The Board approved the employment of Amy Robles as a paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective November 20, 2018.
- The Board approved the employment of Kimberly Clark as a paraprofessional in the Hopatcong School District, as a rate of \$11.00 per hour, plus \$1.00 differential for toileting I applicable, effective November 20, 2018.
- The Board approved the employment of Dawn Engle as a Maternity Leave Replacement paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable, effective approximately January 14 to March 15, 2019.
- The Board approved Danielle Ferrara for the Extra Duty/Extra Pay position of Recess Duty for the 2018-2019 school year at the annual salary of \$1,425, pro-rated for 137 school days to \$1,084.58, effective November 20, 2018.
- The Board approved Michael Batche as Events Manager in the Hopatcong School District for the 2018-2019 school year at the rate of \$6,615.
- The Board approved the following 2018-2019 Winter Athletic Coaches for the Hopatcong High School:



<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Class</b>	<b>Level</b>	<b>Salary</b>	<b>Date Effective</b>	<b>Date Terminated</b>
Chansok J Chey	Rescind	Asst. Wrestling Coach	A	1	\$3,187.00	9/1/2018	6/30/2019
Tyler Kozimor	Appoint	Asst. Wrestling Coach	A	4	\$5,034.00	9/1/2018	6/30/2019

- The Board approved the following 2018-2019 Advisors for the Hopatcong Middle School:

<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Class</b>	<b>Level</b>	<b>Salary</b>	<b>Date Effective</b>	<b>Date Terminated</b>
Nicole DeLuca (Professional Name: Nikole S. Rizzo)	Appoint	MS Drama Advisor	E	3	\$1224.00	9/1/18	6/30/19

- The Board approved the following 2018-2019 Advisors for the Hopatcong High School:

<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Class</b>	<b>Level</b>	<b>Salary</b>	<b>Date Effective</b>	<b>Date Terminated</b>
Nicole DeLuca (Professional Name: Nikole S. Rizzo)	Appoint	HS Musical Choreographer	D	3	\$1456.00	9/1/18	6/30/19

- The Board approved the following for the Extra Duty/Extra Pay positions for the 2018-2019 school year at the Hopatcong Middle School, on an as needed basis:

<b>Detention \$20.00 per hour</b>
Yanet Guevarra
Kathryn Gallagher
Rebecca Weber
Nancy Marinaro

- The Board approved the following Education students to conduct a field experience in the Hopatcong School District:

<b>Student Name</b>	<b>School Year</b>	<b>University</b>	<b>Experience</b>	<b>School</b>	<b>Cooperating Staff Member</b>
Amy Palmitano	2018-2019	Centenary University	Student Teaching	Tulsa Trail	Mrs. Duthaler/Mrs. Neu
Brian Schiffman	2018-2019	Centenary University	Classroom Observation	Tulsa Trail	Mrs. Neu
Ashley Maria Coe	2018-2019	Kean University	Practicum	Durban Avenue	Mrs. Walko

- The Board approved substitute teachers, paraprofessionals, custodians and van drivers. (Attachment 1)

### III. **Students & Services**

- The Board approved field trip requests, as required by the New Jersey Department of Education. (Attachment 2)

### IV. **Travel**

- The Board approved travel costs as related in this resolution, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq. (Attachment 3)

### V. **Policies & Regulations**

- The Board approved the modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **FIRST READING:**

**NONE**

- The Board approved the modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for **SECOND READING:**

**Policy #**

P 5460

**Title**

High School Graduation (Community Service Requirement)  
(M)(Revised)

P 5511

Dressing and Grooming (Revised)

**Regulation #**

R 5511

**Title**

Dress and Grooming (Revised)

(Attachment 4)

**VI. Bus Evacuation Drills**

- The Board approved the School Bus Emergency Evacuation Drill Report, as required by New Jersey Administrative Code, N.J.A.C. 6A:27-11.2.

(Attachment 5)

**VII. Addendums**

- The Board approved the services of Mr. Jack Dixon (mechanic) be utilized, given the garage is currently staffed by a single employee, at the rate of \$35.00 per hour, 5 hours a day, 2 days a week, as needed.
- Correction - Personnel 13h: Please note that the name of the Treasurer of School Monies to be approved for employment is Lorraine Rossetti, not Elaine Rosetti.
- The Board approved that Byram Bus be used for repairs and emergencies as needed, using the attached Service Work Pricing List for the 2018-2019 school year. (Attachment 6)
- The Board approved the attached Sussex County Regional Cooperative Bill for \$5,330.66 be approved for payment. (Attachment 7)

## LIST OF APPROVED SUBSTITUTES

DISTRICT: Hopatcong

COUNTY: Sussex

Date adopted by Local Board of Education Subject to Criminal Background Check November 19, 2018

NAME	INSTITUTIONS ATTENDED	DATES OF ATTENDANCE	DEGREE RECEIVED	MAJOR	CERTIFICATE(S)
Jennifer Quartucci	CCM Centenary University	1996-1999 2000-2002	AS BA	Teaching Eng & Elem. Edu	Teacher Cert
Cecile Nava	Philippine Normal University (transcripts were accredited by WES)	1991-1996	BS	Physics	Cty substitute certification
Nicole Deluca	American Musical & Dramatic Academy	2004 graduated	AS	Drama	Cty. Substitute Certification
Tyler Kozimor	Getting sub cert in order to be an assistant coach				
SUBSTITUTE PARAPROFESSIONALS Melissa Esposito Matthew Shaw	SUBSTITUTE CUSTODIANS/ MECHANIC	SUBSTITUTE VAN/BUS DRIVERS	SUBSTITUTE School Nurse	SUBSTITUTE DAY PLUS	HOME INSTRUCTION



Nov field trips Submitted by	Activity Title	Date	Cost per Student
Parichuk, Barbara	A Christmas Carol - Papermill Playhouse Millburn, NJ 07041 Community Service Club-Sea Grass Planting-Island Beach State Park, stop for lunch on way home - 2207 SW	12/14/2018	\$26.00
Olsen, Kenneth	Central Ave, Seaside Park, NJ 08752 Mock Trial Practice and Competition - Sussex County Courthouse Newton New Jersey	12/1/2018	\$0.00
DelBagno, Heather	Quest Snow Tubing at Camelback - Camelback Ski Resort - 193 Resort Drive Tannersville PA	12/03/2018 - 01/3	\$0.00
Olsen, Kenneth	FIT- Camelbeach Aquatopia indoor Waterpark - 193 Resort Drive	1/10/2019	\$25.00
Olsen, Kenneth	Tannersville PA Sussex County Honors Rehearsal - Sparta High School	1/31/2019	\$43.00
Zimmermann, Kurt		11/13/2018	\$0.00

Nov. Conferences Submitted by	Activity Title	Date	Cost
Miller, Tammy	NJTSS-ER Workshop	10/24/2018	\$39.68
Walko, Susan	Transgender Students: Creating Affirming Schools for Transgender Youth	10/25/2018	\$33.50
Hallenbeck, Jef...	Safe Schools Threat Assessment Training	11/16/2018	\$0.00
Hallenbeck, Jef...	Utilizing Schools as a Crisis Shelter	12/3/2018	\$0.00
	Visit to Jean Manfra School, Willowglen		
Anthes, Leticia	Academy	10/30/2018	\$10.23
Anthes, Leticia	OOD IEP Meeting for IB	11/28/2018	\$3.96
Balinski, Luanne	AAC Strategies for Success	10/25/2018	\$0.00
Anthes, Leticia	IEP Meeting for AT	11/5/2018	\$3.96
Walko, Susan	Out of District School Visitation	11/7/2018	\$6.20
Bauer, Audra	Visit to Matheny	11/7/2018	\$6.26
Annett, Donna	SEMI Fall Regional Meeting	10/19/2018	\$14.26
Fata, Mary Ellen	15th Annual Suicide Prevention Conference	12/6/2018	\$95.00
Pallotta, Susan	OOD intake interview-DG	11/12/2018	\$14.32
	Project Self Sufficiency Steering Committee		
Miller, Tammy	Meeting	11/8/2018	\$9.92
Pallotta, Susan	OOD intake interview D Garcia	11/12/2018	\$23.62
Carroll, Karen	Educational Evaluation	11/2/2018	\$10.04
Pallotta, Susan	OOD re-entry meeting DW	11/13/2018	\$15.31
Pallotta, Susan	OOD IEP DW/ Observation of DG	10/2/2018	\$15.31
Kennedy, Melissa	Developing RTI in Your School	11/29/2018	\$17.36
Montefusco, Sta...	Developing RTI in Your School	11/29/2018	\$16.74
Munoz, Christina	Developing RTI in Your School	11/29/2018	\$0.00
Schwab, Katie	Strauss Esmay Training	12/10/2018	\$55.24
Carroll, Karen	Special Parent Meeting	11/6/2018	\$13.45
Hensz, Tracey	RTI	11/29/2018	\$0.00
Bisignani, Kyle	ISC East 2018	11/15/2018	\$42.00
		Total	\$446.36



# POLICY

## HOPATCONG BOARD OF EDUCATION

Students  
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HIGH SCHOOL GRADUATION (M)

### 5460 HIGH SCHOOL GRADUATION (M)

#### M

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma has met the requirements for graduation.

#### A. High School Graduation Requirements

A graduating student must have earned a minimum of 120 credits including:

1. At least twenty credits in language arts literacy aligned to grade nine through twelve standards;
2. At least fifteen credits in mathematics, including Algebra I or the content equivalent ("content equivalent" is defined at N.J.A.C. 6A:8-1.3) including geometry or the content equivalent; and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21<sup>st</sup> century careers;
3. At least fifteen credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2; five credits in world history; and the integration of civics, economics, geography, and global content in all course offerings;
4. At least fifteen credits in science, including at least five credits in laboratory biology/life science or the content equivalent; one additional laboratory/inquiry-based science course, which shall include chemistry, environmental science, or physics; and one additional laboratory/inquiry-based science course;
5. At least five credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, as required by N.J.S.A. 18A:35-5, 7, and 8;
6. At least five credits in visual and performing arts;



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7. At least ten credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2);
8. At least two and one-half credits in financial, economic, business, and entrepreneurial literacy;
9. Technological literacy, consistent with the Core Curriculum Content Standards, integrated throughout the curriculum;
10. At least five credits in 21<sup>st</sup> century life and careers, or career-technical education; and
11. Electives as determined by the high school program sufficient to total a minimum of at least 120 credits.

As defined in N.J.A.C. 6A:8-1.3, "credit" means the award for the equivalent of a class period of instruction which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2.

The high school graduation credit requirement may be met in whole or in part through program completion of a range of experiences that enable students to pursue a variety of personalized learning opportunities, as follows:

1. The district shall establish a process to approve individualized student learning opportunities that meet or exceed the Core Curriculum Content Standards.
  - a. Individualized student learning opportunities in all Core Curriculum Content Standards areas include, but are not limited, to the following:
    - (1) Independent study;
    - (2) Online learning; online learning may be utilized for credit recovery and enrichment only; online classes may not be taken in lieu of classes offered at the Hopatcong High School; only elective courses, not currently offered in the High School program may be taken; online course grades will not count towards student's GPA;



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- (3) Work-based programs, internships, apprenticeships;
    - (4) Study abroad programs;
    - (5) Student exchange programs; and
    - (6) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.
  - b. Individualized student learning opportunities based upon specific instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards shall:
    - (1) Be based on student interest and career goals as reflected in the Personalized Student Learning Plans;
    - (2) Include demonstration of student competency;
    - (3) Be certified for completion based on the district process adopted according to 2. below; and
    - (4) Be on file in the school district and subject to review by the Commissioner or designee.
  - c. Group programs based upon specific instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards shall be permitted and shall be approved in the same manner as other approved courses.
2. The district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the Core Curriculum Content Standards at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated as outlined in N.J.A.C. 6A:8-5.1(a)2. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.





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- a. The district shall choose assessments that are aligned with or exceed the Core Curriculum Content Standards and may include locally designed assessments.
- b. The district shall choose from among the following assessment options to determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the Core Curriculum Content Standards:
  - (1) The Standards-based Measurement of Proficiency (STAMP) online assessment;
  - (2) The ACTFL Oral Proficiency Interview (OPI) or Modified Oral Proficiency Interview (MOPI); or
  - (3) Department-approved locally designed competency-based assessments.
- 3. The district shall establish a process to approve post-secondary learning opportunities that may consist of Advanced Placement (AP) courses or concurrent/dual enrollment at accredited higher education institutions.
  - a. The district shall award credit for successful completion of an approved, accredited college course that assures achievement of knowledge and skills that meets or exceeds the Core Curriculum Content Standards.
  - b. Students will be able to take approved accredited online college courses that will count towards graduation as well as a college degree as approved by the Superintendent.
- B. Additional Graduation Requirements
  - 1. Attendance requirements as indicated in Policy and Regulation 5200;
  - 2. Other requirements established by the Board of Education



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3. Any statutorily mandated requirements for earning a high school diploma; and
4. Any Statewide assessment graduation requirements as determined by the New Jersey Department of Education, and as outlined in C. below.

### C. Statewide Assessment Graduation Requirements

1. The New Jersey Department of Education (NJDOE) is transitioning from the High School Proficiency Assessment (HSPA) to the Partnership for the Assessment of Readiness for College and Careers (PARCC) End-of-Course assessments for students, including students with disabilities, in the classes of 2016, 2017, 2018, and 2019.
2. Students in the classes of 2016, 2017, 2018, and 2019 will be able to demonstrate proficiencies in English Language Arts (ELA) and Mathematics required by State statute by either meeting the "cut score" on the PARCC assessments or meeting the "cut score" on a substitute assessment or by meeting the criteria of the NJDOE portfolio appeal process.
3. A student with a disability, whose Individualized Educational Plan (IEP) team determines the student is exempt from these requirements, would be required to achieve the alternative proficiency in his/her IEP.
4. The NJDOE has developed "concordant" cut scores for additional substitute assessments. For the classes of 2016, 2017, 2018, and 2019, students will be able to demonstrate proficiency in both ELA and Mathematics by meeting one of the criteria under English Language Arts and Mathematics as indicated below:
  - a. English Language Arts
    - PARCC ELA Grade 9  $\geq$  750 (Level 4); or
    - PARCC ELA Grade 10  $\geq$  750 (Level 4); or
    - PARCC ELA Grade 11  $\geq$  725 (Level 3); or
    - Prior to 3/1/16 SAT Critical Reading  $\geq$  400; or
    - 3/1/16 or later SAT Evidence-Based Reading and Writing Section  $\geq$  450 OR SAT Reading Test  $\geq$  22; or
    - ACT Reading or ACT PLAN



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- Reading  $\geq 16$ ; or
  - Accuplacer Write Placer  $\geq 6$ ; or
  - Accuplacer Write Placer ESL  $\geq 4$ ; or
  - PSAT10 Reading or PSAT/NMSQT Reading\*  $\geq 40$ ; or
  - PSAT10 Reading or PSAT/NMSQT Reading\*\*  $\geq 22$ ; or
  - ACT Aspire Reading  $\geq 422$ ; or
  - ASVAB – AFQT Composite  $\geq 31$ ; or
  - Meet the Criteria of the NJDOE Portfolio Appeal
- b. Mathematics
- PARCC Algebra I  $\geq 750$  (Level 4); or
  - PARCC Geometry  $\geq 725$  (Level 3); or
  - PARCC Algebra II  $\geq 725$  (Level 3); or
  - Prior to 3/1/16 SAT Math  $\geq 400$ ; or
  - 3/1/16 or later SAT Math Section  $\geq 440$  OR SAT Math Test  $\geq 22$
  - ACT or ACT PLAN Math  $\geq 16$ ; or
  - Accuplacer Elementary Algebra  $\geq 76$ ; or
  - PSAT10 Math or PSAT/NMSQT Math\*  $\geq 40$ ; or
  - PSAT10 Math or PSAT/NMSQT Math\*\*  $\geq 22$ ; or
  - ACT Aspire Math  $\geq 422$ ; or
  - ASVAB – AFQT Composite  $\geq 31$ ; or
  - Meet the Criteria of the NJDOE Portfolio Appeal

Note: \* PSAT taken prior to October 2015; \*\* PSAT taken after October 2015.





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### D. Attendance

Regular attendance is required for the successful completion of a course of study and graduation. Students are expected to be present in every scheduled class except as their attendance is excused in accordance with Board Policy 5200.

### E. Students with Disabilities

1. Through the IEP process and pursuant to N.J.A.C. 6A:14-4.11 - Graduation, the district may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined in N.J.A.C. 6A:14-1.3.
  - a. The district shall specifically address any alternate requirements for graduation in a student's IEP, in accordance with N.J.A.C. 6A:14-4.11.
  - b. The district shall develop and implement procedures for assessing whether a student with a disability has met any alternate requirements for graduation individually determined in an IEP.
2. If a student with a disability attends a school other than that of the school district of residence, which is empowered to grant a diploma, the student shall have the choice of receiving the diploma of the school attended or the diploma of the school district of residence.
  - a. If the school the student is attending declines to issue a diploma to the student, the district of residence Board of Education shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.
3. Students with disabilities who meet the standards for graduation according to the school district's graduation requirements shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.



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4. A student with a disability whose IEP prescribes continued special education programs beyond the fourth year of high school shall be permitted to participate in commencement ceremonies with his/her graduating class and shall receive a certificate of attendance, provided the student has attended four years of high school.
5. When a student with a disability graduates or exceeds the age of eligibility, the student shall be provided a written summary of his or her academic achievement and functional performance prior to the date of the student's graduation or the conclusion of the school year in which he or she exceeds the age of eligibility. The summary shall include recommendations to assist the child in meeting his or her postsecondary goals.

### F. High School Diploma

1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with State and local Board of Education requirements.
2. The Board of Education shall not issue a high school diploma to any student not meeting the criteria specified in State and local requirements.
  - a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty, or until the requirements for a State-endorsed diploma have been met, whichever comes first.
  - b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements, but has failed to meet the Statewide assessment graduation requirements, to return to school at scheduled times for the purpose of meeting the Statewide assessment graduation requirements. Upon certification of meeting these requirements, a State-endorsed diploma shall be granted by the high school of record.



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3. The Commissioner of Education shall award a State-issued high school diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(c) and (d).
4. The Board of Education shall award a State-endorsed high school diploma to any currently enrolled student formally requesting an early award of the diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(e) and Board Policy 5465.

### G. Notification

Each student who enters or transfers into the high school and the student's parent(s) will be provided a copy of the school district's requirements for a State-endorsed diploma, and the programs available to assist students in attaining the State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.

### H. Reporting

The Superintendent, in accordance with N.J.S.A. 18A:7C-7 and 18A:7E-3, shall report annually to the Board of Education and to the Commissioner of Education the number of students who completed the twelfth grade course requirements and were denied a diploma and the number of students who received State endorsed diplomas.

- I. The Superintendent shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through the Quality Single Accountability Continuum (QSAC) and update the filed copy each time the graduation policy and requirements are revised.

N.J.S.A. 18A:7C-1 et seq.; 18A:35-1;  
18A:35-4.9; 18A:35-7; 18A:36-17  
N.J.A.C. 6A:8-1 et seq.; 6A:8-5.1; 6A:8-5.2;  
6A:14-4.11 et seq.

Cross reference: Policy guide Nos. 5200, 5410, 5465  
Adopted: 29 June 1992  
Revised: 24 June 1996  
Revised: October 2000





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1<sup>st</sup> Reading: 23 October 2000  
2<sup>nd</sup> Reading & Adoption: 18 December 2000

Revised: January 2002  
1<sup>st</sup> Reading: 21 January 2002  
2<sup>nd</sup> Reading & Adoption: 25 February 2002

Revised: May 2004  
1<sup>st</sup> Reading: 27 September 2004  
2<sup>nd</sup> Reading: 25 October 2004

Revised: May 2005  
1<sup>st</sup> Reading: 4 May 2005  
2<sup>nd</sup> Reading & Adoption: 23 May 2005

Revised: August 2009  
1<sup>st</sup> Reading: 29 March 2010  
2<sup>nd</sup> Reading: 3 May 2010

Revised: May 2010  
1<sup>st</sup> Reading: 17 May 2010  
2<sup>nd</sup> Reading & Adoption: 26 July 2010

Revised: March 2015  
1<sup>st</sup> Reading: 27 April 2015  
2<sup>nd</sup> Reading & Adoption: 18 May 2015

Revised: 29 August 2016  
Revised: 3 May 2017



## Hopatcong Board of Education

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## District Policy

### 5511- DRESS AND GROOMING

Section: Students  
Date Created: June, 1992  
Date Edited: August, 2005

The Board of Education recognizes that each pupil's mode of dress and grooming is a manifestation of the pupil's personal style and individual preferences. The Board will impose its judgment on pupils and parent(s) or legal guardian(s) only when a pupil's dress and grooming affect the educational program of the schools.

Pupils may not wear clothing or engage in grooming practices that present a health or safety hazard to the individual pupil or to others; materially interfere with school work, create disorder, or disrupt the educational program; cause excessive wear or damage to school property; or prevent the pupil from achieving his or her own educational objectives because of blocked vision or restricted movement.

The Board of Education prohibits pupils from wearing, while on school property, any type of clothing, apparel or accessory which indicates that the pupil has membership in, or affiliation with, any gang associated with criminal activities. The local law enforcement agency will advise the Board, upon request, of gangs which are associated with criminal activities.

The Building Principal shall refer to the guidelines for dress code in the accompanying regulation for purposes of enforcement and compliance.

Staff members shall demonstrate by example and precept wholesome attitudes toward neatness, cleanliness, propriety, modesty, and good sense in attire and appearance.

The Superintendent shall, on consultation with staff members, pupils, and parent(s) or legal guardian(s), prepare a dress code that imposes only minimum and necessary limitations on a pupil's taste and individuality.

N.J.S.A. 18A:11-1, 18A:11-7, 18A:11-8, 18A:11-9

Adopted: 29 June 1992  
Revised: 22 August 2005

# REGULATION

## HOPATCONG BOARD OF EDUCATION

STUDENTS  
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DRESS CODE

### R 5511 DRESS CODE

The following dress code has been developed in accordance with Policy No. 5511 and in consultation with members of the Hopatcong Board of Education.

#### A. General Rules

1. Pupils are expected to be clean and well-groomed in their appearance.
2. Pupils are expected to avoid dress and grooming that is likely to create a material and substantial disruption to the school environment.
3. Dress or grooming that jeopardizes the health or safety of the pupil or of other pupils or is injurious to school property will not be tolerated.

#### B. Prohibited Clothing and Articles

The following garments and articles are prohibited in school and at school-sponsored events with the exception of after school athletic activities (both athletes and spectators) and special events such as the high school prom, high school dances, and the annual 8<sup>th</sup> grade dance:

1. Extremely low-cut, tight fitting or transparent clothes, bare midriffs, and suggestive clothing including but not limited to:  
  
sleeveless athletic tops with overly wide arm openings, exposed underwear including sports bras;
2. Skirts, dresses, and pants/shorts that end higher than mid-thigh;
3. Bare feet, unsafe footwear, cleated shoes
4. Patches and decorations that are offensive or obscene;
5. Nonprescription sunglasses, glazed, and tinted glasses, except as prescribed by the pupil's doctor (indoors only);
6. Clothing, apparel and/or accessories which indicate affiliation with any gang associated with criminal activity or have references to alcohol, controlled dangerous substances, or tobacco;





# REGULATION

## HOPATCONG BOARD OF EDUCATION

STUDENTS  
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DRESS CODE

7. Clothing containing profanity or sexual references or innuendoes;
8. Clothing which includes racial or ethnic violence;
9. Hoods
10. Any clothing that is likely to create a material and substantial disruption to the school environment.

### C. Physical Education

#### High School:

1. Pupils shall wear the following types of clothing for physical education classes:
  - a. Athletic style shorts and/or sweatpants.
  - b. A shirt for indoor activities and a sweatshirt or appropriate outerwear for outdoor activities in cool weather.
2. Belts, cut-offs, jeans, loose jewelry, and torn clothing and accessories are prohibited.
3. Pupils must wear sneakers or rubber-soled athletic shoes; slip-on shoes, hard-soled shoes, and bare feet are prohibited in gym class.

### D. Requirements for specific classes: A teacher in consultation with the Building Principal may impose additional requirements for specific classes;

### E. Enforcement

1. Teaching staff members shall report violations of the dress code to the Building Principal or designee, who will interpret and apply the code and intervention procedures.



# REGULATION

## HOPATCONG BOARD OF EDUCATION

STUDENTS  
R 5511/Page 3 of 4  
DRESS CODE

### Intervention Procedures:

If the Administration or his/her designee determines a student has violated these guidelines he/she shall:

#### First Offense:

- Counsel the students as to the specific violation of the dress code;
- Provide the student a school issued shirt and/or sweat pants to wear for the remainder of the day;
- Report the violation to the parent/guardian;
- Inform student, parent/guardian that subsequent offenses will require the parent/guardian to bring appropriate clothing for the student to wear for the remainder of the day or to sign the student out of school for the remainder of the day;

#### Second Offense:

- Counsel the student as to the specific violation of the dress code;
- Contact the student's parent/guardian who will bring appropriate clothing for the student to wear for the remainder of the day or who will sign the student out of school for the remainder of the day;

#### Third and Subsequent Offense:

- Counsel the students as to the specific violation of the dress code;
- Assign detention;
- Contact the student's parent/guardian who will bring appropriate clothing for the student to wear for the remainder of the day or who will sign the student out of school for the remainder of the day;
- Schedule a mandatory conference with the student, parent/guardian, Principal and guidance counselor to determine the reason for the repeated violations and to develop a plan for remediation.
- Other appropriate consequences may be imposed as needed;



# REGULATION

## HOPATCONG BOARD OF EDUCATION

STUDENTS  
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DRESS CODE

2. Pupils who publicly represent the school or a school organization at an activity away from the school district are required to dress in full accordance with the reasonable expectations of the staff member in charge of the activity. Pupils unwilling to comply with this requirement will disqualify themselves from participation.
3. Pupils will not be permitted to attend a school-related function, such as a field trip, after-school activity unless they are attired and groomed in accordance with this dress code and the reasonable expectations of the staff member in charge.
4. The Principal may waive application of the dress code for special school activity days or individual needs, and/or extenuating circumstances.
5. A pupil whose dress or grooming has been found by the Principal or designee to violate this Regulation may appeal the determination to the Superintendent.

Issued: 22 August 2005







**ByramBus** INC.  
**DRIVING THE FUTURE**

19 Stanhope-Sparta Road Stanhope, New Jersey 07874  
973-398-5500  
fax 973-398-8207

**Service Work Pricing List**  
2018-2019 School Year

- Rental - 54 Passenger \_\_\_\_\_ \$175
- Rental - 24 Passenger Van \_\_\_\_\_ \$150
- Rental - Wheel Chair Vehicle \_\_\_\_\_ \$150
- Wash - Big Bus \_\_\_\_\_ \$200
- Wash - Van \_\_\_\_\_ \$125
- Labor Rate \_\_\_\_\_ \$82 per hour
- Towing \_\_\_\_\_ \$70 hook up + 150 per hour
- Quarterly Inspection \_\_\_\_\_ \$150
- Parts & Oil Mark up \_\_\_\_\_ 12%
- Road side Assistance \_\_\_\_\_ \$225 Fee \$92 / hour
- Weekend Road side Assistance \_\_\_\_\_ \$300 Fee \$115 / hour

# Hopatcong Board of Education Bills And Claims Report By Account Number

Co-op  
Contractor Payment

va\_bill1.102317  
10/31/2018

for Batch 58

Account #	PO #	Inv #	Vendor # / Name	Check Description or Type * Multi Remit To Check Name	Check#	Check Amount
<b>PENDING PAYMENTS</b>						
61-000-270-514-18- -						
COOP CONT TRANSP VENDORS	191785		255 / D.W. CLARK & SON, INC	CP Oct Trips		5,330.66
			Total for 61-000-270-514-18- -	COOP CONT TRANSP VENDORS		\$5,330.66
			Total for Pending Payments			\$5,330.66

Attachment 6