

HOPATCONG BOARD OF EDUCATION

REGULAR MEETING

August 26, 2019

5:30 pm. (Administration building Room 41 – Open the meeting and enter Executive Session)

7:00 p.m. (Board Meeting Room – Administration Building)

1. **CALL TO ORDER**

Time: _____pm

2. **FLAG SALUTE**

3. **OPENING STATEMENT**

In accordance with Section 5 of the Open Public Meetings Act, Chapter 231, P.L. 1975, this public body, the Hopatcong Board of Education hereby announces that The New Jersey Herald and the Daily Record have been notified by email that this Board of Education Special meeting – will take place in the Hopatcong BOE Office, Hopatcong, NJ, at 7:00 p.m. August 26, 2019.

4. **ROLL CALL**

__Anthony Fasano	__Scott Francis	__ Warren Gallagher
__Erin Jacobus	__Alex McLean	__ Michele Perrotti
__Dr. Sarah Schindelar	__Candice Smith	__Carol Trumpore

5. **EXECUTIVE SESSION**

A motion will be made that the Hopatcong Board of Education will enter Executive Session to discuss personnel and attorney/client privilege, which are exempt from public participation pursuant to New Jersey Public Law 1975, Chapter 231, Open Public Meetings Act. Any discussions held by the Board which need not remain confidential will be made public when appropriate. Minutes of the Executive Session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene in public session at 7:00 p.m.

Motion to enter executive session:

(ACTION) Motion by _____, seconded by _____

__ Francis	__ Gallagher	__ Jacobus	__ McLean	__ Perrotti
__ Schindelar	__ Smith	__ Trumpore	__ Fasano	

6. **RECONVENE**

Motion to Reconvene

(ACTION) Motion by _____, seconded by _____

__ Francis	__ Gallagher	__ Jacobus	__ McLean	__ Perrotti
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___ Schindelar	___ Smith	___ Trumpore	___ Fasano	
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7. APPROVAL OF MINUTES

Approval of the minutes of the following meetings, as reported by the Board Secretary reviewed by the Board President and members of the Board:

- a. July 29, 2019 – Executive Session
- b. July 29, 2019 – Regular Meeting

Motion to approve 7a – 7b:

(ACTION) Motion by _____, seconded by _____

___ Francis	___ Gallagher	___ Jacobus	___ McLean	___ Perrotti
___ Schindelar	___ Smith	___ Trumpore	___ Fasano	

8. SUPERINTENDENT’S REPORT AND HIB REPORT

- a. Superintendent’s Report – **Art DiBenedetto, Superintendent of Schools**

Motion to approve 8a:

(ACTION) Motion by _____, seconded by _____

___ Francis	___ Gallagher	___ Jacobus	___ McLean	___ Perrotti
___ Schindelar	___ Smith	___ Trumpore	___ Fasano	

9. COMMITTEE REPORTS

- a. Student Achievement: Community Relations, Curriculum, Personnel, Special Education: **Chair – Candice Smith, Vice Chair – Carol Trumpore**
- b. Operations: Finance, Facilities, Security and Transportation: **Chair – Alex McLean, Vice Chair – Scott Francis**
- c. Negotiations: **Chair – Sarah Schindelar**
- d. Parent/Teacher Organization Representatives

Motion to approve 9a – 9d:

(ACTION) Motion by _____, seconded by _____

___ Francis	___ Gallagher	___ Jacobus	___ McLean	___ Perrotti
___ Schindelar	___ Smith	___ Trumpore	___ Fasano	

10. PUBLIC COMMENT – GENERAL DISCUSSION

11. FINANCE

Approval of the following finance items, **11a – 11f**, as recommended by the Superintendent of Schools and the Operations Committee of the Board:

- a. Approval of bills for the General Fund and Special Revenues (Grants) account, July 29, 2019 through August 26, 2019 in the following amounts:
 - General Fund and Special Revenue (Grants) account - \$1,262,239.17
 - Cafeteria account - \$ 0.00

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- b. Approval of the Transfer Report for the month of June 2019.
- c. Approval of the Board Secretary’s Report for June 2019.
- d. Approval of the Treasurer’s Report for the month of June 2019.
- e. Approval of three Class III Officers for purchase of services from the Borough of Hopatcong for the 2019 – 2020 school year.
- f. Approval of the School Alliance Insurance Fund (SAIF) Indemnity and Trust Renewal Agreement as per attachment.
- g. Approval of the following revised lunch prices for the 2019 – 2020 school year:

School	Lunch Student Paid	Adult	Student Reduced	Breakfast Student Paid	Student Reduced	Milk
Durban Ave.	\$3.00	\$4.25	\$0.40	\$1.75	\$0.30	\$0.60
Tulsa Trail	\$3.00	\$4.25	\$0.40	\$1.75	\$0.30	\$0.60
Middle School	\$3.25	\$4.25	\$0.40	\$1.75	\$0.30	\$0.60
High School	\$3.50	\$4.25	\$0.40	\$1.75	\$0.30	\$0.60

Motion to approve 11a – 11f:

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

12. PERSONNEL

Approval of the following personnel items, **12a – 12k**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board:

- a. Approval of the following Extra Duty/Extra Pay positions for the 2019 – 2020 school year at the Hopatcong Middle School, on an as needed basis:

Detention \$20 per hour	Homework Club \$28.00 per hour
Eric Shramko	Neil Pallotta
Christina Munoz	Christina Munoz
Katie Gallagher	Alana Benninger
	Craig Vallaro

- b. Approval of the following Extra Duty/Extra Pay position of Cafeteria Monitor/Duty for the 2019 – 2020 school year in the Hopatcong School District on an as needed basis:

Name	Nature of Action	School	Salary	Date Effective	Date Terminated
Danielle Ferrara	Appoint	Durban Avenue (.5)	\$1,425.00	9/1/19	6/30/20
Chrissy LoPresti	Appoint	Middle School	\$2,850.00	9/1/19	6/30/20

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		(Grades 4/5)			
Craig Vallaro	Appoint	Middle School (Grade 6)	\$2,400.00	9/1/19	6/30/20
Neil Pallotta	Appoint	Middle School (Grade 7)	\$2,400.00	9/1/19	6/30/20

- c. Approval of the following staff members to be detention monitors at the Hopatcong High School for the 2019 – 2020 school year at a rate of \$20 per hour:

Heather DelBagno	Sharon Haggerty
James McDonalds	Stephanie Martinez
Ken Olsen	Linda Padula
Marissa Kressman	Lisa Kenny

- d. Approval of the following 2019 – 2020 advisors at the Hopatcong Middle School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Don Dippel	Appoint	Intramural Middle School	C	4	\$2858.00	9/1/19	6/30/20
Mark Certo	Appoint	Intramural Middle School	C	1	\$1413.00	9/1/19	6/30/20
TBA	Appoint	Intramural Middle School	C	-	-	9/1/19	6/30/20
TBA	Appoint	MS Chorus	D	-	-	9/1/19	6/30/20
James McKowen	Appoint	MS Steam Innovators Club	D	4	\$1782.00	9/1/19	6/30/20
TBA (if needed per enrollment)	Appoint	MS Steam Innovators Club	D	-	-	9/1/19	6/30/20
Audra Bauer	Appoint	MS Drama Club	E	1	\$614.00	9/1/19	6/30/20
Danielle Manisa	Appoint	Bring It MS	E	4	\$1566.00	9/1/19	6/30/20
Christina Munoz	Appoint	MS Student Council	E	3	\$1224.00	9/1/19	6/30/20
Barbara Parichuk	Appoint	MS Academic Bowl	E	4	\$1566.00	9/1/19	6/30/20
Cathy Giugliano	Appoint	Lego Robotics	E	4	\$1566.00	9/1/19	6/30/20
Cathy Giugliano	Appoint	Robotics Competition Team	E	4	\$1566.00	9/1/19	6/30/20
James McKowen	Appoint	MS Games Club	E	4	\$1566.00	9/1/19	6/30/20
Ruth DeSalvia	Appoint	MS Games Club	E	1	\$614.00	9/1/19	6/30/20
Sue Hill	Appoint	MS Book Club	E	4	\$1566.00	9/1/19	6/30/20
Alana Benninger	Appoint	MS Book Club	E	4	\$1566.00	9/1/19	6/30/20

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Eric Shramko	Appoint	MS Science Club	E	4	\$1566.00	9/1/19	6/30/20
TBA	Appoint	MS Science Club	E	-	-	9/1/19	6/30/20
Cindy Treiber	Appoint	MS Art Club (1)	E	1	\$614.00	9/1/19	6/30/20
Cindy Treiber	Appoint	MS Art Club (2)	E	1	\$614.00	9/1/19	6/30/20
Sue Hill	Appoint	MS Future Teachers Club	E	4	\$1566.00	9/1/19	6/30/20
Sue Hill	Appoint	MS GSA	E	3	\$1224.00	9/1/19	6/30/20
Chrissy LoPresti	Appoint	5 th Grade Safety Patrol	E	4	\$1566.00	9/1/19	6/30/20
Barbara Parichuk	Appoint	7 th Grade Advisor	-	-	\$758.00	9/1/19	6/30/20
Kathryn Gallagher	Appoint	6 th Grade Advisor	-	-	\$485.00	9/1/19	6/30/20
Hilary Wolf	Appoint	5 th Grade Advisor	-	-	\$456.00	9/1/19	6/30/20

e. Approval of the following 2019 – 2020 advisors at the Hopatcong High School:

Name	Nature of Action	Position	Class	Level	Salary	Date Effective	Date Terminated
Lisa Kenny	Appoint	National Honor Society	A	4	\$4363.00	9/1/19	6/30/20
Edric Debos	Appoint	Yearbook	A	4	\$4363.00	9/1/19	6/30/20
Mike Batche	Appoint	Fall Play Director	B	4	\$3287.00	9/1/19	6/30/20
Mike Batche	Appoint	Spring Play Director	B	4	\$3287.00	9/1/19	6/30/20
Jim McDonald (.5) Joanne Carr (.5)	Appoint	HS Student Council	B	4	\$3287.00	9/1/19	6/30/20
Sandy DeRose	Appoint	HS Newspaper	B	4	\$3287.00	9/1/19	6/30/20
Kurt Zimmermann	Appoint	Music Advisor	B	4	\$3287.00	9/1/19	6/30/20
Sandy DeRose	Appoint	Literary Magazine	C	4	\$2858.00	9/1/19	6/30/20
Jason Mulvihill	Appoint	Varsity Club	C	4	\$2858.00	9/1/19	6/30/20
Ken Olsen	Appoint	Quest	C	4	\$2858.00	9/1/19	6/30/20
Hank Fattoruso	Appoint	Quest	C	4	\$2858.00	9/1/19	6/30/20
Kristin O'Shea	Appoint	High School Chorus	C	4	\$2858.00	9/1/19	6/30/20
Dave Campagna	Appoint	8 th /9 th Intramurals	C	1	\$1413.00	9/1/19	6/30/20
Jason Mulvihill	Appoint	8 th /9 th Intramurals	C	1	\$1413.00	9/1/19	6/30/20
Ken Olsen	Appoint	8 th /9 th Intramurals	C	1	\$1413.00	9/1/19	6/30/20
Jim McDonald	Appoint	Robotics Club	C	1	\$1413.00	9/1/19	6/30/20

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Dominic Schiavone	Appoint	Robotics Club	C	1	\$1413.00	9/1/19	6/30/20
Nicole Rizzo-Deluca	Appoint	Choreographer	D	4	\$1782.00	9/1/19	6/30/20
Kurt Zimmermann	Appoint	Musical Director	D	4	\$1782.00	9/1/19	6/30/20
Kerri Batche	Appoint	Fall Play Tech Director	D	4	\$1782.00	9/1/19	6/30/20
Kerri Batche	Appoint	Spring Play Tech Director	D	4	\$1782.00	9/1/19	6/30/20
Kristen O'Shea	Appoint	Spring Vocal Director	D	4	\$1782.00	9/1/19	6/30/20
Megan Nardone	Appoint	Fall Play Costume/Makeup	D	4	\$1782.00	9/1/19	6/30/20
Megan Nardone	Appoint	Spring Play Costume/Makeup	D	4	\$1782.00	9/1/19	6/30/20
Kurt Zimmermann	Appoint	Tri-M	D	4	\$1782.00	9/1/19	6/30/20
TBA	Appoint	Pop Band	D	-	-	9/1/19	6/30/20
Jim McDonald (.5) Dominic Schiavone (.5)	Appoint	STEAM Club	D	1	\$977.00	9/1/19	6/30/20
Stephanie Martinez	Appoint	Cultural Horizon Club	D	1	\$977.00	9/1/19	6/30/20
Julie Wilson	Appoint	GSA	D	1	\$977.00	9/1/19	6/30/20
Heather DelBagno	Appoint	Mock Trial	E	4	\$1566.00	9/1/19	6/30/20
Heather DelBagno	Appoint	Academic Bowl	E	4	\$1566.00	9/1/19	6/30/20
Ken Olsen	Appoint	FIT	E	4	\$1566.00	9/1/19	6/30/20
Hank Fattorusso	Appoint	FIT	E	1	\$614.00	9/1/19	6/30/20
Jim McDonald	Appoint	FIT	E	4	\$1566.00	9/1/19	6/30/20
Jason Mulvihill	Appoint	FIT	E	4	\$1566.00	9/1/19	6/30/20
Stephanie Martinez	Appoint	FIT	E	3	\$1224.00	9/1/19	6/30/20
Dave Campagna	Appoint	FIT	E	3	\$1224.00	9/1/19	6/30/20
Jim McDonald (.5) Joanne Carr (.5)	Appoint	HS Science League	E	4	\$1566.00	9/1/19	6/30/20
Stephanie Martinez	Appoint	Dance Club	E	1	\$614.00	9/1/19	6/30/20
Edric Debos	Appoint	Art Club	E	1	\$614.00	9/1/19	6/30/20

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Dominic Schiavone	Appoint	FTA Club	E	1	\$614.00	9/1/19	6/30/20
Nancy Duffy	Appoint	Math League	E	1	\$614.00	9/1/19	6/30/20
Jonathon Rischawy	Appoint	Arts Honor Society	E	1	\$614.00	9/1/19	6/30/20
Jason Mulvihill	Appoint	Fall Weight Room	-	-	\$1100.00	9/1/19	6/30/20
Gary Andolena	Appoint	Winter Weight Room	-	-	\$1100.00	9/1/19	6/30/20
Dave Campagna	Appoint	Spring Weight Room	-	-	\$1100.00	9/1/19	6/30/20
Julie Wilson (.5) Hank Fattorusso (.5)	Appoint	Senior Class Advisor	-	-	\$2456.00	9/1/19	6/30/20
Christine Kalembe	Appoint	Junior Class Advisor	-	-	\$1722.00	9/1/19	6/30/20
Megan Nardone	Appoint	Sophomore Class Advisor	-	-	\$909.00	9/1/19	6/30/20
Jason Mulvihill	Appoint	Freshman Class Advisor	-	-	\$758.00	9/1/19	6/30/20

- f. Approval of **Daniel Guarino** as Volunteer Football Coach for the 2019 – 2020 school year.
- g. Approval of the employment of **Joanne Pagan** as a Paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable effective September 6, 2019.
- h. Approval of the employment of **Lori Acevedo** as a Paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable effective September 6, 2019.
- i. Approval of the employment of **Lauren Marrero** as a Paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable effective September 6, 2019.
- j. Approval of the employment of **Jeanine Ausmus** as a Paraprofessional in the Hopatcong School District, at a rate of \$11.00 per hour, plus \$1.00 differential for toileting if applicable effective September 6, 2019.
- k. Approval of **substitutes, teachers, paraprofessionals, custodians and van drivers.**

Motion to approve 12a – 12k:

(ACTION) Motion by _____, seconded by _____

____ Francis	____ Gallagher	____ Jacobus	____ McLean	____ Perrotti
____ Schindelar	____ Smith	____ Trumpore	____ Fasano	

13. **STUDENTS AND SERVICES**

Approval of the following items, **13a – 13e**, as recommended by the Superintendent of Schools and Student Achievement Committee of the Board:

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- a. Approval of the settlement agreement related to placement of student 11116 as attached.
- b. Approval to continue to use all Hopatcong Certified Staff as home instruction tutors for the 2019 – 2020 school year at the Board approved rate of \$35.00 per hour on an as needed basis.
- c. Approval for Terry Trivento, currently the classroom nurse, to ride the bus with MD student, ID #408019 one hour per day for 16 days for a total of \$480.00 from July 15th to August 8th during the 2019 ESY program.
- d. Approval of the list of 2019 – 2020 Projected Out of District Tuition totaling an amount of \$2,127,781.06.
- e. Approval of field trip requests, as required by the New Jersey Department of Education.

Motion to approve 13a – 13e:

(ACTION) Motion by _____, seconded by _____

____ Francis	____ Gallagher	____ Jacobus	____ McLean	____ Perrotti
____ Schindelar	____ Smith	____ Trumpore	____ Fasano	

14. CURRICULUM

Approval of the following items, **NONE**, as recommended by the Superintendent of Schools and the Student Achievement Committee of the Board.

15. TRAVEL

Resolved, that the Hopatcong Board of Education approve travel costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursement listed in this resolution are in compliance with the state travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1. seq.

Motion to approve Travel in the amount of \$5,820.77:

(ACTION) Motion by _____, seconded by _____

____ Francis	____ Gallagher	____ Jacobus	____ McLean	____ Perrotti
____ Schindelar	____ Smith	____ Trumpore	____ Fasano	

16. POLICIES AND REGULATIONS

- a. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revised, for FIRST READING:

NONE

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- b. Approval of modifications and additions to the policies and regulations of the Hopatcong Board of Education in accordance with statutory and regulatory changes for approval, as revise, for SECOND READING:

Policy #
P 5460

Title
High School Graduation (M) (Revised)

Motion to approve 16b:

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

17. RESOLUTIONS

- a. Approval of the Emergency Action Plan submitted by the Hopatcong High School Athletics Department on July 31, 2019.

Motion to approve 17a:

(ACTION) Motion by _____, seconded by _____

Francis	Gallagher	Jacobus	McLean	Perrotti
Schindelar	Smith	Trumpore	Fasano	

18. SUSSEX COUNTY REGIONAL COOPERATIVE

Approval of the following items, **18a – 18g11**, as recommended by the Superintendent of Schools and the Operatives committee of the Board:

- a. The Superintendent and the Director of Transportation recommend the **approval of bills** for the Sussex County Regional Cooperative Operating account for July 30, 2019 through August 26, 2019, in the amount of \$29,007.43 for Regular bills.
- b. The Superintendent and the Director of Transportation recommend the **approval of two Member School Districts, Allamuchy Township School District and Secaucus Public School District and one New Member District, School District of the Chathams** for the 2019-20 School Year.
- c. The Superintendent and the Director of Transportation recommend the **approval to hire** Susan Exner for the position of School Bus Driver at an hourly rate of \$20.00 for 6 hours per day effective September 1, 2019 through June 30, 2020.
- d. The Superintendent and the Director of Transportation recommend the **approval of hours per day** for School Bus Drivers for the 2019-20 School Year:

Name	Hours Per Day
Tracey Arnone	6
Maria Camacho	6
Kelly Dennis	6.5

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Christopher Dolan	5
Lori Harrison	8
Jaime Jones	6.5
Paula Judkins	7
Joan Leach	6
Joan Marshall	8
Tina McGrath	6.5
Lorraine Moss	5.75
Hillary Reynolds	6
Deborah Ridner	6.5
Garry Ridner	6.5
Michelle Urban	6
Bobbie Jo VanHorn	6

- e. The Superintendent and Director of Transportation recommend the **approval** to **renew** the following staff for the 2019-20 School Year as follows:

Name	Position	Hourly Rate	Hours Per Day
Jennifer Fox	Bus Aide	\$10.47	6
Theresa Gould	Bus Aide	\$10.72	6
Barbara Hashagen	Bus Aide	\$13.43	6.5
Christine Hompesch	Bus Aide	\$12.09	5
Mary Kriscunas	Bus Aide	\$13.44	6
Dawn Padgett	Bus Aide	\$12.76	5.5
Sara Pollison	Bus Aide	\$11.42	5

- f. The Superintendent and Director of Transportation recommend the **approval** of Michelle Urban, Bus Driver, to **attend the Child Passenger Safety Technician Certification** at Middlesex Fire Academy, Sayreville, NJ on Monday, August 25th through Thursday, August 29th, 9am-5pm at a total cost of \$505.00.

- g.
1. The Superintendent and the Director of Transportation recommend the **acceptance** of student transportation **quotations** for **Special Education Routes** for the 2019 Extended School Year as listed on Exhibit A.
 2. The Superintendent and the Director of Transportation recommend the **award** of student transportation **quotations** for **Special Education Routes** for the 2019 Extended School Year as listed on Exhibit A.
 3. The Superintendent and the Director of Transportation recommend the **acceptance** of **student transportation quotations for Athletic/Class/Field Trips** for the 2019-20 School Year as listed on Exhibit A.

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4. The Superintendent and the Director of Transportation recommend the **award** of **student transportation contracts for quoted Athletic/Class/Field Trips** to the lowest, responsible and responsive bus contractor companies for the 2019-20 School Year as listed on Exhibit A.
5. The Superintendent and the Director of Transportation recommend the **acceptance** of **contract addendums for 2019 Extended School Year Routes** as listed on Exhibit A.
6. The Superintendent and the Director of Transportation recommend the **acceptance** of **student transportation bids** submitted on **July 23, 2019** for the 2019-20 School Year as listed on Exhibit A.
7. The Superintendent and the Director of Transportation recommend the **award** of **student transportation contracts** to the lowest, responsible and responsive bus contractor company bidders for the **July 23, 2019** bid for the 2019-20 School Year as listed on Exhibit A.
8. The Superintendent and the Director of Transportation recommend the **rejection** of **student transportation bids** for non-compliance issues or route terminations submitted on **July 23, 2019** for the 2019-20 School Year as listed on Exhibit A.
9. The Superintendent and the Director of Transportation recommend the **approval** of a **revised Parental Contract** for the **2019 Extended School Year** as listed on Exhibit A.
10. The Superintendent and the Director of Transportation recommend the **approval** of a **Parental Contract** for the 2019-20 School Year as listed on Exhibit A.
11. The Superintendent and the Director Transportation recommend the **approval to renew 2018-19 Routes for the 2019-20 School Year** at the State issued CPI increase of 1.45% as listed on Exhibit A.

Motion to approve 18a – 18g11:

(ACTION) Motion by _____, seconded by _____

___ Francis	___ Gallagher	___ Jacobus	___ McLean	___ Perrotti
___ Schindelar	___ Smith	___ Trumpore	___ Fasano	

19. BOARD OF EDUCATION – MEMBER COMMENTS

20. ADJOURNMENT

Motion to adjourn:

(ACTION) Motion by _____, seconded by _____

All in favor _____ Time: _____ pm

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LIST OF APPROVED SUBSTITUTES

DISTRICT: Hopatcong

COUNTY: Sussex

Date adopted by Local Board of Education Subject to Criminal Background Check August 26, 2019

NAME	INSTITUTIONS ATTENDED	DATES OF ATTENDANCE	DEGREE RECEIVED	MAJOR	CERTIFICATE(S)
Judith Schiller	County College of Morris	2001-2004	AAS & RN	Nursing	Substitute school nurse Certificate
Heather Loven	Centenary Univ.	1991-1995		Interior design	Substitute Certificate
Nancy Press	Boston University Southern Ct University	1972-1974 1979-1981	BS	Therapeutic Recreation	Substitute Certificate
SUBSTITUTE PARAPROFESSIONALS	SUBSTITUTE CUSTODIANS/ MECHANIC	SUBSTITUTE VAN/BUS DRIVERS	SUBSTITUTE School Nurse	SUBSTITUTE DAY PLUS	HOME INSTRUCTION

ReportResults

13e

Name	Field Trip	Trip Cost	Pupil Cost
Bauer, Audra	Breakfast Trip to iHOP	\$81 (\$21 for travel and \$60 for driver)	n/a (cost covered by HS MD Cafe)
Olsen, Kenneth	Hike Stevens State Park Hackettstown, NJ 07840	0	0
Olsen, Kenneth	Quest Hike- Van Campens Glen- Stop for food at Hot Dog Johnnys	0	0

ReportResults

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Name	Activity	Date	Cost
Anderson, Richard	Calculus BC APSI at Middlesex County College	8/5/2019	963.74
Balinski, Luanne	Multi-Tiered System of Supports: A Framework for Supporting all Students	10/14/2019	90
Buglovsky, Christoph	HWS AD Meeting	7/30/2019	174.03
Buglovsky, Christoph	NJAC AD Meetings	8/22/2019	86.8
Geary, Matthew	NORTHERN REGIONAL FACILITIES TRAINING	8/15/2019	0
Kester, Kristine	(1)Multi-Tiered System of Supports/(2)Can the SLP Plan in Class Services that are Collaborative, Infused, and Effective?	10/14/2019	96.89
Murphy, Christi	Warren County Speech Language Hearing Association	10/14/2019	98.36
Piccirillo, Joseph	NJASA New Superintendent Academy (NSA)	8/21/2019	1750
Piccirillo, Joseph	The School Administrators Residency Program Mentorship	8/21/2019	2500
Piereth, Melanie	Primitive Reflex, Sensory, and Motor Integration	11/6/2019	12.77
Schwab, Katie	HR/Personnel Review	8/21/2019	48.18
		Total	5820.77

16b

POLICY

HOPATCONG
BOARD OF EDUCATION

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HIGH SCHOOL GRADUATION (M)

5460 HIGH SCHOOL GRADUATION (M)

M

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a State-endorsed diploma certifying the student has met all State and local requirements for high school graduation. The Board will annually certify to the Executive County Superintendent each student who has been awarded a diploma has met the requirements for graduation.

A. High School Graduation Requirements

A graduating student must have earned a minimum of 120 credits for the Class of 2017 and a minimum of 122.5 for the Class of 2018 and beyond in courses designed to meet all of the New Jersey Core Curriculum Content Standards including, but not limited to, the following credits:

1. At least twenty credits in language arts literacy aligned to grade nine through twelve standards;
2. At least fifteen credits in mathematics, including Algebra I or the content equivalent ("content equivalent" is defined at N.J.A.C. 6A:8-1.3) including geometry or the content equivalent; and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21st century careers;
3. At least fifteen credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2; five credits in world history; and the integration of civics, economics, geography, and global content in all course offerings;
4. At least ~~fifteen~~ **twenty** credits in science, including at least five credits in laboratory biology/life science or the content equivalent; one additional laboratory/inquiry-based science course, which shall include chemistry, environmental science, or physics; and ~~one~~ **two** additional laboratory/inquiry-based science course;
5. At least five credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, as required by N.J.S.A. 18A:35-5, 7, and 8;



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HIGH SCHOOL GRADUATION (M)

6. At least ~~five~~ **ten** credits in visual and performing arts;
7. At least ten credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2);
8. At least two and one-half credits in financial, economic, business, and entrepreneurial literacy;
9. Technological literacy, consistent with the Core Curriculum Content Standards, integrated throughout the curriculum;
10. At least five credits in 21st century life and careers, or career-technical education; and
11. Electives as determined by the high school program sufficient to total a minimum of at least 120 credits for the Class of 2017 **2020** and ~~122.5~~ **140** credits for the class of ~~2018~~ **2023** and beyond.

As defined in N.J.A.C. 6A:8-1.3, "credit" means the award for the equivalent of a class period of instruction which meets for a minimum of forty minutes, one time per week during the school year or as approved through N.J.A.C. 6A:8-5.1(a)2.

The high school graduation credit requirement may be met in whole or in part through program completion of a range of experiences that enable students to pursue a variety of personalized learning opportunities, as follows:

1. The district shall establish a process to approve individualized student learning opportunities that meet or exceed the Core Curriculum Content Standards.
 - a. Individualized student learning opportunities in all Core Curriculum Content Standards areas include, but are not limited, to the following:
 - (1) Independent study;
 - (2) ~~Online learning; online learning may be utilized for credit recovery and enrichment only; online classes may not be taken in lieu of classes offered at the Hopatcong High~~



~~School; only elective courses, not currently offered in the High School program may be taken; online course grades will not count towards student's GPA;~~

- (3) Work-based programs, internships, apprenticeships;
 - (4) Study abroad programs;
 - (5) Student exchange programs; and
 - (6) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.
- b. Individualized student learning opportunities based upon specific instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards shall:
- (1) Be based on student interest and career goals as reflected in the Personalized Student Learning Plans;
 - (2) Include demonstration of student competency;
 - (3) Be certified for completion based on the district process adopted according to 2. below; and
 - (4) Be on file in the school district and subject to review by the Commissioner or designee.
- c. Group programs based upon specific instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards shall be permitted and shall be approved in the same manner as other approved courses.
2. The district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the Core Curriculum Content Standards at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated as outlined in N.J.A.C. 6A:8-5.1(a)2. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered



assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.

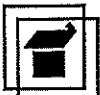
- a. The district shall choose assessments that are aligned with or exceed the Core Curriculum Content Standards and may include locally designed assessments.
 - b. The district shall choose from among the following assessment options to determine if students have achieved the level of language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the Core Curriculum Content Standards:
 - (1) The Standards-based Measurement of Proficiency (STAMP) online assessment;
 - (2) The ACTFL Oral Proficiency Interview (OPI) or Modified Oral Proficiency Interview (MOPI); or
 - (3) Department-approved locally designed competency-based assessments.
3. The district shall establish a process to approve post-secondary learning opportunities that may consist of Advanced Placement (AP) courses or concurrent/dual enrollment at accredited higher education institutions.
- a. The district shall award credit for successful completion of an approved, accredited college course that assures achievement of knowledge and skills that meets or exceeds the Core Curriculum Content Standards.
 - b. Students will be able to take approved accredited online college courses that will count towards graduation as well as a college degree as approved by the Superintendent.
- B. Additional Graduation Requirements
1. Attendance requirements as indicated in Policy and Regulation 5200;



2. Other requirements established by the Board of Education as indicated below:
 - a. ~~Community Service Requirement of 10 hours per year for a total of 40 hours, earning 2.5 credits at the end of their senior year. Students entering the district after January 1st of a school year will be required to complete 5 hours of community service for that school year, and 10 hours for every year in school thereafter. Official documented community service hours from a previous school may be transferred and put towards the required hours for graduation.~~
3. Any statutorily mandated requirements for earning a high school diploma; and
4. Any Statewide assessment graduation requirements as determined by the New Jersey Department of Education, and as outlined in C. below.

C. Statewide Assessment Graduation Requirements

1. The New Jersey Department of Education (NJDOE) is transitioning from the High School Proficiency Assessment (HSPA) to the Partnership for the Assessment of Readiness for College and Careers (PARCC) End-of-Course assessments for students, including students with disabilities, in the classes of 2016, 2017, 2018, and 2019.
2. Students in the classes of 2016, 2017, 2018, and 2019 will be able to demonstrate proficiencies in English Language Arts (ELA) and Mathematics required by State statute by either meeting the “cut score” on the PARCC assessments or meeting the “cut score” on a substitute assessment or by meeting the criteria of the NJDOE portfolio appeal process.
3. A student with a disability, whose Individualized Educational Plan (IEP) team determines the student is exempt from these requirements, would be required to achieve the alternative proficiency in his/her IEP.
4. The NJDOE has developed “concordant” cut scores for additional substitute assessments. For the classes of 2016, 2017, 2018, and 2019, students will be able to demonstrate proficiency in both ELA and



Mathematics by meeting one of the criteria under English Language Arts and Mathematics as indicated below:

- a. English Language Arts
- PARCC ELA Grade 9 \geq 750 (Level 4); or
 - PARCC ELA Grade 10 \geq 750 (Level 4); or
 - PARCC ELA Grade 11 \geq 725 (Level 3); or
 - Prior to 3/1/16 SAT Critical Reading \geq 400; or
 - 3/1/16 or later SAT Evidence-Based Reading and Writing Section \geq 450 OR SAT Reading Test \geq 22; or
 - ACT Reading or ACT PLAN Reading \geq 16; or
 - Accuplacer Write Placer \geq 6; or
 - Accuplacer Write Placer ESL \geq 4; or
 - PSAT10 Reading or PSAT/NMSQT Reading* \geq 40; or
 - PSAT10 Reading or PSAT/NMSQT Reading** \geq 22; or
 - ACT Aspire Reading \geq 422; or
 - ASVAB – AFQT Composite \geq 31; or
 - Meet the Criteria of the NJDOE Portfolio Appeal
- b. Mathematics
- PARCC Algebra I \geq 750 (Level 4); or
 - PARCC Geometry \geq 725 (Level 3); or
 - PARCC Algebra II \geq 725 (Level 3); or
 - Prior to 3/1/16 SAT Math \geq 400; or
 - 3/1/16 or later SAT Math Section \geq 440 OR SAT Math Test \geq 22
 - ACT or ACT PLAN Math \geq 16; or
 - Accuplacer Elementary Algebra \geq 76; or
 - PSAT10 Math or PSAT/NMSQT Math* \geq 40; or
 - PSAT10 Math or PSAT/NMSQT Math** \geq 22; or
 - ACT Aspire Math \geq 422; or
 - ASVAB – AFQT Composite \geq 31; or



- Meet the Criteria of the NJDOE
Portfolio Appeal

Note: * PSAT taken prior to October 2015; ** PSAT taken after October 2015.

D. Attendance

Regular attendance is required for the successful completion of a course of study and graduation. Students are expected to be present in every scheduled class except as their attendance is excused in accordance with Board Policy 5200.

E. Students with Disabilities

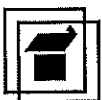
1. Through the IEP process and pursuant to N.J.A.C. 6A:14-4.11 - Graduation, the district may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined in N.J.A.C. 6A:14-1.3.
 - a. The district shall specifically address any alternate requirements for graduation in a student's IEP, in accordance with N.J.A.C. 6A:14-4.11.
 - b. The district shall develop and implement procedures for assessing whether a student with a disability has met any alternate requirements for graduation individually determined in an IEP.
2. If a student with a disability attends a school other than that of the school district of residence, which is empowered to grant a diploma, the student shall have the choice of receiving the diploma of the school attended or the diploma of the school district of residence.
 - a. If the school the student is attending declines to issue a diploma to the student, the district of residence Board of Education shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.
3. Students with disabilities who meet the standards for graduation according to the school district's graduation requirements shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.



4. A student with a disability whose IEP prescribes continued special education programs beyond the fourth year of high school shall be permitted to participate in commencement ceremonies with his/her graduating class and shall receive a certificate of attendance, provided the student has attended four years of high school.
5. When a student with a disability graduates or exceeds the age of eligibility, the student shall be provided a written summary of his or her academic achievement and functional performance prior to the date of the student's graduation or the conclusion of the school year in which he or she exceeds the age of eligibility. The summary shall include recommendations to assist the child in meeting his or her postsecondary goals.

F. High School Diploma

1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with State and local Board of Education requirements.
2. The Board of Education shall not issue a high school diploma to any student not meeting the criteria specified in State and local requirements.
 - a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty, or until the requirements for a State-endorsed diploma have been met, whichever comes first.
 - b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements, but has failed to meet the Statewide assessment graduation requirements, to return to school at scheduled times for the purpose of meeting the Statewide assessment graduation requirements. Upon certification of meeting these requirements, a State-endorsed diploma shall be granted by the high school of record.
3. The Commissioner of Education shall award a State-issued high school diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(c) and (d).



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4. The Board of Education shall award a State-endorsed high school diploma to any currently enrolled student formally requesting an early award of the diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(e) and Board Policy 5465.

G. Notification

Each student who enters or transfers into the high school and the student's parent(s) will be provided a copy of the school district's requirements for a State-endorsed diploma, and the programs available to assist students in attaining the State-endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.

H. Reporting

The Superintendent, in accordance with N.J.S.A. 18A:7C-7 and 18A:7E-3, shall report annually to the Board of Education and to the Commissioner of Education the number of students who completed the twelfth grade course requirements and were denied a diploma and the number of students who received State endorsed diplomas.

- I. The Superintendent shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through the Quality Single Accountability Continuum (QSAC) and update the filed copy each time the graduation policy and requirements are revised.

N.J.S.A. 18A:7C-1 et seq.; 18A:35-1;
18A:35-4.9; 18A:35-7; 18A:36-17
N.J.A.C. 6A:8-1 et seq.; 6A:8-5.1; 6A:8-5.2;
6A:14-4.11 et seq.

Cross reference: Policy guide Nos. 5200, 5410, 5465
Adopted: 29 June 1992
Revised: 24 June 1996
Revised: October 2000
1st Reading: 23 October 2000
2nd Reading & Adoption: 18 December 2000



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Revised: January 2002
1st Reading: 21 January 2002
2nd Reading & Adoption: 25 February 2002

Revised: May 2004
1st Reading: 27 September 2004
2nd Reading: 25 October 2004

Revised: May 2005
1st Reading: 4 May 2005
2nd Reading & Adoption: 23 May 2005

Revised: August 2009
1st Reading: 29 March 2010
2nd Reading: 3 May 2010

Revised: May 2010
1st Reading: 17 May 2010
2nd Reading & Adoption: 26 July 2010

Revised: March 2015
1st Reading: 27 April 2015
2nd Reading & Adoption: 18 May 2015

Revised: 29 August 2016
Revised: 3 May 2017



Name	Nature of Action	School	Salary	Date Effective	Date Terminated
Jamie Douglas	Appoint	Tulsa Trail	\$2,850.00	9/1/19	6/30/20

- i. It is recommended by the Superintendent that the Board of Education approve the following staff tuition reimbursements:

Staff Member	Course Title	Cr.	Amount
L. Amelio	Curriculum and Instruc. Design for Diversity	3	\$825
Y. Mortello	IS Field Experience Internship	3	\$1,170.33
L. Amelio	Soc. Studies, Reading/Lang. Arts for Elementary Teachers	3	\$825
M. Ryder	The Kinesthetic Classroom, Teach & Learning Thru Movement	3	\$1,170.33
C. Vallaro	Problems in School Admin. and Supervision	3	\$1,170.33
A. Bauer	Seminar in Curricular Eval. and Assessment Strategies	3	\$1,170.33
J. Rischawy	Metalsmithing, Jewelry, Wearable Plastic	0	\$625

- j. It is recommended by the Superintendent that the Board of Education approve the Professional Development Plan for the 2019 – 2020 school year.
- k. It is recommended by the Superintendent that the Board of Education approve the employment of **Marissa Kressman**, as .6 FTE Art/Computer Teacher (replacing Victor Jimenez) at Hopatcong High School, at an annual salary of \$33,469.80 based upon the Salary Guide Level BA/Step 3, effective September 1, 2019. This salary is based upon the 2017-2018 HEA Salary Guide and may change based upon the outcome of negotiations.
- l. Based on discussion at the August 19, 2019 Board Goal Meeting, it is recommended the following Board Superintendent Goals be approved for the 2019 – 2020:
1. The Superintendent and the Assistant Superintendent will design, and begin implementing a systemic and formal five-year PK-12 curriculum revision plan. The Board's support of this plan will ensure that the curriculum is always innovative, reflective of current standards and best practices, and best prepares all students for success in college and careers.
 2. The Superintendent and Assistant Superintendent will complete a comprehensive review of job descriptions and role assignments particularly as they pertain to District Administration and secretarial/support staff. The Board recognizes the importance of clear and streamlined processes and procedures among the administration and support staff, as well as carefully laid out transition and succession plans. T is the belief of the Board of Education that by meeting this goal a heightened focus can be placed on curricular initiatives aimed at student success.

3. The Board understands its role and commitment to the taxpayers of Hopatcong is to consistently improve education for the students within a financially prudent and responsible framework. The latter has been threatened of late due to the drastic reduction of State aid. Therefore, the Board of Education is committed to finalizing the sale of the permanent easement of the cell tower and completing the sale of the Hudson Maxim School. The Board intends to work with the Superintendent, Assistant Superintendent, and Business Administrator after the sales are completed to delineate the use of the revenue dollar by dollar. It is important to the Board of Education that the revenue be used to support academic initiatives that improve educational opportunities for all students.
4. The Board of Education believes in the importance of fostering a positive climate and culture among the schools. As such, the Board intends to champion initiatives put forth by the Superintendent and Assistant Superintendent which support inclusivity and diversity. This includes, but is not limited to, support for programs that serve our increasing ELL and Special Education population.
5. The Board of Education will prioritize items delineated on the current Long Range Facility Plan, hire an architect of record for projects that require such expertise and, if necessary, add or delete items from that Long range Facility Plan as per discussion that evolves from the process.