

FACILITIES MANAGER CONTRACT

I. CONTRACT YEAR

The terms and conditions of this contract will commence on t/d through June 30, 2018. This contract may be renewed on an annual basis pursuant to the recommendation of the Business Administrator and Superintendent.

II. SALARY

A. The Facilities Manager shall receive a salary of \$85,500 pro-rated.

B. Method of Payment

1. The Facilities Manager shall be paid in twenty-four (24) semi-monthly installments.
2. Exceptions – When a pay day falls on or during a school holiday, vacation or weekend, paychecks shall be available to the Facilities Supervisor on the last work day prior to the beginning of the holiday, vacation or weekend.

C. Facilities Supervisor Work Year (pro-rated)

1. Work year = 248 work days (July 1 – June 30).
2. 13 paid holidays.
3. All days except otherwise scheduled off are considered work days.
4. 12 sick days per year will be available.
5. 4 personal days per year will be granted.

III. VACATION

The Facilities Manager will earn 10 days (pro-rated) paid vacation days for the 2017-18 school year.

IV. BEREAVEMENT

Absence due to death in the Facility Manager's immediate family or household shall be allowed, with pay, not to exceed five (5) work days. The term "immediate family" shall include mother, mother-in-law, father, father-in-law, sister, sister-in-law, brother, brother-in-law, husband or wife, children and their respective spouses and grandparents.

V. VEHICLE/CELL ALLOWANCE

The Facilities Manager will utilize a board vehicle during the work day. A voucher may be submitted for mileage used on his personal vehicle for district usage. The Facilities Manager will be provided with a board paid cell telephone to provide access to him and to custodial/maintenance staff.

VI. PROFESSIONAL MEMBERSHIP FEES AND ACTIVITIES

The Facilities Manager will be eligible to join the New Jersey School Building & Grounds Association (NJSBGA) with association dues to be paid by the Board. The Facilities Manager shall be reimbursed for the payment of costs of attendance at workshops/conference that are relevant to the district's professional responsibilities, upon prior approval from the Superintendent of Schools. This approval by the Board will permit mileage reimbursement at the established State of New Jersey rate per mile.


VI. INSURANCE PROTECTION

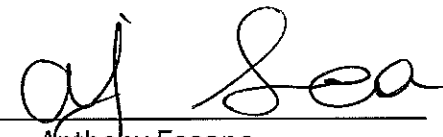
The Board shall pay the premiums for individual/family plan for hospitalization/major medical, prescription and dental benefits in accordance with premium contributions required by Chapter 78, P.L. 2011.

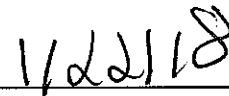
VII. TERMINATION

The termination of the Facilities Manager's contract by either the Facilities Manager or the Hopatcong Board of Education shall be made upon the provisions of a sixty [60] day notice of termination by either party.

BY: 
Matthew Geary, Employee


Date

BY: 
Anthony Fasano
Board President


Date