



Hopatcong Borough Schools  
Lewis Benfatti, Principal  
Hopatcong Middle School

**Learning Today. Leading Tomorrow.**

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May 10, 2019

Dear Eighth Grade Parents/Guardians:

Our Promotion Ceremony is fast approaching, and we at Hopatcong Middle School need your assistance in making it a dignified, safe and memorable event. You can assist by following the procedures listed below:

### **Promotion Ceremony**

-Promotion Ceremonies will be held on the high school football field on Tuesday, June 25 (in the gym, if inclement weather). The ceremony begins at 6 PM. Eighth graders are to report to the high school auxiliary gym at 5:15 PM.

-The ceremony will last approximately one hour.

-At the ceremony, Certificates of the Promotion will be given individually to each student as his/her name is called, unless your child has a financial obligation to the school.

-The gowns worn in the ceremony are retainable; students may take them home after the ceremony. Gowns will be distributed to the students at rehearsal.

-Eighth graders must be present at both Promotion Ceremony rehearsals. Rehearsals will be held on June 24 and June 25 during school hours.

### **Fees/Obligations**

-All financial obligations (books, lunch money, etc.) are due to the main office no later than by Friday, June 7. **All obligations are to be satisfied in CASH ONLY.**

### **Student Dress Code for Promotion Exercises**

Students not appropriately dressed will not be permitted to participate in the ceremony.

-Boys will wear a collared shirt, dress slacks and shoes (no sandals, sneakers, etc.).

-Girls will wear slacks, dresses or skirts with a blouse and shoes (no clogs, flip-flops, etc).

-No shorts, T-shirts, jeans, flip-flops, clogs, sneakers, etc., are to be worn for the Promotion Ceremony.

### **Tickets for Promotion Ceremony**

Each eighth grader will be issued six indoor tickets and six outdoor tickets for the Promotion Ceremony. Students will be issued his/her tickets with their gown on Monday, June 25. Indoor inclement weather tickets will be used only for the inside ceremony; outdoor tickets will be used for a ceremony on the football field. **Only ticketholders will be admitted.**

### **Guidelines for Guests: Tickets Will Be Required Outdoors and Indoors**

-There are no reserved seats.

-If you require special seating, please call us. A handicapped section is available. Only the handicapped person and one family member may sit in the handicapped seating section. Special tickets will be issued for this section.

-We strive for a dignified Promotion Ceremony. We ask that all guests be appropriately attired.

-Do not bring air horns, balloons, beach balls or other inappropriate paraphernalia to the Promotion Ceremony. Please refrain from calling out eighth graders' names during the ceremony.

-Parents/guests are permitted to take photographs from the bleachers only. Please do not come onto the football field/gymnasium floor to take photographs.

-Guests are not allowed to congregate around the podium for any reason (taking pictures, giving flowers, etc.). Please do not leave your seats.

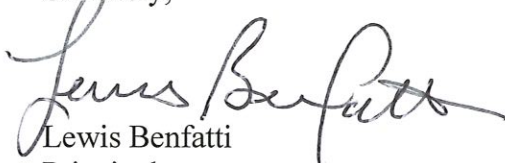
-Please refrain from shouting, cheering and applauding during the calling of names. Every guest wants to hear the eighth graders' names. We ask that you wait until all names have been called, at which time we will call for a resounding cheer and applause for all eighth graders.

-Please be advised that any guest deemed to be under the influence of alcohol, or any other controlled substance, will not be permitted entrance to or allowed to remain on the premises.

-Parents: Please be sure your son/daughter satisfies all obligations for lost books, returned equipment, lunch debts, etc., before Friday, June 7.

Please feel free to contact me if you have any questions or if you require additional information.

Sincerely,



Lewis Benfatti  
Principal